

# Florence, Nancy Architectural Collection

Nancy Florence Architectural Collection

February 2016



## Title Statement

Florence, Nancy Architectural Collection Nancy Florence Architectural Collection, 1954-2014 Ms.2016.007

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## Profile Description

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**Language Usage:** English

## Descriptive Summary

### Unit ID

Ms.2016.007

### Unit Date

February 2016

### Language

English .

### Abstract

Nancy Florence was an architect based in northern California. She designed residences and studios throughout California and the Northwest. This collection documents her personal and professional activities between 1954-2014, including her architectural studies, organizational activities, travel, projects, and career with her practice, The Design Collaboration.

### Extent

9 Cubic Feet 9 archival boxes, 1 shoebox, 38 rolls, and 15 oversize folders

### Repository

Special Collections and University Archives, Virginia Tech

## Administrative Information

### **Conditions Governing Access**

Collection is open for research.

### **Conditions Governing Use**

Permission to publish material from Nancy Florence Architectural Collection must be obtained from Special Collections, Virginia Tech.

### **Immediate Source of Acquisition**

The Nancy Florence Architectural Collection was donated to Special Collections in 2016.

### **Processing Information**

The processing, arrangement, and description of the Nancy Florence Architectural Collection commenced in February 2016 and completed in December 2017.

### **Preferred Citation**

Researchers wishing to cite this collection should include the following information: Nancy Florence Architectural Collection, Ms2016-007, Special Collections, Virginia Tech, Blacksburg, Va.

## **Biographical / Historical**

Born in Los Angeles, Nancy Florence (1935-2015) was an architectural designer based in northern California. Although Florence studied botany as an undergraduate at the University of California - Los Angeles, she became interested in architecture while abroad. She taught in Japan and used her air travel privileges - a result of her husband, Jon's, career as a pilot - to visit India and Africa. She incorporated her interest in botany into her architectural career by using landscape settings to complement buildings. After relocating to Portola Valley, CA, her first project became remodeling the family house. Florence enlisted Morgan Stedman, a prominent Palo Alto architect, as her advisor before he retired.

She was among the earliest members of the Organization of Women Architects (founded in 1973) and joined the 1975 cohort of the Women's School of Planning and Architecture at St. Joseph's College in Biddeford, Maine. She graduated from the University of California at Berkeley in 1982 with a professional degree in architecture. She was involved with the California Women in Environmental Design, an umbrella organization of the Organization of Women Architects and Design Professionals. She also served on the California Architects Board for three years after being appointed by Governor Jerry Brown in 1976, advocating for gender equity in architectural licensing. She was one of the first public members to serve on the commission. She interned at the San Luis Obispo Solar Group before opening an independent practice named "The Design Collaborative" in the 1980s. Her work included residential designs and studios throughout California and the Northwest.

## **Scope and Contents**

This collection documents the activities of Nancy Florence (1935-2015). It contains personal materials, including student work and biographical information. This collection also contains materials documenting Florence's career as an architect and founder of The Design Collaborative by representing business records, architectural drawings, design sketches, correspondences, clippings, photographs, and material catalogs related to several residential projects. Her major projects include Edgewater Residence in Blaine County, ID, Cummings Remodel in Portola Valley, CA and Shapiro Residence in Sun Valley, ID. In addition, class lecture notes, competition information, promotional materials, a wooden trusses model, and assignments from coursework at UC Berkeley and the Women's School of Planning and Architecture (WSPA) are included. In addition, the collection includes office records such as financial and administrative documents.

## **Keywords**

International Archive of Women in Architecture (IAWA)

History of Women in Architecture

Women -- History

Women architects -- California

## **Arrangement**

Arrangement of these materials reflects the Standard Series for Architecture and Landscape Design Records (Shepherd and Lowell). The intellectual structure reflects the series and subseries below.

Personal Papers

- Biographical Information
- Diaries
- Correspondence
- Student Work
- Travel
- Sketches
- Photos

#### Professional Papers

- Correspondence
- Associations
- Awards
- Reference Files
- Clippings
- Sketches
- Product Information
- Other

#### Course Materials

- Research Files
- Student Work

#### Office Records

- Administrative
- Correspondence
- Financial Records

#### Project Records

- Shapiro Residence
- Baker Residence
- Martin Remodel
- Baldwin Residence
- Cummings Residence
- Milshap House
- Oliver House
- Shirley Gate
- Jenkins Garage
- Open Hand Kitchen
- Ken Haggard
- Aratesh Records
- Alcove Additions
- Buck Residence
- Neff Residence
- Wurster House
- Wiggins/Woodard Studio
- Henry Street
- George

#### Major Projects - Edgewater House

- Reference Files
- Photos
- Sketches
- Specifications

#### Artifacts

## Description of Subordinate Components

### Personal

#### **Biographical Info**

**Language** English.

**Curriculum Vita NF 96**

**box-folder** 1 (box)

**Container** 1 (folder)

**Language** English.

**TDC Business Cards (15)**

**box-folder** 1 (box)

**Container** 2 (folder)

**Resume: Examples: working file**

**box-folder** 1 (box)

**Container** 3 (folder)

**Cover Sheet Elements**

**box-folder** 1 (box)

**Container** 4 (folder)

**Diaries**

**Language** English.

**Small Sketchbook**

**box-folder** 1 (box)

**Container** 5 (folder)

**Notes on Arch Construction**

**box-folder** 1 (box)

**Container** 6 (folder)

**Brown Spiral Bound Sketchbook - Strathmore**

**box-folder** 1 (box)

**Container** 7 (folder)

**Small "Lil' Comp" notebook - 6 x 3 1/4"**

**box-folder** 1 (box)

**Container** 8 (folder)

**Loose sheets taken from spiral bind sketchbook.**

**box-folder** 1 (box)

**Container** 9 (folder)

**Loose pages - sketches**

**box-folder** 1 (box)

**Container** 10 (folder)

**Correspondence**

**Language** English.

**Printed page - "Celebrating Ourselves and Our Work by Contributing to Herstory**

**box-folder** 1 (box)

**Container** 11 (folder)

## **Student Work**

**Language** English.

### **Perspective exercises**

**box-folder** 1 (box)

**Container** 12 (folder)

### **Image Analyses**

**box-folder** 1 (box)

**Container** 13 (folder)

### **"Berkeley: Admission Statement of Purpose Statement of Purpose for Admission into M.Arch program at University of California - November 1978 Contains biographical sketch"**

