

A Guide to the Crystal Spring Study Club Records, 1955-2009

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Title Statement

A Guide to the Crystal Spring Study Club Records, 1955-2009

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Profile Description

Creation: Machine-readable finding aid derived from MS Word, created by Gregory Pierce, 20 August 2020

Language Usage: Description is in English

Descriptive Summary

Collection number

RG 309

Language

English

Creator

The Crystal Spring Study Club

Extent

3 boxes.

Repository

Arlington Public Library, Center for Local History

Administrative Information

Access Restrictions

The collection is open for research.

Use Restrictions

There are no restrictions.

Acquisition Information

Gift of Carole Robinson in 2014.

Preferred Citation

Crystal Spring Study Club Records, Collection # RG 309, Arlington Public Library, Center for Local History

Adjunct Descriptive Data

Related Material

[RG 49, Woman's Club of Lyon Village](#)

Related Material

[RG 50, Records of the Women's Club of Waycroft](#)

Related Material

[RG 73, Williamsburg Woman's Club of Arlington](#)

Related Material

[RG 93, Clarendon Woman's Club](#)

Related Material

[RG 96, The Lyon Park Woman's Club Record](#)

Related Material

[RG 98, Ki-Wives of Arlington, Virginia](#)

Related Material

[RG 322, Woman's Club of Arlington](#)

Historical Information

The Crystal Spring Knoll Study Group was formed in 1955 for women in the Crystal Spring Knoll neighborhood; the first meeting was on September 29, 1955. At some point the name changed to the Crystal Spring Study Club. The group started as a reading and discussion group but eventually it became a social outlet for these neighborhood women. Meetings were held on the third Thursday of the month from September to May. The December gathering was a holiday party and the May meeting was a luncheon in which officers were chosen for the next year.

Scope and Content

Record Group 309 holds the records of the Crystal Springs Study Club. The records date from 1955 to 2009, with the bulk of the materials dating 1955-1974 and then 1981-1998. *Series 1* originally came in a binder and contains minutes, membership lists, membership attendance, by-laws and correspondence. *Series 2* is a history of the club written by in 1977 by members Mary Jo Conner and Irene Young. *Series 3* contains photographs which date 1970-1995. These photographs were originally in albums with identifying information written on the margins. Many of these photographs are in color.

Index Terms

Subjects:

Book clubs (Discussion groups)
Women in community organization
Women -- United States -- Societies and clubs.
Arlington (Va.)

Arrangement

RG 309 was originally donated in two bankers boxes, one filled with binders and one with photograph albums. The binders with administrative material make up *Series 1*. The binder that housed a history of the club made up *Series 2*; three other albums contained photographs which formed *Series 3*.

Records from binders were kept in the order in which they were donated and files labeled the same. Meeting minutes were often divided into separate file folders by the archivist for size considerations. If the meeting date was missing, the third Thursday date was put in brackets. For example, if the minutes said the February 1956 meeting, February [16], 1956 was indicated. Organization is by school year (September through May) rather than by calendar year.

Series 2, Club History, was photocopied as the papers were difficult to remove from the magnetic photo pages.

The photographs in *Series 3* were removed from three photograph albums and placed in protective sleeves. Names were written on the back of the photographs by the archivist if indicated in the photograph album. Some names in brackets [] were added by the archivist. Most of the pictures are in chronological order. Some pictures, found after numbering had been completed, have higher numbers but were placed in the folders with the correct event.

Contents List

Series 1: Records of the Meetings

Subseries 1: 1955-1974

File 1: Minutes, September 19, 1955 - April 16, 1959

Box 1

File 2: Minutes, September 17, 1959 - May 27, 1967

Box 1

File 3: Minutes, September 21, 1967 - April [18], 1974

Box 1

File 4: Membership Attendance, 1955-1973

Box 1

File 5: Hostesses, 1955-1961

Box 1

File 6: Minutes, Executive Board, June 23, 1969 - August 28, 1972

Box 1

File 7: Programs, 1961-1962 and 1965-1970

Box 1

File 8: Officers, 1969-1970

Box 1

File 9: Bylaws, 1959-1967

Box 1

File 10: Miscellaneous notes [n.d.]

Box 1

Subseries 2: 1974-1976

File 1: Minutes, November [21], 1974 - April 29, 1976

Box 1

Subseries 3: 1976-1981

File 1: Minutes, September 16, 1976 - May 16, 1981

Box 1

File 2: Membership lists, 1976-1981

Box 1

Subseries 4: 1981-1983

File 1: Minutes, September 17, 1981 - May 20, 1983

Box 1

File 2: Membership, 1981-1982

Box 1

File 3: By-Laws, October 18, 1978

Box 1

File 4: Letter sent to membership, March 8, 1982

Box 1

Subseries 5: 1983-1991

File 1: Minutes, September 15, 1983 - May 16, 1987

Box 1

File 2: Minutes, September 11, 1987 - September 19, 1991

Box 1

File 3: Membership, 1983-1991

Box 1

File 4: Minutes, Executive Board, May 24, 1983 - July 29, 1986

Box 1

File 5: Membership lists, 1981-1990

Box 1

File 6: Cards and Letters, September 10, 1985 - November 16, 1989

Box 1

File 7: Member Participation, 1973-1983

Box 1

File 8: Bylaws, November 1975 - October 17, 1988

Box 1

Subseries 6: 1991-1998

File 1: Membership/Attendance, 1991-1998

Box 1

File 2: Minutes, September 19, 1991 - April 20, 1995

Box 1

File 3: Minutes, September 21, 1995 - April 16, 1998

Box 1

File 4: Membership, 1993-1998

Box 1

File 5: Minutes, Executive Committee, September 12, 1986 - August 10, 1994

Box 1

File 6: Cards, 1991-1998

Box 1

File 7: Letters, August 16, 1990 - February 24, 1998

Box 2

File 8: Membership Participation, 1981-1998

Box 2

File 9: Bylaws, September 24, 1989 - September 20, 1996

Box 2

Subseries 7: 1998-2002

File 1: Minutes, September 17, 1998 - November 21, 2002

Box 2

File 2: Attendance, 1998-2002

Box 2

File 3: Membership, 1998-2002

Box 2

File 4: Letters and Cards, January 17, 1987 - April 19, 2005

Box 2

File 5: Bylaws, September 18, 1998 - October 22, 1999

Box 2

Series 2: Club History

File 1: "History of the Crystal Spring Study Club," 1977, 2009

Box 2

Series 3: Photographs

File 1: 1970-1976

Box 3

File 2: 1977-1978

Box 3

File 3: 1979-1980

Box 3

File 4: 1981-1984

Box 3

File 5: 1985-1987

Box 3

File 6: 1988-1989

Box 3

File 7: 1990

Box 3

File 8: 1991-1992

Box 3

File 9: 1993-1994

Box 3

File 10: 1995

Box 3