

# A Guide to the Minutes of the Virginia Fire Services Board, 1978-2013.

Minutes of the Virginia Fire Services Board,  
1978-2013.

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## History

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## Descriptive Summary

### Unit ID

50267, 50889, 52057

### Unit Date

1978-2013.

### Creator

Virginia Fire Services Board.

### Extent

6.7 cu. ft. and 5.05 mb

### Repository

The Library of Virginia

## Administrative Information

### Access Restrictions

There are no access restrictions

## Acquisition Information

Accession 50267 transferred by the Virginia Dept. of Fire Programs, 12 Dec 2011.

Accession 50889 transferred by the Virginia Dept. of Fire Programs, 29 Mar 2013.

Accession 52057 transferred by the Virginia Dept. of Fire Programs, 8 Oct 2017.

## Preferred Citation

Minutes of the Virginia Fire Services Board, [cite specific date and accession used]. State government records collection, The Library of Virginia, Richmond, Virginia.

## Arrangement

Arranged chronologically.

## Historical Information

The Virginia State Fire Services Commission and the Office of Fire Service Training was created by an act of the General Assembly in 1978. This act was amended in 1981 to replace Virginia State Fire Services Commission and the Office of Fire Service Training with the Department of Fire Programs. The agency was established to receive and disburse funds available to the Commonwealth under the Federal Fire Prevention and Control Act. The act also established the Virginia Fire Services Board within the Department of Fire Programs to consist of fifteen members appointed by the governor for a term of four years. The department's mission is to provide funding, training, and educational programs to enhance public safety throughout the Commonwealth.

## Scope and Content

Minutes, 1978-2013, document the meetings, activities, discussions, policy decisions and recommendations of the Virginia Fire Services Board. Includes agendas and original signed minutes, as well as draft minutes, committee minutes and subcommittee minutes. Also may include meeting packet information and attachments including budgets, bylaws, correspondence, legislation, memoranda, notices, plans, policies, procedures, public hearing comments, publications, reading material, reports, regulations, resolutions, and training and conference materials. The minutes often provide reports of the Executive Director and reports from the various standing committees. Committees may include Code Change and Development Committee, Executive/Finance/Administration Policy Committee, Fire and EMS Training and Education Committee, Fire Prevention and Control Committee, Legislative/Liaison Committee, and the Residential Sprinkler Committee. Also includes meeting information for the Ad Hoc Committee Studying Concurrent Jurisdiction (1993), Aid to Localities Ad Hoc Committee (2012), Burn Building Subcommittee and the Codes and Standards Subcommittee.

Includes minutes in paper (1978-1984, 1987-1992, 1993-1999, 2000-2007, 2009-2013) and in electronic format (Accessio 50267, 2008, 5.05 mb, 56 files). Minutes often consist of Board Books/Packets distributed at meetings that include agendas, draft minutes for the full board and committee meetings for the previous meeting.

## Other Descriptive Data

Electronic records in this collection are read-only and are only available in the Archives Research Room at the Library of Virginia. A file list is available through the online catalog entry and the link below in the finding aid. Copies are free of charge and may be requested while using the collection in-house. Copies may also be requested by contacting Archives Reference Services at [Ask a Reference Question](#). Processing will take from 4-8 weeks.

## Other Descriptive Data

These records are part of the Virginia Dept. of Fire Programs record group (R.G. 188)

## Contents List

### **Minutes of the Virginia Fire Services Board, 1978-2013.**

## **Accession 50267 (1993-1994, 1999-2007, 2009).**

### **Extent**

Extent: 3 cu. ft. (3 boxes); 5.04 mb

### **Scope and Content**

Includes minutes and draft minutes, 1993-1994, 1999-2007, 2009, for the full board as well as for committees. Also includes board meeting packet information and attachments.

Minutes of the Virginia Fire Services Board, 2008, are also available in electronic format (.doc, .pdf) (5.04 mb, 7 folders, 56 files). Includes Board minutes and agendas, and Committee minutes and agendas (Fire Education and Training Committee, Fire Prevention and Control Committee, and Administration, Policy and Finance Committee). Also include 5 Year Master Plan for Training, 2009. For file inventory for this accession, see: [Inventory \(50267\)](#).

