

A Guide to the Correspondence and subject files of the Office of the State Archivist, Library of Virginia, 1924-2009.

Correspondence and subject files of the Office of the State Archivist, Library of Virginia,
1924-2009.

A Collection in the Library of Virginia 33121, 33688, 35138, 37868, 45378, 52643, 53364

Library of Virginia

2021

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History

Processed by: Staff.

Title Statement

A Guide to the Correspondence and subject files of the Office of the State Archivist, Library of Virginia, 1924-2009.

Subtitle: Virginia.33121, 33688, 35138, 37868, 45378, 52643, 53364

Author: Staff

Publication Statement

Date: © 2021 By The Library of Virginia. All Rights Reserved.

Publisher: Library of Virginia

Profile Description

Creation: Machine-readable finding aid, 2020

Language Usage: Description is in English

Descriptive Summary

Unit ID

33121, 33688, 35138, 37868, 45378, 52643, 53364

Unit Date

1924-2009.

Creator

Library of Virginia. Office of the State Archivist

Extent

20.5 cu. ft. (22 boxes)

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no access restrictions.

Processing Information

This collection has been processed using minimal processing standards. The original arrangement has been maintained, the container list is brief and simple, and the records have not been refoldered and fasteners have not been removed.

Preferred Citation

Correspondence and subject files of the Office of the State Archivist, Library of Virginia, [please note specific dates and accessions used], State government records collection, The Library of Virginia, Richmond, Virginia.

Arrangement

Arranged alphabetically.

Historical Information

For many years, The Library of Virginia had no definitive home. Valuable early records were kept at Jamestown as early as 1676 and were then moved to the College of William and Mary for a brief period at the century's end. By 1780, extant records were moved to the Capitol in Richmond. Coincidentally, in 1779, the Virginia General Assembly was presented among its legislation, "A Bill for Establishing a Public Library" drawn up by Thomas Jefferson. The bill provided for 2000 pounds yearly to be expended to maintain a State Library in Richmond. The facility was to be a reference library only without books being lent for home use. Perhaps ahead of its time, the bill failed to pass.

The Virginia State Library was created by an act passed by the General Assembly on January 23, 1823, to establish a public library with funds derived from the sale of William W. Hening's *THE STATUTES AT LARGE*. From 1823 to 1828, the Library was under the control of the governor and council. In 1828, the General Assembly created a joint committee on the library (located in a room in the southeastern corner of the Capitol) to oversee its administration. Use of the State Library was restricted to members of the state government in a policy that continued until at least 1856. The Secretary of the Commonwealth served ex officio as state librarian from 1832 to 1903.

The growth of the State Library was somewhat erratic. Book holdings increased from 1,313 in 1828 to 17,480 in 1856. Lack of funds and politics frequently intermingled to slow library development. General W.H. Richardson, State Librarian in 1852, became embroiled in an effort to remove him "to make way for some politician of democratic principles." At the close of Reconstruction, Dr. George William Bagby, then State Librarian, was terminated and his position abolished at the hands of Readjusters.

Eventually, on May 15, 1903, the General Assembly passed an act that created a library board to administer the library, authorized the deposit of public records in the library, provided for the publication of historical records by the library, and established a library fund for the purchase of books and private papers. The Library Board, which was responsible for naming the State Librarian, was itself appointed by the Board of Education. The General Assembly passed an act on March 29, 1944, transferring the power to appoint the Library Board to the governor.

While many public records somehow survived the Commonwealth's early years, many losses occurred due to fires, the ravages of war and negligence. When the library was moved, for example, in 1895 to a building separate from the Capitol, "chutes were constructed from the upper story of the Capitol to facilitate the delivery of books to the wagons of the junk dealer who had bought them." The move was poorly planned and the library's contents suffered great loss at the hands of those very authorities assigned to protect them.

The new facility quickly was found to be inadequate and efforts were made both in 1910 and 1920 to construct a proper building for the State Library and its collections. Ground was broken for this facility on December 7, 1938. At last, on December 23, 1940, the newly completed Virginia State Library was opened to the public.

