

University Club Records

Records of the University Club
1925-2000



Title Statement

University Club RecordsRecords of the University Club, 1925-2000 RG.29.04

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Descriptive Summary

Unit ID

RG.29.04

Unit Date

1925-2000

Language

The materials in the collection are in English.

Abstract

The collection consists of papers detailing the founding, construction, administration, finances, and membership of the University Club at Virginia Tech.

Creator

Virginia Polytechnic Institute and State University. University Club (1925-)

Extent

13.6 Cubic Feet 9 boxes and 1 oversized folder

Repository

Special Collections and University Archives, Virginia Tech

Administrative Information

Conditions Governing Access

The collection is open for research.

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Source of Acquisition

The Records of the University Club were donated to Special Collections and University Archives in May 2006.

Processing Information

The processing, arrangement, and description of the Records of the University Club was completed in April 2013.

Please note: Box 4-Folder 39 and Box 9-Folder 1 were moved to Oversize Folder 1.

Preferred Citation

Researchers wishing to cite this collection should include the following information: [identification of item], [box], [folder], Records of the University Club, RG 29/4, Special Collections and University Archives, Virginia Tech, Blacksburg, Va.

Administrative History

A Virginia Tech faculty group organized the University Club in 1925. The clubhouse, formerly located on Otey Street, was built on land leased from the university. In June 1929, construction began on the clubhouse. Soon the club gained 125 members and has continued to grow throughout the years. It was completed in 1930 at a cost of \$38,000. It contains 8,773 square feet. It once contained a dining room, which ceased operations in 1935 when the old Faculty Center dining room opened. On December 2, 1953 at the annual meeting members burned the last of the bonds representing the indebtedness of \$40,000 incurred in building the clubhouse on campus. The building was valued at \$70,000 in 1953. The Virginia Tech Foundation purchased the clubhouse in December 2017, and it was demolished the following year.

Since the founding, the membership has included Nobel Prize winners, University Presidents, corporate and civic leaders, and distinguished artists and professors. The club's mission is to "provide programs to enhance the cultural and social life of its members and maintain a suitable clubhouse."

Scope and Content

The collection consists of papers detailing the founding, construction, administration, finances, and membership of the University Club at Virginia Tech.

Series I includes meeting minutes and history. The second series comprises contracts, certificates, and the club constitution. Administrative correspondence makes up the third series. Series IV is comprised of account books as well as credit and payment books. Budget material can be found in Series V. Financial records constitute the sixth series. Tax information is located in Series VII. Workbooks are included in the eighth series. Management records are organized in the ninth series. Series X stores operational records. Construction records are filed in Series XI. Series XII contains community and outreach records. Fundraising material is situated in Series XIII. Personal correspondence and images can be found in the fourteenth series. The fifteenth series includes guest books. Membership operations material is located in Series XVI. Series XVII contains registers. Series XVIII contains Residence and Use material. Social events records are filed in the nineteenth series, and Series XX is made up of Steinway Piano material.

Keywords

University Archives

University History

Virginia Polytechnic Institute and State University. University Club (1925-)

Virginia Agricultural and Mechanical College and Polytechnic Institute (1896-1944)

Virginia Polytechnic Institute (1944-1970)

Virginia Polytechnic Institute and State University (1970-)

Rights Statement for Archival Description

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Arrangement

The records are arranged into series by the type of material. Within each series, materials are arranged chronologically. Box 4-Folder 39 and Box 9-Folder 1 have been moved to Oversize Folder 1.

- Series I: Board of Directors, Minutes, and History, 1929-1999
- Series II: Contracts, Certificates, and Constitution, 1925-1986
- Series III: Administrative Correspondence, 1930-1991
- Series IV: Account Books & Credit and Payment Books, 1926-1978
- Series V: Budget, 1986-1999
- Series VI: Financial Records, 1929-1999
- Series VII: Taxes, 1989-1999
- Series VIII: Workbooks, 1952-1957
- Series IX: Management, 1980-1999
- Series X: Operations, 1984-1999
- Series XI: Construction, 1927-1998
- Series XII: Community and Outreach, 1965-2000
- Series XIII: Fundraising, 1983-1998
- Series XIV: Personal Correspondence and Images, 1956
- Series XV: Guest Books, 1982-1987
- Series XVI: Membership Operations, 1974-1999
- Series XVII: Registers, 1984-1998
- Series XVIII: Residence and Use, 1957-1998
- Series XIX: Social Events, 1981-2000
- Series XX: Steinway Piano, 1989-1991

Description of Subordinate Components

Series I: Board of Directors, Minutes, and History

Unit Date 1929-1999

Board Minutes - History and Foundation

Unit Date 1921-10-13-1932-01-29

box-folder 1 (box)

Container 1 (folder)

Board Minutes

Unit Date 1932-02-08-1937-02-10

box-folder 1 (box)

Container 2 (folder)

Board Minutes

Unit Date 1937-02-10-1940-12-12

box-folder 1 (box)

Container 3 (folder)

Board Minutes

Unit Date 1940-1953

box-folder 1 (box)

Container 4 (folder)

Board Minutes

Unit Date 1951-01-15-1965-06-07

box-folder 1 (box)

Container 5 (folder)

Meeting Minutes - Bond Burning

Unit Date 1953

box-folder 2 (box)

Container 1 (folder)

Meeting Minutes and Correspondence

Unit Date 1980

box-folder 2 (box)

Container 2 (folder)

Meeting Minutes

Unit Date 1981

box-folder 2 (box)

Container 3 (folder)

Meeting Minutes

Unit Date 1982

box-folder 2 (box)

Container 4 (folder)

Meeting Minutes

Unit Date 1983

box-folder 2 (box)

Container 5 (folder)

Meeting Minutes

Unit Date 1984

box-folder 2 (box)

Container 6 (folder)

Meeting Minutes

Unit Date 1985

box-folder 2 (box)

Container 7 (folder)

Meeting Minutes

Unit Date 1986

box-folder 2 (box)

Container 8 (folder)

Meeting Minutes

Unit Date 1987

box-folder 2 (box)

Container 9 (folder)

Meeting Minutes

Unit Date 1988

box-folder 2 (box)

Container 10 (folder)

Meeting Minutes

Unit Date 1989

box-folder 2 (box)

