

A Guide to the Executive Office Records of Virginia Governor George F. Allen, 1993-1998

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1993-1998

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Descriptive Summary

Accession Numbers

35861 and 36192

Language

English

Creator

Virginia. Governor (1994-1998 : Allen)

Extent

5.65 cu. ft. (7 boxes)

Repository

The Library of Virginia

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

There are no restrictions.

Acquisition Information

Transferred by Georgia Root, Governor's Office, State Capitol, Richmond, Virginia, 19 June 1998.

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Biographical/Historical Information

George Felix Allen was born March 8, 1952 in Whittier, California to famed NFL football coach George H. Allen and his wife Henrietta (Lumbroso) Allen. He graduated from the University of Virginia in 1971 and the University of Virginia School of Law in 1977. Allen served in the Virginia House of Delegates from 1982-1991 and served a short term in the U.S. House of Delegates in the early 1990s. In November 1993, Allen beat Attorney General Mary Sue Terry to become Governor. Governor Allen served until January 1998 and was succeeded by Governor James S. Gilmore. Governor Allen has been married to Susan (Brown) Allen since 1986 and they have three children, Forrest, Tyler, and Brooke. The family resides in Mount Vernon, Virginia.

Scope and Content

Contains files related to the activities of Governor George F. Allen's Executive Office maintained by Governor Allen's Chief of Staff, Jay Timmons. Many of the files pertain to cabinet secretariats, agencies, offices, and commissions. Also included are reports, correspondence, and subject files related to specific administration issues and events, as well as photographs of the Executive Office area and many of Governor Allen's staff members.

Arrangement

This collection is arranged into the following series:

- Series I. Secretariat and Agency Files
- Series II. Subject Files
- Series III. Photographs and Plans

Contents List

Series I. Secretariat and Agency Files, 1994-1997.

Boxes 1-4 (box)

Extent

Extent: 3.3 cu. ft.

Scope and Content

Contains incoming and outgoing correspondence related to the activities of the secretariats, certain agencies, commissions, and offices. The files also contain material that documents specific issues such as the Business-Education Partnership Program, the Virginia Prepaid Education Program, welfare reform, and the Clean Air Act. Also included are files created by Chief of Staff, Jay Timmons that contain correspondence, memoranda, speeches, and decision briefs. All secretariat and agency files are part of accession 35861.

Arrangement

Arranged by secretariat, agency, or office.

Secretary of Administration.

General Correspondence, 1994-1997.

Box 1

Folder 1

900 E. Main Street, 1994.

Box 1

Folder 2

Combined Virginia Campaign, 1994.

Box 1

Folder 3

Workforce Transition Act, 1995.

Box 1

Folder 4

Commonwealth Competition Council, 1995.

Box 1

Folder 5

Employee Relations Counselors, Dept. of, 1995-1997.

Box 1

Folder 6

General Services, Dept. of, 1995-1997.

Box 1

Folder 7

General Services, Dept. of, (Collocation Plan for the Governor's Cabinet), 1994.

Box 1

Folder 8

Information Management, Council on, 1995-1996.

Box 1

Folder 9

Information Technology, Dept. of, 1994-1996.

Box 1

Folder 10

Local Government, Commission on, 1997.

Box 1

Folder 11

Personnel and Training, Dept. of, 1994-1996.

Box 1

Folder 12

Secretary of Commerce and Trade.

General Correspondence, 1994-1995.

Box 1

Folder 13

General Correspondence, 1996-1997.

Box 1

Folder 14

Devolution, 1995.

Box 1

Folder 15

Agriculture and Consumer Services, Dept. of, 1994-1997.

Box 1

Folder 16

Base Retention/Defense Adjustment Commission, 1994-1997.

Box 1

Folder 17

Housing and Community Development, Dept. of, 1994-1997.

Box 1

Folder 18

Mines, Minerals and Energy, Dept. of, 1996-1997.

Box 1

Folder 19

Minority Business Enterprises, Dept. of, 1994-1995.

Box 1

Folder 20

Professional and Occupational Regulation, Dept. of, 1994-1995.

Box 1

Folder 21

Virginia Employment Commission, 1994-1996.

Box 1

Folder 22

Secretary of Education.

General Correspondence, 1994-1996.

Box 1

Folder 23

Business-Education Partnership Program, Virginia, 1994.

Box 1

Folder 24

Business-Education Partnership Program, Virginia, 1995.

Box 1

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Business-Education Partnership Program, Virginia, 1996.

Box 1

Folder 26

Business-Education Partnership Program, Virginia, 1997.

Box 1

Folder 27

Business-Education Partnership Program, Virginia, 1997-1998.

Box 1

Folder 28

Higher Education, 1994-1997.

