

Old Dominion University Faculty Handbooks

Old Dominion University Faculty Handbooks
1947-2003

Title Statement

Old Dominion University Faculty Handbooks
A Guide to the Old Dominion University Faculty Handbooks RG 8-3A5

Author: Sonia Yaco; Mel Frizzell

Publication Statement

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3000 Perry Library
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libspecialcollections@odu.edu
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Profile Description

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Descriptive Summary

Unit ID

RG 8-3A5

Unit ID

/repositories/3/resources/158

Unit Date

1947-2003

Language

English

Abstract

The Old Dominion University Faculty Handbooks collection contains faculty handbooks for the Norfolk Division of the College of William and Mary, Old Dominion College, Old Dominion University, as well as the Continuing Education Divisions for both Old Dominion College and Old Dominion University from 1947 to 2003.

Creator

Old Dominion University. Human Resources

Extent

1.20 Linear Feet

Extent

3 Hollinger document cases boxes

Repository

ODU University Archives

Administrative Information

Conditions Governing Access

Open to researchers without restrictions.

Conditions Governing Use

Before publishing quotations or excerpts from any materials, permission must be obtained from Special Collections and University Archives, and the holder of the copyright, if not Old Dominion University Libraries.

Source of Acquisition

Unknown

Method of Acquisition

Various transfers.

Processing Information

The collection was processed and finding aid created by Sonia Yaco, Special Collections Librarian, in 2011.

Preferred Citation

[Identification of item], Box [insert number], Folder [insert number and title], Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Biographical or Historical Information

Old Dominion University was founded in September 1930 as an extension campus of the College of William and Mary in the Tidewater region of Virginia. Established as a two year junior college known as the Norfolk Division of the College of William and Mary, the school's mission was to provide educational opportunities to the people of Hampton Roads commensurate with those available near the commonwealth's large university centers. The "Division" as it was known, opened its doors in the empty buildings of the old Larchmont Elementary School, offering a two year course of study allowing students the opportunity to earn transferable credit through the sophomore year to any four year college throughout the United States. In 1931, courses in basic engineering and other technical studies were offered at the Norfolk Division through collective partnership with Virginia Polytechnic Institute (VPI), taught by instructors directly provided by VPI. Upon the completion of studies at the Division, many students seeking baccalaureate degrees continued their academic pursuits at either the Williamsburg campus of William and Mary or VPI in Blacksburg, though it was not uncommon for Norfolk Division students to attend other universities throughout the country as well.

The persistent popularity of instruction offered by the Division resulted in expanded curricula in 1939 that provided vocational or technical training for careers not requiring baccalaureate degrees. At the onset of World War II, the Norfolk Division focused vocational and technical training through what was known as the War Training Program, designed to support the technical demands of the armed forces in the war effort. Post war through the 1950s the Division continued to grow offering increased curricula in the fields of music, secretarial science, merchandising, fine arts, and a nurses' training program through affiliation with Norfolk General Hospital. In 1954, William and Mary approved the Norfolk Division to offer several academic programs leading to baccalaureate degrees and two years later the Division awarded its first four year degrees to fifteen eligible students. In 1961 the Division earned accreditation as a four year school and in August 1962, became independent of William and Mary and was established by the Virginia General Assembly as Old Dominion College. In 1969, Old Dominion College became present day Old Dominion University.

Note written by Sonia Yaco

Scope and Contents

The faculty handbook serves as a reference guide to faculty members of the policies, procedures, and regulations that directly affect the academic year. Early faculty handbooks also acquainted new and prospective faculty members not only with the school's philosophy and organization, but also with pertinent information about the Norfolk area to aid their transition into the local community. Since the 1940s, a faculty handbook was produced annually through 1986, then every two years from 1986 to the early 2000s. Since then, the handbook is updated periodically as needed. A printed version was produced until 1998 and again from 2001 to 2003. From 1999 to 2001, and since 2004, the handbook is only available electronically at <https://ww1.odu.edu/humanresources/employee/handbooks/faculty>.

Related Materials

The faculty handbook can be found electronically at <https://www.odu.edu/facultystaff/employee-services/handbooks>

Keywords

Old Dominion University--Faculty
Old Dominion University--History
Old Dominion University--Handbooks
College publications--Virginia--Norfolk
Old Dominion University
College of William and Mary. Norfolk Division
Norfolk College of William and Mary
Old Dominion College

Arrangement Note

This collection is arranged chronologically.