**box-folder** 1 (box)

**Container** 14 (folder)

## **Travel**

**Language** English.

### **Travel Articles**

**box-folder** 1 (box)

**Container** 16 (folder)

### **ARCH: Museums, Exhibitions, bldgs in other cities**

**box-folder** 1 (box)

**Container** 17 (folder)

### **Arch Travels**

**box-folder** 1 (box)

**Container** 18 (folder)

### **Travel Notes**

**box-folder** 1 (box)

**Container** 19 (folder)

### **Travel Architecture**

**box-folder** 1 (box)

**Container** 20 (folder)

## **Sketches**

**Language** English.

### **Napkin sketch**

**box-folder** 1 (box)

**Container** 21 (folder)

### **Paper construct**

**box-folder** 1 (box)

**Container** 22 (folder)

**Graphics Stationary****box-folder** 1 (box)**Container** 23 (folder)**Jonathan Marvel Cabin in/near Stanley****box-folder** 1 (box)**Container** 24 (folder)**Bookcase - Freedman / Grey****box-folder** 1 (box)**Container** 25 (folder)**Cartoons etc.****box-folder** 1 (box)**Container** 26 (folder)**"General Notes Loose papers"****box-folder** 1 (box)**Container** 27 (folder)**Cartoons - drwg set checklist****box-folder** 1 (box)**Container** 28 (folder)**Landscape Steps (1994)****box-folder** 1 (box)**Container** 29 (folder)**Photos****Language** English.**Loose Photos #1****box-folder** 1 (box)**Container** 30 (folder)**Arch Gardens, Foreign, USA (Photo Box)****box-folder** 2 (box)**Container** 1 (folder)**Professional****Language** English.**Correspondence****box-folder** 2 (box)**Language** English.**Initial Client letters of agreement \*desc of work - CB Crumb****box-folder** 2 (box)**Container** 2 (folder)

