

A Guide to the Records of the Virginia Tech Review Panel, 2007-2009 (bulk 2007)

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History

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Title Statement

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Descriptive Summary

Accession Number

51144 and 52129

Language

English

Creator

Virginia Tech Review Panel

Extent

20.52 cubic feet (63 boxes) and 4931 emails

Repository

The Library of Virginia

Administrative Information

Access Restrictions

This collection includes health records, legal advice, and personal information that is restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, and the Virginia Health Records Privacy Act). Medical records will be open 125 years after the date of creation or after date closed, whichever is later. The Health Insurance Portability and Accountability Act (HIPAA) requires that individually identifiable health information of a decedent be protected for 50 years following the date of death of the individual (45 CFR 164.502(f)).

Use Restrictions

There are no restrictions.

Acquisition Information

Office of the Governor, Patrick Henry Building, 1111 East Broad Street, Richmond, Virginia, accession 51144 transferred on 9 January 2014.

Gordon Davies papers, accession 52129, gift received on 15 September 2017.

Processing Information

A box index, created by Skadden, was included in the transfer. The processing archivist re-boxed these records but retained the original order when possible.

The email files from the Virginia Tech Review Panel (including TriData and Skadden) were included with the paper records transfer to the Library in 2014. The email consisted of Microsoft Outlook files and text files and was stored on five cds. The files were loaded on the Library's secure dark archive and replicated on an off-site server. The email files were also loaded on to the processing server accessible to the processing archivists. All processing was done from the copied files on the processing server. Prior to processing, the governors' records archivist compiled an inventory of each email pst file. The processing archivist noted the file name, name and title of box owner, date range, file size in KB and total number of email files. This information was categorized by office. Gerald Massengill's email consisted of txt files. These were converted to PDFs for processing.

Preferred Citation

Records of the Virginia Tech Review Panel, [specific series], [dates]. Accession 51144. State Records Collection, The Library of Virginia, Richmond, Virginia.

Custodial History

The records of the Virginia Tech Review Panel were compiled by the law firm of Skadden, Arps, Slate, Meagher and Flom LLP. They received materials from Panel members, TriData, and their own staff members who provided legal advice to the Panel. Housed in 17 oversized boxes, Skadden mailed these files to the Office of the Governor in December 2007. These records, and an additional four boxes of records created by the Kaine administration, remained in the custody of the Governor's Office until January 2014 when they were transferred to the Library of Virginia. One CD of electronic records listed in the Skadden inventory was missing when the records arrived at the Library.

Gordon Davies donated additional records to the Library of Virginia on 15 September 2017. These records were added to Gordon Davies's papers in Series I.A. Records of Gordon Davies.

Historical Information

On 16 April 2007, Seung Hui Cho killed 32 people and injured at least 17 others before turning the gun on himself. The massacre at Virginia Tech is one of the deadliest shooting incidents by a single gunman in United States history. At the time of the shooting, Governor Tim Kaine had just arrived in Tokyo, Japan, for a trade mission. Kaine immediately returned to Virginia to deliver the convocation at Virginia Tech the next day. On 19 April 2007, Kaine commissioned the Virginia Tech Review Panel "to conduct an independent, thorough, and objective incident review of the tragedy at Virginia Tech and to make recommendations regarding improvements that can be made in the Commonwealth's laws, policies, procedures, systems and institutions, as well as those of other governmental entities and private providers." The members of the panel were:

Panel Chair Col. Gerald Massengill, a retired Virginia State Police Superintendent who led the Commonwealth's law enforcement response to the 11 September 2001, attack on the Pentagon and the sniper attacks that affected the Commonwealth in 2002.

Panel Vice Chair Dr. Marcus L. Martin, Professor of Emergency Medicine, Assistant Dean of the School of Medicine and Associate Vice President for Diversity and Equity at the University of Virginia.

Gordon Davies, former Director of the State Council of Higher Education for Virginia (1977-1997) and President of the Kentucky Council on Postsecondary Education (1998-2002).

Dr. Roger L. Depue, a 20-year veteran of the FBI and the founder, past president and CEO of The Academy Group, Inc., a forensic behavioral sciences services company providing consultation, research, and investigation of aberrant and violent behavioral problems.