Container 11 (folder)

Meeting Minutes

Unit Date 1990

box-folder 2 (box)

Container 12 (folder)

Meeting Minutes

Unit Date 1991

box-folder 2 (box)

Container 13 (folder)

Meeting Minutes

Unit Date 1992

box-folder 2 (box)

Container 14 (folder)

Meeting Minutes

Unit Date 1993

box-folder 2 (box)

Container 15 (folder)

Meeting Minutes

Unit Date 1994

box-folder 2 (box)

Container 16 (folder)

Meeting Minutes

Unit Date 1996

box-folder 2 (box)

Container 17 (folder)

Meeting Minutes

Unit Date 1997

box-folder 2 (box)

Container 18 (folder)

Meeting Minutes

Unit Date 1998

box-folder 2 (box)

Container 19 (folder)

Meeting Minutes I

Unit Date 1999

box-folder 2 (box)

Container 20 (folder)

Meeting Minutes II

Unit Date 1999

box-folder 2 (box)

Container 21 (folder)

Series II: Contracts, Certificates, and Constitution

Unit Date 1925-1986

Certificate of Incorporation

Unit Date 1925

box-folder 2 (box)

Container 22 (folder)

University Club/Virginia Tech Agreements

Unit Date 1926

Unit Date 1929

box-folder 7 (box)

Container 1 (folder)

Bond Contract

Unit Date 1929

box-folder 7 (box)

Container 2 (folder)

Notice of Impending Dissolution

Unit Date 1962

box-folder 7 (box)

Container 3 (folder)

Deed of Trust Note

Unit Date 1966

box-folder 2 (box)

Container 23 (folder)

Club Type License

Unit Date 1985

box-folder 2 (box)

Container 24 (folder)

Constitution and By-Laws

Unit Date 1976-1985

box-folder 2 (box)

Container 25 (folder)

University Club Presidents

Unit Date 1925-1986

box-folder 2 (box)

Container 26 (folder)

University Club Constitution

box-folder 7 (box)

Container 4 (folder)

University Club History

box-folder 2 (box)

Container 27 (folder)

Series III: Administrative Correspondence

Unit Date 1930-1991

Administrative Correspondence

Unit Date 1930-1935

box-folder 2 (box)

Container 28 (folder)

Administrative Correspondence

Unit Date 1936-1937

box-folder 2 (box)

Container 29 (folder)

Administrative Correspondence

Unit Date 1938

box-folder 7 (box)

Container 5 (folder)

Administrative Correspondence

Unit Date 1939

box-folder 7 (box)

Container 6 (folder)

Administrative Correspondence

Unit Date 1940

box-folder 7 (box)

Container 7 (folder)

Administrative Correspondence

Unit Date 1941

box-folder 7 (box)

Container 8 (folder)

Administrative Correspondence

Unit Date 1942

box-folder 7 (box)

Container 9 (folder)

Administrative Correspondence

Unit Date 1943

box-folder 2 (box)

Container 30 (folder)

Administrative Correspondence

Unit Date 1944

box-folder 7 (box)

Container 10 (folder)

Administrative Correspondence

Unit Date 1945

box-folder 2 (box)

Container 31 (folder)

Administrative Correspondence

Unit Date 1946

box-folder 2 (box)

Container 32 (folder)

Administrative Correspondence

Unit Date 1947

box-folder 2 (box)

Container 33 (folder)

Administrative Correspondence

Unit Date 1948

box-folder 2 (box)

Container 34 (folder)

Administrative Correspondence

Unit Date 1949

box-folder 2 (box)

Container 35 (folder)

Administrative Correspondence

Unit Date 1950

box-folder 2 (box)

Container 36 (folder)

Administrative Correspondence

Unit Date 1951

box-folder 7 (box)

Container 11 (folder)

Administrative Correspondence

Unit Date 1952

box-folder 2 (box)

Container 37 (folder)

Administrative Correspondence

Unit Date 1953

box-folder 7 (box)

Container 12 (folder)

Administrative Correspondence

Unit Date 1954

box-folder 2 (box)

Container 38 (folder)

Administrative Correspondence

Unit Date 1955

box-folder 2 (box)

Container 39 (folder)

Administrative Correspondence

Unit Date 1956

box-folder 7 (box)

Container 13 (folder)

Administrative Correspondence

Unit Date 1957

box-folder 2 (box)

Container 40 (folder)

Administrative Correspondence

Unit Date 1958

box-folder 2 (box)

Container 41 (folder)

Administrative Correspondence

Unit Date 1959

box-folder 2 (box)

Container 42 (folder)

Administrative Correspondence

Unit Date 1960

box-folder 2 (box)

Container 43 (folder)

Administrative Correspondence

Unit Date 1961

box-folder 2 (box)

Container 44 (folder)

Administrative Correspondence

Unit Date 1962

box-folder 2 (box)

Container 45 (folder)

Administrative Correspondence

Unit Date 1963

box-folder 2 (box)

Container 46 (folder)

Administrative Correspondence

Unit Date 1965

box-folder 2 (box)

Container 47 (folder)

Administrative Correspondence

Unit Date 1968

box-folder 7 (box)

Container 14 (folder)

Administrative Correspondence

Unit Date 1970

box-folder 2 (box)

Container 48 (folder)

Administrative Correspondence

Unit Date 1972

box-folder 2 (box)

Container 49 (folder)

Administrative Correspondence

Unit Date 1973

box-folder 2 (box)

Container 50 (folder)

Administrative Correspondence

Unit Date 1974

box-folder 7 (box)

Container 15 (folder)

Administrative Correspondence

Unit Date 1975

box-folder 7 (box)

Container 16 (folder)

Administrative Correspondence

Unit Date 1976

box-folder 2 (box)

Container 51 (folder)

Administrative Correspondence

Unit Date 1977

box-folder 2 (box)

Container 52 (folder)

Administrative Correspondence

Unit Date 1978

box-folder 7 (box)

Container 17 (folder)

Administrative Correspondence

Unit Date 1979

box-folder 7 (box)

Container 18 (folder)

Administrative Correspondence

Unit Date 1980

box-folder 2 (box)

Container 53 (folder)

Administrative Correspondence

Unit Date 1981

box-folder 7 (box)

Container 19 (folder)

