

Duke, Charles Joseph Papers

Charles J. Duke, Jr. Papers
1919-1958

Title Statement

Duke, Charles Joseph PapersGuide to the Charles J. Duke, Jr. Papers 00/06/UA 6.065

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Descriptive Summary

Unit ID

00/06/UA 6.065

Unit ID

/repositories/2/resources/8661

Unit Date

1919-1958

Language

English

Creator

Duke, Charles Joseph, Jr., 1898-1953

Creator

Hodges, William T.

Extent

8.00 Linear Feet

Repository

Special Collections Research Center

Administrative Information

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Biographical / Historical

Biographical Information

http://scdbwiki.swem.wm.edu/wiki/index.php/Charles_Joseph_Duke,_Jr.

Administrative History:

Biographical Information:

Information about this individual or organization may be available in the Special Collections Research Center Wiki: http://scdbwiki.swem.wm.edu/wiki/index.php/Charles_Joseph_Duke,_Jr.

Administrative History:

<https://www.wm.edu/giving/thanks/dukeaward/index.php> Charles J. Duke Jr. received a bachelor's degree from the College of William and Mary in 1923 and served on the Board of Visitors from 1926-30. In 1934, he was appointed bursar and served as assistant to presidents John Stewart Bryan and John Pomfret. In both capacities, he also acted as liaison to the Virginia General Assembly and was instrumental in obtaining money from the legislature to expand the College. Duke was Chief of Staff of the "Virginia Reorganization of the Agencies of State Government" endeavor, 1948-1951.

Scope and Contents

This collection includes memorabilia, resolutions, early William and Mary campus photographs, clippings, and correspondence of Charles J. Duke, Jr. Correspondence, reports and photographs relate to Charles Duke's position as the Bursar of the College of William and Mary. Of particular importance is the material on the Norfolk and Richmond Divisions which later became Old Dominion University and Virginia Commonwealth University, especially the correspondence of Director William T. Hodges. Includes correspondence and reports of the "Virginia Reorganization of the Agencies of State Government," committee formed by Governor William M. Tuck where Duke served as Chief of Staff.

Keywords

Correspondence

Financial records

Photographs

Reports

Virginia--Politics and government--20th century

Williamsburg (Va.)--Photographs

College of William and Mary--Faculty and Staff
College of William and Mary--History--20th century
Executive departments--Virginia
Old Dominion University--History
Virginia Commonwealth University

Arrangement of Materials:

This collection is arranged into 3 series. Series 1 concerns Duke's association with William and Mary and is in alphabetical order by name or subject matter, as originally organized by Charles Duke. Series 2 concerns his role as chief of staff for the Virginia Reorganization plan and is roughly organized alphabetically by subject, then date. Series 3 concerns his personal papers and is in alphabetical order by type of material or subject matter, then date.

Description of Subordinate Components

Series 1: William and Mary

Unit ID id308189

Unit ID /repositories/2/archival_objects/350535

Scope and Contents

Scope and Contents Material related to Charles J. Duke, Jr.'s association with the College of William and Mary, mostly as Bursar. Correspondence and reports cover the Williamsburg, Virginia campus during regular and summer terms, the Richmond Campus (later renamed Virginia Commonwealth University) and the Norfolk Campus (later renamed Old Dominion University). Contains correspondence of William T. Hodges who later became director of the Norfolk campus. Photographs of various campus building are included in Box 1.

Ephemera, Photographs and Prints

Unit ID id308191

Unit ID /repositories/2/archival_objects/350538

Ephemera

Unit ID id309387

Unit ID /repositories/2/archival_objects/350649

Unit Date undated

Mixed Materials 1 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Parking ribbon for parking on the campus of William and Mary.

Photographs - General Campus Views

Unit ID id308193

Unit ID /repositories/2/archival_objects/350650

Unit Date undated

Mixed Materials 1 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Group photographs of President J.E. Pomfret, Schmidt, Colgate W. Darden, and Gov. William Tuck. 2 views. Group photograph of Mrs. Keith Kane (Amanda Bryan), Keith Kane, John Stewart Bryan, Charlie Taylor, Dr. James Bryant Conant on steps of President's House. Photograph of C.J. Duke at his desk. Photograph of John Stewart Bryan, Charlie Taylor and Dr. James Bryant Conant sitting on bench in Colonial Williamsburg.

Photographs - Campus Buildings

Unit ID id308195

Unit ID /repositories/2/archival_objects/350651

Unit Date 1940-1949

Mixed Materials 1 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Photographs of Campus Buildings: Marshall-Wythe, Tyler Hall, Library, Washington Hall, Stadium, Dining Hall, Infirmary, Brown Hall, Fine Arts Building, Phi Beta Kappa Hall, Jefferson Hall, and Rogers Hall.

Photographs - Campus Buildings

Unit ID id308197

Unit ID /repositories/2/archival_objects/350652

Unit Date 1940-1949

Mixed Materials 1 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Photographs of Campus Buildings: Monroe Hall, Taliaferro Hall, Old Dominion Dormitory, Chandler House, Barrett Hall, Brafferton Hall, President's House, Wren Building, Wren outbuilding, Laundry building and Blow Gymnasium.

Photographs - Aerial View of Campus

Unit ID id308421

Unit ID /repositories/2/archival_objects/350653

Unit Date 1940-1949

Mixed Materials 1 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Aerial views of campus.

Photographs - President's House

Unit ID id308423

Unit ID /repositories/2/archival_objects/350654

Unit Date 1940-1949

Mixed Materials 1 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Photograph album of President's House with exterior and interior views.

Photographs - Norfolk Division Days

Unit ID id308425

Unit ID /repositories/2/archival_objects/350655

Unit Date 1947

Mixed Materials 1 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents "Norfolk Division Days" photograph with Charlie Duke, John Pomfret and Herbert Fizroy.

Photographs - Charles J. Duke**Unit ID** id308427**Unit ID** /repositories/2/archival_objects/350656**Unit Date** 1934-1952**Mixed Materials** 1 (Box)**Container** 8 (Folder)**Scope and Contents**

Scope and Contents Charles J. Duke observing William and Mary Cadets at gun position. 1940's. Charles Duke at outdoor party talking with 2 guests. Outdoor banquet table with chef and honored guests. Janice and Jimmy Pickrell filling their plates at a banquet table with attached letter from Jim Pickrell about his recollections of C.J. Duke Jr.'s resignation from William and Mary. April 17, 1952. 3 undated portrait photographs of Charles Duke. Charles Duke in front of President's House with G.M. Christenson, R.B. Page, John Stewart Bryan and S.A. Rood, November 28, 1934.

Photographs - Miscellaneous**Unit ID** id308541**Unit ID** /repositories/2/archival_objects/350657**Unit Date** 1937, 1951 and undated**Mixed Materials** 1 (Box)**Container** 9 (Folder)**Scope and Contents**

Scope and Contents Photographs of a statue of Pocahontas sent to Duke by Courtlandt W. Piehler, of Vernon H. Bailey and of John Stewart Bryan.