The Virginia State Library adopted the name, the Virginia State Library and Archives, in early 1987 to more adequately reflect its mission and purpose today. In July 1, 1994 the name was changed to The Library of Virginia.

Scope and Content

Correspondence and subject files of the Office of the State Archivist, Library of Virginia, 1938-2009, document the development and management of the archival and records management programs at the Library of Virginia. These records may include correspondence, articles, brochures, budget documentation, legislation, memoranda, minutes, pamphlets, presentations, procedures, programs, publications, reports and studies.

Arrangement

This collection is arranged into the following sections:

- Correspondence and subject files, 1924-2009

Contents List

Correspondence with the Society of American Archivists (Accession 33121), 1951, 1970-1980.

Boxes 1 (box)

Extent

Extent: .25 cubic feet (1 box).

Scope and Content

Correspondence with the Society of American Archivists, 1951, 1970-1980, includes correspondence related to committees, conferences, and training, among other topics. Also includes brochures, conference and training materials, and reports.

Correspondence, 1951, 1970-1974.

Box 1

Correspondence, 1975.

Box 1

Correspondence, 1976.

Box 1

Correspondence, 1977.

Box 1

Correspondence, 1978-1980.

Box 1

Correspondence and subject files (Accession 33688), 1924-1988.

Boxes 1-7 (box)

Extent

Extent: 7 cubic feet (7 boxes).

Scope and Content

Correspondence and subject files, 1924-1988, were retained by several different State Archivists, based on the wide date range of material. Included are files pertaining to accessioning procedures, projected library expansion, microfilm projects, and records management, as well as information on various library and history associations and institutions, Colonial Williamsburg, consultants, publications, governmental legislation, and annual report figures. May includes, but is not limited to: articles, brochures, correspondence, legislation, newsletters, presentations, procedures, programs, publications, reports and studies.

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Active agency schedules, 1980-1982.

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Box 1

Administrative Process Act, 1984.

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American College of Heraldry, Journal of, 1973-1976.

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American Institute of Architects Foundation (James and Dolley Madison exhibit), 1977.

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American Library Association, 1975-1978.

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Building - Archives Division - Specifications, plans, etc., 1938-1979.

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Circuit Court forms, 1984.

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Colonial Williamsburg, 1969-1984.

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Commonwealth of Virginia Information Sciences (COVIS), 1976-1980.

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Computer Land Recording, 1978.

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Computer Study, 1984.

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Conferences, 1971-1974.

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Consolidated Lab testing, 1980-1982.

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Consultants - Herbert E. Leonard, 1978.

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State Archivist Report on the Study of Records-Keeping Procedures of Courts of Record in Virginia, 1971.

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State Archivist Report on the Records-Keeping Procedures of Counties and Cities, 1981.

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United States Government - Administrative Service Recognition Project, 1977.

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United States Government - Commerce, Dept. of - Bureau of the Census, 1977.

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Virginia State Library and Archives - Permission to quote, 1979-1982.

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Webster, Daniel - Papers of, 1973.

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West Virginia Counties, 1973.

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Word processing survey, 1981.

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Board minutes (Accession 37868), 1969-1987.

Boxes 1 (box)

Extent

Extent: 1 cubic foot (1 box).

Scope and Content

Board minutes, 1969-1987, contains copies of Library Board minutes maintained by the State Archivist. Also includes Archives and Publications Committee minutes, 1969-1980. Records may include agendas, correspondence, memoranda, notes and reports.

Board minutes - Archives and Publications Committee, 1969-1970.

Box 1

Board minutes - Archives and Publications Committee, 1970-1971.

Box 1

Board minutes, 1971.

Box 1

Board minutes - Archives and Publications Committee, 1971-1972.

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Board minutes, 1972.

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Board minutes - Archives and Publications Committee, 1972-1973.

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Board minutes, 1973.

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Board minutes - Archives and Publications Committee, 1973-1974.

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Board minutes, 1974.