Administrative Correspondence

Unit Date 1982

box-folder 7 (box)

Container 20 (folder)

Administrative Correspondence

Unit Date 1983

box-folder 7 (box)

Container 21 (folder)

Administrative Correspondence

Unit Date 1984

box-folder 2 (box)

Container 54 (folder)

Administrative Correspondence

Unit Date 1987

box-folder 2 (box)

Container 55 (folder)

Administrative Correspondence

Unit Date 1991

box-folder 2 (box)

Container 56 (folder)

Series IV: Account Books & Credit and Payment Books

Unit Date 1926-1978

Account Book**Unit Date** 1926-1934**box-folder** 8 (box)**Container** 1 (folder)**Monthly Summary of Expenses and Operating Funds****Unit Date** 1931-1935**box-folder** 8 (box)**Container** 2 (folder)**Record of Payments****Unit Date** 1930-1943**box-folder** 9 (box)**Container** 3 (folder)**Account Book****Unit Date** 1936-1956**box-folder** 8 (box)**Container** 3 (folder)**Record of Payments****Unit Date** 1944-1957**box-folder** 9 (box)**Container** 4 (folder)**Account Book****Unit Date** 1974-1978**box-folder** 2 (box)**Container** 57 (folder)**Series V: Budget****Unit Date** 1986-1999**"Bearin' the Budget" Article****box-folder** 2 (box)**Container** 58 (folder)**Budget****Unit Date** 1986**box-folder** 7 (box)**Container** 22 (folder)**Budget****Unit Date** 1988**box-folder** 7 (box)**Container** 23 (folder)**Budget****Unit Date** 1989**box-folder** 2 (box)**Container** 59 (folder)

Budget**Unit Date** 1990**box-folder** 2 (box)**Container** 60 (folder)**Budget****Unit Date** 1991**box-folder** 2 (box)**Container** 61 (folder)**Budget****Unit Date** 1992**box-folder** 2 (box)**Container** 62 (folder)**Budget****Unit Date** 1993**box-folder** 2 (box)**Container** 63 (folder)**Budget****Unit Date** 1994**box-folder** 2 (box)**Container** 64 (folder)**Budget****Unit Date** 1998**box-folder** 2 (box)**Container** 65 (folder)**Budget****Unit Date** 1999**box-folder** 2 (box)**Container** 66 (folder)**Series VI: Financial Records****Unit Date** 1929-1999**Registration of Owners & Class A and Class B Bonds****Unit Date** 1929-1943**box-folder** 2 (box)**Container** 67 (folder)**Financial Statement****Unit Date** 1967**box-folder** 2 (box)**Container** 68 (folder)

Financial Statement**Unit Date** 1969**box-folder** 2 (box)**Container** 69 (folder)**Financial Statement****Unit Date** 1970-1971**box-folder** 2 (box)**Container** 70 (folder)**Financial Correspondence and Forms****Unit Date** 1970-1971**box-folder** 2 (box)**Container** 71 (folder)**Financial Statement****Unit Date** 1973**box-folder** 2 (box)**Container** 72 (folder)**Financial Correspondence and Forms****Unit Date** 1982**box-folder** 7 (box)**Container** 24 (folder)**Financial Correspondence and Forms****Unit Date** 1983**box-folder** 7 (box)**Container** 25 (folder)**Financial Statement of the University Club****Unit Date** 1980-1983**box-folder** 2 (box)**Container** 73 (folder)**Financial Correspondence and Forms****Unit Date** 1984**box-folder** 2 (box)**Container** 74 (folder)**Fundraising Correspondence I****Unit Date** 1984**box-folder** 7 (box)**Container** 26 (folder)**Fundraising Correspondence II****Unit Date** 1984**box-folder** 7 (box)**Container** 27 (folder)

Financial Correspondence and Forms**Unit Date** 1985**box-folder** 3 (box)**Container** 1 (folder)**Financial Correspondence and Forms****Unit Date** 1986**box-folder** 3 (box)**Container** 2 (folder)**National Bank of Blacksburg Account****Unit Date** 1986**box-folder** 3 (box)**Container** 3 (folder)**Financial Correspondence and Forms****Unit Date** 1987**box-folder** 3 (box)**Container** 4 (folder)**Durham's Business Services Correspondence****Unit Date** 1988-1990**box-folder** 3 (box)**Container** 5 (folder)**Financial Correspondence and Forms****Unit Date** 1988**box-folder** 3 (box)**Container** 6 (folder)**Financial Correspondence and Forms****Unit Date** 1989**box-folder** 3 (box)**Container** 7 (folder)**Financial Correspondence and Forms****Unit Date** 1990**box-folder** 3 (box)**Container** 8 (folder)**Financial Services****Unit Date** 1991**box-folder** 3 (box)**Container** 9 (folder)**IRS Correspondence****Unit Date** 1991-1992**box-folder** 3 (box)**Container** 10 (folder)

Financial Correspondence and Forms**Unit Date** 1992**box-folder** 3 (box)**Container** 11 (folder)**Financial Correspondence and Forms****Unit Date** 1993**box-folder** 3 (box)**Container** 12 (folder)**CPA Correspondence****Unit Date** 1993**box-folder** 3 (box)**Container** 13 (folder)**Financial Correspondence and Forms I****Unit Date** 1994**box-folder** 3 (box)**Container** 14 (folder)**Financial Correspondence and Forms II****Unit Date** 1994**box-folder** 3 (box)**Container** 15 (folder)**Financial Reports****Unit Date** 1997**box-folder** 3 (box)**Container** 16 (folder)**Financial Correspondence and Forms****Unit Date** 1999**box-folder** 3 (box)**Container** 17 (folder)**Series VII: Taxes****Unit Date** 1989-1999**CPA Correspondence****Unit Date** 1992**box-folder** 3 (box)**Container** 18 (folder)**IRS Correspondence****Unit Date** 1989**Unit Date** 1992-1993**box-folder** 3 (box)**Container** 19 (folder)

Tax Records

Unit Date 1997-1998

box-folder 3 (box)

Container 20 (folder)

Tax Records (1999)

box-folder 3 (box)

Container 21 (folder)

Series VIII: Workbooks

Unit Date 1952-1957

V.P.I. University Club Workbook I

Unit Date 1952

box-folder 3 (box)

