

# Property Inventory Control Program Records

Property Inventory Control Program Records  
1978-1984

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## Title Statement

Property Inventory Control Program RecordsGuide to the Property Inventory Control Program Records UA 276

**Author:** Special Collections Staff.

## Publication Statement

**Publisher:** Special Collections Research Center

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## Profile Description

**Creation:** This finding aid was produced using ArchivesSpace on 2025-05-15 12:21:00 -0400.

**Language Usage:** English

## Descriptive Summary

**Unit ID**

UA 276

**Unit ID**

/repositories/2/resources/1466

**Unit Date**

1978-1984

**Language**

English

**Creator**

College of William and Mary. Office of Procurement

**Extent**

0.20 Linear Feet

**Repository**

Special Collections Research Center

## Administrative Information

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### **Preferred Citation:**

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## **Historical Note:**

The mission of the Office of Procurement is to support the educational and research goals of William & Mary by providing efficient and cost-effective acquisition of quality goods and services, sound inventory and fixed assets management, and effective internal campus delivery of goods received from suppliers.

## **Scope and Contents**

This collection contains booklets and rosters from the Property Inventory Control Program at William & Mary. Included in the collection are a 1978 booklet of General Procedures for the Property Control Program, and a 1984 Real Property Roster.

## **Keywords**

Booklets

Rosters

Real property--Virginia

University purchasing

## **Custodial History:**

This collection was previously part of the University Archives Publications Collection.

## **Description of Subordinate Components**

### **Folder 1: General Procedures**

**Unit ID** id44841

**Unit ID** /repositories/2/archival\_objects/142912

**Unit Date** 1978

**Mixed Materials** 1 (Box)

**Container** 1 (folder)

### **Folder 2: Property Inventory**

**Unit ID** id44842

**Unit ID** /repositories/2/archival\_objects/142913

**Unit Date** 1984

**Mixed Materials** 1 (Box)

**Container** 2 (folder)