Description of Subordinate Components

Box 1

Unit ID Box 1

Unit ID /repositories/3/archival_objects/37161

Mixed Materials 1 (box)

Folder 1: Faculty Handbooks

Unit ID Folder 1

Unit ID /repositories/3/archival_objects/37162

Unit Date 1947-1956

Mixed Materials 1 (box)

Container 1 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 1, Faculty Handbooks, 1947-1956, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 2: The College of William and Mary in Norfolk: Faculty Handbooks

Unit ID Folder 2

Unit ID /repositories/3/archival_objects/37168

Unit Date 1956-1962

Mixed Materials 1 (box)

Container 2 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 2, The College of William and Mary in Norfolk: Faculty Handbooks, 1956-1962, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 3: The College of William and Mary in Norfolk Faculty Handbook

Unit ID Folder 3

Unit ID /repositories/3/archival_objects/37169

Unit Date 1958

Mixed Materials 1 (box)

Container 3 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 3, The College of William and Mary in Norfolk Faculty Handbook, 1958, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 4: Old Dominion College Faculty Handbook

Unit ID Folder 4

Unit ID /repositories/3/archival_objects/37179

Unit Date 1963

Mixed Materials 1 (box)

Container 4 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 4, Old Dominion College Faculty Handbook, 1963, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 5: Old Dominion College Faculty Handbook

Unit ID Folder 5

Unit ID /repositories/3/archival_objects/37180

Unit Date 1964

Mixed Materials 1 (box)

Container 5 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 5, Old Dominion College Faculty Handbook, 1964, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 6: Faculty Handbook for Division of Continuing Education Old Dominion College

Unit ID Folder 6

Unit ID /repositories/3/archival_objects/37187

Unit Date 1965-1966

Mixed Materials 1 (box)

Container 6 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 6, Faculty Handbook for Division of Continuing Education Old Dominion College, 1965-1966, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 7: Old Dominion College Faculty Handbook

Unit ID Folder 7

Unit ID /repositories/3/archival_objects/37188

Unit Date 1966

Mixed Materials 1 (box)

Container 7 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 7, Old Dominion College Faculty Handbook, 1966, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 8: Faculty Handbooks

Unit ID Folder 8

Unit ID /repositories/3/archival_objects/37196

Unit Date 1967-1968

Mixed Materials 1 (box)

Container 8 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 8, Faculty Handbooks, 1967-1968, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 9: Faculty Handbooks

Unit ID Folder 9

Unit ID /repositories/3/archival_objects/37197

Unit Date 1969

Mixed Materials 1 (box)

Container 9 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 9, Faculty Handbooks, 1969, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 10: Faculty Handbooks

Unit ID Folder 10

Unit ID /repositories/3/archival_objects/37204

Unit Date 1969-1970

Mixed Materials 1 (box)

Container 10 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 10, Faculty Handbooks, 1969-1970, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 11: Old Dominion University Faculty Handbook

Unit ID Folder 11

Unit ID /repositories/3/archival_objects/37209

Unit Date 1971

Mixed Materials 1 (box)

Container 11 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 11, Old Dominion University Faculty Handbook, 1971, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 12: Old Dominion University Faculty Handbook

Unit ID Folder 12

Unit ID /repositories/3/archival_objects/37210

Unit Date 1972

Mixed Materials 1 (box)

Container 12 (folder)

Preferred Citation

[Identification of item and date], Box 1, Folder 12, Old Dominion University Faculty Handbook, 1972, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 13: Faculty Handbooks**Unit ID** Folder 13**Unit ID** /repositories/3/archival_objects/37212**Unit Date** 1973**Mixed Materials** 1 (box)**Container** 13 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 13, Faculty Handbooks, 1973, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 14: Old Dominion University Faculty Handbook**Unit ID** Folder 14**Unit ID** /repositories/3/archival_objects/37214**Unit Date** 1974**Mixed Materials** 1 (box)**Container** 14 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 14, Old Dominion University Faculty Handbook, 1974, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 15: Old Dominion University Faculty Handbook**Unit ID** Folder 15**Unit ID** /repositories/3/archival_objects/37216**Unit Date** 1975-1976**Mixed Materials** 1 (box)**Container** 15 (folder)**Preferred Citation**

[Identification of item and date], Box 1, Folder 15, Old Dominion University Faculty Handbook, 1975-1976, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Box 2**Unit ID** Box 2**Unit ID** /repositories/3/archival_objects/37163**Mixed Materials** 2 (box)**Folder 1: Old Dominion University Faculty Handbook****Unit ID** Folder 1**Unit ID** /repositories/3/archival_objects/37165**Unit Date** 1976-1977**Mixed Materials** 2 (box)**Container** 1 (folder)**Preferred Citation**

[Identification of item and date], Box 2, Folder 1, Old Dominion University Faculty Handbook, 1976-1977, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 2: Old Dominion University Faculty Handbook

Unit ID Folder 2

Unit ID /repositories/3/archival_objects/37166

Unit Date 1977-1978

Mixed Materials 2 (box)

Container 2 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 2, Old Dominion University Faculty Handbook, 1977-1978, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 3: Old Dominion University Faculty Handbooks

Unit ID Folder 3

Unit ID /repositories/3/archival_objects/37175

Unit Date 1978-1979

Mixed Materials 2 (box)

Container 3 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 3, Old Dominion University Faculty Handbooks, 1978-1979, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 4: Old Dominion University Faculty Handbook