**MTG Notes Ryan / Baldwin**

**box-folder** 2 (box)

**Container** 3 (folder)

**Baldwin Engineering**

**box-folder** 2 (box)

**Container** 4 (folder)

**"Berk Bldg Inspector"**

**box-folder** 2 (box)

**Container** 5 (folder)

**"Nana Door Det"**

**box-folder** 2 (box)

**Container** 6 (folder)

**Email Correspondence**

**box-folder** 2 (box)

**Container** 7 (folder)

**Tile 6225 - 2002**

**box-folder** 2 (box)

**Container** 8 (folder)

**CWED - CA Women in Environmental Design**

**box-folder** 2 (box)

**Container** 9 (folder)

**Energy & Architects Catalogue**

**box-folder** 2 (box)

**Container** 10 (folder)

**George**

**box-folder** 2 (box)

**Container** 11 (folder)

**Reg Review & Responses**

**box-folder** 2 (box)

**Container** 12 (folder)

**Client Contracts Agreement**

**box-folder** 2 (box)

**Container** 13 (folder)

**Ken's Suggestions**

**box-folder** 2 (box)

**Container** 14 (folder)

**Sylvan Company Agreement**

**box-folder** 2 (box)

**Container** 15 (folder)

**Abbreviated Form of Agreement Between Owner and Contractor**

**box-folder** 2 (box)

**Container** 16 (folder)

**Binder of agenda/measurements/files**

**box-folder** 2 (box)

**Container** 17 (folder)

**Georgianna Greenwood EW Letter for Steel**

**box-folder** 2 (box)

**Container** 18 (folder)

**Mechanics' Lien Notices**

**box-folder** 2 (box)

**Container** 19 (folder)

**"Client References-Admire Construction List of references, resumes, business cards"**

**box-folder** 2 (box)

**Container** 20 (folder)

**Structural Transmittals**

**box-folder** 2 (box)

**Container** 21 (folder)

**Construction Memos (1993)**

**box-folder** 2 (box)

**Container** 22 (folder)

**Transmittal to Shapiros**

**box-folder** 2 (box)

**Container** 23 (folder)

**Associations**

**box-folder** 2 (box)

**Language** English.

**Binder Organization of Women Architects + Design Professionals**

**box-folder** 3 (box)

**Container** 1 (folder)

**Awards**

**box-folder** 2 (box)

**Language** English.

**Small Sketchbook - Morilla Clipper Sketch Book**

**box-folder** 3 (box)

**Container** 2 (folder)

**CWED / Parthenia Award**

**box-folder** 3 (box)

**Container** 3 (folder)

**North Carolina Museum of Art Competition - folder**

**box-folder** 3 (box)

**Container** 4 (folder)

**American Wood Council 1996 Wood Design Award Competition**

**box-folder** 3 (box)

**Container** 5 (folder)

**Water Heaters: Past, Present, and Future - Certificate of Completion**

**box-folder** 3 (box)

**Container** 6 (folder)

**Matison Day 2009**

**box-folder** 3 (box)

**Container** 7 (folder)

**North Gate Competition**

**box-folder** 3 (box)

**Container** 8 (folder)

**North Gate Site Plan**

**map case** 22 (map-case)

**Container** 1 (folder)

**Language** English.

**Cummings Competition**

**map case** 22 (map-case)

**Container** 2 (folder)

**Language** English.

**Reference Files - Clippings**

**box-folder** 3 (box)

**Language** English.

**Fine Homebuilding Magazine**

**box-folder** 3 (box)

**Container** 9 (folder)

**Portfolio**

**box-folder** 3 (box)

**Container** 10 (folder)

**Clothes/ Fashion**

**box-folder** 3 (box)

**Container** 11 (folder)

**Tile Design**

**box-folder** 3 (box)

**Container** 12 (folder)

**Current Gardening**

**box-folder** 3 (box)  
**Container** 13 (folder)

**Picture File temp**

**box-folder** 3 (box)  
**Container** 14 (folder)

**Envelope - Nancy dining RM light**

**box-folder** 3 (box)  
**Container** 15 (folder)

**Tables & Flowers**

**box-folder** 3 (box)  
**Container** 16 (folder)

**Table Settings**

**box-folder** 3 (box)  
**Container** 17 (folder)

**Arch Examiners CBAE Memorabilia**

**box-folder** 3 (box)  
**Container** 18 (folder)

**Lamp Lighting**

**box-folder** 3 (box)  
**Container** 19 (folder)

**Paints & Finishes**

**box-folder** 3 (box)  
**Container** 20 (folder)

**Carpentry & General**

**box-folder** 3 (box)  
**Container** 21 (folder)

**Building, Maintenance**

**box-folder** 3 (box)  
**Container** 22 (folder)

**Floor Plans**

**box-folder** 3 (box)  
**Container** 23 (folder)

**Flooring Carpets**

**box-folder** 3 (box)  
**Container** 24 (folder)

**Furniture, Bookcases**

**box-folder** 3 (box)  
**Container** 25 (folder)

## **Garden Paving**

**box-folder** 3 (box)

**Container** 26 (folder)

## **Plumbing Electrical**

**box-folder** 3 (box)

**Container** 27 (folder)

## **Ideas**

**box-folder** 3 (box)

**Container** 28 (folder)

## **Interiors**

**box-folder** 3 (box)

**Container** 29 (folder)

## **Kitchens**

**box-folder** 3 (box)

**Container** 30 (folder)

## **Infill Housing Alternative Housing**

**box-folder** 3 (box)

**Container** 31 (folder)

## **Lighting Design Inspiration**

**box-folder** 3 (box)

**Container** 32 (folder)

## **Caulking Sealants**

**box-folder** 3 (box)

**Container** 33 (folder)

## **Technical Info**

**box-folder** 3 (box)

**Container** 34 (folder)

## **Internet Research**

**box-folder** 3 (box)

**Container** 35 (folder)

## **Images**

**box-folder** 3 (box)

**Container** 36 (folder)

## **Bamboo**

**box-folder** 3 (box)

**Container** 37 (folder)

## **Reference Files - Sketches**

**box-folder** 3 (box)

**Language** English.

**Desk Crit UC Berkeley - 1980 drwgs by Joe Escherick**

**box-folder** 3 (box)

**Container** 38 (folder)

**Welding Project Ideas. Fountains, sculpture**

**box-folder** 3 (box)

**Container** 39 (folder)

**Arbor 83**

**box-folder** 3 (box)

**Container** 40 (folder)

**Vellum Detail Templates**

**box-folder** 3 (box)

**Container** 41 (folder)

**Details Reference SLOGS**

**box-folder** 3 (box)

**Container** 42 (folder)

**Working Drawings and Info**

**box-folder** 3 (box)

**Container** 43 (folder)

**Floor Plan Studies**

**box-folder** 3 (box)

**Container** 44 (folder)

**Waterproofing details**

**box-folder** 3 (box)

**Container** 45 (folder)

**Details**

**box-folder** 3 (box)

**Container** 46 (folder)

**Houston Lantern**

**box-folder** 3 (box)

**Container** 47 (folder)

**Bench @ Loft**

**box-folder** 3 (box)

**Container** 48 (folder)

**Construction Bulletins #1-5**

**box-folder** 3 (box)

**Container** 49 (folder)

**Paquette Info Communication**

**box-folder** 3 (box)

**Container** 50 (folder)

## **V. Marten Arastek Original Vellums**

**box** 11

**Language** English.

### **Reference Files - Product Info**

**box-folder** 3 (box)

**Language** English.

#### **Old Research for RAB**

**box-folder** 3 (box)

**Container** 51 (folder)

#### **Energy**

**box-folder** 3 (box)

**Container** 52 (folder)

#### **Lighting Techniques**

**box-folder** 3 (box)

**Container** 53 (folder)

#### **Architecture Menu**

**box-folder** 3 (box)

**Container** 54 (folder)

#### **Appropriate Technology**

**box-folder** 3 (box)

**Container** 55 (folder)

#### **Acoustics**

**box-folder** 3 (box)

**Container** 56 (folder)

#### **Acoustic Wall Treatment (Floor & Ceiling)**

**box-folder** 3 (box)

**Container** 57 (folder)

#### **Model Welded Wire Trellis Information**

**box-folder** 3 (box)

**Container** 58 (folder)

#### **Fixture Cut Sheets**

**box-folder** 3 (box)

**Container** 59 (folder)

#### **Flashings**

**box-folder** 3 (box)

**Container** 60 (folder)

#### **Tech Aids/Info**

**box-folder** 3 (box)  
**Container** 61 (folder)

### **Copper Roofing**

**box-folder** 3 (box)  
**Container** 62 (folder)

### **Soils Geology**

**box-folder** 3 (box)  
**Container** 63 (folder)

### **Deck & Flashing**

**box-folder** 3 (box)  
**Container** 64 (folder)

### **Arch Administration**

**box-folder** 3 (box)  
**Container** 65 (folder)

### **Paint, Floor, Finish Info**

**box-folder** 3 (box)  
**Container** 66 (folder)

### **Electronic/Security/Telephone**

**box-folder** 4 (box)  
**Container** 1 (folder)

### **Floors, FLR Covering**

**box-folder** 4 (box)  
**Container** 2 (folder)

### **Glass windows**

**box-folder** 4 (box)  
**Container** 3 (folder)

### **American ALDES Ventilation Corporation**

**box-folder** 4 (box)  
**Container** 4 (folder)

### **Hot Tub Info**

**box-folder** 4 (box)  
**Container** 5 (folder)

### **Landscape/Courtyard Lighting**

**box-folder** 4 (box)  
**Container** 6 (folder)

### **Lantern/Porches**

**box-folder** 4 (box)  
**Container** 7 (folder)

**Paint Issues****box-folder** 4 (box)**Container** 8 (folder)**Arch Color/Paint****box-folder** 4 (box)**Container** 9 (folder)**HVAC Equip****box-folder** 4 (box)**Container** 10 (folder)**Quality STDs and H2O****box-folder** 4 (box)**Container** 11 (folder)**Wine Referg****box-folder** 4 (box)**Container** 12 (folder)**Tile Patterns, Resources****box-folder** 4 (box)**Container** 13 (folder)**Stone & Ceramic Tile****box-folder** 4 (box)**Container** 14 (folder)**Hardware Application Info****box-folder** 4 (box)**Container** 15 (folder)**Cabinetry****box-folder** 4 (box)**Container** 16 (folder)**Concrete Finishes****box-folder** 4 (box)**Container** 17 (folder)**Toilet/Bath Accessories****box-folder** 4 (box)**Container** 18 (folder)**Chimney Cap Screen****box-folder** 4 (box)**Container** 19 (folder)**Lighting Info REF****box-folder** 4 (box)