Box 1

Folder 29

Higher Education (Old Dominion University), 1994-1996.

Box 1

Folder 30

Higher Education (George Mason University), 1994-1996.

Box 1

Folder 31

Elementary and Secondary Public Education Costs, 1997.

Box 1

Folder 32

Privitization of Teaching Hospitals, 1995-1996.

Box 1

Folder 33

Education, Dept. of, 1994-1997.

Box 1

Folder 34

Education, Dept. of (Special Education), 1994.

Box 1

Folder 35

Education, Dept. of (Standards of Learning/Accreditation), 1995-1997.

Box 1

Folder 36

Higher Education, Council of, 1994-1997.

Box 1

Folder 37

Jamestown-Yorktown Foundation, 1996-1997.

Box 1

Folder 38

Library of Virginia, 1996-1997.

Box 1

Folder 39

Museum of Fine Arts, 1996.

Box 1

Folder 40

Virginia Education Loan Authority, 1995.

Box 1

Folder 41

Secretary of Finance.

General Correspondence, 1994.

Box 1

Folder 42

General Correspondence, 1995.

Box 1

Folder 43

General Correspondence, 1995.

Box 1

Folder 44

General Correspondence, 1996.

Box 2

Folder 1

General Correspondence, 1997.

Box 2

Folder 2

Revenue Reports, 1994.

Box 2

Folder 3

Revenue Reports, 1995.

Box 2

Folder 4

Revenue Reports, 1996.

Box 2

Folder 5

Revenue Reports, 1997.

Box 2

Folder 6

Revenue Forecasts, 1994.

Box 2

Folder 7

Smithsonian, 1995-1996.

Box 2

Folder 8

Virginia Prepaid Education Program, 1996.

Box 2

Folder 9

Auditor of Public Accounts, 1994-1996.

Box 2

Folder 10

Planning and Budget, Dept. of, 1994-1996.

Box 2

Folder 11

State Internal Auditor, Dept. of, 1996-1997.

Box 2

Folder 12

Taxation, Dept. of, 1994-1997.

Box 2

Folder 13

Treasury, Dept. of the, 1994-1995.

Box 2

Folder 14

Secretary of Health and Human Resources.

General Correspondence, 1994-1995.

Box 2

Folder 15

General Correspondence, 1996-1997.

Box 2

Folder 16

Welfare Reform, 1995-1997.

Box 2

Folder 17

Aging, Dept. for the, 1995.

Box 2

Folder 18

Citizen Impowerment, Governor's Commission on, 1994.

Box 2

Folder 19

Health, Dept. of, 1994; 1997.

Box 2

Folder 20

Medical Assistance Services, Dept. of, 1995.

Box 2

Folder 21

Mental Health, Mental Retardation and Substance Abuse Services, Dept. of, 1995-1997.

Box 2

Folder 22

Social Services, Dept. of, 1995-1997.

Box 2

Folder 23

Secretary of Natural Resources.

General Correspondence, 1994.

Box 2

Folder 24

General Correspondence, 1994.

Box 2

Folder 25

General Correspondence, 1994.

Box 2

Folder 26

General Correspondence, 1995-1996.

Box 2

Folder 27

General Correspondence, 1997.

Box 2

Folder 28

Chesapeake Bay, 1994-1996.

Box 2

Folder 29

Secretary of Public Safety.

General Correspondence, 1994.

Box 2

Folder 30

General Correspondence, 1995-1997.

Box 2

Folder 31

Alcoholic Beverage Control, Dept. of, 1994-1997.

Box 2

Folder 32

Emergency Services, Dept. of, 1994-1995.

Box 2

Folder 33

Emergency Services, Dept. of, (Blizzard), 1996.

Box 2
Folder 34

Juvenile Justice, Dept. of, 1996.

Box 2
Folder 35

Military Affairs, Dept. of, 1994-1995.

Box 2
Folder 36

State Police, Dept. of, 1994-1997.

Box 2
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Secretary of Transportation.

General Correspondence, 1994 February-June.

Box 3
Folder 1

General Correspondence, 1994 July-November.

Box 3
Folder 2

General Correspondence, 1995 January-May.

Box 3
Folder 3

General Correspondence, 1995 June-November.

Box 3
Folder 4

General Correspondence, 1996 February-October.

Box 3
Folder 5

General Correspondence, 1996 November.

Box 3
Folder 6

General Correspondence, 1997.

Box 3
Folder 7

Aviation, Dept. of, 1994-1996.

Box 3
Folder 8

Motor Vehicles, Dept. of, 1994.

Box 3
Folder 9

Motor Vehicles, Dept. of, 1996.

Motor Vehicles, Dept. of, 1996.

Box 3

Folder 10

Motor Vehicles, Dept. of, 1997.