Carroll Ann Ellis, MS, Director of the Fairfax County Police Department's Victim Services Division, a faculty member at the National Victim Academy, and a member of the American Society of Victimology.

The Honorable Tom Ridge, former Governor of Pennsylvania (1995-2001) and Member of the U.S. House of Representatives (1983-1995) who was also the first U.S. Secretary of Homeland Security (2003-2005).

Dr. Aradhana A. "Bela" Sood, Professor of Psychiatry and Pediatrics, Chair of Child and Adolescent Psychiatry and Medical Director of the Virginia Treatment Center for Children at VCU Medical Center.

The Honorable Diane Strickland, former judge of the 23rd Judicial Circuit Court in Roanoke County (1989-2003) and co-chair of the Boyd-Graves Conference on issues surrounding involuntary mental commitment.

Kaine formalized the Tech Panel's charge in [Executive Order 53 \(2007\) issued on 18 June 2007](#).

TriData, a division of System Planning Corporation, provided staff support for the Virginia Tech Review Panel. In April 2007, Col. Gerald Massengill, Chairman of the Virginia Tech Review Panel, requested that Governor Tim Kaine retain TriData on behalf of the Commonwealth to assist the panel in completing an independent analysis of the circumstances of the 16 April 2007 shooting at Virginia Tech. TriData provided research, staff support and logistics for the Panel. TriData assisted the panel in collecting, organizing, and analyzing relevant information needed to develop a detailed factually analysis of the shooting and provide recommendations to Governor Kaine. TriData also assisted with writing, editing, and compiling the panel's report to the governor.

TriData staff that assisted the Panel included: Philip Schaeenman, panel staff director; Hollis Stambaugh, panel staff deputy director; Jim Kudla, panel public information officer; Dr. Harold Cohen; Darryl Sensenig; Paul Flippin; Teresa Copping; Maria Argabright; Shania Flagg; Lucius Lamar III; Rachel Merson; and Jim Gray.

On 29 May 2007, the panel engaged the international law firm of Skadden, Arps, Slate, Meagher and From LLP to provide legal advice on a pro bono basis. Virginia Attorney General Robert McDonnell recommended that Governor Kaine appoint a special counsel for the panel in order to avoid any potential conflict of interest.

The panel held four public meetings: on 10 May 2007 in Richmond, 21 May 2007 at Virginia Tech, 11 June 2007 at George Mason University in Fairfax, and 18 July 2007 at the University of Virginia in Charlottesville. The panel held a closed session on 19 July 2007 in Charlottesville to consult with counsel and discuss confidential matters and records. The panel began writing their report in July with assistance and editing by TriData and Skadden.

The Report of the Virginia Tech Review Panel was released on 30 August 2007. It revealed deficiencies in the mental health care system, campus security and gun laws. The panel made more than 70 recommendations directed to colleges, universities, mental health providers, law enforcement officials, emergency service providers and law makers. The General Assembly passed legislation to reform mental health commitment laws and campus security policies. One major recommendation by the panel was defeated: requiring background checks for all firearms purchases at gun shows.

In April 2008, the commonwealth reached an \$11 million financial settlement with 24 families of students and faculty who were killed or injured during the Virginia Tech shooting. The commonwealth agreed to provide monetary pay outs, medical care and information on the shooting in exchange for the families waiving their right to sue. Two families did not accept the settlement and filed a civil suit in 2009. The discovery of Cho's counseling center records in July 2009 as well as other concerns by family members about the panel's official timeline for 16 April 2007 lead to calls for the panel to reconvene. Kaine did not reconvene the panel but agreed to have the report revised to reflect new details that had surfaced since 2007. The first addendum was completed by TriData in November 2009. Additional corrections to the addendum were made in December 2009.

Scope and Content

The Virginia Tech Review Panel Records, 2007-2009 (bulk 2007), are organized into five series. Series have designated for Files of Virginia Tech Review Panel Members, Files of TriData, Files of Skadden, Arps, Slate, Meagher and Flom LLP, Files of the Office of the Governor, and Freedom of Information Act Request. These records document Virginia's official investigation into the 16 April 2007 mass shooting at Virginia Tech.