**Container** 20 (folder)

**Lanterns Sketches / Lighting Designs**

**box-folder** 4 (box)

**Container** 21 (folder)

**Acoustics Building Details**

**box-folder** 4 (box)

**Container** 22 (folder)

**CBS Notes Examples Hardware Formulation & Organization**

**box-folder** 4 (box)

**Container** 23 (folder)

**Luminaires General**

**box-folder** 4 (box)

**Container** 24 (folder)

**Lighting cut sheets/Schedules**

**box-folder** 4 (box)

**Container** 25 (folder)

**Luminaire Resource/Design**

**box-folder** 4 (box)

**Container** 26 (folder)

**Lighting Fixtures**

**box-folder** 4 (box)

**Container** 27 (folder)

**Plumbing Cut Sheets-Final 7/10/93**

**box-folder** 4 (box)

**Container** 28 (folder)

**Cut Sheets Plumbing 2/24/94**

**box-folder** 4 (box)

**Container** 29 (folder)

**Operation and installation booklets**

**box-folder** 4 (box)

**Container** 30 (folder)

**Lighting w/ Alice Notes**

**box-folder** 4 (box)

**Container** 31 (folder)

**Equipment List and Cutsheets**

**box-folder** 4 (box)

**Container** 32 (folder)

**Dead File SU to OAK****box-folder** 4 (box)**Container** 33 (folder)**Reference Files****box-folder** 4 (box)**Language** English.**"Rachel Remodel Cut Sheets"****box-folder** 4 (box)**Container** 34 (folder)**Measuring plane grids for perspectives****box-folder** 4 (box)**Container** 35 (folder)**Books****box-folder** 4 (box)**Container** 36 (folder)**Hal Levin Board Meeting February 15, 1979****box-folder** 4 (box)**Container** 37 (folder)**In House Meeting notes/HAC****box-folder** 4 (box)**Container** 38 (folder)**Sun Charts, n.d.****box-folder** 4 (box)**Container** 39 (folder)**Source Addresses****box-folder** 4 (box)**Container** 40 (folder)**Next Time Notes****box-folder** 4 (box)**Container** 41 (folder)**Faculty Papers****Language** English.**Course Materials****box-folder** 5 (box)**Language** English.**Class Notes - Lecture Notes****box-folder** 5 (box)**Container** 1 (folder)

**Lectures 01****box-folder** 5 (box)**Container** 2 (folder)**1980-81: Studio 202 Fall 81****box-folder** 5 (box)**Container** 3 (folder)**Arch Design Exam****box-folder** 5 (box)**Container** 4 (folder)**Spiral Bound WSPA 1975-2002****box-folder** 5 (box)**Container** 5 (folder)**Paper "San Xavier del Bac"****box-folder** 5 (box)**Container** 6 (folder)**Composition Book - History of Architecture I - Kostoff****box-folder** 5 (box)**Container** 7 (folder)**Arch. Prof. & WSPA****box-folder** 5 (box)**Container** 8 (folder)**Portfolio Prints of Schoolwork 1979****box-folder** 5 (box)**Container** 9 (folder)**Past Problems & Programs Berkeley 1979 - 82****box-folder** 5 (box)**Container** 10 (folder)**Repro Info****box-folder** 5 (box)**Container** 11 (folder)**Kostoff. Towns & Cities****box-folder** 5 (box)**Container** 12 (folder)**ED 170****box-folder** 5 (box)**Container** 13 (folder)**Theory, Arch - Polit Educational Aesthetic****box-folder** 5 (box)**Container** 14 (folder)