### **Minutes, 1993 Feb.**

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### **Minutes, 1993 Apr.**

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**Box 1**

**Folder 9**

### **Minutes, 1994 Aug.**

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**Minutes, 1994 Oct.**

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**Minutes, 1999 Aug 11-13.**

**Box 1**

**Folder 14**

**Minutes, 1999 Oct 14-15.**

**Box 1**

**Folder 15**

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**Box 1**

**Folder 16**

**Minutes, 2000 Feb 17-18.**

**Box 1**

**Folder 17**

**Minutes, 2000 Apr 13-14.**

**Box 1**

**Folder 18**

**Minutes, 2000 June 15-16.**

**Box 1**

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**Minutes (Part I), 2001 Apr 19-20.**

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**Minutes (Part II), 2001 Apr 19-20.**

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**Minutes, 2001 June 14-15.**

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**Folder 26**

**Minutes, 2002 Apr 4-5.**

**Box 1**

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**Folder 30**

**Minutes, 2002 Dec 5-6.**

**Box 1**

**Folder 31**

**Minutes, 2003 Feb 20-21.**

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**Folder 1**

**Minutes, 2003 Aug 15-16.**

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**Folder 2**

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**Minutes, 2004 Feb 26-27.**

**Box 2**

**Folder 4**

**Minutes, 2004 Apr 19-20.**

**Box 2**

**Folder 5**

**Minutes, 2004 June 4-5.**

**Box 2**

**Folder 6**

**Minutes, 2004 Aug 20-21.**

**Box 2**

**Folder 7**

**Minutes, 2004 Oct 14-15.**

**Box 2**

**Folder 8**

**Minutes, 2004 Dec 2-3.**

**Box 2**

**Folder 9**

**Minutes, 2005 Feb 24-25.**

**Box 2**

**Folder 10**

**Minutes, 2005 Apr 21-22.**

**Box 2**

**Folder 11**

**Minutes, 2005 June 3-4.**

**Box 2**

**Folder 12**

**Minutes, 2005 Aug 19-20.**

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**Folder 13**

**Minutes, 2005 Oct 13-14.**

**Box 2**

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**Minutes (Part I), 2005 Dec 1-2.**

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**Box 3**

**Folder 1**

**Minutes (Part I), 2007 Apr 11-13.**

**Box 3**

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**Minutes, 2009 Jan.**

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**Minutes, 2009 Feb.**

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**Folder 8**

**Minutes, 2009 Apr.**

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**Minutes, 2009 June.**

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**Folder 10**

**Minutes, 2009 Aug.**

**Box 3**

**Folder 11**

**Minutes, 2009 Oct.**

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**Folder 12**

**Minutes, 2009 Dec.**

**Box 3**

**Folder 13**

**Five Year Master Plan for Training, 2009.**

**Box 3**

**Folder 14**

**Accession 52057 (1978-1984, 1987-1992, 1995-1998 and 2013).**

**Extent**

Extent: 3 cu. ft. (3 boxes)

**Scope and Content**

Includes original, signed minutes and draft minutes, 1978-1984, 1987-1992, 1995-1998 and 2013, for the full board as well as for committees. Later years also include board meeting packet information and attachments.

**Minutes, 1978 Oct, Nov, Dec.**

**Box 1**

**Folder 1**

**Minutes, 1979.**

**Box 1**

**Folder 2**

**Minutes, 1980.**

**Box 1**

**Folder 3**

**Minutes, 1981.**

**Box 1**

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**Box 1**  
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**Minutes, 1987 June.**

**Box 1**  
**Folder 11**

**Minutes, 1987 Aug.**

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**Folder 12**

**Minutes, 1987 Oct, Dec.**

**Box 1**  
**Folder 13**

**Minutes, 1988 Jan, Mar.**

**Box 1**  
**Folder 14**

**Minutes, 1988 Apr, June.**

**Box 1**  
**Folder 15**

**Minutes, 1988 Aug, Oct, Dec.**

**Box 1**  
**Folder 16**

**Minutes, 1989 Feb, Mar.**

**Box 1**  
**Folder 17**

**Minutes, 1989 Apr.**

**Box 1**  
**Folder 18**

**Minutes, 1989 June, Aug.**

**Box 1**  
**Folder 19**

**Minutes, 1989 Oct, Dec.**

**Box 1**

**Folder 20**

**Minutes, 1990 Feb, Apr.**

**Box 1**

**Folder 21**

**Minutes, 1990 June, Aug.**

**Box 1**

**Folder 22**

**Minutes, 1990 Oct, Dec.**

**Box 1**

**Folder 23**

**Minutes, 1991 Feb, Apr.**

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**Box 1**

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**Minutes, 1991 Oct, Dec.**

**Box 1**

**Folder 26**

**Minutes, 1992 Feb, Apr.**

**Box 2**

**Folder 1**

**Minutes, 1992 June.**

**Box 2**

**Folder 2**

**Minutes, 1992 Aug.**

**Box 2**

**Folder 3**

**Minutes, 1992 Oct, Dec.**

**Box 2**

**Folder 4**

**Minutes, 1995 Feb.**

**Box 2**

**Folder 5**

**Minutes, 1995 Apr.**

**Box 2**

**Folder 6**

**Minutes, 1995 June.**

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**Folder 7**

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**Box 2**

**Folder 8**

**Minutes, 1995 Oct.**

**Box 2**

**Folder 9**

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**Folder 10**

**Minutes, 1996 Jan.**

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**Folder 11**

**Minutes (Part I), 1996 Feb.**

**Box 2**

**Folder 12**

**Minutes (Part II), 1996 Feb.**

**Box 2**

**Folder 13**

**Minutes (Part III), 1996 Feb.**

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**Folder 14**

**Minutes, 1996 Mar.**

**Box 2**

**Folder 15**

**Minutes (Part I), 1996 Apr.**

**Box 2**

**Folder 16**

**Minutes (Part II), 1996 Apr.**

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**Folder 17**

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**Folder 18**

**Minutes (Part II), 1996 June.**

**Box 2**

**Folder 19**

**Minutes, 1996 Aug.**

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**Minutes (Part I), 1996 Dec.**