This is a hybrid collection. The paper records are available in the [Library's Archives Research Room during normal business hours](#). [The Virginia Tech Review Panel emails are accessible online via Digitool under State Archives Collections](#). Researchers are strongly encouraged to read the [email Tips Sheets](#) before using the collection.

Related Material

Related Material

The [Library of Virginia Email Project - Governor Tim Kaine Portal](#) includes over 13,000 Virginia Tech-related emails from Kaine administration staff members, including Tim Kaine, Larry Roberts, Mark Rubin, Marc Follmer and Kate Paris. Subjects of these emails include the creation, work, and report of the Virginia Tech Review Panel; meetings and correspondence between Kaine administration officials and family members of those killed or injured during the shooting; and implementation of the 2008 settlement agreement. Documents that fall under the category of attorney-client privilege, mediation and settlement discussions, and privacy-protected information such as medical records have all been restricted or redacted.

The [Virginia Tech Review Panel Archived Web Site, 2007](#) was used by the Virginia Tech Review Panel to gather comments and to inform the public about scheduled meetings and other developments.

Video of the Virginia Tech Review Panel's public meetings on [10 May 2007](#), [11 June 2007 morning session](#), [11 June 2007 afternoon session](#), and [Governor Tim Kaine's acceptance of the Panel's report on 30 August 2007](#) is available online courtesy of C-SPAN.

[Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007](#)

[Mass Shootings at Virginia Tech: Addendum to the Report of the Review Panel, November-December 2009](#)

The [Tragedy at Virginia Tech Web Archive Collection, 2007-2012](#) captures Virginia government websites related to the shooting at Virginia Tech on Monday, April 16, 2007. This collection includes audio excerpts from press conferences held on Tuesday, April 17, audio excerpts from the Convocation ceremony held on Tuesday, April 17, and a video stream of the entire Convocation. Also included is a list of the victims.

The [Governor Tim Kaine Administration Web Archive Collection, 2006-2010](#) contains archived versions of websites for the Governor's Office, his initiative sites, and the sites of his cabinet secretaries. Also included are the related sites for the First Lady (Anne Holton), as well as the Lt. Governor (Bill Bolling), and Attorney General (Bob McDonnell and William C. Mims), two statewide officials elected in the same cycle as Governor Kaine.

Arrangement

This collection is arranged into the following series:

- **Series I. Files of Virginia Tech Review Panel Members, 2007-2009:**
 - Subseries A. Records of Gordon Davies, 2007-2009;
 - Subseries B. Records of Dianne Strickland, 2007;
 - Subseries C. Records of Carroll Ann Ellis, 2007;
 - Subseries D. Records of Gerald Massengill, 2007.
- **Series II. Files of TriData, a Division of System Planning Corporation, 2007:**
 - Subseries A. *Drafts of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 2007;*
 - Subseries B. Confidential Seung Hui Cho Documents, 2007 (transmitted)
 - Subseries C. Collected Documents Related to the Investigation, 2007.
- **Series III. Files of Skadden, Arps, Slate, Meagher and Flom LLP, 2007:**
 - Subseries A. General Files;
 - Subseries B. Files of Bradley Marcus, 2007;
 - Subseries C. Files of Ian Erickson, 2007;
 - Subseries D. Files of Mike Kelly, 2007;
 - Subseries E. Files of Michael Tierney, 2007;
 - Subseries F. Files of Amy Sabrin, 2007;
 - Subseries G. Files of Rich Brusca, 2007;
 - Subseries H. Files of Anne Kim, 2007.
- **Series IV. Files of the Office of the Governor, 2007-2009.**
- **Series V. Freedom of Information Act Request, 2007.**

Contents List

Series I. Files of Virginia Tech Review Panel Members, 2007-2009.

Boxes 1-4 and 58-60 (box)

Extent

Extent: 1.94 cubic feet (7 boxes) and 999 emails.

Scope and Content

Scope and Content

The Files of the Virginia Tech Review Panel Members series documents the work of individual members of the Panel. Series is arranged into four subseries. Subseries have been designated for: A. Records of Gordon Davies; B. Records of Dianne Strickland; C. Records of Carroll Ann Ellis; and D. Records of Gerald Massengill. The series consists of agendas, agreements, correspondence, email, drafts, handouts, memorandum, notes, presentations, and reports. This collection includes health records, legal advice, and personal information that are restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, Virginia Health Records Privacy Act). Restricted documents have been sealed but have not been removed from the collection.