**Former Classes**

**box-folder** 5 (box)

**Container** 15 (folder)

**Arch 269 A**

**box-folder** 5 (box)

**Container** 16 (folder)

**Chris Alexander Studio - S '81. Notes on Structural, office building**

**box-folder** 5 (box)

**Container** 17 (folder)

**Class Material**

**box-folder** 5 (box)

**Container** 18 (folder)

**Folder with class notes**

**box-folder** 5 (box)

**Container** 19 (folder)

**Arch History**

**box-folder** 5 (box)

**Container** 20 (folder)

**"Arch Ed - CSM Design Class Project Statements "**

**box-folder** 5 (box)

**Container** 21 (folder)

**Thesis Project Drawings**

**box** 12

**Language** English.

**Projects from Arch 200 UC Berkeley 1979-82**

**map case** 22 (map-case)

**Container** 4 (folder)

**Language** English.

**Arch 200 Studio Project**

**map case** 22 (map-case)

**Container** 5 (folder)

**Language** English.

**Research Files**

**box-folder** 5 (box)

**Language** English.

**Reflections on Practice Archit**

**box-folder** 5 (box)

**Container** 22 (folder)

**Arch Library Bibliography**

**box-folder** 5 (box)  
**Container** 23 (folder)

**Arch Library**

**box-folder** 5 (box)  
**Container** 24 (folder)

**Student Work**

**box-folder** 5 (box)  
**Language** English.

**Technical Guide: Natural Wood Siding**

**box-folder** 5 (box)  
**Container** 25 (folder)

**Small brochure: A Harmony of Light and Form. Enhanced Through Shojis**

**box-folder** 5 (box)  
**Container** 26 (folder)

**Library for the Community and the Visually Handicapped**

**box** 13  
**Language** English.

**UC Botanic Garden Info Center Nursery**

**box** 14  
**Language** English.

**Chris Alexander Studio**

**box** 15  
**Language** English.

**Office Records**

**box-folder** 5 (box)  
**Language** English.

**Administrative**

**Language** English.

**ARCH Office Mgt**

**box-folder** 5 (box)  
**Container** 27 (folder)

**Services: Statements. Time sheets. Daily Records.**

**box-folder** 5 (box)  
**Container** 28 (folder)

**Spec Info**

**box-folder** 5 (box)  
**Container** 29 (folder)

**CBAE Licensing History**

**box-folder** 5 (box)

**Container** 30 (folder)

**Code Notes - City of Berkeley Req Zoning**

**box-folder** 5 (box)

**Container** 31 (folder)

**Zoning/Permits**

**box-folder** 5 (box)

**Container** 32 (folder)

**City of Berkeley Permits & Sample Bldg Details**

**box-folder** 5 (box)

**Container** 33 (folder)

**Owner/contractor Forms**

**box-folder** 5 (box)

**Container** 34 (folder)

**Drilling Report**

**box-folder** 5 (box)

**Container** 35 (folder)

**Corkboard**

**box-folder** 5 (box)

**Container** 36 (folder)

**Office Management**

**box-folder** 5 (box)

**Container** 37 (folder)

**Septic/Health Info**

**box-folder** 5 (box)

**Container** 38 (folder)

**Water Drilling and Soil**

**box-folder** 5 (box)

**Container** 39 (folder)

**Correspondence**

**Language** English.

**Bay Area - Bldg Resources**

**folder** 5 (box)

**Language** English.

**Financial Records**

**box-folder** 5 (box)

**Language** English.

"Cost S. File"

**SOFT & FILE**

**box-folder** 5 (box)

**Container** 41 (folder)

**file with 2006 Office expenses**

**box-folder** 5 (box)

**Container** 42 (folder)

**Val Mastercard 2011**

**box-folder** 5 (box)

**Container** 43 (folder)

**VBS Stockrecord treasury direct records in garage files**

**box-folder** 5 (box)

**Container** 44 (folder)

**Invoice**

**box-folder** 5 (box)

**Container** 45 (folder)

**Hardware + Mirrors**

**box-folder** 5 (box)

**Container** 46 (folder)

**HAC Lighting**

**box-folder** 5 (box)

**Container** 47 (folder)

**Plumbing**

**box-folder** 5 (box)

**Container** 48 (folder)

**Purchase Orders EW**

**box-folder** 5 (box)

**Container** 49 (folder)

**Roofing**

**box-folder** 5 (box)

**Container** 50 (folder)

**Budget/EW**

**box-folder** 5 (box)

**Container** 51 (folder)

**Professional Expenses-Inkstone Constructions**

**box-folder** 5 (box)

**Container** 52 (folder)

**TDC 1991-02**

**box-folder** 5 (box)

**Container** 53 (folder)

**TDC 1991-03**

**box-folder** 5 (box)

**Container** 54 (folder)

**TDC 1991-04**

**box-folder** 5 (box)

**Container** 55 (folder)

**TDC 1991-05**

**box-folder** 5 (box)

**Container** 56 (folder)

**TDC 1991-06**

**box-folder** 5 (box)

**Container** 57 (folder)

**TDC 1991-07**

**box-folder** 5 (box)

**Container** 58 (folder)

**Bay Commercial-Boyd Receipts**

**box-folder** 5 (box)

**Container** 59 (folder)

**Shapiro Residence: Budgets and Invoices (1/5)**

**box-folder** 5 (box)

**Container** 60 (folder)

**Shapiro Residence: Budgets and Invoices (2/5)**

**box-folder** 5 (box)

**Container** 61 (folder)

**Shapiro Residence: Budgets and Invoices (3/5)**

**box-folder** 5 (box)

**Container** 62 (folder)

**Shapiro Residence: Budgets and Invoices (4/5)**

**box-folder** 5 (box)

**Container** 63 (folder)

**Shapiro Residence: Budgets and Invoices (5/5)**

**box-folder** 5 (box)

**Container** 64 (folder)

**Publications Order Form: Design Collaborative**

**box-folder** 5 (box)

**Container** 65 (folder)

**Project Records**

**Language** English.

Shapiro Residence

**Shapiro Residence****box-folder** 6 (box)**Language** English.**Facsimile Transmission - Plumbing****box-folder** 6 (box)**Container** 1 (folder)**Shapiro Sketches / Ideas****box-folder** 6 (box)**Container** 2 (folder)**Shapiro Residence - Task List****box-folder** 6 (box)**Container** 3 (folder)**Shapiro Residence: Model Specification****box-folder** 6 (box)**Container** 4 (folder)**Shapiro Residence: Model Specification #2****box-folder** 6 (box)**Container** 5 (folder)**Ironwork Fireplace Surround****box-folder** 6 (box)**Container** 6 (folder)**Info and Paint Specs****box-folder** 6 (box)**Container** 7 (folder)**Permits/Zoning****box-folder** 6 (box)**Container** 8 (folder)**Trellis Shapiro Veranda****box-folder** 6 (box)**Container** 9 (folder)**Shapiro Trellis 97****box-folder** 6 (box)**Container** 10 (folder)**Ventilation Plan Shapiro****box-folder** 6 (box)**Container** 11 (folder)**Reduced Plans****box-folder** 6 (box)**Container** 12 (folder)

**Landscape/Site****box-folder** 6 (box)**Container** 13 (folder)**Miller/Shapiro Contract Statements****box-folder** 6 (box)**Container** 14 (folder)**Paint Color Schedule****box-folder** 6 (box)**Container** 15 (folder)**Miller/Shapiro-Detailed Sketches****box-folder** 6 (box)**Container** 16 (folder)**Shapiro Residence: Fireplace (1992)****box-folder** 6 (box)**Container** 17 (folder)**Paint Info: B. Moore****box-folder** 6 (box)**Container** 18 (folder)**Plumbing: Obsolete Info****box-folder** 6 (box)**Container** 19 (folder)**House Sketches****box-folder** 6 (box)**Container** 20 (folder)**Windows****box-folder** 6 (box)**Container** 21 (folder)**Landscape Plan: Courtyard Shapiro****box-folder** 6 (box)**Container** 22 (folder)**Shapiro Residence: Detailed Plans and Sketches****box-folder** 6 (box)**Container** 23 (folder)**Specifications: Info Sheets****box-folder** 6 (box)**Container** 24 (folder)**Shapiro Residence: Schedules****box-folder** 6 (box)**Container** 25 (folder)