Container 22 (folder)

V.P.I. University Club Workbook II

Unit Date 1952

box-folder 3 (box)

Container 23 (folder)

V.P.I. University Club Workbook III

Unit Date 1952

box-folder 3 (box)

Container 24 (folder)

V.P.I. University Club Workbook I

Unit Date 1953

box-folder 3 (box)

Container 25 (folder)

V.P.I. University Club Workbook II

Unit Date 1953

box-folder 3 (box)

Container 26 (folder)

V.P.I. University Club Workbook I

Unit Date 1954

box-folder 3 (box)

Container 27 (folder)

V.P.I. University Club Workbook II

Unit Date 1954

box-folder 3 (box)

Container 28 (folder)

V.P.I. University Club Workbook I

Unit Date 1955

box-folder 3 (box)

Container 29 (folder)

V.P.I. University Club Workbook II**Unit Date** 1955**box-folder** 3 (box)**Container** 30 (folder)**V.P.I. University Club President's File and Workbook I****Unit Date** 1956-1957**box-folder** 3 (box)**Container** 31 (folder)**V.P.I. University Club President's File and Workbook II****Unit Date** 1956-1957**box-folder** 3 (box)**Container** 32 (folder)**V.P.I. University Club President's File and Workbook III****Unit Date** 1956-1957**box-folder** 3 (box)**Container** 33 (folder)**Series IX: Management****Unit Date** 1980-1999**Manager's Manual****box-folder** 3 (box)**Container** 34 (folder)**Manager's Files****Unit Date** 1980**box-folder** 3 (box)**Container** 35 (folder)**Manager's Files****Unit Date** 1981**box-folder** 3 (box)**Container** 36 (folder)**Manager's Files****Unit Date** 1982**box-folder** 3 (box)**Container** 37 (folder)**Reports and Correspondence****Unit Date** 1982**box-folder** 3 (box)**Container** 38 (folder)**Committee Reports****Unit Date** 1983**box-folder** 3 (box)**Container** 39 (folder)

Manager's Files

Unit Date 1983

box-folder 3 (box)

Container 40 (folder)

Presidents Reports and Correspondence

Unit Date 1983

box-folder 3 (box)

Container 41 (folder)

Employment of Club Manager I

Unit Date 1984

box-folder 7 (box)

Container 28 (folder)

Employment of Club Manager II

Unit Date 1984

box-folder 7 (box)

Container 29 (folder)

Manager's Files

Unit Date 1984

box-folder 3 (box)

Container 42 (folder)

President's Reports and Correspondence

Unit Date 1984

box-folder 3 (box)

Container 43 (folder)

Secretary Files

Unit Date 1984

box-folder 3 (box)

Container 44 (folder)

Employment of Assistant Manager

Unit Date 1985

box-folder 3 (box)

Container 45 (folder)

Long Range Planning Committee

Unit Date 1985

box-folder 3 (box)

Container 46 (folder)

President's Reports and Correspondence

Unit Date 1985

box-folder 3 (box)

Container 47 (folder)

Assistant Manager

Unit Date 1985-1986

box-folder 3 (box)

Container 48 (folder)

Manager's Correspondence

Unit Date 1985-1986

box-folder 7 (box)

Container 30 (folder)

Manager's Files

Unit Date 1985-1986

box-folder 3 (box)

Container 49 (folder)

President's Reports and Correspondence

Unit Date 1986

box-folder 3 (box)

Container 50 (folder)

Manager's Files

Unit Date 1987

box-folder 3 (box)

Container 51 (folder)

Executive Committee Meeting

Unit Date 1988

box-folder 3 (box)

Container 52 (folder)

House Committee

Unit Date 1988

box-folder 3 (box)

Container 53 (folder)

Manager's Files

Unit Date 1988

box-folder 3 (box)

Container 54 (folder)

President's Reports and Correspondence

Unit Date 1988

box-folder 3 (box)

Container 55 (folder)

Election Correspondence

Unit Date 1984-1988

box-folder 3 (box)

Container 56 (folder)

Executive Assistant Employment

Unit Date 1989

box-folder 3 (box)

Container 57 (folder)

Manager's Files

Unit Date 1989

box-folder 4 (box)

Container 1 (folder)

Treasurer's Report

Unit Date 1989

box-folder 4 (box)

Container 2 (folder)

House Committee

Unit Date 1990

box-folder 4 (box)

Container 3 (folder)

Manager's Files

Unit Date 1990

box-folder 4 (box)

Container 4 (folder)

President's Reports and Correspondence

Unit Date 1990

box-folder 4 (box)

Container 5 (folder)

Ballots

Unit Date 1991

box-folder 4 (box)

Container 6 (folder)

Committees

Unit Date 1991

box-folder 4 (box)

Container 7 (folder)

Treasurer's Correspondence

Unit Date 1991

box-folder 4 (box)

Container 8 (folder)

Executive Director Employment Correspondence

Unit Date 1992

box-folder 4 (box)

Container 9 (folder)

Manager's Files

Unit Date 1992

box-folder 4 (box)

Container 10 (folder)

Attorney Correspondence Regarding Reception

Unit Date 1993

box-folder 4 (box)

Container 11 (folder)

Executive Director Reports

Unit Date 1993

box-folder 4 (box)

Container 12 (folder)

Assistant Manager Employment Correspondence

Unit Date 1994

box-folder 4 (box)

Container 13 (folder)

Nominating Committee

Unit Date 1994

box-folder 4 (box)

Container 14 (folder)

Assistant Manager Employment Correspondence

Unit Date 1996

box-folder 4 (box)

Container 15 (folder)

Employment of Assistant Manager

Unit Date 1997

box-folder 4 (box)

Container 16 (folder)

Election Correspondence

Unit Date 1990-1997

box-folder 4 (box)

Container 17 (folder)

Payroll

Unit Date 1997

box-folder 4 (box)

Container 18 (folder)

Election Correspondence

Unit Date 1997-1998

box-folder 4 (box)

Container 19 (folder)

Employee Insurance

Unit Date 1998

box-folder 4 (box)

Container 20 (folder)

Strategic Planning

Unit Date 1998

box-folder 4 (box)

Container 21 (folder)

Financial Report and President's Letter

Unit Date 1997-1999

box-folder 4 (box)