Additional individual Panel member records can be found in Series II. Files of TriData, especially Subseries A. Drafts of *Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 2007*, and Series III. Files of Skadden, Arps, Slate, Meagher and Flom LLP, 2007, especially Subseries G. Files of Rich Brusca.

This is a hybrid series. The paper records are available in the [Library's Archives Research Room during normal business hours](#). [The Virginia Tech Review Panel emails are accessible online via Digitool under State Archives Collections](#). Researchers are strongly encouraged to read the [email Tips Sheets](#) before using the collection.

Series I. Files of Virginia Tech Review Panel Members, Subseries A. Records of Gordon Davies, 2007-2008.

Extent

Extent: 1.06 cu. ft. (box 1, 58-60) and 412 emails

Scope and Content

This subseries is further divided into: A.I. Virginia Tech Review Panel Records, 2007, and A.II. Personal Papers, 2007-2009.

Series I.A.I. Virginia Tech Review Panel Records, 2007.

Extent

Extent: 0.35 cu. ft. (box 1) and 412 emails

Scope and Content

Gordon Davies Virginia Tech Review Panel records are housed in one box. It also contains 412 number of emails. Gordon Davies was the former Director of the State Council of Higher Education for Virginia (1977-1997) and President of the Kentucky Council on Postsecondary Education (1998-2002).

Paper records include: drafts of the Panel's reports with handwritten edits/notes; and working files from Panel meetings including meeting notes.

Davies sent and received 412 emails between April and September 2007. There are seven confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Davies' unrestricted email is accessible online](#).

Email subjects include: leak of panel report to the New York Times; media stories on the shooting, work of the Panel, and release of Panel report; panel meetings; press inquiries; writing of report; and proposed interviews.

Notable email includes: Cho's "shooting story" written for a class in fiction writing; email from Phil Schaeffer to the panel, dated 13 June 2007, outlining preliminary report schedule; and email thread dated 29-30 August 2007 on the leak of the final report to the New York Times and the Governor's Office decision to post it online.

Email correspondents include: Teresa Copping, Roger Depue, Carroll Ann Ellis, Jim Kudla, Bill Leighty, Marcus Martin, Gerald Massengill, Lenwood McCoy, Phil Schaeffer, Amy Sabrin, Bela Sood, Hollis Stambaugh, and Diane Strickland.

Virginia Tech Review Panel Report drafts, August 2007.

Box 1

Folder 1

Virginia Tech Review Panel Report drafts, August 2007.

Box 1

Folder 2

First Public Meeting of Virginia Tech Incident Review Panel, 10 May 2007.

Box 1

Folder 3

Second Public Meeting of Virginia Tech Incident Review Panel, 21 May 2007.

Box 1

Folder 3

Third Public Meeting of Virginia Tech Incident Review Panel, 11 June 2007.

Box 1

Folder 3

Tri-Data Meeting-Security and Communications, Virginia Tech, 20 June 2007.

Box 1

Folder 3

Fourth Public Meeting of Virginia Tech Incident Review Panel, 18 July 2007.

Box 1

Folder 4

College and University COOP Subcommittee Notes, 26 July 2007.

Box 1

Folder 4

Notes from meeting at Virginia Tech, 3 August 2007.

Box 1

Folder 4

Governor's Campus Security Conference, 13 August 2007.

Box 1

Folder 4

Articles and Reference Material, April-June 2007.

Box 1

Folder 5

Series I.A.II. Personal Papers, 2007-2009 (Accession 52129).

Extent

Extent: 0.71 cu. ft. (boxes 59-60)

Scope and Content

Gordon Davies personal papers are housed in three boxes. Gordon Davies was the former Director of the State Council of Higher Education for Virginia (1977-1997) and President of the Kentucky Council on Postsecondary Education (1998-2002).

Davies' personal papers contain some Virginia Tech Review Panel records including legal advice to the panel, meeting notes, copy of the final report, and newspaper clippings. The meeting notes are not clearly identified. Some of the dates suggest they are Panel meeting notes. Others may be interview notes. The remainder of Davies personal papers contain records from conference meetings (agendas, presentations, and prepared remarks) he attended and articles he wrote about the Virginia Tech

shooting. Restricted material (attorney-client communications and attorney work product) are restricted from public access for 75 years per Code of Virginia 42.1-78.