Prints - Campus Buildings**Unit ID** id308429**Unit ID** /repositories/2/archival_objects/350658**Unit Date** undated**Mixed Materials** 1 (Box)**Container** 10 (Folder)**Scope and Contents**

Scope and Contents Reproductions of Tom Thorne drawings of William and Mary buildings

Office Files**Unit ID** id308413**Unit ID** /repositories/2/archival_objects/350539**Office Files - General****Unit ID** id309397**Unit ID** /repositories/2/archival_objects/350659**Unit Date** 1920, 1939, 1946**Mixed Materials** 1 (Box)**Container** 11 (Folder)**Scope and Contents**

Scope and Contents Typed speech by Honorable James H. Price, Governor of Virginia, in opening the "Conference on Executive Officers of Higher Educational Institutions of the Commonwealth of Virginia" on July 28, 1939. Includes typed copy of "Condition of College in 1920" with financial and enrollment information. Tissue paper carbon of a letter to Charles J. Duke, Jr. about being unable to rent a property to the college due to lease with Camp Eustis, furnishings and "In view, then, of the ample accommodations that the college has been able to secure for veterans, I think it well to restore the building in question to a parochial status," September 7, 1946.

Office Files - Scholarships

Unit ID id308417

Unit ID /repositories/2/archival_objects/350660

Unit Date 1927-1941

Mixed Materials 2 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Letters relating to College of W&M Scholarships; Most letters not to or from Duke, but other administrators at the College; Letters from Sept. 1937 demonstrate Anti-Semitism at the College. 1927 February 5 to 1941 May 23.

Office Files - Scholarships

Unit ID id308419

Unit ID /repositories/2/archival_objects/350661

Unit Date 1941-1958

Mixed Materials 2 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Letters relating to College of W&M Scholarships; Most letters not to or from Duke, but other administrators at the College, extending beyond Duke's death. 1941 July 29 - 1958 August 25 and undated.

Office Files - A

Unit ID id308431

Unit ID /repositories/2/archival_objects/350662

Unit Date 1934 October 23 - 1936 June 15

Mixed Materials 2 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - B

Unit ID id308433

Unit ID /repositories/2/archival_objects/350663

Unit Date 1935 March 3 - 1935 October 29

Mixed Materials 2 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - B

Unit ID id308435

Unit ID /repositories/2/archival_objects/350664

Unit Date 1935 October 31 - 1936 April 15

Mixed Materials 2 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - B

Unit ID id308437

Unit ID /repositories/2/archival_objects/350665

Unit Date 1936 April 17 - 1936 June 23

Mixed Materials 2 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - C

Unit ID id308439

Unit ID /repositories/2/archival_objects/350666

Unit Date 1932, 1934 September 15 - 1935 October 16

Mixed Materials 2 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan. Includes letters to Dr. J.A.C. Chandler about his appointment to the Federal Home Loan Bank System, 1932.

Office Files - C

Unit ID id308441

Unit ID /repositories/2/archival_objects/350667

Unit Date 1935 October 17 - 1936 January 23

Mixed Materials 2 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - C

Unit ID id308445

Unit ID /repositories/2/archival_objects/350668

Unit Date 1936 Jan 28 - 1936 Jun 29

Mixed Materials 3 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Contains official letters to and from William and Mary President John Stewart Bryan and others relating to the College, and to and from Duke in his capacity as assistant to Bryan.

Office Files - John Crim Estate

Unit ID id308447

Unit ID /repositories/2/archival_objects/350669

Unit Date 1934-1936

Mixed Materials 3 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Contains court proceedings surrounding a conflict over the dispensation of the will of John Crim, at which Bryan served as a witness in his capacity as President of the College.

Office Files - Chapel Services

Unit ID id308449

Unit ID /repositories/2/archival_objects/350670

Unit Date 1936-1940, undated

Mixed Materials 3 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Sermons and presentations at William and Mary's Chapel Services.

Office Files - Cutler Lecture

Unit ID id308451

Unit ID /repositories/2/archival_objects/350671

Unit Date 1935

Mixed Materials 3 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Items detailing the Eighth Annual James Goold Cutler Lecture, given at the College in 1935.

Office Files - Degree, Honorary

Unit ID id308453

Unit ID /repositories/2/archival_objects/350672

Unit Date 1935

Mixed Materials 3 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Correspondence and plans for the conferral of an honorary doctorate of Law on John L. Newcomb, President of the University of Virginia.

Office Files - Enrollment, Lists of Faculty, House Mothers and Staff

Unit ID id308455

Unit ID /repositories/2/archival_objects/350673

Unit Date 1935

Mixed Materials 3 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents List of faculty, house mothers, staff and courses for 1935-1936. August 24, 1935 press release about the 1935-1936 academic year.

Office Files - Faculty Committees

Unit ID id308457

Unit ID /repositories/2/archival_objects/350674

Mixed Materials 3 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents April 27, 1935 report "Non-athletic Student Activities in General." Agenda for September 1935 Faculty Meeting, List off

Office Files - File References

Unit ID id308487

Unit ID /repositories/2/archival_objects/350675

Unit Date 1934-1936

Mixed Materials 3 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Cross reference notations in alphabetical order. Notes file name where material is filed.

Office Files - Fine Arts 101-102

Unit ID id308489

Unit ID /repositories/2/archival_objects/350676

Unit Date 1935-1936

Mixed Materials 3 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Contains course outline for a fine arts course offered in the 1935-1936 academic year at William and Mary.

Office Files - Football Tickets

Unit ID id308493

Unit ID /repositories/2/archival_objects/350677

Unit Date 1948-1950

Mixed Materials 4 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Carbon copies of letters sent to people, enclosing William and Mary football tickets.

Office Files - Fraternities

Unit ID id308495

Unit ID /repositories/2/archival_objects/350678

Unit Date 1935-1936; 1968

Mixed Materials 4 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Contains letters to and from Duke regarding fraternities at the College. Includes "Handbook for Fraternities" published by the Office of Dean of Men in March 1968.

Office Files - Fraternities - Theta Delta Chi

Unit ID id308499

Unit ID /repositories/2/archival_objects/350679

Unit Date 1935 March 15-1936 July 7

Mixed Materials 4 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Duke was a member of Theta Delta Chi. Material relates to his national membership and the Theta Delta Chi House on the William and Mary campus.

Office Files - Fraternities - Theta Delta Chi

Unit ID id308501

Unit ID /repositories/2/archival_objects/350680

Unit Date 1936 July 8-1937 June 15

Mixed Materials 4 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Duke was a member of Theta Delta Chi. Material relates to his national membership and the Theta Delta Chi House on the William and Mary campus.

Office Files - Fraternities - Theta Delta Chi

Unit ID id308503

Unit ID /repositories/2/archival_objects/350681

Unit Date 1937 June 22-1940 May 9

Mixed Materials 4 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Duke was a member of Theta Delta Chi. Material relates to his national membership and the Theta Delta Chi House on the William and Mary campus.