Container 22 (folder)

Series X: Operations

Unit Date 1984-1999

Policy and Operational Guidelines

box-folder 4 (box)

Container 23 (folder)

Operations Statements

Unit Date 1984

box-folder 4 (box)

Container 24 (folder)

Operations Statements

Unit Date 1985

box-folder 4 (box)

Container 25 (folder)

Operations Statements

Unit Date 1986

box-folder 4 (box)

Container 26 (folder)

Insurance Correspondence

Unit Date 1981-1987

box-folder 4 (box)

Container 27 (folder)

Operations Statements

Unit Date 1987

box-folder 4 (box)

Container 28 (folder)

Operations Statements

Unit Date 1988

box-folder 4 (box)

Container 29 (folder)

Insurance Audit**Unit Date** 1989**box-folder** 4 (box)**Container** 30 (folder)**Operations Statements****Unit Date** 1989**box-folder** 4 (box)**Container** 31 (folder)**Government Officials****Unit Date** 1990**box-folder** 4 (box)**Container** 32 (folder)**Operations Statements****Unit Date** 1990**box-folder** 4 (box)**Container** 33 (folder)**University Club Assessment****Unit Date** 1990**box-folder** 4 (box)**Container** 34 (folder)**Worker's Compensation****Unit Date** 1990**box-folder** 4 (box)**Container** 35 (folder)**Operations Statements****Unit Date** 1991**box-folder** 4 (box)**Container** 36 (folder)**Worker's Compensation****Unit Date** 1991-1992**box-folder** 4 (box)**Container** 37 (folder)**Worker's Compensation****Unit Date** 1999**box-folder** 4 (box)**Container** 38 (folder)**Series XI: Construction****Unit Date** 1927-1998**Blueprints and Construction Drawings****oversize** 1 (folder)

University Club House

Unit Date 1927

box-folder 4 (box)

Container 40 (folder)

Maintenance Correspondence

Unit Date 1939-1963

box-folder 4 (box)

Container 41 (folder)

Bathroom Renovations

Unit Date 1960

Unit Date 1981

box-folder 4 (box)

Container 42 (folder)

Basement Renovation

Unit Date 1982-1986

box-folder 4 (box)

Container 43 (folder)

Construction Correspondence

Unit Date 1983-1986

box-folder 7 (box)

Container 31 (folder)

Inventory

Unit Date 1986

box-folder 4 (box)

Container 44 (folder)

Emerald Lounge

Unit Date 1985-1987

box-folder 7 (box)

Container 32 (folder)

Renovations

Unit Date 1985-1987

box-folder 4 (box)

Container 45 (folder)

Renovations

Unit Date 1988

box-folder 4 (box)

Container 46 (folder)

Maintenance

Unit Date 1990

box-folder 4 (box)

Container 47 (folder)

Renovations**Unit Date** 1990**box-folder** 4 (box)**Container** 48 (folder)**Maintenance****Unit Date** 1991**box-folder** 4 (box)**Container** 49 (folder)**Maintenance****Unit Date** 1992**box-folder** 4 (box)**Container** 50 (folder)**Renovations****Unit Date** 1993**box-folder** 4 (box)**Container** 51 (folder)**Office, Hall, and Kitchen Renovation****Unit Date** 1994**box-folder** 4 (box)**Container** 52 (folder)**Renovations****Unit Date** 1995-1996**box-folder** 4 (box)**Container** 53 (folder)**EOAA Correspondence****Unit Date** 1998**box-folder** 4 (box)**Container** 54 (folder)**Ground Plan - Proposed University Club Developments****box-folder** 9 (box)**Container** 2 (folder)**Series XII: Community and Outreach****Unit Date** 1965-2000**Newspaper Clippings****Unit Date** 1965**box-folder** 4 (box)**Container** 55 (folder)**Comparative Study of University Clubs, Hofstra University****Unit Date** 1981-1982**box-folder** 4 (box)**Container** 56 (folder)

University Club - Alabama**Unit Date** 1983**box-folder** 4 (box)**Container** 57 (folder)**Virginia Tech Foundation****Unit Date** 1983**box-folder** 4 (box)**Container** 58 (folder)**Development Brochure****Unit Date** 1983-1984**box-folder** 4 (box)**Container** 59 (folder)**Informational Brochure****Unit Date** 1985**box-folder** 4 (box)**Container** 60 (folder)**Newspaper Advertisement****Unit Date** 1985**box-folder** 4 (box)**Container** 61 (folder)**The News Messenger article****Unit Date** 1985**box-folder** 4 (box)**Container** 62 (folder)**Development****Unit Date** 1986**box-folder** 4 (box)**Container** 63 (folder)**Informational Brochure****Unit Date** 1986**box-folder** 4 (box)**Container** 64 (folder)**Virginia Tech Foundation Account****Unit Date** 1985-1986**box-folder** 7 (box)**Container** 33 (folder)**Development Committee****Unit Date** 1986-1987**box-folder** 4 (box)**Container** 65 (folder)

Greater Blacksburg Chamber of Commerce Correspondence**Unit Date** 1987**box-folder** 4 (box)**Container** 66 (folder)**New River Current Article****Unit Date** 1988**box-folder** 7 (box)**Container** 34 (folder)**Virginia State Corporation Commission****Unit Date** 1988**box-folder** 4 (box)**Container** 67 (folder)**Montgomery Junior Assembly****Unit Date** 1989**box-folder** 4 (box)**Container** 68 (folder)**Virginia Tech Foundation****Unit Date** 1989**box-folder** 4 (box)**Container** 69 (folder)**Association of Faculty Clubs****Unit Date** 1990**box-folder** 4 (box)**Container** 70 (folder)**Featured Dining Publications, including The Grapevine, vol. 1, no. 1****Unit Date** 1990**box-folder** 4 (box)**Container** 71 (folder)**Hokie Hospitality****Unit Date** 1990**box-folder** 4 (box)**Container** 72 (folder)**Chamber of Commerce****Unit Date** 1991**box-folder** 4 (box)**Container** 73 (folder)**State Corporation Commission****Unit Date** 1991**box-folder** 4 (box)**Container** 74 (folder)