Notes, undated.

Box 58

Folder 1

Notes, 19 June 2007.

Box 58

Folder 1

Meeting Notes, American Council on Education, 27 June 2007.

Box 58

Folder 1

Virginia Tech Panel thoughts, 27 June 2007.

Box 58

Folder 1

Draft Notes, 1 July 2007.

Box 58

Folder 1

Notes, 10 July 2007.

Box 58

Folder 1

Notes from Fourth Public Meeting of Virginia Tech Incident Review Panel, 18 July 2007.

Box 58

Folder 1

Notes from Fourth Public Meeting of Virginia Tech Incident Review Panel, 19 July 2007.

Box 58

Folder 1

Interview Notes from Carroll Ann Ellis, 20 July 2007.

Box 58

Folder 1

Interview Notes from Bela Sood, 24 July 2007.

Box 58

Folder 1

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 58

Folder 2

Memorandum to James A. Hyatt, Executive Vice President and Chief Operating Officer, Virginia Tech, from Larry Hincker, Associate Vice President for University Relations, Communications related to April 16, 4 June 2007`.

Box 58

Folder 3

Notes from meeting with faculty and administrators from several community colleges that are part of the Virginia Community College System, 15 May 2007.

Box 58

Folder 4

Meeting Notes, Hearing at Washington and Lee University with Council of Independent Colleges in Virginia, Inc., charied by Dr. Gordon Davies and Diane Strickland, 15 June 2007.

Box 58

Folder 4

Office of the Inspector General for Mental Health, Mental Retardation and Substance Abuse Services, Investigation of April 16, 2007 (OIG Report 140-07), 2007 (2 copies).

Box 58

Folder 4

Report to the President of the United States on Issues Raised by the Virginia Tech Tragedy, 13 June 2007.

Box 58

Folder 4

Miscellaneous Reference Materials, 2002, 2005-2007.

Box 58

Folder 4

Correspondence, 2007.

Box 58

Folder 4

Newspaper Clippings about Virginia Tech Shooting, 2007-2009.

Box 58

Folder 5

Conferences and Presentations

National Lt. Governors Association Annual Meeting, Remarks of Gordon K. Davies, 25 July 2007.

Box 59

Folder 1

National Council of State Directors of Community Colleges, 2007 Summer Conference, Williamsburg, Virginia, 5-8 August 2007.

Box 59

Folder 1

C-SPAN Washington Journal, September 2007.

Box 59

Folder 1

Michigan Community College Association Security and Emergency Management Workshop, 1 February 2008.

Box 59

Folder 1

Campus Safety Forum, Simpson College, Iowa, 5 June 2008.

Box 59

Folder 1

Homeland Defense Journal Training Conference, The School Security and Safety Regional Training Symposium, Denver, Colorado, 16-17 June 2008.

Box 59

Folder 1

State Higher Education Executive Officers (SHEEO) Higher Education Policy Conference, San Diego, California, 14 August 2008.

Box 59

Folder 1

Fifth Annual Governor's Homeland Security Conference, Iowa, 30 September-1 October 2008.

Box 59

Folder 1

Unidentified Presentation Notes? undated.

Box 59

Folder 2

"Reflections on the Virginia Tech Shootings," RPECnews, November/December 2007.

Box 59

Folder 3

"Connecting the Dots: Lessons From the Virginia Tech Shootings," Change, January/February 2008.

Box 59

Folder 3

Preliminary Legal Advice to Virginia Tech Review Panel, presented by Skadden, Arps, Slate, Meagher and Flom LLP, 2007 [RESTRICTED].

Box 60

Folder 1

Series I. Files of Virginia Tech Review Panel Members, Subseries B. Records of Diane Strickland, 2007.

Extent

Extent: 0.98 cu. ft. (boxes 2-4) and 256 emails

Scope and Content

This subseries is housed in three boxes. It also contains 256 emails that can be accessed online. Diane Strickland was a former judge of the 23rd Judicial Circuit Court in Roanoke County (1989-2003) and co-chair of the Boyd-Graves Conference on issues surrounding involuntary mental commitment.