Office Files - Fraternities - Theta Delta Chi

Unit ID id308505

Unit ID /repositories/2/archival_objects/350682

Unit Date 1940 September 11-1942 February 3

Mixed Materials 4 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Duke was a member of Theta Delta Chi. Material relates to his national membership and the Theta Delta Chi House on the William and Mary campus.

Office Files - Homecoming

Unit ID id308497

Unit ID /repositories/2/archival_objects/350683

Unit Date 1935

Mixed Materials 4 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Correspondence and other material related to William and Mary's 1935 Homecoming.

Office Files - Infirmary Invoices

Unit ID id308511

Unit ID /repositories/2/archival_objects/350684

Unit Date 1919-1921

Mixed Materials 4 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Invoices of drugs and other medical supplies received. Includes a partial prescription pad for D.J. King, M.D.

Office Files - Invitations

Unit ID id308507

Unit ID /repositories/2/archival_objects/350685

Unit Date 1935-1936

Mixed Materials 4 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Invitations to social and university functions received by the College, President Bryan, and Duke

Office Files - Invitations

Unit ID id308509

Unit ID /repositories/2/archival_objects/350686

Unit Date 1936-1940, undated

Mixed Materials 4 (Box)

Container 10 (Folder)

Scope and Contents

Scope and Contents Invitations to social and university functions received by the College, President Bryan, and Duke.

Office Files - Newspaper Clippings

Unit ID id308543

Unit ID /repositories/2/archival_objects/350687

Unit Date 1921-1938.

Mixed Materials 4 (Box)

Container 11 (Folder)

Scope and Contents

Scope and Contents Newspaper clippings about academia, World War II and William and Mary. Includes an article about the Bryn Mawr Summer School for Women Workers, 1921.

Office Files - Organization and Procedures of Business Administration and Control, Report

Unit ID id309189

Unit ID /repositories/2/archival_objects/350688

Unit Date 1950

Mixed Materials 4 (Box)

Container 12 (Folder)

Scope and Contents

Scope and Contents Report on Organization and Procedures of College of William and Mary Department of Business Administration and Control. This report is not a part of the Virginia State Government Reorganization, but compiled at the same time by the same agency. May 31, 1950.

Office Files - Publicity - Roger Dudley Files

Unit ID id308545

Unit ID /repositories/2/archival_objects/350689

Unit Date 1955 Jan-Feb

Mixed Materials 4 (Box)

Container 13 (Folder)

Scope and Contents

Scope and Contents Correspondence and news releases from Roger Dudley, Public Relations Director.

Office Files - Students, A-C

Unit ID id308513

Unit ID /repositories/2/archival_objects/350690

Unit Date 1935 July 5-1936 June 23, undated

Mixed Materials 5 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Correspondence and memos on current and prospective students, alphabetically from surnames A-C. Most letters are between Duke and President Bryan.

Office Files - Summer School - School for Women Workers in Industry

Unit ID id308517

Unit ID /repositories/2/archival_objects/350691

Unit Date 1921-1923

Mixed Materials 5 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Correspondence about the possibility of having a summer school program for "Women Workers in Industry."

Office Files - Summer School - Catalogue

Unit ID id308519

Unit ID /repositories/2/archival_objects/350692

Unit Date 1923

Mixed Materials 5 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Correspondence about summer courses and 2 copies of the catalogue.

Office Files - Summer School - K.J. Hoke Correspondence

Unit ID id308521

Unit ID /repositories/2/archival_objects/350693

Unit Date 1922

Mixed Materials 5 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Correspondence with K.J. Hoke, Director of the summer sessions.

Office Files - Summer School - K.J. Hoke Correspondence

Unit ID id308523

Unit ID /repositories/2/archival_objects/350694

Unit Date 1923 January-February

Mixed Materials 5 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Correspondence with K.J. Hoke, Director of the summer sessions.

Office Files - Summer School - K.J. Hoke Correspondence

Unit ID id308525

Unit ID /repositories/2/archival_objects/350695

Unit Date 1923 March - April

Mixed Materials 5 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Correspondence with K.J. Hoke, Director of the summer sessions.

Office Files - Summer School - K.J. Hoke Correspondence

Unit ID id308527

Unit ID /repositories/2/archival_objects/350696

Unit Date 1923 May-September

Mixed Materials 5 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Correspondence with K.J. Hoke, Director of the summer sessions.

Norfolk and Richmond Divisions of William and Mary

Unit ID id308529

Unit ID /repositories/2/archival_objects/350540

Norfolk and Richmond Divisions - Norfolk Division Records

Unit ID id308533

Unit ID /repositories/2/archival_objects/350697

Unit Date 1941-1944

Mixed Materials 5 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Records of the Norfolk Division of the College of William and Mary, now Old Dominion University.

Norfolk and Richmond Divisions - Norfolk Division Records

Unit ID id308535

Unit ID /repositories/2/archival_objects/350698

Unit Date 1945-1946

Mixed Materials 5 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Records of the Norfolk Division of the College of William and Mary, now Old Dominion University.

Norfolk and Richmond Divisions - Norfolk Division Records

Unit ID id308539

Unit ID /repositories/2/archival_objects/350699

Unit Date undated

Mixed Materials 5 (Box)

Container 10 (Folder)

Scope and Contents

Scope and Contents Records of the Norfolk Division of the College of William and Mary, now Old Dominion University.

Norfolk and Richmond Divisions - Norfolk Division Faculty Advisory Committee**Unit ID** id308537**Unit ID** /repositories/2/archival_objects/350700**Unit Date** 1942-1943**Mixed Materials** 5 (Box)**Container** 11 (Folder)**Norfolk and Richmond Divisions - Norfolk Division Records - Robert M. Hughes Correspondence****Unit ID** id308547**Unit ID** /repositories/2/archival_objects/350701**Unit Date** 1934-1936**Mixed Materials** 5 (Box)**Container** 12 (Folder)**Scope and Contents**

Scope and Contents Letters to and from Robert M. Hughes, Virginia lawyer and founder of the Norfolk Division of the College of William and Mary, now Old Dominion University. 1934-1936

Norfolk and Richmond Divisions - Norfolk Division Records**Unit ID** id308573**Unit ID** /repositories/2/archival_objects/350702**Unit Date** 1931-1932**Mixed Materials** 5 (Box)**Container** 13 (Folder)**Scope and Contents**

Scope and Contents Name and address cards for people in the Newport News and Norfolk area, possibly a mailing list for donations. Copies of the 1931-1932 Session of the Newport News Extension Division of William and Mary. Copies of pledge to remain on campus unless first ask for permission, dated May 14, 1932.

