

A Guide to Records of the Secretary of Finance, 1998-2010 (bulk 2006-2009)

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Historical Information

In 1970, the Governor's Management Commission Study recommended the creation of six "Deputy Governors" assist the Chief Executive in his managerial duties, compatible functions of government were grouped under these administrative heads, who would serve as the Governors top management team or "secretariats," as they are called now. The General Assembly in 1972 created six Secretariats positions initially. As government reorganized, that number fluctuated when government agencies expanded or consolidated.

Since the establishment of a secretarial system in 1972, there have been several reorganizations of that system. The financial management function of the state has shifted from under the direction of the Secretary of Finance to the Secretary of Administration; then to Secretary of Administration and Finance and currently back to the Secretary of Finance, through various reorganizations of state government from 1970's to the present. The function of the secretary is to provide sound fiscal management and recommend to the Governor a comprehensive budget for those agencies under his jurisdiction. The secretary's responsibilities are: to monitor programs, services and performance of subordinate state agencies to develop state policies programs for long-range planning and policy formulation; and approve solicitation or acceptance of any donations, gifts or grants; to hold agency heads accountable for their agency's administrative, fiscal and program performance. All secretaries are appointed by the governor and serve at his will.

Scope and Content

Records of the Secretary of Finance, 2006-2010, during the administration of Governor Timothy Kaine. The collection is housed in 42 boxes and includes agendas, briefings, brochures, clippings, contracts, correspondence, financial statements, itineraries, maps, memorandum, newsletters, notes, photographs, programs, publications, reports, and other documents. The collection is arranged alphabetically by folder title.

Arrangement

This collection is arranged alphabetically by folder title.

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