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**Minutes (Part II), 1996 Dec.**

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**Minutes (Draft), 1996 Dec.**

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**Box 3**

**Folder 11**

**Indexed table of passed motions and action items by the Virginia Fire Services Board and its committees, 1992-2004.**

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**Minutes - Burn Building Subcommittee, 2013 Jan 24.**

**Box 3**

**Folder 13**

**Minutes - Full Board, 2013 Feb 22.**

**Box 3**

**Folder 14**

**Minutes - Burn Building Subcommittee, 2013 Apr 11.**

**Box 3**

**Folder 15**

**Minutes - Codes and Standards Subcommittee, 2013 May 3.**

**Box 3**

**Folder 16**

**Minutes - Codes and Standards Subcommittee, 2013 May 30.**

**Box 3**

**Folder 17**

**Minutes - Full Board, 2013 May 31.**

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**Folder 18**

**Minutes - Burn Building Subcommittee, 2013 July 11.**

**Box 3**

**Folder 19**

**Minutes - Full Board, 2013 Aug 16.**

**Box 3**

**Folder 20**

**Minutes - Full Board, 2013 Nov 15.**

**Box 3**

**Folder 21**

**Minutes - Training and Education Committee, 2013 Dec 9.**

**Box 3**

**Folder 22**

**Accession 50889 (2010-2012).**

**Extent**

Extent: .7 cu. ft. (2 boxes)

**Scope and Content**

Includes Board meeting packets with draft minutes and attachments. Also includes meeting packets for the Aid to Localities Ad Hoc Committee, Burn Building Subcommittee and Codes and Standards Subcommittee.

**Minutes / Meeting packets - Full Board, 2010 Feb 25-26.**

**Box 1**

**Folder 1**

**Minutes / Meeting packets - Full Board, 2010 Apr 8-9.**

**Box 1**

**Folder 2**

**Minutes / Meeting packets - Full Board, 2010 June 4-5.**

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**Folder 3**

**Minutes / Meeting packets - Full Board, 2010 Aug 13-14.**

**Box 1**

**Folder 4**

**Minutes / Meeting packets - Full Board, 2010 Oct 7-8.**

**Box 1**

**Folder 5**

**Minutes / Meeting packets - Full Board, 2010 Dec 2-3.**

**Box 1**

**Folder 6**

**Minutes / Meeting packets - Full Board, 2011 Feb 24-25.**

**Box 1**

**Folder 7**

**Minutes / Meeting packets - Full Board, 2011 Apr 7-8.**

**Box 1**

**Folder 8**

**Minutes / Meeting packets - Full Board, 2011 June 3-4.**

**Box 1**

**Folder 9**

**Minutes / Meeting packets - Full Board, 2011 Aug 12-13.**

**Box 1**

**Folder 10**

**Minutes / Meeting packets - Full Board, 2011 Oct 6-7.**

**Box 2**  
**Folder 1**

**Minutes / Meeting packets - Full Board, 2011 Dec 1-2.**

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**Folder 2**

**Minutes / Meeting packets - Burn Building Subcommittee, 2011 Jan 20.**

**Box 2**  
**Folder 3**

**Minutes / Meeting packets - Burn Building Subcommittee, 2011 Mar 3.**

**Box 2**  
**Folder 4**

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**Folder 5**

**Minutes / Meeting packets - Burn Building Subcommittee, 2011 July 7.**

**Box 2**  
**Folder 6**

**Minutes / Meeting packets - Codes and Standards Subcommittee, 2011 Sept 28.**

**Box 2**  
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**Folder 14**

**Minutes / Meeting packets - Codes and Standards Subcommittee, 2012 Jan 18.**

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**Folder 15**

**Minutes / Meeting packets - Codes and Standards Subcommittee, 2012 July 18.**

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**Folder 16**

**Minutes / Meeting packets - Codes and Standards Subcommittee, 2012 Oct 17.**

**Box 2**

**Folder 17**

**Minutes / Meeting packets - Codes and Standards Subcommittee, 2012 Dec 5.**

**Box 2**

**Folder 18**

**Minutes / Meeting packets - Aid to Localities (ATL) Ad Hoc Committee, 2012 Jan 31.**

**Box 2**

**Folder 19**