Paper records include: Seung-Hui Cho's health records from Virginia Tech's Schiffert Health Center and Cook Counseling Center; Seung-Hui Cho's education records from Virginia Tech that includes admission information, university transcript, emails between members of English Department about Cho as well as

examples of his writing assignments; Seung-Hui Cho's education records from the Fairfax County Public Schools; Seung-Hui Cho's medical records from Carilion New River Valley Medical Center and Carilion Saint Alban's Behavioral Health; outline and drafts of the Virginia Tech Review Panel report; and "Fatal School Shootings in the United States, 1966-2007," prepared by Skadden in 2007. Restricted documents have been sealed but have not been removed from the collection.

Strickland sent and received 256 emails between April and September 2007. There are 13 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Strickland's unrestricted email is accessible online.](#)

Email subjects include: campus gun policies; Cho's mental health history, including drafts of chapter, "Mental Health History of Seung Hui Cho"; Cho's student writings from Professor Robert Hickock's class; gun control; Panel meetings; writing of report, including concerns about reviewing drafts and finishing work by 23 August 2007; and interviews (proposed lists and notes).

Notable email includes: email thread between Roger Depue and Bela Sood, dated 22-23 August 2007, detailing their differences of opinion about Cho's mental health; email from Lenwood McCoy, dated 26 August 2007, to Diane Strickland transmitting Cho's story from Professor Robert Hickock's class; two emails from John Eide, dated 17 July 2007, containing Facebook messages Eide received from Cho in the fall of 2006; and email from Hollis Stambaugh, dated 11 June 2007, to the panel forwarding a letter from John Hammaren, father of Caitlin Hammaren.

Email correspondents include: Richard Bonnie, Richard Brusca, Gordon Davies, Roger Depue, Carroll Ann Ellis, Jim Kudla, Marcus Martin, Gerald Massengill, Lenwood McCoy, Phil Schaenman, Amy Sabrin, Bela Sood, and Hollis Stambaugh,

Seung-Hui Cho's health records from Virginia Tech's Schiffert Health Center and Cook Counseling Center, 12 June 2007 (date transmitted).

Box 2

Folder 1

Seung-Hui Cho's education records from Virginia Tech, 29 June 2007 (date transmitted).

Box 2

Folder 2

Seung-Hui Cho's education records from Virginia Tech, 29 June 2007 (date transmitted).

Box 2

Folder 3

Seung-Hui Cho's education records from Fairfax County Public Schools, 3 July 2007 (date transmitted).

Box 2

Folder 4

Seung-Hui Cho's medical records from Carilion New River Valley Medical Center and Carilion Saint Alban's Behavioral Health, 6 July 2007 (date transmitted).

Box 2

Folder 5

Correspondence, May-July 2007.

Box 3

Folder 1

Virginia Tech Review Panel Report outline/drafts, June-August 2007.

Box 3

Folder 2

Treatment Advocacy Center material, 17 July 2007.

Box 3
Folder 3

Treatment Advocacy Center material, 17 July 2007.

Box 3
Folder 4

U.S. Department of Justice, Office for Victims of Crime publications, 2007.

Box 3
Folder 5

U.S. Department of Justice, Office for Victims of Crime DVDs, 2007.

Box 3
Folder 6

Miscellaneous Publications, undated.

Box 4
Folder 1

Fatal School Shootings in the United States, 1966-2007, prepared by Skadden, Arps, Slate, Meagher LLP, 2007.

Box 4
Folder 2

Series I. Files of Virginia Tech Review Panel Members, Subseries C. Records of Carroll Ann Ellis, April to September 2007.

Extent

Extent: 226 emails

Scope and Content

This subseries contains 226 emails sent and received by Carroll Ann Ellis between April and September 2007 that can be accessed online. Ellis was the Director of the Fairfax County Police Department's Victim Services Division, a faculty member at the National Victim Academy, and a member of the American Society of Victimology. There are 13 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Ellis' unrestricted email is accessible online.](#)

Email subjects include: media stories on the shooting, work of the Panel, and release of Panel report; Panel meetings; writing of report, including concerns about reviewing drafts and finishing work by 23 August 2007; and interviews (proposed lists and notes).