Virginia Tech Foundation**Unit Date** 1991**box-folder** 4 (box)**Container** 75 (folder)**Association of Faculty Clubs****Unit Date** 1992**box-folder** 4 (box)**Container** 76 (folder)**State Cooperation Committee****Unit Date** 1992**box-folder** 4 (box)**Container** 77 (folder)**State Cooperation Commission****Unit Date** 1993**box-folder** 4 (box)**Container** 78 (folder)**University of Virginia Correspondence****Unit Date** 1993**box-folder** 4 (box)**Container** 79 (folder)**Radford University Newspaper****Unit Date** 1995**box-folder** 4 (box)**Container** 80 (folder)**Association of Faculty Clubs International****Unit Date** 1996**box-folder** 4 (box)**Container** 81 (folder)**Chamber of Commerce****Unit Date** 1996**box-folder** 4 (box)**Container** 82 (folder)**State Cooperation Commission****Unit Date** 1996**box-folder** 4 (box)**Container** 83 (folder)**State Cooperation Commission****Unit Date** 1998**box-folder** 4 (box)**Container** 84 (folder)

Chamber of Commerce**Unit Date** 1999**box-folder** 4 (box)**Container** 85 (folder)**Virginia Tech Foundation, Inc. Loan****Unit Date** 2000**box-folder** 4 (box)**Container** 86 (folder)**Series XIII: Fundraising****Unit Date** 1983-1998**Fundraising****Unit Date** 1983**box-folder** 4 (box)**Container** 87 (folder)**Patron Plan****Unit Date** 1983**box-folder** 4 (box)**Container** 88 (folder)**Gifts Received****Unit Date** 1983-1985**box-folder** 4 (box)**Container** 89 (folder)**Patrons and Benefactors****Unit Date** 1985**box-folder** 4 (box)**Container** 90 (folder)**Fundraising****Unit Date** 1986**box-folder** 4 (box)**Container** 91 (folder)**Fundraising****Unit Date** 1996-1997**box-folder** 4 (box)**Container** 92 (folder)**Fundraising****Unit Date** 1998**box-folder** 4 (box)**Container** 93 (folder)**Series XIV: Personal Correspondence and Images****Unit Date** 1956**Unit Date** 1984

Personal Correspondence**Unit Date** 1956**box-folder** 4 (box)**Container** 94 (folder)**Personnel Correspondence****Unit Date** 1984**box-folder** 4 (box)**Container** 95 (folder)**Personal Correspondence****box-folder** 4 (box)**Container** 96 (folder)**Jordi Calvera****box-folder** 4 (box)**Container** 97 (folder)**Louis Shaven - Images of Club****box-folder** 4 (box)**Container** 98 (folder)**Series XV: Guest Books****Unit Date** 1982-1987**Guestbook II****Unit Date** 1982**box-folder** 4 (box)**Container** 99 (folder)**Guestbook****Unit Date** 1985**box-folder** 4 (box)**Container** 100 (folder)**Guestbook****Unit Date** 1986**box-folder** 4 (box)**Container** 101 (folder)**Guestbook I****Unit Date** 1987**box-folder** 4 (box)**Container** 102 (folder)**Series XVI: Membership Operations****Unit Date** 1974-1999

Membership Roll**Unit Date** 1974-1975**box-folder** 5 (box)**Container** 1 (folder)**Membership Roll****Unit Date** 1975-1977**box-folder** 5 (box)**Container** 2 (folder)**Membership****Unit Date** 1981**box-folder** 5 (box)**Container** 3 (folder)**Membership****Unit Date** 1982**box-folder** 7 (box)**Container** 35 (folder)**Membership****Unit Date** 1983**box-folder** 7 (box)**Container** 36 (folder)**Membership****Unit Date** 1983-1984**box-folder** 5 (box)**Container** 4 (folder)**Membership****Unit Date** 1985**box-folder** 5 (box)**Container** 5 (folder)**Membership****Unit Date** 1986**box-folder** 5 (box)**Container** 6 (folder)**Membership Committee****Unit Date** 1985-1986**box-folder** 5 (box)**Container** 7 (folder)**Membership Lists****Unit Date** 1985-1987**box-folder** 5 (box)**Container** 8 (folder)

Membership Committee**Unit Date** 1987**box-folder** 5 (box)**Container** 9 (folder)**Membership Letters****Unit Date** 1987**box-folder** 5 (box)**Container** 10 (folder)**Proposed Membership****Unit Date** 1987**box-folder** 5 (box)**Container** 11 (folder)**Annual Membership Meeting****Unit Date** 1988**box-folder** 7 (box)**Container** 37 (folder)**Membership Letters****Unit Date** 1988**box-folder** 5 (box)**Container** 12 (folder)**Membership Lists****Unit Date** 1988**box-folder** 5 (box)**Container** 13 (folder)**Membership Marketing****Unit Date** 1988**box-folder** 5 (box)**Container** 14 (folder)**Membership Letters****Unit Date** 1989**box-folder** 5 (box)**Container** 15 (folder)**Proposed Membership****Unit Date** 1989**box-folder** 5 (box)**Container** 16 (folder)**Membership Committee****Unit Date** 1990**box-folder** 5 (box)**Container** 17 (folder)

Membership Lists

Unit Date 1990

box-folder 5 (box)

Container 18 (folder)

Proposed Membership

Unit Date 1990

box-folder 5 (box)

Container 19 (folder)

Annual Membership Meeting

Unit Date 1991

box-folder 5 (box)

Container 20 (folder)

Membership Lists

Unit Date 1991

box-folder 5 (box)

Container 21 (folder)

Proposed Membership

Unit Date 1991

box-folder 5 (box)

Container 22 (folder)

Membership Correspondence

Unit Date 1992

box-folder 5 (box)

Container 23 (folder)

Membership Dues

Unit Date 1992

box-folder 5 (box)

Container 24 (folder)

Membership Lists

Unit Date 1992

box-folder 5 (box)

Container 25 (folder)

Proposed Membership

Unit Date 1992

box-folder 5 (box)

Container 26 (folder)

Membership

Unit Date 1993

box-folder 5 (box)

Container 27 (folder)

Membership Correspondence

Unit Date 1993

box-folder 5 (box)

Container 28 (folder)

Membership Lists

Unit Date 1993

box-folder 5 (box)

Container 29 (folder)