Norfolk and Richmond Divisions - Richmond Division Records**Unit ID** id308551**Unit ID** /repositories/2/archival_objects/350703**Unit Date** 1934-1936**Mixed Materials** 6 (Box)**Container** 1 (Folder)**Scope and Contents**

Scope and Contents Records of the Richmond Division of the College of William and Mary (Now Virginia Commonwealth University). Includes letters planning the October 20, 1934 visit of Franklin Roosevelt to Williamsburg for the dedication of Duke of Gloucester Street.

Norfolk and Richmond Divisions - William T. Hodges Papers**Unit ID** id308553**Unit ID** /repositories/2/archival_objects/350704**Unit Date** 1931 June-September**Mixed Materials** 6 (Box)**Container** 2 (Folder)**Scope and Contents**

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308555

Unit ID /repositories/2/archival_objects/350705

Unit Date 1931 October-November

Mixed Materials 6 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308557

Unit ID /repositories/2/archival_objects/350706

Unit Date 1931 December

Mixed Materials 6 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308559

Unit ID /repositories/2/archival_objects/350707

Unit Date 1932 January-February

Mixed Materials 6 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308561

Unit ID /repositories/2/archival_objects/350708

Unit Date 1932 March-April

Mixed Materials 6 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308563

Unit ID /repositories/2/archival_objects/350709

Unit Date 1932 May-June

Mixed Materials 6 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308565

Unit ID /repositories/2/archival_objects/350710

Unit Date 1932 July-August

Mixed Materials 6 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308569

Unit ID /repositories/2/archival_objects/350711

Unit Date 1932 September-October

Mixed Materials 7 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Norfolk and Richmond Divisions - William T. Hodges Papers

Unit ID id308571

Unit ID /repositories/2/archival_objects/350712

Unit Date 1932 November-December

Mixed Materials 7 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Letters to and from William T. Hodges, Dean of Men at the College and later Director of the Norfolk and Richmond Divisions.

Series 2: Virginia Reorganization of the Agencies of State Government

Unit ID id308835

Unit ID /repositories/2/archival_objects/350536

Unit Date 1948-1951

Scope and Contents

Scope and Contents Charles Duke was the Chief of Staff of the Virginia Reorganization Program, beginning in May 1948. He was also appointed the acting Director of the Department of Professional and Occupational Registration, July 21, 1948. These files include correspondence and reports for the reorganization endeavor.

Virginia Reorganization - General

Unit ID id308845

Unit ID /repositories/2/archival_objects/350541

Unit Date 1948-1949

Mixed Materials 7 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Letter from Governor William M. Tuck appointing Charles J. Duke, Jr. as acting Director of the Department of Professional and Occupational Registration, July 21, 1948. Correspondence on personnel issues. November 24, 1948 news release "Effects of Reorganization Beginning to Show" and other news releases and letters. September 26, 1949 radio speech about the reorganization of state government.

Virginia Reorganization - Correspondence

Unit ID id308847

Unit ID /repositories/2/archival_objects/350542

Unit Date 1948

Mixed Materials 7 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Correspondence about the Reorganization Program from Virginia state employees and others. Includes an April 20, 1948 letter from Governor William M. Tuck to Charles J. Duke with an attached tissue paper carbon letter from Tuck to Dr. John E. Pomfret, President of William and Mary, asking him to lend Charlie Duke to head the Reconstruction program. Includes a carbon copy of a May 7, 1948 letter from Governor William M. Tuck to Charles J. Duke, Jr. at William and Mary, detailing what his expectations are for the Reorganization Plan and Duke's role.

Virginia Reorganization - Correspondence

Unit ID id308969

Unit ID /repositories/2/archival_objects/350543

Unit Date 1949

Mixed Materials 7 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Correspondence about the Reorganization Program with Governor William M. Tuck, Virginia state employees and others.

Virginia Reorganization - Correspondence

Unit ID id308985

Unit ID /repositories/2/archival_objects/350544

Unit Date 1949-1950

Mixed Materials 7 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Correspondence about the Reorganization Program with Governor William M. Tuck, Virginia state employees and others.

Virginia Reorganization - Correspondence

Unit ID id308949

Unit ID /repositories/2/archival_objects/350545

Unit Date 1950-1951

Mixed Materials 7 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Correspondence about the Reorganization Program with Governor William M. Tuck, Virginia state employees and others. Includes undated draft off the final report sent to The Honorable William M. Tuck, Governor of Virginia from Charles F. Duke.

Virginia Reorganization - Correspondence - Congratulation Letters

Unit ID id308849

Unit ID /repositories/2/archival_objects/350546

Unit Date 1948

Mixed Materials 7 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Congratulatory letters from friends and people in Virginia government for his

appointment as Chief of Staff of the Reorganization Program.

Virginia Reorganization - Correspondence - Reports

Unit ID id309191

Unit ID /repositories/2/archival_objects/350547

Unit Date 1948

Mixed Materials 7 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Reports, memos, proposals and correspondence on the Departments of "Professional and Occupational Registration," "Highway Safety Program," "Safety Program," "Grounds and Buildings," "Labor and Industry" and others.

Virginia Reorganization - Scrapbook

Unit ID id309195

Unit ID /repositories/2/archival_objects/350548

Unit Date 1947-1949

Mixed Materials 8 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Scrapbook of newspaper clippings with embossed title on cover "Reorganization, 1947-1949, C.J. Duke." Newspaper clippings are fragile and loose with old scotch tape along edges, most no longer attached to the scrapbook pages.

Virginia Reorganization - Reports - Final

Unit ID id309209

Unit ID /repositories/2/archival_objects/350549

Unit Date 1949

Mixed Materials 9 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents "Final Report on The Reorganization of the Agencies of State Government to His Excellency, William M. Tuck, Governor of Virginia from Charles J. Duke, Jr., Chief-of-Staff. November 13, 1949.

Virginia Reorganization - Reports - Final Draft and History

Unit ID id309211

Unit ID /repositories/2/archival_objects/350550

Unit Date 1947-1952

Mixed Materials 9 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Correspondence about the Burch Commission and Governor Tuck's efforts to implement its recommendations. Typed draft of a paper entitled "Brief History of Governor William M. Tuck's Reorganization Program in Virginia." Draft of final report, with notes for changes.

Virginia Reorganization - Reports - Proposals No. 1-8

Unit ID id309199

Unit ID /repositories/2/archival_objects/350551

Unit Date 1947

Mixed Materials 9 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Reports on proposed Departments. No. 1: Employment Security; No. 2: Corporations; No. 3: Alcoholic Beverage Control; No. 4: Military Affairs; No. 5: Highways; No. 6: Law; No. 7: Professional and Occupational Registration and No. 8: State Police.

Virginia Reorganization - Reports - Proposals No. 9-12

Unit ID id309201

Unit ID /repositories/2/archival_objects/350552

Unit Date 1947

Mixed Materials 9 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Reports on proposed Departments. No. 9: Not received; No. 10: Public Education; No. 11: Higher Education and No. 12: Agriculture and Immigration.