Notable email includes: email from Gerald Massengill, dated 9 July 2007, to Roger Depue and Phil Schaenman, on law enforcement response at Virginia Tech; email from Gordon Davies, dated 1 July 2007, to panel and Phil Schaenman and Hollis Stambaugh, sharing his thoughts on how to frame the Panel's report; email from Daryl Sensenig, dated 29 May 2007, to Ellis, containing notes from 25 May 2007 interview of Dr. Marcella Fierro, Virginia State Medical Examiner; email from Hollis Stambaugh, dated 11 June 2007, to the Panel forwarding a letter from John Hammaren, father of Caitlin Hammaren; and email from Phil Schaenman, dated 27 June 2007, to Panel containing a first draft of a comprehensive outline for the Panel report including assignments for Panel members.

Email correspondents include: Richard Brusca, Teresa Coping, Gordon Davies, Roger Depue, Jim Kudla, Marcus Martin, Gerald Massengill, Lenwood McCoy, Phil Schaenman, Amy Sabrin, Bela Sood, Hollis Stambaugh, and Diane Strickland.

Series I. Files of Virginia Tech Review Panel Members, Subseries D. Records of Gerald Massengill, April to September 2007.

Extent

Extent: 105 emails

Scope and Content

This subseries contains 105 emails sent and received by Gerald Massengill between April and

This subseries contains 105 emails sent and received by Gerald Massengill between April and September 2007 that can be accessed online. Massengill, Panel Chair, was a retired Virginia State Police Superintendent who led the Commonwealth's law enforcement response to the 11 September 2001, attack on the Pentagon and the sniper attacks that affected the Commonwealth in 2002. There is one confidential email that is restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Massengill's unrestricted email is accessible online.](#)

Email subjects include: media stories on the shooting, work of the Panel, and release of Panel report; interviews by Panel member and staff; and media interviews.

Notable email includes: email from Roger Depue, dated 18 June 2007, to Massengill sharing a contact Depue had with Eric and Beth Hilshire, parents of Emily Hilshire; email exchange with Roger Depue, dated 11-12 August 2007, in which he discusses his review of Cho's writings at State Police Headquarters in Salem and his discussion with the Special Agent Chuck Eaton; email from Massengill, dated 28 August 2007, to Phil Schaenman, relaying his conversation with Virginia Tech Police Chief Wendell Flinchum regarding bomb threats on campus; email from Massengill, dated 6 July 2007, to Hollis Stambaugh, Richard Brusca, and Phil Schaenman, about Cho's gun purchases; and email exchange between Massengill and Schaenman, dated 23 August 2007, about Cho's cell phone records.

Email correspondents include: Roger Depue, Jim Kudla, Larry Roberts, Phil Schaenman, and Hollis Stambaugh.

Series II. Files of TriData, a Division of System Planning Corporation, 2007.

Boxes 5-21 (box)

Extent

Extent: 5.78 cubic feet (17 boxes) and 1766 emails.

Scope and Content

The Files of TriData series documents the collection of materials for and the writing and editing of the Panel's report to Governor Kaine. Series is arranged into three subseries. Subseries have been designated for: A. Drafts of *Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 2007*; B. Confidential Seung Hui Cho Documents, 2007; C. Collected Documents Related to the Investigation, 2007. This collection includes health records, legal advice, and personal information that are restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, Virginia Health Records Privacy Act). Restricted documents have been sealed but have not been removed from the collection. As of September 11, 2019, medical records will be open 125 years after the date of creation or after date closed, whichever is later. The Health Insurance Portability and Accountability Act (HIPAA) requires that individually identifiable health information of a decedent be protected for 50 years following the date of death of the individual (45 CFR 164.502(f)).

TriData, a division of Arlington based System Planning Corporation, provided staff support for the Virginia Tech Review Panel. In April 2007, Col. Gerald Massengill, Chairman of the Virginia Tech Review Panel, requested that Governor Tim Kaine on behalf of the Commonwealth retain TriData to assist the Panel in completing an independent analysis of the circumstances of the 16 April 2007 shooting at Virginia Tech. TriData provided research, staff support and logistics for the Panel. TriData assisted the Panel in collecting, organizing, and analyzing relevant information needed to develop a detailed factually analysis of the shooting, and the preparation of the Panel's report and recommendations to Governor Kaine.