Proposed Membership

Unit Date 1993

box-folder 5 (box)

Container 30 (folder)

Membership Committee

Unit Date 1994

box-folder 5 (box)

Container 31 (folder)

Membership Dues

Unit Date 1994

box-folder 5 (box)

Container 32 (folder)

Membership Lists

Unit Date 1994

box-folder 5 (box)

Container 33 (folder)

Proposed Membership

Unit Date 1994

box-folder 5 (box)

Container 34 (folder)

Membership

Unit Date 1995

box-folder 5 (box)

Container 35 (folder)

Membership Dues

Unit Date 1996

box-folder 5 (box)

Container 36 (folder)

Membership Lists

Unit Date 1996

box-folder 5 (box)

Container 37 (folder)

Membership Lists

Unit Date 1995

Unit Date 1997

box-folder 5 (box)

Container 38 (folder)

Membership Marketing

Unit Date 1998

box-folder 5 (box)

Container 39 (folder)

Membership

Unit Date 1999

box-folder 5 (box)

Container 40 (folder)

Membership Committee

Unit Date 1996-1999

box-folder 5 (box)

Container 41 (folder)

Membership Renewal

Unit Date 1996-1999

box-folder 5 (box)

Container 42 (folder)

Series XVII: Registers

Unit Date 1984-1998

Club Registers I

Unit Date 1984-1994

box-folder 5 (box)

Container 43 (folder)

Club Registers II

Unit Date 1984-1994

box-folder 5 (box)

Container 44 (folder)

Club Registers

Unit Date 1986

box-folder 5 (box)

Container 45 (folder)

Club Registers

Unit Date 1987

box-folder 5 (box)

Container 46 (folder)

Club Registers**Unit Date** 1988**box-folder** 5 (box)**Container** 47 (folder)**Club Registers****Unit Date** 1989**box-folder** 5 (box)**Container** 48 (folder)**Club Registers****Unit Date** 1990**box-folder** 5 (box)**Container** 49 (folder)**Club Registers****Unit Date** 1995**box-folder** 5 (box)**Container** 50 (folder)**Club Registers****Unit Date** 1996**box-folder** 5 (box)**Container** 51 (folder)**Club Registers****Unit Date** 1997**box-folder** 5 (box)**Container** 52 (folder)**Club Registers****Unit Date** 1998**box-folder** 5 (box)**Container** 53 (folder)**Series XVIII: Residence and Use****Unit Date** 1957-1998**Club "Free Use" Policy****box-folder** 5 (box)**Container** 54 (folder)**Club Residence****Unit Date** 1957**box-folder** 5 (box)**Container** 55 (folder)**Club and Renters Operations****Unit Date** 1983**box-folder** 5 (box)**Container** 56 (folder)

Residents' Correspondence**Unit Date** 1984**box-folder** 5 (box)**Container** 57 (folder)**Club Residents****Unit Date** 1984-1987**box-folder** 5 (box)**Container** 58 (folder)**Residence Applications****Unit Date** 1985-1987**box-folder** 5 (box)**Container** 59 (folder)**East Lounge Coffee Service****Unit Date** 1987**box-folder** 5 (box)**Container** 60 (folder)**Club Residence****Unit Date** 1987-1988**box-folder** 5 (box)**Container** 61 (folder)**Resident Applications****Unit Date** 1989-1990**box-folder** 6 (box)**Container** 1 (folder)**Club Usage Fees****Unit Date** 1990**box-folder** 6 (box)**Container** 2 (folder)**Cotillion****Unit Date** 1990**box-folder** 6 (box)**Container** 3 (folder)**Residents Correspondence****Unit Date** 1990**box-folder** 6 (box)**Container** 4 (folder)**Residents Correspondence****Unit Date** 1991-1992**box-folder** 6 (box)**Container** 5 (folder)

Smoking Policy

Unit Date 1993

box-folder 6 (box)

Container 6 (folder)

Residents Correspondence

Unit Date 1994

box-folder 6 (box)

Container 7 (folder)

Residents Correspondence

Unit Date 1996

box-folder 6 (box)

Container 8 (folder)

Resident Issues and Correspondence

Unit Date 1997-1998

box-folder 6 (box)

Container 9 (folder)

University Club Residents

Unit Date 1997

box-folder 6 (box)

Container 10 (folder)

House Rules and Regulations

Unit Date 1998

box-folder 6 (box)

Container 11 (folder)

Vandalism

Unit Date 1998

box-folder 6 (box)

Container 12 (folder)

Series XIX: Social Events

Unit Date 1981-2000

Alcoholic Beverage Control

Unit Date 1981-1988

box-folder 6 (box)

Container 13 (folder)

Alcoholic Beverage Control

Unit Date 1990

box-folder 6 (box)

Container 14 (folder)

Alcoholic Beverage Control

Unit Date 1993

box-folder 6 (box)

Container 15 (folder)

Alcoholic Beverage Control - Financial and Statistical Information

Unit Date 1986-1994

box-folder 6 (box)

Container 16 (folder)

Alcohol Use Policy and License

Unit Date 1997

box-folder 6 (box)

Container 17 (folder)

Auction

Unit Date 1993-1998

box-folder 6 (box)

Container 18 (folder)

Calvera and Hoge Art Show

box-folder 6 (box)

Container 19 (folder)

Cotillion

Unit Date 1988

box-folder 6 (box)

Container 20 (folder)

Cotillion

Unit Date 1989

box-folder 7 (box)

Container 38 (folder)

Invoices - Club Rentals I

Unit Date 1997

box-folder 6 (box)

Container 21 (folder)

Invoices - Club Rentals II

Unit Date 1997

box-folder 6 (box)

Container 22 (folder)

Invoices - Club Rentals I

Unit Date 1998

box-folder 6 (box)

Container 23 (folder)

Invoices - Club Rentals II

Unit Date 1998

box-folder 6 (box)

Container 24 (folder)

Invoices - Club Rentals III

Unit Date 1998

box-folder 6 (box)

Container 25 (folder)

Karen Cecil Articles

box-folder 7 (box)

Container 39 (folder)

The Long Way Home

Unit Date 1988

box-folder 6 (box)

Container 26 (folder)

Member Opinion Poll Results

box-folder 6 (box)

Container 27 (folder)