Box 3

Folder 11

Rail and Public Transportation, Dept. of, 1994-1997.

Box 3

Folder 12

Transportation, Dept. of, 1994.

Box 3

Folder 13

Transportation, Dept. of, 1995.

Box 3

Folder 14

Transportation, Dept. of, 1996.

Box 3

Folder 15

Transportation, Dept. of, 1997.

Box 3

Folder 16

Virginia Port Authority, 1997-1997.

Box 3

Folder 17

Secretary of the Commonwealth.

General Correspondence, 1994-1996.

Box 3

Folder 18

Conflict of Interest, 1994.

Box 3

Folder 19

Lottery Department.

General Correspondence, 1994.

Box 3

Folder 20

General Correspondence, 1995.

Box 3

Folder 21

General Correspondence, 1996.

Box 3

Folder 22

General Correspondence, 1997.

Box 3

Folder 23

Virginia Liaison Office.

General Correspondence, 1994.

Box 3

Folder 24

General Correspondence, 1995.

Box 3

Folder 25

General Correspondence, 1996-1997.

Box 3

Folder 26

Clean Air Act Policy, 1995.

Box 3

Folder 27

Joint Legislative Audit and Review Commission.

Correspondence and Reports, 1994-1997.

Box 3

Folder 28

Commissions.

General, 1994.

Box 3

Folder 29

Government Reform, Governor's Commission on, 1994.

Box 3

Folder 30

Government Reform, Governor's Commission on, 1994.

Box 3

Folder 31

State and Local Government Responsibility and Taxing Authority, Commission on, 1997.

Box 3

Folder 32

Chief of Staff.

Correspondence, 1994-1997.

Box 3
Folder 33

Decision Briefs, 1994.

Box 3
Folder 34

Decision Briefs, 1995 January-May.

Box 3
Folder 35

Decision Briefs, 1995 June-September.

Box 3
Folder 36

Decision Briefs, 1995 October-December.

Box 4
Folder 1

Decision Briefs, 1996 January-March.

Box 4
Folder 2

Decision Briefs, 1996 April-May.

Box 4
Folder 3

Decision Briefs, 1996 June-December.

Box 4
Folder 4

Decision Briefs, 1997 January-July.

Box 4
Folder 5

Decision Briefs, 1997 August.

Box 4
Folder 6

Decision Briefs, 1997 September-December.

Box 4
Folder 7

Memoranda, 1994-1997.

Box 4
Folder 8

Speeches, 1994-1997.

Box 4
Folder 9

Series II. Subject Files, 1993-1998.

Boxes 4-7 (box)

Extent

Extent: 2.2 cu. ft.

Scope and Content

Contains files pertaining to a variety of committees, organizations, issues, and events. Included are folders devoted to Governor Allen's State of the Commonwealth addresses, the Governor's Commission on Parole Abolition and Sentencing Reform, Medicaid, pfiesteria, and legislative sessions. Two large binders containing reports and other material detailing Governor Allen's accomplishments in office are also included. All subject files are part of accession 35861, except for the final report of full-time employment levels, which is part of accession 36192.

Arrangement

Arranged alphabetically by folder title.

Accomplishments of Governor George Allen: "Promises Made, Promises Kept," (Book 1), 1994-1998.

Box 5

Accomplishments of Governor George Allen: "Promises Made, Promises Kept," (Book 2), 1994-1998.

Box 5

Agency Leadership Workshop, 1996.

Box 4

Folder 10

Agency Leadership Workshop, 1997.

Box 4

Folder 11

Appalachian Regional Commission, 1994-1997.

Box 4

Folder 12

Appointments, 1994.

Box 4

Folder 13

Asian Trade Mission, 1996.

Box 4

Folder 14

Auto Policy, 1994.

Box 4

Folder 15

Baseball: Joint Subcommittee Studying Financing Options for a Baseball Stadium in Virginia, 1996-1997.

Box 4

Folder 16

Creche at the State Capitol, 1995.

Box 4

Folder 17

Downsizing, 1994.

Box 4

Folder 18

Fair Labor Standards Act, 1996.

Box 4

Folder 19

Federal Retiree Settlement, 1994.

Box 4

Folder 20

Federal Retiree Settlement, 1994.

Box 4

Folder 21

Federal Retiree Settlement, 1994.

Box 4

Folder 22

Federalism Summit, 1995.

Box 4

Folder 23

Flying of the State and National Flag, 1994-1997.

Box 4

Folder 24

FOIA Requests, 1994.

Box 4

Folder 25

Full-Time Equivalent Employment Levels, Final Report, 1993-1997.

Box 4

Folder 26

General Obligation Bond Projects, 1994.

Box 4

Folder 27

Goals 2000, 1996.