Virginia Reorganization - Reports - Proposals No. 13-16

Unit ID id309203

Unit ID /repositories/2/archival_objects/350553

Unit Date 1947

Mixed Materials 9 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Reports on proposed Departments. No. 13: Conservation and Development; No. 14: Welfare and Institutions; No. 15: Health and No. 16: Financial Agencies.

Virginia Reorganization - Reports - Proposals No. 17-18

Unit ID id309205

Unit ID /repositories/2/archival_objects/350554

Unit Date 1947

Mixed Materials 9 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Reports on proposed Departments. No. 17: Governor's Office Proper and Miscellaneous State Agencies and No. 18: Reorganization of the Executive Branch of the Government of Virginia (Summary Report).

Virginia Reorganization - Reports - Study Report

Unit ID id309207

Unit ID /repositories/2/archival_objects/350555

Unit Date 1947

Mixed Materials 9 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents "Report on Study of the Organization of the State Government of Virginia by the Commission on Reorganization of State Government." December 29, 1947.

Virginia Reorganization - Reports - Accounts and Purchases

Unit ID id308839

Unit ID /repositories/2/archival_objects/350556

Unit Date 1949

Mixed Materials 9 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents February and October, 1949 report entitled "Report on the Department of Accounts

and Purchases" with cover memos.

Virginia Reorganization - Conservation and Development - Report

Unit ID id309213

Unit ID /repositories/2/archival_objects/350557

Unit Date 1948

Mixed Materials 10 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents "Report on the Headquarters Organization of the Department of Conservation and Development." December 28, 1948.

Virginia Reorganization - Labor and Industry - Report

Unit ID id309215

Unit ID /repositories/2/archival_objects/350558

Unit Date 1949

Mixed Materials 10 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Two different copies of "Report on the Department of Labor and Industry." February 7, 1949.

Virginia Reorganization - Mental Hygiene

Unit ID id309217

Unit ID /repositories/2/archival_objects/350559

Unit Date 1945-1949

Mixed Materials 10 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Reports, memos and draft reports of the Department of Mental Hygiene and Hospitals and the Mental Institutions of the Commonwealth of Virginia, including a report on Eastern State Hospital in Williamsburg, Virginia.

Virginia Reorganization - Mental Hygiene - Reports, Part I-III

Unit ID id309219

Unit ID /repositories/2/archival_objects/350560

Unit Date 1949

Mixed Materials 10 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Part I-III of the "Report on The Department of Mental Hygiene and Hospitals and the Mental Institutions. November 5, 1949.

Virginia Reorganization - Mental Hygiene - Reports, Part IV-VIII, Appendix

Unit ID id309221

Unit ID /repositories/2/archival_objects/350561

Unit Date 1949

Mixed Materials 10 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Part IV-VIII and the appendix of the "Report on The Department of Mental Hygiene and Hospitals and the Mental Institutions. November 5, 1949.

Virginia Reorganization - Operation and Maintenance of State-Use Vehicles

Unit ID id309223

Unit ID /repositories/2/archival_objects/350562

Unit Date 1948

Mixed Materials 10 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Report entitled " Report on Operation and Maintenance of State-Use Vehicles," dated June 10, 1948.

Virginia Reorganization - Personnel Division in the Governor's Office

Unit ID id309251

Unit ID /repositories/2/archival_objects/350563

Unit Date 1948-1949

Mixed Materials 10 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Reports, pamphlets and correspondence on the preparation of the report "The Personnel Division in the Governor's Office."

Virginia Reorganization - Welfare and Institutions

Unit ID id309255

Unit ID /repositories/2/archival_objects/350564

Unit Date 1947-1948

Mixed Materials 11 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Proposal report No. 14 "Proposed Department of Welfare and Institutions," 1947 and final report "Report on the Headquarters Organization of the Department of Welfare and Institutions," November 18, 1948. Includes letters and memos.

Series 3: Personal Papers

Unit ID id308199

Unit ID /repositories/2/archival_objects/350537

Scope and Contents

Scope and Contents Duke's personal papers include academic papers, addresses, clippings, community involvement (Rotary Club) material, correspondence, dog and horse registrations, family matters, finances, honors, horticultural orders, family slides and his old rubber stamp for his signature. Some of the correspondence and financial papers also touch of his professional life.

Personal - Academic - University of Pennsylvania - Correspondence

Unit ID id309371

Unit ID /repositories/2/archival_objects/350565

Unit Date 1938 April 4-1940 August 20

Mixed Materials 11 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Correspondence between Duke and the faculty and administration of the University of Pennsylvania, at which Duke attended summer classes in 1938 and 1939 in an attempt to earn an M.A. degree in political science. Also contains draft copies of essays and book reviews written by Duke.

Personal - Academic - University of Pennsylvania - Class Notes

Unit ID id309373

Unit ID /repositories/2/archival_objects/350566

Unit Date 1938

Mixed Materials 11 (Box)

Container 3 (Folder)

Personal - Academic - University of Pennsylvania - Class Notes

Unit ID id309375

Unit ID /repositories/2/archival_objects/350567

Unit Date 1939

Mixed Materials 11 (Box)

Container 4 (Folder)

Personal - Academic - University of Pennsylvania - Class Notes

Unit ID id309377

Unit ID /repositories/2/archival_objects/350568

Unit Date undated

Mixed Materials 11 (Box)

Container 5 (Folder)

Personal - Academic - University of Pennsylvania - Class Notes

Unit ID id309379

Unit ID /repositories/2/archival_objects/350569

Unit Date undated

Mixed Materials 11 (Box)

Container 6 (Folder)

Personal - Academic - University of Pennsylvania - Class Notes

Unit ID id309381

Unit ID /repositories/2/archival_objects/350570

Unit Date undated

Mixed Materials 11 (Box)

Container 7 (Folder)

Personal - Academic - University of Pennsylvania - Essay

Unit ID id309385

Unit ID /repositories/2/archival_objects/350571

Unit Date 1938

Mixed Materials 11 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Sources for, drafts of, and a finished copy of an essay analyzing a 1937 Congressional proposal for the reorganization of the United States federal government.

Personal - Academic - University of Pennsylvania - Essay

Unit ID id309383

Unit ID /repositories/2/archival_objects/350572

Unit Date 1939

Mixed Materials 12 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Typed draft with handwritten corrections of an essay on the French government after 1932. With few revisions, this draft would become Duke's final essay for the 1939 summer session

Personal - Academic - University of Pennsylvania - Bibliography

Unit ID id309391

Unit ID /repositories/2/archival_objects/350573

Unit Date 1938

Mixed Materials 12 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Copy of typed bibliography entitled "A Selected Bibliography on Public Opinion and Propaganda" 1938. No author noted.

Personal - Addresses, Speeches, Quotations, etc.