New River Cruise Company

Unit Date 1994

box-folder 6 (box)

Container 28 (folder)

Newsletter

Unit Date 1988

box-folder 6 (box)

Container 29 (folder)

Newsletters

Unit Date 1989

box-folder 6 (box)

Container 30 (folder)

Newsletter

Unit Date 1990

box-folder 6 (box)

Container 31 (folder)

Newsletter

Unit Date 1991

box-folder 6 (box)

Container 32 (folder)

Newsletter**Unit Date** 1992**box-folder** 6 (box)**Container** 33 (folder)**Newsletter****Unit Date** 1993**box-folder** 6 (box)**Container** 34 (folder)**Newsletter****Unit Date** 1994**box-folder** 6 (box)**Container** 35 (folder)**Newsletter****Unit Date** 1996**box-folder** 6 (box)**Container** 36 (folder)**Newsletter****Unit Date** 1997**box-folder** 6 (box)**Container** 37 (folder)**Newsletter****Unit Date** 1998**box-folder** 6 (box)**Container** 38 (folder)**Newsletter****Unit Date** 1999**box-folder** 6 (box)**Container** 39 (folder)**Photographs - Kathy Hudson-Wiley Stained Glass****box-folder** 6 (box)**Container** 40 (folder)**Social Committee Correspondence****Unit Date** 1985**box-folder** 6 (box)**Container** 41 (folder)**Social Events****Unit Date** 1985**box-folder** 6 (box)**Container** 42 (folder)

Social Events**Unit Date** 1986**box-folder** 6 (box)**Container** 43 (folder)**Social Events****Unit Date** 1987**box-folder** 7 (box)**Container** 40 (folder)**Social Events****Unit Date** 1988**box-folder** 7 (box)**Container** 41 (folder)**Social Events****Unit Date** 1989**box-folder** 7 (box)**Container** 42 (folder)**Social Events****Unit Date** 1990**box-folder** 7 (box)**Container** 43 (folder)**Social Events****Unit Date** 1991**box-folder** 6 (box)**Container** 44 (folder)**Social Events****Unit Date** 1992**box-folder** 6 (box)**Container** 45 (folder)**Social Events****Unit Date** 1993**box-folder** 6 (box)**Container** 46 (folder)**Social Events****Unit Date** 1994**box-folder** 6 (box)**Container** 47 (folder)**Social Events****Unit Date** 1995**box-folder** 6 (box)**Container** 48 (folder)

Social Events**Unit Date** 1996**box-folder** 6 (box)**Container** 49 (folder)**Social Events****Unit Date** 1997**box-folder** 6 (box)**Container** 50 (folder)**Social Events****Unit Date** 1998**box-folder** 6 (box)**Container** 51 (folder)**Social Events****Unit Date** 1999**box-folder** 6 (box)**Container** 52 (folder)**Social Events****Unit Date** 1999-2000**box-folder** 6 (box)**Container** 53 (folder)**Use and Rental of the University Club****Unit Date** 1988-1991**box-folder** 6 (box)**Container** 54 (folder)**Virginia Dare Cruise****box-folder** 6 (box)**Container** 55 (folder)**Virginia Tech Foundation Giving Report****Unit Date** 1986-1987**box-folder** 6 (box)**Container** 56 (folder)**Visiting Artists - Gail Godwin****Unit Date** 1984**box-folder** 6 (box)**Container** 57 (folder)**Visiting Artists - Carol Hoge****Unit Date** 1986**box-folder** 6 (box)**Container** 58 (folder)

Visiting Artists - Senator William B. Hopkins

Unit Date 1986

box-folder 6 (box)

Container 59 (folder)

Visiting Artists - Charlie Byrd

Unit Date 1987

box-folder 6 (box)

Container 60 (folder)

Visiting Artists - Nikki Giovanni

Unit Date 1987-1988

box-folder 6 (box)

Container 61 (folder)

Visiting Artists - Ronlin Foreman

Unit Date 1988

box-folder 6 (box)

Container 62 (folder)

Visiting Artists - Victoria Bond

Unit Date 1988-1989

box-folder 6 (box)

Container 63 (folder)

Visiting Artists - Andrea Anderson

Unit Date 1989-1990

box-folder 6 (box)

Container 64 (folder)

Visiting Artists - Trittico

Unit Date 1990

box-folder 7 (box)

Container 44 (folder)

Visiting Artists - The Breskes

Unit Date 1991

box-folder 6 (box)

Container 65 (folder)

Visiting Artists - Stephanie Nakasian and Hod O' Brien

Unit Date 1991

box-folder 6 (box)

Container 66 (folder)

Visiting Artists - U.S. Navy Band

Unit Date 1991

box-folder 6 (box)

Container 67 (folder)

Visiting Artists - Chris Barry

Unit Date 1992

box-folder 7 (box)

Container 45 (folder)

Visiting Artists - Ken Mulzet

Unit Date 1992

box-folder 6 (box)

Container 68 (folder)

Visiting Artists - Craig Fields

Unit Date 1994

box-folder 6 (box)

Container 69 (folder)

Visiting Artists - Gerry Timlin

Unit Date 1994

box-folder 6 (box)

Container 70 (folder)

Visiting Artists - Gerry Timlin

Unit Date 1996

box-folder 6 (box)

Container 71 (folder)

Visiting Artists - David Wiley

Unit Date 1997

box-folder 6 (box)

Container 72 (folder)

Visiting Artists - Gerry Timlin and Sharon Scully

Unit Date 1997

box-folder 6 (box)

Container 73 (folder)

Visiting Artists - Jeanne Schumann

Unit Date 1998

box-folder 6 (box)

Container 74 (folder)

Visiting Artists - Gerry Timlin

Unit Date 1997-1998

box-folder 6 (box)

Container 75 (folder)

Visiting Artists - Virginia Spence Carr

box-folder 6 (box)

Container 76 (folder)

Visiting Artists - Wolf Von Eckardt

box-folder 6 (box)

Container 77 (folder)

Fashion Show

box-folder 4 (box)

Container 78 (folder)

Series XX: Steinway Piano

Unit Date 1989-1991

Steinway Piano

Unit Date 1989-1991

box-folder 6 (box)

Container 79 (folder)

Steinway Brochure

oversize 1 (folder)