**Shapiro Residence: Correspondence with Ralph**

**box-folder** 6 (box)

**Container** 26 (folder)

**Baker Residence**

**box-folder** 6 (box)

**Language** English.

**Hardware + Appliance**

**box-folder** 6 (box)

**Container** 27 (folder)

**Detail reference for RAB WD Set**

**box-folder** 6 (box)

**Container** 28 (folder)

**Floorplan sketch**

**box-folder** 6 (box)

**Container** 29 (folder)

**Stickeybacks: The Design Collaborative**

**box-folder** 6 (box)

**Container** 30 (folder)

**For Permit Drawings**

**box-folder** 6 (box)

**Container** 31 (folder)

**Nancy's Kitchen**

**box-folder** 6 (box)

**Container** 32 (folder)

**Rab Remodel Obsolete**

**box-folder** 6 (box)

**Container** 33 (folder)

**Obsolete Sketches Already Copied**

**box-folder** 6 (box)

**Container** 34 (folder)

**Wayside Photos**

**box-folder** 6 (box)

**Container** 35 (folder)

**Additions to the Residence of Mr. and Mrs. Baker: 748 Wayside Road, Portola Valley**

**box-folder** 6 (box)

**Container** 36 (folder)

**RA Baker Residence**

**box** 16

**Language** English.

**RA Baker Residence #2**

**box** 17

**Language** English.

**RA Baker Residence #3**

**box** 18

**Language** English.

**Examples and Details for RAB Project**

**map case** 22 (map-case)

**Container** 6 (folder)

**Language** English.

**Martin Remodel**

**box-folder** 6 (box)

**Language** English.

**"V. Martin"**

**box-folder** 6 (box)

**Container** 37 (folder)

**Design Sketches Martin 2001**

**box-folder** 6 (box)

**Container** 38 (folder)

**Martin Improvemnet Blueprint**

**box** 19

**Language** English.

**Veronica Martin Residence**

**box** 20

**Language** English.

**Baldwin Residence**

**box-folder** 6 (box)

**Language** English.

**"Best in east bay"**

**box-folder** 6 (box)

**Container** 39 (folder)

**Orig Details Baldwin 06**

**box-folder** 6 (box)

**Container** 40 (folder)

**"Baldwin RFI's"**

**box-folder** 6 (box)

**Container** 41 (folder)

**Consultant Invoices****box-folder** 6 (box)**Container** 42 (folder)**Preliminary questions concerning Baldwin Residence****box-folder** 6 (box)**Container** 43 (folder)**Amit Metal Fabricators Drawings****box-folder** 6 (box)**Container** 44 (folder)**The Design Collaborative drawing****box-folder** 6 (box)**Container** 45 (folder)**Baldwin Invoices****box-folder** 6 (box)**Container** 46 (folder)**Baldwin Project Files****box-folder** 6 (box)**Container** 47 (folder)**Lockwood Perspective Grids****box-folder** 6 (box)**Container** 48 (folder)**Window Details and Memorandum****box-folder** 6 (box)**Container** 49 (folder)**Baldwin Residence: Elevation Sketches****box-folder** 6 (box)**Container** 50 (folder)**Baldwin Residence: Steel Balcony Addition****box** 21**Language** English.**Baldwin Residence: Steel Balcony Addition Dimensions****box** 22**Language** English.**Florence Residence Additions****box** 23**Language** English.**Cummings Residence****box-folder** 7 (box)**Language** English.

**Houston Cummings: Folder with Sketches****box-folder** 7 (box)**Container** 1 (folder)**Sketch Ideas to Transfer****box-folder** 7 (box)**Container** 2 (folder)**Cummings Materials Specs****box-folder** 7 (box)**Container** 3 (folder)**Job File Cummings/Finley 94****box-folder** 7 (box)**Container** 4 (folder)**Building sketch****box-folder** 7 (box)**Container** 5 (folder)**Cummings 12/91****box-folder** 7 (box)**Container** 6 (folder)**Bath Garden****box-folder** 7 (box)**Container** 7 (folder)**Preliminary Details Vellums****box-folder** 7 (box)**Container** 8 (folder)**HAC Bath Details****box-folder** 7 (box)**Container** 9 (folder)**Houston Cummings Addition Financial Analysis****box-folder** 7 (box)**Container** 10 (folder)**Specifications: Cummings/Finley Addition****box-folder** 7 (box)**Container** 11 (folder)**Site Memos/Field Reports****box-folder** 7 (box)**Container** 12 (folder)**Composition Notebook "Cummings #2"****box-folder** 7 (box)