Unit ID id309389

Unit ID /repositories/2/archival_objects/350574

Unit Date 1948, 1949, 1950, undated

Mixed Materials 12 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Typed copy of an address given by William Munford Tuck in Pittsburgh, PA on Saturday, April 23, 1949 entitled "The Cornerstones of Democracy." Typed copies of Elbert Hubbard's poem, "Loyalty," sent to Charles Duke at his request in 1948. Notes on an index card about sports, possibly for a speech or paper, undated. Typed draft of a speech or story on Williamsburg by Kurtz McRoberts Hanson, with penciled edits, undated. Copy of newsletter, "The Role of Psychiatrists in College and Universities," September 1950.

Personal - Clippings

Unit ID id309393

Unit ID /repositories/2/archival_objects/350575

Unit Date 1942-1951

Mixed Materials 12 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Newspaper clippings, mostly from Richmond, Virginia newspapers, which mention Charles Duke. Subjects include Duke's work at William and Mary, community involvement and the Reorganization Program.

Personal - Community - Williamsburg Rotary Club

Unit ID id308405

Unit ID /repositories/2/archival_objects/350576

Unit Date 1938-1939

Mixed Materials 12 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Records of the Williamsburg Rotary Club, of which Duke served as President. 1938 January 3 to 1939 November 20.

Personal - Community - Williamsburg Rotary Club

Unit ID id308407

Unit ID /repositories/2/archival_objects/350577

Unit Date 1939-1940

Mixed Materials 12 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Records of the Williamsburg Rotary Club, of which Duke served as President. 1939 November 22 to 1940 February 16.

Personal - Community - Williamsburg Rotary Club

Unit ID id308409

Unit ID /repositories/2/archival_objects/350578

Unit Date 1940, undated

Mixed Materials 12 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Records of the Williamsburg Rotary Club, of which Duke served as President. 1940 February 18 to 1940 July 9 and undated.

Personal - Correspondence - A

Unit ID id309405

Unit ID /repositories/2/archival_objects/350579

Unit Date 1934-1938

Mixed Materials 12 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. American National Bank correspondence is included in this folder.

Personal - Correspondence - A

Unit ID id309407

Unit ID /repositories/2/archival_objects/350580

Unit Date 1938-1944

Mixed Materials 12 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. American National Bank correspondence is included in this folder.

Personal - Correspondence - B

Unit ID id309409

Unit ID /repositories/2/archival_objects/350581

Unit Date 1931-1937

Mixed Materials 12 (Box)

Container 10 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letters to and from Virginia Senator Harry F. Byrd, leader of the Democratic Party of Virginia and creator of the Virginia political machine known as the Byrd Organization, and Byrd's secretary H. J. Menefee.

Personal - Correspondence - B**Unit ID** id309411**Unit ID** /repositories/2/archival_objects/350582**Unit Date** 1938-1941**Mixed Materials** 12 (Box)**Container** 11 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - B**Unit ID** id309415**Unit ID** /repositories/2/archival_objects/350583**Unit Date** 1944-1952**Mixed Materials** 13 (Box)**Container** 1 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - C**Unit ID** id309417**Unit ID** /repositories/2/archival_objects/350584**Unit Date** 1934-1936**Mixed Materials** 13 (Box)**Container** 2 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - C**Unit ID** id309419**Unit ID** /repositories/2/archival_objects/350585**Unit Date** 1936-1941**Mixed Materials** 13 (Box)**Container** 3 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - C**Unit ID** id309421**Unit ID** /repositories/2/archival_objects/350586**Unit Date** 1943-1952**Mixed Materials** 13 (Box)**Container** 4 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - D**Unit ID** id309423**Unit ID** /repositories/2/archival_objects/350587**Unit Date** 1934-1936**Mixed Materials** 13 (Box)**Container** 5 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letters to and from Virginia Representative Colgate Darden, a prominent member of the Byrd organization, and letters to and from various members of Duke's family. Duke also filed letters from himself under "D."

Personal - Correspondence - D**Unit ID** id309425**Unit ID** /repositories/2/archival_objects/350588**Unit Date** 1936**Mixed Materials** 13 (Box)**Container** 6 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letters to and from Virginia Representative Colgate Darden, a prominent member of the Byrd organization, and letters to and from various members of Duke's family. Duke also filed letters from himself under "D."

Personal - Correspondence - D**Unit ID** id309427**Unit ID** /repositories/2/archival_objects/350589**Unit Date** 1936-1937**Mixed Materials** 13 (Box)**Container** 7 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letters to and from Virginia Representative Colgate Darden, a prominent member of the Byrd organization, and letters to and from various members of Duke's family. Duke also filed letters from himself under "D."

Personal - Correspondence - D**Unit ID** id309429**Unit ID** /repositories/2/archival_objects/350590**Unit Date** 1937-1941**Mixed Materials** 13 (Box)**Container** 8 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letters to and from Virginia Representative Colgate Darden, a prominent member of the Byrd organization, letters to and from various members of Duke's family and a copy of Duke's college transcripts. Duke also filed letters from himself under "D."

Personal - Correspondence - D

Unit ID id309431

Unit ID /repositories/2/archival_objects/350591

Unit Date 1944-1951

Mixed Materials 13 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains letter from Duke to his son Charles Bryan Duke, and to and from Colgate Darden. Duke filed letters from himself under "D."

Personal - Correspondence - E

Unit ID id309433

Unit ID /repositories/2/archival_objects/350592

Unit Date 1934-1951

Mixed Materials 14 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence, particularly with Equitable Life Assurance Society.

Personal - Correspondence - F

Unit ID id309435

Unit ID /repositories/2/archival_objects/350593

Unit Date 1934-1951

Mixed Materials 14 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - G

Unit ID id309437

Unit ID /repositories/2/archival_objects/350594

Unit Date 1934-1951

Mixed Materials 14 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - H

Unit ID id309439

Unit ID /repositories/2/archival_objects/350595

Unit Date 1937-1941

Mixed Materials 14 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - H

Unit ID id309441

Unit ID /repositories/2/archival_objects/350596

Unit Date 1944-1952

Mixed Materials 14 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains August 27, 1945 letter to Lieutenant Commander H. T. Healy, USNR, in which Duke expresses disgust at the United States' decision to drop the atomic bomb on Hiroshima and Nagasaki, and argues that U.S. had lost moral high ground in WWII.

Personal - Correspondence - I

Unit ID id309443

Unit ID /repositories/2/archival_objects/350597

Unit Date 1934-1952

Mixed Materials 14 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Duke filed some invitations under "I."

Personal - Correspondence - J

Unit ID id309445

Unit ID /repositories/2/archival_objects/350598

Unit Date 1934-1952

Mixed Materials 14 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - K & L

Unit ID id309447

Unit ID /repositories/2/archival_objects/350599

Unit Date 1934-1947

Mixed Materials 14 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Includes correspondence with Julian Lawrence of Savage and Lawrence, Norfolk, Virginia.