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Board minutes - Archives and Publications Committee, 1974-1975.

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Board minutes, 1975.

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Board minutes - Archives and Publications Committee, 1975-1976.

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Board minutes, 1976.

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Board minutes - Archives and Publications Committee, 1976-1977.

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Board minutes, 1977.

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Board minutes - Archives and Publications Committee, 1977-1978.

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Board minutes, 1978.

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Board minutes - Archives and Records Committee, 1978-1979.

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Box 1

Memorandums (Accession 45378), 1970-1977.

Boxes 1 (box)

Extent

Extent: .25 cubic feet (1 box).

Scope and Content

Memorandums, 1970-1977, Contains memorandums issued by Louis H. Manarin as State Archivist between 1970 and 1977. Manarin issued the memorandums to archival staff, State Librarians Randolph W. Church and Donald Haynes, and others. The memos relate to will call orders, xerox machine procedures, quarterly reports, West Virginia microfilm, printing of annual reports of archival accessions, box labels, security, collections, transfer of enrolled bills, positions, and other topics.

Memorandums, 1970-1974.

Box 1

Memorandums, 1975-1977.

Box 1

Correspondence and subject files (Accession 35138), 1982-1995.

Boxes 1-3 (box)

Extent

Extent: 3 cubic feet (3 boxes).

Scope and Content

Correspondence and subject files, 1982-1995, contains records of Virginia State Archivist Dr. Louis Manarin. Includes correspondence, subject files, annual reports and quarterly reports.

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Archives and Records Division - Annual Reports, 1989-1990.

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Archives and Records Division - Annual Reports, 1991-1992.

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Archives and Records Division - Archives Description Section, 1989-1991.

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Box 2

Circuit Court Records Preservation - Optical scanning study, 1994.

Box 2

Circuit Court Records Preservation - Standards for permanent paper, 1990-1991.

Box 3

Clarification of records management procedures, 1991.

Box 2

Clerk's Association, 1982-1988.

Box 2

Conservation and Preservation Needs Assessment - Interim Report, 1989.

Box 2

Conservation survey, 1989-1990.

Box 3

Disaster Planning, 1989.

Box 3

Disney's America, 1994.

Box 2

Disaster Planning, 1989.

Box 3

Land grants, 1986-1989.

Box 3

Preservation Needs Report, 1991.

Box 3

Public Records Act, 1994.

Box 3

Register of Regulations, 1994.

Box 3

Seal of the Commonwealth, undated

Box 3

Shirley Plantation records, 1991.

Box 3

Standards, 1986-1991.

Box 3

State Coordinated Reduction of Reporting Requirements and Paperwork (SCRRRAP), 1986-1987.

Box 3

Storage space - Finance Building, 1987 .

Box 3

United Indians of America, 1982-1987.

Box 3

Correspondence and subject files (Accession 53364), 1992-2009.

Boxes 1-2 (box)

Extent

Extent: 2 cubic feet (2 boxes).

Scope and Content

Correspondence and subject files, 1992-2009, contains records of Virginia State Archivist Conley Edwards. Includes brochures, meeting records, and reports,

Archival and Records Management Services Division - Annual report, 2008-2009.

Box 1

Archival and Records Management Services Division - Quarterly report, 2009 July-Sept.

Box 1

Articles, undated.

Box 1

Brochures - Genealogical Research at the Library of Virginia, 2002.

Box 1

Brochures - Library of Virginia, 2002.

Box 1

Budget reductions, 2002.

Box 1

Congressional testimony, 2003.

Box 1

Council of State Archivists - Board meeting, 2008 Feb.

Box 1

Council of State Archivists - Board meeting, 2009 Feb.

Box 1

Council of State Archivists - Preserving the American Historical Record Act (PAHR), 2008.

Box 1

Council of State Archivists - Representative Tom Davis, 2008 Mar.

Box 1

Digital signatures, 2000.

Box 1

DIRKS - Australian Recordkeeping Manual, 2000.

Box 1

Disaster planning, 2000-2001.