**Container** 13 (folder)

**Cummings/Finley Contract Time Sheets**

**box-folder** 7 (box)

**Container** 14 (folder)

**Cummings Specifications**

**box-folder** 7 (box)

**Container** 15 (folder)

**Cummings/Finley 3D Sketches**

**box-folder** 7 (box)

**Container** 16 (folder)

**Cummings Details Copies**

**box-folder** 7 (box)

**Container** 17 (folder)

**Construction/remodel papers**

**box-folder** 7 (box)

**Container** 18 (folder)

**Fireplace**

**box-folder** 7 (box)

**Container** 19 (folder)

**Cummings Permit 5/90**

**box-folder** 7 (box)

**Container** 20 (folder)

**Remodel (E) Cummings**

**box-folder** 7 (box)

**Container** 21 (folder)

**Cummings Composition Book**

**box-folder** 7 (box)

**Container** 22 (folder)

**Drawings for Cummings Residence**

**box-folder** 7 (box)

**Container** 23 (folder)

**Cummings Transfers**

**box-folder** 7 (box)

**Container** 24 (folder)

**Additions to Cummings/Finley Residence**

**box** 24

**Language** English.

**Cummings Original Prints**

**box** 25

**Language** English.

**Additions to Cummings/Finley Residence - April 1991**

**box** 26

**Language** English.

**Remodel of Cummings & Finley Residence**

**box** 27

**Language** English.

**Remodel of Cummings & Finley Residence #2**

**box** 28

**Language** English.

**Collyer & Cummings Residence**

**map case** 22 (map-case)

**Container** 7 (folder)

**Language** English.

**Cummings/Finley Residence Plans**

**map case** 22 (map-case)

**Container** 8 (folder)

**Language** English.

**Milshap House**

**box-folder** 7 (box)

**Language** English.

**Milshap House I 1992**

**box-folder** 7 (box)

**Container** 25 (folder)

**Milshap House**

**box-folder** 7 (box)

**Container** 26 (folder)

**Oliver House**

**box-folder** 7 (box)

**Language** English.

**Preliminary Oliver House Blueprint**

**box-folder** 7 (box)

**Container** 27 (folder)

**Oliver Blueprint**

**box** 29

**Language** English.

**Oliver Blueprint #2**

**box** 30

**Language** English.

### **Shirley Gate**

**box-folder** 7 (box)

**Language** English.

### **Shirley's Steel Gate fabricated by Treven 2005/2006 Drawings & Notes**

**box-folder** 7 (box)

**Container** 28 (folder)

### **Shirley Overhangs @ 252 Avondale Fall 02**

**box-folder** 7 (box)

**Container** 29 (folder)

### **Drawings for New Outdoor Cooking Center**

**box-folder** 7 (box)

**Container** 30 (folder)

### **Shirley's Gate 2005**

**box-folder** 7 (box)

**Container** 31 (folder)

### **Shirley Paint EW**

**box-folder** 7 (box)

**Container** 32 (folder)

### **Shirley 252 Avondale**

**box-folder** 7 (box)

**Container** 33 (folder)

### **Shirley Guest Cabinets Table Window Seat**

**box-folder** 7 (box)

**Container** 34 (folder)

### **Jenkins Garage**

**box-folder** 7 (box)

**Language** English.

### **Project Management Info**

**box-folder** 7 (box)

**Container** 35 (folder)

### **Model Specs**

**box-folder** 7 (box)

**Container** 36 (folder)

### **Open Hand Kitchen**

**box-folder** 7 (box)

**Language** English.

**CWED Exhibit - Project Open Hand Kitchen**

**CWED Exhibit - Project Open Hand Kitchen**

**box-folder** 7 (box)

**Container** 37 (folder)

**Ken Haggard**

**box-folder** 7 (box)

**Language** English.

**Building Details Ken Haggard**

**box-folder** 7 (box)

**Container** 38 (folder)

**Instruction Detail Meth - Kitchen, Stair Organization**

**box-folder** 7 (box)

**Container** 39 (folder)

**Wheeler and Hoffman Residences**

**box** 31

**Language** English.

**Aratesh Records**

**box-folder** 7 (box)

**Language** English.

**Arasteh Project 5/96**

**box-folder** 7 (box)

**Container** 40 (folder)

**Arasteh-Henderson Residence: Alcove and Steel Balcony Addition**

**box** 32

**Language** English.

**Buck Residence**

**box-folder** 7 (box)

**Language** English.

**2004 | 6225 Concepts - Deck, Garden, Kitchen, Bookshelves**

**box-folder** 7 (box)

**Container** 41 (folder)

**Trellis Gate - 6225 Hillegas**

**box-folder** 7 (box)

**Container** 42 (folder)

**Bench & Garden 6/08 - 6225 D.R. Garden**

**box-folder** 7 (box)

**Container** 43 (folder)

**Neff Residence**

**Language** English.

**Mitchell Neff Sketches**

**box 33**

**Language** English.

**Wurster House**

**Language** English.

**Gregory Wurster Farmhouse**

**box 34**

**Language** English.

**Wurster-Husum House**

**box 35**

**Language** English.

**Wiggins/Woodard Studio**

**Language** English.

**Wiggins and Woodard Studio**

**box 36**

**Language** English.

**Henry Street**

**Language** English.

**1233 Henry Street**

**box 37**

**Language** English.

**George**

**Language** English.

**George 2010-2011**

**map case** 22 (map-case)

**Container** 9 (folder)

**Language** English.

**Major Projects - Edgewater**

**Language** English.

**Reference Files**

**Language** English.

**Edgewater House - Task Book 1/2**

**box-folder** 7 (box)

**Container** 44 (folder)

**Composition Notebook - Edgewater Specs 7/92**

**box-folder** 7 (box)

**Container** 45 (folder)

**Composition book - Legend Book III Edgewater 93, 94**

**box-folder** 7 (box)

**Container** 46 (folder)

**Edgewater 1992 + 1994 to 2/6/95**

**box-folder** 7 (box)

**Container** 47 (folder)

**Edgewater Task Journal #2 - to December 92**

**box-folder** 7 (box)

**Container** 48 (folder)

**EW Tasks 12/92**

**box-folder** 7 (box)

**Container** 49 (folder)

**Key Decisions (Wall, Roof, Loft)**

**box-folder** 7 (box)

**Container** 50 (folder)

**Casing Details (Door, Window)**

**box-folder** 7 (box)

**Container** 51 (folder)

**Edgewater Details Box 1 of 2**

**box-folder** 8 (box)

**Container** 1 (folder)

**EW References, Consultants**

**box-folder** 8 (box)

**Container** 2 (folder)

**USGs Maps + Local**

**box-folder** 8 (box)

**Container** 3 (folder)

**Site Visit Agendas**

**box-folder** 8 (box)

**Container** 4 (folder)

**Joints in Header Trim-Plan**

**box-folder** 8 (box)

**Container** 5 (folder)

**Square Footage**

**box-folder** 8 (box)

**Container** 6 (folder)

**Structural XS Details #6-12**

**box-folder** 8 (box)

**Container** 7 (folder)

**Directory E.W.