

A Guide to the Loudoun County Virginia Military Separation Notices, 1918-1995

Loudoun County Virginia Military Separation Notices 1918-1995
1918-1995

A Collection in the Thomas Balch Library M 004
Thomas Balch Library
2006

Author: Alexandra S. Gressitt

History

Processed by: Alexandra S. Gressitt, Kathleen Stolldorf and John Berfield

Title Statement

A Guide to the Loudoun County Virginia Military Separation Notices, 1918-1995

Subtitle: Loudoun County Virginia Military Separation Notices

Collection: M 004

Author: Alexandra S. Gressitt

Publication Statement

Date: © 2006 By Thomas Balch Library. All rights reserved.

Publisher: Thomas Balch Library

[Conditions of Use](#)

Profile Description

Creation: Machine-readable finding aid derived from MS Word, created by Beth Schuster, 29 May 2009

Language Usage: Description is in English

Revision Description

2013-11-21 Converted to schema conforming EAD by dtd2schema.vh.xsl.

Descriptive Summary

Collection number

M 004

Language

English

Abstract

This collection represents induction and discharge records photocopied by William Loy, Deputy Clerk, from Loudoun County court books. The collection includes separation notices for men and women and all races, but may not include every Loudoun County resident who served in the military.

Collector

William Loy

Extent

3 manuscript boxes (1.3 cu ft; 2,136 items)

Repository

Thomas Balch Library

Administrative Information

Access Restrictions

Restricted collection.

Since access to the records by general public is restricted to 72 years after a record was created researchers seeking to access this information must do so through a database index listing the name of the soldier, and as available: date of induction, branch of service, birthplace and date of separation. Virginia military separation notices contain privacy protected information such as social security numbers and medical information. For records created 72 years or less access is limited to the following: the subject of the record (the veteran); the duly qualified conservator or guardian of the subject of the record; the next-of-kin, if the veteran is deceased (The next of kin may be the following: surviving spouse that has not remarried; father, mother, son, daughter, sister, or brother); the duly qualified executor or administrator of the estate of the subject of the record; an attorney, attorney-in-fact, or other agent or representative of any of the persons described above, acting pursuant to a written power-of-attorney or other written authorization; or a duly authorized representative of an agency or instrumentality of federal, state, or local government seeking the record in the ordinary course of performing its official duties. Requests must be in writing on Military Separation Notices filed in the folder: Loudoun County Virginia Request Form.

Use Restrictions

No physical characteristics affect use of this material.

Acquisition Information

Loudoun County Courthouse, Leesburg, VA, 1995

Processing Information

Processed by Alexandra S. Gressitt with assistance from Kathleen Stoldalorf and John Berfield, May 2009.

Previously catalogued as Loudoun County Notebooks: 35-37 and 42-43. Records of the Virginia World War II History Commission (RG#68) are filed in the State Government Collection at The Library of Virginia, Richmond, VA. See: Salmon, John S., comp. A Guide to State Records in the Archives Branch of the Virginia State Library and Archives. Richmond: Virginia State Library, 1985.

Preferred Citation

Loudoun County Virginia Military Separation Notices 1917-1995 and Induction Notices 1941-1945 (M004), Thomas Balch Library, Leesburg, VA.

Accruals

1995.0001

Alternative Form Available

Original copies of records may be on file at the Loudoun County Courthouse.

Adjunct Descriptive Data

Related Material

See Vertical file under WWII

Location of Originals

Original copies of records may be on file at the Loudoun County Courthouse.

Other Finding Aid

Military Records Database Index

Technical Requirements

TECHNICAL REQUIREMENTS

None

Historical Information

Military induction and discharge records were frequently filed in a courthouse by military personal in the locale of induction and/or discharge to provide legal verification of military service.

Scope and Content

This collection represents induction and discharge records photocopied by William Loy, Deputy Clerk, from Loudoun County court books. These records were given to Thomas Balch Library in 1995 for researcher use. Subsequent federal rulings concerning privacy require these records to be restricted for 72 years from date of creation. Access to this collection is through a database index listing the name of the soldier, and as available: date of induction, branch of service, birthplace and date of separation.

The collection includes separation notices for men and women and all races, but may not include every Loudoun County resident who served in the military. Separation notices, representing all branches of military service, include information on the date and place of birth, physical description, race, marital status and civilian occupation of the soldier. Also included is rank, military organization, date of induction or enlistment, place of entry into service, military occupation, battles and campaigns, decorations and citations, wounds received in action, service outside the continental United States, prior service, total length of service and reasons for separation. Naval records also list training schools attended and places of service (ships and naval stations). In addition to the separation notices, many army records also contain a separation qualification record documenting the soldier's military and civilian education and occupations. This document may also include the soldier's social security number.

Due to the nature of photocopying some records in this collection are difficult to read.

Arrangement

Documents are arranged alphabetically within each year in two groups: separation notices and separation notices with only induction information completed. Separation notices in this collection cover the years 1918-1919, 1921 and 1941-1995. Separation notice forms with only induction information completed are filed at the end of the collection (Box 3, Folder 25) and cover the years 1941-1943 and 1945.

Contents List

Box 1

Folder 1: 1918 (7)

Folder 2: 1919 (13)

Folder 3: 1921 (1)

Folder 4: 1941 (1)

Folder 5: 1942 (3)

Folder 6: 1943 (18)

Folder 7: 1944 (39)

Folder 8: 1945 A-C (126)

Folder 9: 1945 D-H (124)

Folder 10: 1945 J-P (137)

Folder 11: 1945 R-Y (155)

Folder 12: 1946 A-C (92)

Folder 13: 1946 D-H (105)

Box 2

Folder 1: 1946 J-P (121)

Folder 2: 1946 R-W (146)

Folder 3: 1947 (53)

Folder 4: 1948 (11)

Folder 5: 1949 (6)

Folder 6: 1950 (2)

Folder 7: 1951 (1)

Folder 8: 1952 (8)

Folder 9: 1953 (5)

Folder 10: 1954 (13)

Folder 11: 1955 (6)

Folder 12: 1956 (11)

Folder 13: 1957 (7)

Folder 14: 1958 (9)

Folder 15: 1959 (4)

Folder 16: 1960 (7)

Folder 17: 1961 (5)

Folder 18: 1962 (7)

Folder 19: 1963 (5)

Folder 20: 1964 (11)

Folder 21: 1965 (16)

Folder 22: 1966 (10)

Folder 23: 1967 (23)

Folder 24: 1968 (54)

Folder 25: 1969 (26)

Folder 25: 1969 (50)

Folder 26: 1970 (63)

Folder 27: 1971 (57)

Box 3

Folder 1: 1972 (39)

Folder 2: 1973 (28)

Folder 3: 1974 (14)

Folder 4: 1975 (29)

Folder 5: 1976 (11)

Folder 6: 1977 (19)

Folder 7: 1978 (11)

Folder 8: 1979 (37)

Folder 9: 1980 (20)

Folder 10: 1981 (16)

Folder 11: 1982 (19)

Folder 12: 1983 (14)

Folder 13: 1984 (11)

Folder 14: 1985 (11)

Folder 15: 1986 (19)

Folder 16: 1987 (21)

Folder 17: 1988 (19)

Folder 18: 1989 (29)

Folder 19: 1990 (26)

Folder 20: 1991 (44)

Folder 21: 1992 (33)

Folder 22: 1993 (15)

Folder 23: 1994 (26)

Folder 24: 1995 (13 items)

Folder 25: Induction Records 1941-1943, 1945, n.d. (95)