Box 1

Executive Management Retreat, 2008 July.

Box 1

Executive Privilege, 2001-2004.

Box 1

Freedom of Information Act Advisory Council - Advisory opinion on Governor's working paper exemption, 2004.

Box 1

Friends of the Archives, 2008.

Box 1

Friends of the Archives, 2009.

Box 1

Fry-Jefferson Map Society, 2007.

Box 1

Imaging Services Status Report, 2001.

Box 1

Lexington News Gazette, 2009.

Box 1

Library of Virginia, 1992-2005.

Box 1

Library of Virginia - Board meeting, 2006 Jan.

Box 1

Library of Virginia - Board meeting, 2008 Jan.

Box 1

Library of Virginia - Board meeting, 2008 Mar.

Box 1

Library of Virginia - Board meeting, 2008 June.

Box 1

Library of Virginia - Board meeting, 2008 Sept.

Box 1

Library of Virginia - Board meeting, 2008 Nov.

Box 1

Library of Virginia - Board meeting, 2009 Jan.

Box 1

Library of Virginia - Board meeting, 2009 Mar.

Box 1

Library of Virginia - Board meeting, 2009 June.

Box 1

Library of Virginia Orientation Video, 2004.

Box 2

National Historical Publications and Records Commission - SNAP Grants, 2009.

Box 2

Pamphlets - A Guide to the Virginia Public Records Act, 2006.

Box 2

Pamphlets - Your Responsibility for Public Records, 2004.

Box 2

Records Management Oversight Committee meeting, 2008 Jan.

Box 2

Records Management Oversight Committee meeting, 2008 Mar.

Box 2

Records Management Oversight Committee meeting, 2008 May.

Box 2

Records Management Oversight Committee meeting, 2008 July.

Box 2

Records Management Oversight Committee meeting, 2008 Sept.

Box 2

Records Management Oversight Committee meeting, 2008 Nov.

Box 2

Records Management Oversight Committee meeting, 2009 Jan.

Box 2

Records Management Oversight Committee meeting, 2009 Mar.

Box 2

Records Management Oversight Committee meeting, 2009 May.

Box 2

Records Management Oversight Committee meeting, 2009 July.

Box 2

Replevin, 1992-2006.

Box 2

Retro Players, 2003.

Box 2

Richmond Region Emergency Support Team, 2007.

Box 2

Southern Governor's Association "This Southern Century, 1934-2009", 2009.

Box 2

State Historical Records Advisory Board, 2006-2009.

Box 2

State Records Center - Archives Pod, 2001-2002.

Box 2

State Records Center - Money Report, 2002.

Box 2

Virginia Museum of Fine Arts, 2001-2004.

Box 2

Virginia Museum of Fine Arts, 2002-2006.

Box 2

Virginia Newspaper Project, 2002-2008.

Box 2

Virginia Sesquicentennial of the American Civil War Commission, 2006.

Box 2

Virginia Sesquicentennial of the American Civil War Commission, 2008-2009.

Box 2

Correspondence and subject files (Accession 52643), 1927-2009.

Boxes 1-7 (box)

Extent

Extent: 7 cubic feet (7 boxes).

Scope and Content

Correspondence and subject files, 1927-2009, contain records of Virginia State Archivist Conley Edwards. Includes annual and quarterly reports of the Archives and Records Management Services (ARMS) Division, meeting files, and topics including budgeting, conferences, Elderhostel program, strategic planning.

American Demographics - Climbing the Family Tree (article), 1995 Dec.

Box 4

Appraisal of state records, 1981.

Box 6

Architectural records, undated.

Box 7

Archival and Records Management Services Division - Budget, 2007-2008.

Box 1

Archival and Records Management Services Division - Annual report, 2004-2005.

Box 1

Archival and Records Management Services Division - Annual report, 2006-2007.

Box 1

Archival and Records Management Services Division - Annual report, 2007-2008.

Box 1

Archival and Records Management Services Division - Organization Charts, 1993.

Box 3

Archival and Records Management Services Division - Quarterly reports, 2007 July-Sept.