Unit ID Folder 4

Unit ID /repositories/3/archival_objects/37176

Unit Date 1980-1981

Mixed Materials 2 (box)

Container 4 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 4, Old Dominion University Faculty Handbook, 1980-1981, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 5: Old Dominion University Faculty Handbook

Unit ID Folder 5

Unit ID /repositories/3/archival_objects/37183

Unit Date 1982-1983

Mixed Materials 2 (box)

Container 5 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 5, Old Dominion University Faculty Handbook, 1982-1983, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 6: Old Dominion University Faculty Handbook

Unit ID Folder 6

Unit ID /repositories/3/archival_objects/37191

Unit Date 1983-1984

Mixed Materials 2 (box)

Container 6 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 6, Old Dominion University Faculty Handbook, 1983-1984, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 7: Old Dominion University Faculty Handbook

Unit ID Folder 7

Unit ID /repositories/3/archival_objects/37193

Unit Date 1984-1985

Mixed Materials 2 (box)

Container 7 (folder)

Preferred Citation

[Identification of item and date], Box 2, Folder 7, Old Dominion University Faculty Handbook, 1984-1985, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Box 3

Unit ID Box 3

Unit ID /repositories/3/archival_objects/37167

Mixed Materials 3 (box)

Folder 1: Old Dominion University Faculty Handbook

Unit ID Folder 1

Unit ID /repositories/3/archival_objects/37203

Unit Date 1985-1986

Mixed Materials 3 (box)

Container 1 (folder)

Preferred Citation

[Identification of item and date], Box 3, Folder 1, Old Dominion University Faculty Handbook, 1985-1986, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 2: Old Dominion University Faculty Handbooks

Unit ID Folder 2

Unit ID /repositories/3/archival_objects/37172

Unit Date 1986-1988

Mixed Materials 3 (box)

Container 2 (folder)

Preferred Citation

[Identification of item and date], Box 3, Folder 2, Old Dominion University Faculty Handbooks, 1986-1988, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 3: Old Dominion University Faculty Handbook

Unit ID Folder 3

Unit ID /repositories/3/archival_objects/37178

Unit Date 1989-1991

Mixed Materials 3 (box)

Container 3 (folder)

Preferred Citation

[Identification of item and date], Box 3, Folder 3, Old Dominion University Faculty Handbook, 1989-1991, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 4: Old Dominion University Faculty Handbook

Unit ID Folder 4

Unit ID /repositories/3/archival_objects/37185

Unit Date 1991-1993

Mixed Materials 3 (box)

Container 4 (folder)

Preferred Citation

[Identification of item and date], Box 3, Folder 4, Old Dominion University Faculty Handbook, 1991-1993, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 5: Old Dominion University Faculty Handbook

Unit ID Folder 5

Unit ID /repositories/3/archival_objects/37186

Unit Date 1993-1995

Mixed Materials 3 (box)

Container 5 (folder)

Preferred Citation

[Identification of item and date], Box 3, Folder 5, Old Dominion University Faculty Handbook, 1993-1995, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Box 4

Unit ID Box 4

Unit ID /repositories/3/archival_objects/85252

Mixed Materials 4 (box)

Folder 1: Old Dominion University Faculty Handbook

Unit ID Folder 1

Unit ID /repositories/3/archival_objects/37189

Unit Date 1995-1997

Mixed Materials 4 (box)

Container 1 (folder)

Preferred Citation

[Identification of item and date], Box 4, Folder 1, Old Dominion University Faculty Handbook, 1995-1997, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 2: Old Dominion University Faculty Handbook

Unit ID Folder 2

Unit ID /repositories/3/archival_objects/37194

Unit Date 1997-1999

Mixed Materials 4 (box)

Container 2 (folder)

Preferred Citation

[Identification of item and date], Box 4, Folder 2, Old Dominion University Faculty Handbook, 1997-1999, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 3: Old Dominion University Faculty Handbooks

Unit ID Folder 3

Unit ID /repositories/3/archival_objects/37195

Unit Date 1999-2001

Mixed Materials 4 (box)

Container 3 (folder)

Preferred Citation

[Identification of item and date], Box 4, Folder 3, Old Dominion University Faculty Handbooks, 1999-2001, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 4: Old Dominion University Faculty Handbook

Unit ID Folder 4

Unit ID /repositories/3/archival_objects/37199

Unit Date 2001-2003

Mixed Materials 4 (box)

Container 4 (folder)

Preferred Citation

[Identification of item and date], Box 4, Folder 4, Old Dominion University Faculty Handbook, 2001-2003, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.

Folder 5: Old Dominion University Faculty Handbook

Unit ID Folder 5

Unit ID /repositories/3/archival_objects/85253

Unit Date undated

Mixed Materials 4 (box)

Container 5 (folder)

Preferred Citation

[Identification of item and date], Box 4, Folder 5, Old Dominion University Faculty Handbook, undated, Old Dominion University Faculty Handbooks, Special Collections and University Archives, Old Dominion University Libraries.