Box 4

Folder 28

Holidays, 1995-1997.

Box 4

Folder 29

Judicial Retirement System, undated.

Box 4

Folder 30

Lag Pay, 1996.

Box 4

Folder 31

Lake Gaston Pipeline, 1995.

Box 4

Folder 32

Legislative Coordination, 1995-1996.

Box 4

Folder 33

Legislative Session, 1994.

Box 4

Folder 34

Legislative Session, 1996.

Box 4

Folder 35

Lego, 1993.

Box 4

Folder 36

Mansion, 1994-1995.

Box 4

Folder 37

Medicaid, 1995.

Box 4

Folder 38

Medicaid, 1995-1996.

Box 4

Folder 39

Medicaid Briefing Book, 1995.

Box 6

Folder 1

Motor Voter, 1995-1996.

Box 6

Folder 2

National Governors' Association, 1994; 1997.

Box 6

Folder 3

National Governors' Association Education Summit, 1996.

Box 6

Folder 4

Parole Abolition and Sentencing Reform, Governor's Commission on, 1994.

Box 6

Folder 5

Pay for State Employees, 1996.

Box 6

Folder 6

Personnel Policies, 1994.

Box 6

Folder 7

Pfiesteria, 1997.

Box 6

Folder 8

Pfiesteria, 1997.

Box 6

Folder 9

Pfiesteria, 1997.

Box 6

Folder 10

Pfiesteria, 1997.

Box 6

Folder 11

Pfiesteria, 1997.

Box 6

Folder 12

Pfiesteria, 1997.

Box 6

Folder 13

Portrait of the Governor, 1996-1997.

Box 6

Folder 14

Prisoner Work Programs, 1995.

Box 7

Folder 1

Smoking Policies, 1994.

Box 7

Folder 2

South Africa Trade Mission, 1994.

Box 7

Folder 3

State/Federal Issues, 1994.

Box 7

Folder 4

State Governments, Council on, 1995.

Box 7

Folder 5

State of the Commonwealth Address, 1995.

Box 7

Folder 6

State of the Commonwealth Address, 1997.

Box 7

Folder 7

Thatcher Visit, 1995.

Box 7

Folder 8

Virginia Business Higher Education Council, 1995.

Box 7

Folder 9

Virginia Governmental Employees Association, 1994; 1997.

Box 7

Folder 10

Virginia Municipal League, 1995.

Box 7

Folder 11

Washington Airports Task Force, 1994.

Box 7

Folder 12

Series III. Photographs and Plans, 1994-1998.

Box 7

Extent

Extent: .15 cu. ft.

Scope and Content

Contains photographs of the executive office, some of Governor Allen's staff members including Chief of Staff, Jay Timmons, Press Secretary, Ken Stroupe, and Rick Olson, Director of Scheduling and Logistics. Also included is one folder containing floor plan drawings for the executive office area. All photographs and plans are part of accession 36192.

Arrangement

Photographs are arranged by the office number printed on the back of each photograph.

Drawings and Plans (Executive Office), 1994-1998.

Box 7

Folder 13

Photographs: Office Number 1 (Governor's Office), 1997.

Box 7

Folders 14 (folder)

Photographs: Office Number 2 (Assistant, Mary Barham Nardo), 1997.

Box 7

Folder 14

Photographs: Office Number 3 (Chief of Staff, Jay Timmons), 1997.

Box 7

Folders 14-15 (folder)

Photographs: Office Number 4 (Conference Room), 1997.

Box 7

Folder 15

Photographs: Office Number 5 (Reception), 1997.

Box 7

Folders 15-16 (folder)

Photographs: Office Number 6, 1997.

Box 7

Folder 16

Photographs: Office Number 7 (Press Secretary, Ken Stroupe), 1997.

Box 7

Folder 16

Photographs: Office Number 8 (Press Office), 1997.

Box 7

Folders 16-17 (folder)

Photographs: Office Number 9 (Speechwriter, Paul Nardo), 1997.

Box 7

Folder 17

Photographs: Office Number 10 (Policy Office), 1997.

Box 7

Folder 17

Photographs: Office Number 11 (Counselor and Policy Director, mark Christie), 1997.

Box 7

Folders 17-18 (folder)

Photographs: Office Number 12, 1997.

Box 7

Folder 18

Photographs: Office Number 13 (Joyce Walton), 1997.

Box 7

Folder 18

Photographs: Office Number 14 (Director of Scheduling and Logistics, Rick Olson), 1997.

Box 7

Folder 18

Photographs: Office Number 15 (Scheduling Office), 1997.

Box 7

Folder 18

Photographs: Office Number 17 (Deputy Chief of Staff, Robert Barratta), 1997.

Box 7

Folder 18