Box 1

Archival and Records Management Services Division - Quarterly reports, 2007 Oct-Dec.

Box 1

Archival and Records Management Services Division - Quarterly reports, 2008 Jan-Mar.

Box 1

Archival and Records Management Services Division - Quarterly reports, 2008 July-Sept.

Box 1

Archival and Records Management Services Division - Quarterly reports, 2008 Oct-Dec.

Box 1

Archival and Records Management Services Division - Quarterly reports, 2009 Jan-Mar.

Box 1

Archival backlog, 2003-2008.

Box 6

Archival holdings, 1994.

Box 6

Archives - Mission and goals, 1987.

Box 6

Archives course, 1980-1981.

Box 6

Archives Public Services for the Year 2000, 1990.

Box 4

Archives Week, 2002 Oct.

Box 4

Archives Week, 2002-2003.

Box 4

Archives Week, 2006.

Box 1

Archives Month, 2007.

Box 1

Archives Month, 2008.

Box 1

Archives Preservation Task Force - Reports, etc., 1991.

Box 2

Auditor's Office (1776-1791) - Notes, undated.

Box 6

Barrow, 1941-1968.

Box 6

Barter Theater, 1996-2004.

Box 2

Battleship Maine and rifle cartridges, 1987-1988.

Box 6

Budget decision packages, 2006.

Box 1

Budget reduction, 2003-2004.

Box 1

Building closure and ethics investigation, 1987-1989.

Box 3

Calendar of Transcripts - Identification of WAR volumes, 1979.

Box 6

Calendar of Transcripts - Notes, undated.

Box 6

Collection holdings, 1949-1957.

Box 6

Copyright and Copying of Printed Materials, 1985.

Box 3

Council of State, 1949-1950.

Box 6

Council of State journals (1776-1784) - Notes, undated.

Box 6

Courts in Virginia, 1969-1987.

Box 6

Critical Issues Task Force, 1993.

Box 3

Dan River Mills, 2007.

Box 2

Death Records Indexing Project (DRIP), 1995-2002.

Box 3

Disaster planning, 2005.

Box 6

Drawings and plans, 1965-1998.

Box 6

Ebay purchases, 2000.

Box 3

Elderhostel Program, 1990.

Box 3

Elderhostel Program, 1997.

Box 1

Elderhostel Program, 1998.

Box 1

Elderhostel Program, 2001.

Box 1

Elderhostel Program, 2002.

Box 1

Elderhostel Program, 2002-2003.

Box 1

Elderhostel Program, 2007-2008.

Box 1

Employee Handbook, 1997.

Box 7

Environmental issues, 2002.

Box 3

Floor load verification, 2001.

Box 3

Freedmen's Bureau Project (GSU), 1995-2008.

Box 2

Friends of the Archives - Newsletters, 1991.

Box 5

Friends of the Archives - Newsletters, 1992.

Box 5

Friends of the Archives - Newsletters, 1993.

Box 5

Friends of the Archives - Newsletters, 1994.

Box 5

Friends of the Archives - Newsletters, 1995.

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Friends of the Archives - Newsletters, 1996.

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Friends of the Archives - Newsletters, 1997.

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Friends of the Archives - Newsletters, 1998.

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Friends of the Archives - Newsletters, 2000.

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Friends of the Archives - Newsletters, 2001.

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Friends of the Archives - Newsletters, 2002.

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Friends of the Archives - Newsletters, 2003.

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Friends of the Archives - Newsletters, 2004.

Box 5

Friends of the Archives - Newsletters, 2005.

Box 5

Friends of the Archives - Newsletters, 2006.

Box 5

Friends of the Archives - Newsletters, 2007.

Box 5

Friends of the Archives - Purchases for collection / Book orders, 1992-1994.

Box 5

Friends of the Archives - Wishlist, 1992.

Box 5

Game and Inland Fisheries, Dept. of - A. Willis Robertson Papers, Wildlife Society, 2007-2009.