Personal - Correspondence - M

Unit ID id309457

Unit ID /repositories/2/archival_objects/350600

Unit Date 1934-1947

Mixed Materials 15 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of

correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - M

Unit ID id309469

Unit ID /repositories/2/archival_objects/350601

Unit Date 1947-1952

Mixed Materials 15 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - N & O

Unit ID id309471

Unit ID /repositories/2/archival_objects/350602

Unit Date 1934-1951

Mixed Materials 15 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - P & Q

Unit ID id309461

Unit ID /repositories/2/archival_objects/350603

Unit Date 1934-1936

Mixed Materials 15 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - P & Q

Unit ID id309463

Unit ID /repositories/2/archival_objects/350604

Unit Date 1944-1951

Mixed Materials 15 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Includes financial information from Peninsula Bank and Trust, Williamsburg, Virginia.

Personal - Correspondence - R

Unit ID id309465

Unit ID /repositories/2/archival_objects/350605

Unit Date 1934-1952

Mixed Materials 15 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - S**Unit ID** id309467**Unit ID** /repositories/2/archival_objects/350606**Unit Date** 1934-1936**Mixed Materials** 15 (Box)**Container** 7 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains real estate correspondence with Segar and Company, Inc.

Personal - Correspondence - S**Unit ID** id309733**Unit ID** /repositories/2/archival_objects/350607**Unit Date** 1936-1941**Mixed Materials** 15 (Box)**Container** 8 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains real estate correspondence with Segar and Company, Inc. and service station receipts.

Personal - Correspondence - S**Unit ID** id309735**Unit ID** /repositories/2/archival_objects/350608**Unit Date** 1941-1952**Mixed Materials** 15 (Box)**Container** 9 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence. Contains real estate correspondence with Segar and Company, Inc.

Personal - Correspondence - T-V**Unit ID** id309737**Unit ID** /repositories/2/archival_objects/350609**Unit Date** 1934-1941**Mixed Materials** 16 (Box)**Container** 1 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - T-V**Unit ID** id309739**Unit ID** /repositories/2/archival_objects/350610**Unit Date** 1944-1951**Mixed Materials** 16 (Box)**Container** 2 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - W-Z**Unit ID** id309741**Unit ID** /repositories/2/archival_objects/350611**Unit Date** 1934-1935**Mixed Materials** 16 (Box)**Container** 3 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - W-Z**Unit ID** id309743**Unit ID** /repositories/2/archival_objects/350612**Unit Date** 1936-1942**Mixed Materials** 16 (Box)**Container** 4 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - W-Z**Unit ID** id309745**Unit ID** /repositories/2/archival_objects/350613**Unit Date** 1944-1951**Mixed Materials** 16 (Box)**Container** 5 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence, in alphabetical order by surname or business name of correspondent. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence**Unit ID** id309817**Unit ID** /repositories/2/archival_objects/350614**Unit Date** 1934-1937**Mixed Materials** 16 (Box)**Container** 6 (Folder)**Scope and Contents**

Scope and Contents Personal correspondence in chronological order. Also contains professional, financial, and insurance correspondence.

Personal - Correspondence - Death of Mrs. Duke**Unit ID** id309819**Unit ID** /repositories/2/archival_objects/350615**Unit Date** 1937**Mixed Materials** 16 (Box)**Container** 7 (Folder)**Scope and Contents**

Scope and Contents Personal and financial correspondence in relation to the death of Mrs. Duke, including with Snellings' Funeral Home in Portsmouth, Virginia and many condolence cards.

Personal - Correspondence

Unit ID id309747

Unit ID /repositories/2/archival_objects/350616

Unit Date 1943-1952

Mixed Materials 16 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Correspondence in chronological order. Includes letters to Admiral Ralph O. Davis (1949), John Stewart Bryan (1943) and letters about his retirement from the College of William and Mary.

Personal - Correspondence

Unit ID id309749

Unit ID /repositories/2/archival_objects/350617

Unit Date 1953-1958

Mixed Materials 17 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Correspondence in chronological order. Includes January 19, 1953 newsletter to "old uninterested Brothers of Epsilon" with names and addresses of mailing list, letter to Hon. Thomas Stanley with suggestions in preparation of Stanley's program as Governor of Virginia, and letters mostly about professional matters.

Personal - Dog and Horse Registration

Unit ID id309823

Unit ID /repositories/2/archival_objects/350618

Unit Date 1929, 1935, 1936, 1941

Mixed Materials 17 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Pedigree certificate from the American Kennel Club for Irish Setters and request for registration. Foal Registration certificate from the Jockey Club for Poor Relation, 1929.

Personal - Family - Charles J. Duke, Jr.

Unit ID id309843

Unit ID /repositories/2/archival_objects/350619

Unit Date undated

Mixed Materials 17 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Biographical sheet on Charles Joseph Duke, Jr. and sympathy card acknowledgments on the death of Charle Joseph Duke, Jr.

Personal - Family - Charles J. Duke, Sr.

Unit ID id309845

Unit ID /repositories/2/archival_objects/350620

Unit Date 1937, undated

Mixed Materials 17 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Biographical sketch of Charles Joseph Duke, Sr. (1871-1929) written by Charles J. Duke, Jr. for a book on prominent Democrats in Virginia, 4 pages. Charles J. Duke, Jr. letter to his Mother asking her to complete some of the blanks in the sketch, 1937. Tissue paper copy of chancery case between American National Bank of Portsmouth and the heirs of C.J. Duke, Sr., undated.

Personal - Family - Joseph T. Duke Estate**Unit ID** id309841**Unit ID** /repositories/2/archival_objects/350621**Unit Date** 1936-1937**Mixed Materials** 17 (Box)**Container** 5 (Folder)**Scope and Contents**

Scope and Contents Correspondence and documents relating to the death and estate of Joseph T. Duke.

Personal - Family - Genealogy**Unit ID** id309847**Unit ID** /repositories/2/archival_objects/350622**Unit Date** undated**Mixed Materials** 17 (Box)**Container** 6 (Folder)**Scope and Contents**

Scope and Contents Genealogical information on Viola Phillips, born circa 1868 and died 1915.

Personal - Finance**Unit ID** id309825**Unit ID** /repositories/2/archival_objects/350623**Unit Date** 1925-1930**Mixed Materials** 17 (Box)**Container** 7 (Folder)**Scope and Contents**

Scope and Contents Invoices, receipts and correspondence for various categories such as car registration, house rental, home repairs, taxes, insurance, stocks, bank statements and William and Mary matters. Many years are a mix off personal and business, especially where they overlap.

Personal - Finance**Unit ID** id309827**Unit ID** /repositories/2/archival_objects/350624**Unit Date** 1931-1935**Mixed Materials** 17 (Box)**Container** 8 (Folder)**Scope and Contents**

Scope and Contents Invoices, receipts and correspondence for various categories such as car registration, house rental, home repairs, taxes, insurance, stocks, bank statements and William and Mary matters. Many years are a mix off personal and business, especially where they overlap.