**

**box-folder** 8 (box)

**Container** 8 (folder)

**Shapiro Edgewater Detail Set 1/4**

**box-folder** 8 (box)

**Container** 9 (folder)

**Shapiro Edgewater Detail Set 2/4**

**folder** 8 (box)

**Container** 10 (folder)

**Shapiro Edgewater Detail Set 3/4**

**folder** 8 (box)

**Container** 11 (folder)

**Shapiro Edgewater Detail Set 4/4**

**folder** 8 (box)

**Container** 12 (folder)

**Construction Record History**

**box-folder** 8 (box)

**Container** 13 (folder)

**EW Selected Files**

**box-folder** 8 (box)

**Container** 14 (folder)

**Edgewater Schedules**

**box-folder** 8 (box)

**Container** 15 (folder)

**Design Record Copies-Edgewater**

**box-folder** 8 (box)

**Container** 16 (folder)

**Structural-Edgewater Clips 1993**

**box-folder** 8 (box)

**Container** 17 (folder)

**TDC 1991-01**

**box-folder** 8 (box)

**Container** 18 (folder)

**Wall Finishes**

**box-folder** 8 (box)

**Container** 19 (folder)

**Odds & Ends**

**box-folder** 8 (box)

**Container** 20 (folder)

**Transmittals-Edgewater 8/92**

**box-folder** 8 (box)

**Container** 21 (folder)

**Strict Decisions Edgewater**

**box-folder** 8 (box)

**Container** 22 (folder)

**Records of Decisions-Edgewater**

**box-folder** 8 (box)

**Container** 23 (folder)

**Edgewater House Notes**

**box-folder** 8 (box)

**Container** 24 (folder)

**Edgewater House-Site Fold Reports**

**box-folder** 8 (box)

**Container** 25 (folder)

**Structural Transmittals-Edgewater House**

**box-folder** 8 (box)

**Container** 26 (folder)

**Transmitted Details and Decisions-Edgewater House**

**box-folder** 8 (box)

**Container** 27 (folder)

**Edgewater Transmittals 1994-11**

**box-folder** 9 (box)

**Container** 1 (folder)

**Edgewater House: CD Scheduling (1992)**

**box-folder** 9 (box)

**Container** 2 (folder)

**Edgewater House: Roofing (1992)**

**box-folder** 9 (box)

**Container** 3 (folder)

**Edgewater House: Ventilation (1992) #1**

**box-folder** 9 (box)

**Container** 4 (folder)

**Edgewater House: Ventilation (1992) #2**

**box-folder** 9 (box)

**Container** 5 (folder)

**Edgewater Site Revisits (1992-11-09)**

**box-folder** 9 (box)

**Container** 6 (folder)

**Edgewater Residence: Studio Kitchen**

**box-folder** 9 (box)

**Container** 7 (folder)

**Edgewater Site Plan 4/91**

**box** 38

**Language** English.

**Sketches**

**box-folder** 9 (box)

**Language** English.

**Loose Drawings and Sketches (Part 1)**

**box-folder** 9 (box)

**Container** 8 (folder)

**Loose Drawings and Sketches (Part 2)**

**box-folder** 9 (box)

**Container** 9 (folder)

**Loose Drawings and Sketches (Part 3)**

**box-folder** 9 (box)

**Container** 10 (folder)

**Loose Drawings and Sketches (Part 4)**

**box-folder** 9 (box)

**Container** 11 (folder)

**Edgewater Site Plans (undeveloped)**

**box-folder** 9 (box)

**Container** 12 (folder)

**Marc LeBlanc Sketches**

**box-folder** 9 (box)

**Container** 13 (folder)

**Sketch File Edgewater**

**box-folder** 9 (box)

**Container** 14 (folder)

**Stair to Loft**

**box-folder** 9 (box)

**Container** 15 (folder)

**Detailed Plans-Shelving**

**box-folder** 9 (box)

**Container** 16 (folder)

**Bench/Veranda Design**

**box-folder** 9 (box)

**Container** 17 (folder)

**Sketch Pile (n.d.)**

**box-folder** 9 (box)

**Container** 18 (folder)

**Sketch File**

**box-folder** 9 (box)

**Container** 19 (folder)

**Steel Sketching-Preliminary**

**box-folder** 9 (box)

**Container** 20 (folder)

**Edgewater House: Details in Progress**

**box-folder** 9 (box)

**Container** 21 (folder)

**Edgewater Building Compound Plan**

**box** 39

**Language** English.

**Remiker Arbor & Trellises**

**box** 40

**Language** English.

**Edgewater Residence Revisions**

**box** 41

**Language** English.

**Structural Edgewater w/ Truss Study (Last Sheet)**

**box** 42

**Language** English.

**House Set**

**box** 43

**Language** English.

**Edgewater Residence: Site Plan 10/92**

**box** 44

**Language** English.

**Edgewater Residence: Site Plan 4/93**

**box** 45

**Language** English.

**Edgewater Residence: Site Plan 12/92**

**box** 46

**Language** English.

**Edgewater Residence: Progress 8/92**

**box** 47

**Language** English.

**Edgewater Residence: Progress 1/94**

**box** 48

**Language** English.

**Edgewater Residence: HAC Prelim**

**map case** 22 (box)

**Container** 10 (folder)

**Language** English.

**Freehand Sketches and Site Plans**

**map case** 22 (map-case)

**Container** 11 (folder)

**Language** English.

**Design Decisions & History**

**map case** 22 (map-case)

**Container** 12 (folder)

**Language** English.

**Specifications**

**box-folder** 9 (box)

**Language** English.

**Energy**

**box-folder** 9 (box)

**Container** 22 (folder)

**Insulation 94**

**box-folder** 9 (box)

**Container** 23 (folder)

**General Specs**

**box-folder** 9 (box)

**Container** 24 (folder)

**Hardware EW**

**box-folder** 9 (box)

**Container** 25 (folder)

**Ansi Electrical Symbols**

**box-folder** 9 (box)

**Container** 26 (folder)

**RMS Energy Equipment**

**box-folder** 9 (box)

**Container** 27 (folder)

**Doors 1993-11**

**box-folder** 9 (box)

**Container** 28 (folder)

**Edgewater Materials**

**box-folder** 9 (box)

**Container** 29 (folder)

**Interior Elevations - Edgewater House**

**box-folder** 9 (box)

**Container** 30 (folder)

**Edgewater Building Compound Plan**

**box** 49

**Language** English.

**Interior Elevations**

**map case** 22 (map-case)

**Container** 13 (folder)

**Language** English.

**Edgewater Residence Drawings**

**map case** 22 (map-case)

**Container** 14 (folder)

**Language** English.

**Edgewater Residence Plans**

**map case** 22 (map-case)

**Container** 15 (folder)

**Language** English.

**Photos**

**box-folder** 9 (box)

**Language** English.

**Sun Valley Magazine**

**box-folder** 9 (box)

**Container** 31 (folder)

**Edgewater House Photos**

**box-folder** 9 (box)

**Container** 32 (folder)

**Artifacts**

**box-folder** 10 (box)

**Language** English.

**Plastic box with wooden trusses models**

**box-folder** 10 (box)

**Container** 1 (folder)