Box 3

Genealogy Room, 1987-1988.

Box 2

General Assembly (1776-1784) - Notes, undated.

Box 6

George Rogers Clark papers, 1905-1965.

Box 6

George Rogers Clark papers, 1986-1991.

Box 6

George Rogers Clark papers - Transcripts, undated.

Box 6

Governor Wilder papers, 1996.

Box 2

Governor's papers, 1978-1981.

Box 2

Historian, Office of the, undated.

Box 6

Issues Assessment report, 1997.

Box 3

Land Office - Notes, undated.

Box 6

Land Tax Books - Disposition, 1997.

Box 3

Legislators - Solicitation of papers, 2003-2005.

Box 3

Library of Congress - Civil War maps, 201-2002.

Box 2

Library of Congress - Request for loan, 1998.

Box 2

Locations, undated.

Box 6

Manual of distribution of duties and work in the genealogy library / working schedules, 1942.

Box 6

Meetings and conferences: MARAC - Pay disparity, 1989.

Box 4

Meetings and conferences: SARC (Virginia Beach), 1992.

Box 4

Meetings and conferences: NGS, Baltimore, 1993.

Box 1

Meeting and conferences: FGS, 1993 Aug.

Box 4

Meetings and conferences: Local and Family History Seminar, 1994 Nov.

Box 3

Meetings and conferences: County Clerks Association, Lynchburg, 1996 Feb 29.

Box 1

Meetings and conferences: MARAC, Alexandria, 1996 Mar 15.

Box 1

Meetings and conferences: MARAC, Charlottesville, 1997 May 2.

Box 1

Meetings and conferences: Virginia Genealogical Society conference, 1997 Oct.

Box 3

Meetings and conferences: University of Richmond - Organization of Information, 1997 Oct 29.

Box 1

Meetings and conferences: VTLS User meeting, 1998 Aug.

Box 3

Meetings and conferences: NGS - National Institute of Genealogical Research Alumni, 1999 May.

Box 4

Meetings and conferences: SARC (Richmond), 2000.

Box 4

Meetings and conferences: SAA Annual meeting, 2001.

Box 1

Meetings and conferences: VAGARA, Hampton, 2001 Nov.

Box 1

Meetings and conferences: NAGARA, Richmond, 2005 July.

Box 4

Meetings and conferences: Hurricane Conference, 2006.

Box 2

Meetings and conferences: VITA Partnership training, 2006 Apr 12.

Box 1

Meetings and conferences: COVITS, Roanoke, 2006 Sept 11-12.

Box 1

Meetings and conferences: COSA - Emergency Preparedness (IPER), 2006-2008.

Box 2

Meetings and conferences: VITA, 2007 Oct 9.

Box 1

Meetings and conferences: MARAC, Williamsburg, 2007 Nov.

Box 1

Meetings and conferences: Office of the Attorney General Education Section, 2008 Mar 11.

Box 1

Meetings and conferences: Local Government Attorneys, 2008 Apr 25.

Box 1

Meetings and conferences: Federal News Radio, 2008 July 9.

Box 1

Memoranda, 1977-1988.

Box 6

Microfilm: Microfilming Program (LVA) History, 1955-1969.

Box 6

Microfilm: Preservation Microfilming Project, 1996-1998.

Box 3

Microfilm: Preservation Microfilming Project priority list, 2002.

Box 3

Microfilm: Purchases, 1947-1970.

Box 6

Microfilm: Utah Genealogical Society - LDS microfilm duplication, 2003.

Box 2

Microfilm: Mormon microfilm duplication, 2004.

Box 2

Microfilm: West Virginia, 1971-2001.

Box 7

Middlesex County v. Jack Hamilton d/b/a Hamilton's Bookstore, 1991.

Box 3

Morgan, Harvey - HB1422 funding request, 1998.

Box 4

Mutual Assurance Society, 1982.

Box 6

NAGARA Annual Statistical Report (FY1995), 1995.

Box 3

New Building, 1997.

Box 7

New Building: Archive move priorities, 1995.