Personal - Finance**Unit ID** id309829**Unit ID** /repositories/2/archival_objects/350625**Unit Date** 1936-1941**Mixed Materials** 17 (Box)**Container** 9 (Folder)**Scope and Contents**

Scope and Contents Invoices, receipts and correspondence for various categories such as car registration, house rental, home repairs, taxes, insurance, stocks, bank statements and William and Mary matters. Many years are a mix off personal and business, especially where they overlap.

Personal - Finance**Unit ID** id309831**Unit ID** /repositories/2/archival_objects/350626**Unit Date** undated**Mixed Materials** 17 (Box)**Container** 10 (Folder)**Scope and Contents**

Scope and Contents Invoices, receipts and correspondence for various categories such as car registration, house rental, home repairs, taxes, insurance, stocks, bank statements and William and Mary matters. Many years are a mix off personal and business, especially where they overlap.

Personal - Finance - House and Utilities**Unit ID** id309837**Unit ID** /repositories/2/archival_objects/350627**Unit Date** 1938-1942**Mixed Materials** 17 (Box)**Container** 11 (Folder)**Scope and Contents**

Scope and Contents Invoices, bills, payments for house repairs, heating, telephone and other utilities.

Personal - Finance - Insurance**Unit ID** id309833**Unit ID** /repositories/2/archival_objects/350628**Unit Date** 1937-1941**Mixed Materials** 18 (Box)**Container** 1 (Folder)**Scope and Contents**

Scope and Contents Invoices and correspondence with various Life Insurance companies.

Personal - Finance - Insurance**Unit ID** id309835**Unit ID** /repositories/2/archival_objects/350629**Unit Date** 1942-1943**Mixed Materials** 18 (Box)**Container** 2 (Folder)**Scope and Contents**

Scope and Contents Invoices and correspondence about various Life Insurance policies. Also contains some personal correspondence, and a 1938 bibliography of works on the social impact of propaganda.

Personal - Finance - Insurance - Automobile**Unit ID** id309849**Unit ID** /repositories/2/archival_objects/350630**Unit Date** 1933**Mixed Materials** 18 (Box)**Container** 3 (Folder)**Scope and Contents**

Scope and Contents Correspondence, notes and policies for automobiles.

Personal - Finance - Invoices

Unit ID id309851

Unit ID /repositories/2/archival_objects/350631

Unit Date 1937-1939

Mixed Materials 18 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309853

Unit ID /repositories/2/archival_objects/350632

Unit Date 1940-1941

Mixed Materials 18 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309855

Unit ID /repositories/2/archival_objects/350633

Unit Date 1944

Mixed Materials 18 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309857

Unit ID /repositories/2/archival_objects/350634

Unit Date 1945

Mixed Materials 18 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309859

Unit ID /repositories/2/archival_objects/350635

Unit Date 1946-1947

Mixed Materials 18 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309861

Unit ID /repositories/2/archival_objects/350636

Unit Date 1948-1952

Mixed Materials 18 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices

Unit ID id309867

Unit ID /repositories/2/archival_objects/350637

Unit Date 1948-1952

Mixed Materials 19 (Box)

Container 1 (Folder)

Scope and Contents

Scope and Contents Bills, invoices and correspondence on mostly personal expenses.

Personal - Finance - Invoices - William and Mary Boarding Department

Unit ID id309869

Unit ID /repositories/2/archival_objects/350638

Unit Date 1938-1940

Mixed Materials 19 (Box)

Container 2 (Folder)

Scope and Contents

Scope and Contents Invoices for items sold by the Boarding Department, College of William and Mary, to Charles Duke. Items appear to be for personal use.

Personal - Finance - Real Estate

Unit ID id309863

Unit ID /repositories/2/archival_objects/350639

Unit Date 1934-1936

Mixed Materials 19 (Box)

Container 3 (Folder)

Scope and Contents

Scope and Contents Real estate records of rents collected by Duke from his property at 529 Connecticut Avenue in Norfolk, Virginia. 1934, July – 1936, February

Personal - Finance - Real Estate

Unit ID id309865

Unit ID /repositories/2/archival_objects/350640

Unit Date 1934-1937

Mixed Materials 19 (Box)

Container 4 (Folder)

Scope and Contents

Scope and Contents Real estate records of rents collected by Duke from his property at 529 Connecticut Avenue in Norfolk, Virginia. Contains statements of income, profit, and loss from Welton, Duke, and Hawks Incorporated, an insurance company partially owned by Duke. 1936, March – 1937, August; Income Statements 1934, October – 1935, May.

Personal - Finance - Taxes

Unit ID id309871

Unit ID /repositories/2/archival_objects/350641

Unit Date 1940-1944

Mixed Materials 19 (Box)

Container 5 (Folder)

Scope and Contents

Scope and Contents Personal Income taxes and related papers 1940-1944

Personal - Finance - Travel Expense Vouchers

Unit ID id309873

Unit ID /repositories/2/archival_objects/350642

Unit Date 1935-1946

Mixed Materials 19 (Box)

Container 6 (Folder)

Scope and Contents

Scope and Contents Travel expense vouchers submitted to The College of William and Mary for work related travel.

Personal - Finance - Travel Expense Vouchers

Unit ID id309875

Unit ID /repositories/2/archival_objects/350643

Unit Date 1947-1952

Mixed Materials 19 (Box)

Container 7 (Folder)

Scope and Contents

Scope and Contents Travel expense vouchers submitted to The College of William and Mary for work related travel.

Personal - Honors

Unit ID id308415

Unit ID /repositories/2/archival_objects/350644

Unit Date 1952, 1953

Mixed Materials 19 (Box)

Container 8 (Folder)

Scope and Contents

Scope and Contents Memorial minute by the Endowment Association of the College of William and Mary with copies of "Minutes of a Special Meeting of the Endowment Association of the College of William and Mary in Virginia, Incorporated" on November, 1952, with the resignation of C.J. Duke, Jr. on the agenda and a February 21, 1953 annual meeting minutes.

Personal - Honors - Jamestown Corporation Memoriam

Unit ID id308213

Unit ID /repositories/2/archival_objects/350645

Unit Date 1953

Mixed Materials 19 (Box)

Container 9 (Folder)

Scope and Contents

Scope and Contents Resolution from the Jamestown Corporation as a Memoriam on the death of Charles J. Duke. 1953

Personal - Horticultural

Unit ID id309877

Unit ID /repositories/2/archival_objects/350646

Unit Date 1946-1952

Mixed Materials 19 (Box)

Container 10 (Folder)

Scope and Contents

Scope and Contents Correspondence, receipts, invoices for seeds, bulbs and related publications.

Personal - Slides

Unit ID id309879

Unit ID /repositories/2/archival_objects/350647

Unit Date undated, 1944

Mixed Materials 19 (Box)

Container 11 (Folder)

Scope and Contents

Scope and Contents 5 slides of beach family scenes with attached envelope with 1944 date.

Signature Rubber Stamp, Charles J. Duke, Jr.

Unit ID id309881

Unit ID /repositories/2/archival_objects/350648

Scope and Contents

Scope and Contents Rubber stamp with the signature of Charles J. Duke, Jr.