

A Guide to the Fairfax Hall (Waynesboro, Va.) records, 1918-1965

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History

Processed by: Trenton Hizer

Title Statement

A Guide to the Fairfax Hall (Waynesboro, Va.) records, 1918-1965

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Descriptive Summary

Accession Number

42529

Language

English

Creator

Fairfax Hall (Waynesboro, Va.)

Extent

2.4 cu. ft. and 9 boxes and 2 volumes

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

There are no restrictions.

Acquisition Information

Gift of Diane Jones Langston of Moseley, Virginia.

Preferred Citation

Fairfax Hall records, 1918-1965. Accession 42529. Business records collection, The Library of Virginia, Richmond, Virginia.

Historical Information

John Noble Maxwell (1888-1932) opened Fairfax Hall as a girls' school in Waynesboro, Virginia, in 1920. On his death in 1932, his widow, Octavia Goode Maxwell (1892-1974) ran the school until 1936. That year, Fairfax Hall was sold to W. B. Gates. It operated as a school until closed in 1975.

Scope and Content

Papers, 1918-1965, of Fairfax Hall, a girls' school located in Waynesboro, Virginia, containing account books, accounts, administrator and executor papers, catalogs, certificates, correspondence, financial records, invoices, ledgers, registers, scrapbooks, stock certificates, tax records, yearbooks, and other papers detailing the history and operations of Fairfax Hall from 1920 to 1936; as well as concerning the private life and professional career of Octavia Goode Maxwell (1892-1974).

Arrangement

This collection is arranged into the following series:

- Series I: Fairfax Hall records, 1920-1936
- Series II: Octavia Goode Maxwell papers, 1918-1965

Contents List

Series I: Fairfax Hall records, 1920-1936.

Boxes 1-6 (box)

Extent

Extent: 6 boxes and 2 volumes.

Scope and Content

Fairfax Hall records, 1920-1936, contain account books, catalogs, correspondence, financial records, ledgers, registers, stock certificates, yearbooks, and other papers detailing the history and operations of Fairfax Hall, a girls' school operated by John Noble Maxwell (1888-1932) and Octavia Goode Maxwell (1892-1974). Yearbooks, 1921-1936, highlight the school and student life and activities; catalogs, 1920-1932, detail the operations of the school and classes offered; correspondence, 1928, 1932-1936, mainly concerns the school's difficulties during the Great Depression; and financial records, stock certificates, registers, account books, and ledgers, 1926-1936, concern the financial operations of the school.

Fair Facts, 1921

Box 1

Fair Facts, 1923

Box 1

Fair Facts, 1924

Box 1

Fair Facts, 1925

Box 2

Fair Facts, 1926

Box 2

Fair Facts, 1927

Box 2

Fair Facts, 1928

Box 3

Fair Facts, 1929

Box 3

Fair Facts, 1932

Box 3

Fair Facts, 1933

Box 4

Fair Facts, 1934

Box 4

Fair Facts, 1935

Box 4

Fair Facts, 1936

Box 4

Fairfax Hall catalog, 1920-1921

Box 5

Fairfax Hall catalog, 1926-1927

Box 5

Fairfax Hall catalog, 1927-1928

Box 5

Fairfax Hall catalog, 1928-1929

Box 5

Fairfax Hall catalog, 1929-1930

Box 5

Fairfax Hall catalog, 1931-1932

Box 5

Correspondence with faculty and staff (Margaret Bransford, Hattie E. Brown, Thomas L. Chrisman, Fannie Sue Coleman, Alice Forsell, Myra Matthews, Ebba Noer, Amy Plummer, Mary E. Thomas, Carrie Bell Vaughan), 1928, 1932-1936

Box 6

Folder 1

Financial papers, 1926-1934

Box 6

Folder 2

Stock certificate book

Box 6

Account book, 1926-1936

Box 6

Account ledger (trial balance, account journal, check register, cash disbursements), 1931-1936

Transfer journal and check register, 1924, 1929-1932

Series II: Octavia Goode Maxwell papers, 1918-1965.

Boxes 7-9 (box)

Extent

Extent: 3 boxes and 1 folder.

Scope and Content

Octavia Goode Maxwell papers, 1918-1965, contain accounts, administrator and executor papers, correspondence, financial records, invoices, scrapbooks, tax records, yearbooks, and other papers concerning Octavia G. Maxwell's personal life and her life as a teacher and educator. Papers include personal and income tax forms, 1920-1937, for John Noble Maxwell and Octavia Goodloe Maxwell; administrator and executor papers for estates of Laura Virginia Maxwell (-1928) and John Noble Maxwell; John Nobel Maxwell's personal correspondence, 1923-1932, including his purchase of a dog; correspondence, 1932-1938, and account book, 1952-1953, regarding Octavia Maxwell's personal finances; yearbooks, 1921, 1952-1953, for the Staunton Military Academy (Staunton, Virginia) and North River High School (Augusta County, Virginia); certificate, 1939, for completion of a course in typing and shorthand from the Dunsmore Business College; and a scrapbook, 1918-1965, containing obituaries, wedding announcements, other clippings, cards, poems, and other papers. Papers were originally housed in a scrapbook, but were not adhered to the page. For preservation purposes, the papers were removed from the scrapbook and placed in folders. The folders are in the order that the clippings and papers were originally stored in the scrapbook.

John Noble Maxwell correspondence concerning the purchase of a dog, 1928-1932

Box 7

Folder 1

John Noble Maxwell correspondence, 1923-1931

Box 7

Folder 2

Laura Virginia Gibson Maxwell estate papers, John Noble Maxwell administrator, 1928-1930

Box 7

Folder 3

John Noble Maxwell estate papers, Octavia Goode Maxwell executrix, 1932-1937

Box 7

Folder 4

Personal account book, 1932-1938

Box 7

Folder 5

Financial correspondence, 1952-1953

Box 7

Folder 6

John Noble Maxwell income tax records, 1920-1932

Box 7

Folder 78

John Noble Maxwell personal property tax records, 1928-1932

Box 7

Folder 8

Octavia Goode Maxwell income tax records, 1932-1936

Box 7

Folder 9

Octavia Goode Maxwell personal property tax records, 1930-1937

Box 7

Folder 10

Scrapbook, 1918-1965

Box 8

Staunton Military Academy yearbook--Blue and Gold, 1921

Box 9

North River High School yearbook--The Splash, 1952

Box 9

North River High School yearbook--The Splash, 1953

Box 9

Certificate from the Dunsmore Business College, 26 July 1939.

Physical Location Located in oversize box 105