Box 3

New Building: Library and Archvies, 1991.

Box 2

New Building: Move Team meetings (Gilbane), 1995.

Box 3

New Building: Pre-planning justification, 1987.

Box 2

New Building: Priority list for transfer, undated.

Box 2

Oden v. VEC, 1980.

Box 6

Old vault, 1990-1991.

Box 6

Outreach Archivist position, 1987.

Box 3

Peat-Marwick Study, 1997.

Box 3

Policies and procedures - Archives Research and Library Reference, 2009.

Box 7

Presentation: Managing Records, 2006.

Box 2

Presentation: COSA Blue Ribbon Panel, 2006.

Box 2

Presentation: Essential Records (IPEP), 2008.

Box 2

Preservation survey, 2005.

Box 6

Processing manual, 1981-1985.

Box 6

Public Programs and Outreach, 1987.

Box 6

Public record theft - Statute of limitations, 2000.

Box 6

Regulations: Mandate regarding social security numbers, 2002-2006.

Box 2

Regulations: Destruction of records containing social security numbers, 2007.

Box 2

Reorganization of the Virginia State Library and Archives, 1989.

Box 4

Reorganization of the Library of Virginia, 1995-1996.

Box 3

Reorganization of the Library of Virginia - Senate document 31 and Annual report, 1999.

Box 1

Reorganization of the Library of Virginia - Walker Committee, 1997 July.

Box 3

Reorganization of the Library of Virginia - Walker Committee, 1998 Nov.

Box 3

Report of the State Archivist on Recordkeeping Procedures, 1981.

Box 6

Report - Consultant, 1984.

Box 3

Report - Visitation at old library building, 1997.

Box 3

Reports, 1984-1986.

Box 1

Reports, 1987-1990.

Box 1

Reports, 1995-1997.

Box 1

Reports, 1998-2002.

Box 1

Reports, 2003-2005.

Box 1

Reports - Quarterly and Monthly, 1974-1980.

Box 4

Reports - Annual, 1983-1984.

Box 4

Reports - Quarterly and Annual, 1988-1989.

Box 4

Reports - Quarterly and Annual, 1989-1990.

Box 4

Reports - Quarterly and Annual, 1990-1991.

Box 4

Reports - Quarterly and Annual, 1991-1992.

Box 4

Reports - Quarterly and Annual, 1992-1993.

Box 4

Reports - Quarterly and Annual, 1994.

Box 4

Reports - Quarterly and Annual, 1995.

Box 4

Reports - Quarterly and Annual, 2000-2001.

Box 4

Reports - Quarterly and Annual, 2001-2002.

Box 4

Rescheduling and destruction of records, 1985.

Box 6

Research Fee Survey, 1992.

Box 4

Research Fee Survey - Other states, 1991-1992.

Box 4

Research fees, 1993.

Box 4

Restoration files, 1927-1970.

Box 6

Sabre article, 1989.

Box 6

Seal of Virginia - Research, 1999.

Box 6

Slattern, Richard, 1990-1992.

Box 2

Staffing Study, 1989.

Box 3

State Navy, 1927.

Box 6

State Records Center - Lists for dedication, 1999.

Box 3

State Records Center - Move, 1998-1999.

Box 4

Statewide Indirect Cost Allocation Plan (SICAP), 1987-1996, 1999-2012.

Box 7

Strategic planning, 2005.

Box 1

Strategic planning, 2008-2009.

Box 7

Statistics, 1985-1986.

Box 6

Statistics Reporting Committee, 1988.

Box 4

Tensions between archivists and genealogists, 1997.

Box 2

Theft from collection, 1990.

Box 2

Tour of Library (draft), 1998 July.

Box 3

Virginia Imprints, 1946-1948.

Box 6

Virginia in Maps, 1998-2000.

Box 4

Virginia Museum of Fine Arts (VMFA), 2002.

Box 3

Vital Statistics, 1997-2007.

Box 3

Wyatt, Sir Francis - Commission, 1957.

Box 6

Library of Virginia