In August 2009, Governor Kaine retained TriData again to correct errors and update the original report. The Addendum was released in November 2009 and revised in December 2009.

TriData staff that assisted the Panel included: Philip Schaenman, panel staff director; Hollis Stambaugh, panel staff deputy director; Jim Kudla, panel public information officer; Dr. Harold Cohen; Darryl Sensenig; Paul Flippin; Teresa Copping; Maria Argabright; Shania Flagg; Lucius Lamar III; Rachel Merson; and Jim Gray.

This is a hybrid series. The paper records are available in the [Library's Archives Research Room during normal business hours](#). [The Virginia Tech Review Panel emails are accessible online via Digitool under State Archives Collections](#). Researchers are strongly encouraged to read the [email Tips Sheets](#) before using the collection.

Series II. Files of TriData, Subseries A. Drafts of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 2007.

Extent

Extent: 1.4 cu. ft. (boxes 5-8)

Scope and Content

This subseries contains multiple drafts of chapters of the Virginia Tech Panel's final report to Governor Kaine. The records include comments and edits by members of the Virginia Tech Review Panel, TriData, and Skadden, Arps, Slate, Meagher and Flom LLP, the law firm advising the panel. Some but not all drafts are dated and indicate the person who made the comments/edits. Some drafts indicate the date when the edits/comments were added to the documents by TriData staff (usually by Shania Flagg). The chapter numbers and titles changed during the writing of the report and may not necessarily correspond to the chapters in the final report. This subseries contains attorney-client privileged records. Restricted documents have been sealed but have not been removed from the collection.

Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, completed 26 August 2007.

Box 5

Folder 1

Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, completed 21-23 August 2007.

Box 5

Folder 2

Preliminary Draft of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, with changes probably made by Lucius Lamar, 22 August 2007.

Box 5

Folder 3

Preliminary Draft of Appendices, 18 August 2007.

Box 5

Folder 4

Draft of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 18 August 2007.

Box 5

Folder 5

Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine (Philip Schaenman Master Copy), 17 August 2007.

Box 6

Folder 1

Partial Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, undated.

Box 6

Folder 2

Partial Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 18 August 2007.

Box 6

Folder 3

Partial Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 15-17 August 2007.

Box 6

Folder 4

Partial Draft Mass Shootings at Virginia Tech, April 16, 2007: Preliminary Report of the Review Panel presented to Governor Kaine, 31 July-2 August 2007.

Box 6

Folder 5

Preliminary Drafts, Multiple Chapters, with edits/comments by Tom Ridge, undated.

Box 6

Folder 6

Preliminary Draft, Tentative Report Outline, 16 July 2007.

Box 6

Folder 6

Executive Summary, undated.

Box 6

Folder 6

Executive Summary, with edits/comments by Skadden, 22 August 2007.

Box 6

Folder 6

Summary of Key Findings, with edits/comments by Jim Kudla, 27 August 2007.

Box 6

Folder 6

Executive Summary, with edits/comments by Gordon Davies, 22 August 2007.

Box 6

Folder 6

Preliminary Draft, Dedication, 15 August 2007.

Box 6

Folder 6

Preliminary Draft, Acknowledgements, 20 August 2007.

Box 6

Folder 6

Preliminary Draft, Acknowledgements, 27 August 2007, 6:00 p.m.

Box 6

Folder 6

Preliminary Draft, Acknowledgements, 27 August 2007, 4:30 p.m.

Box 6

Folder 6

Preliminary Draft, Acknowledgements, 27 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Introduction, 7 July 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Introduction, with edits/comments by Gordon Davies, undated.

Box 6

Folder 6

Chapter I. Introduction, last changed 23 July 2007.

Box 6

Folder 6

Chapter I. Introduction (first page), last changed 23 July 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Introduction, 7 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Introduction, 8 August 2007.

Box 6

Folder 6

Chapter I. Background and Scope, 9 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Background and Scope, with edits/comments by Jim Kudla, 10 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Background and Scope, with edits/comments by Gordon Davies, 9 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Background and Scope, 9 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Background and Scope, 17 August 2007.

Box 6

Folder 6

Preliminary Draft, Chapter I. Background and Scope, with edits/comments by Gordon Davies, 23 August 2007.

Box 7

Folder 1

Preliminary Draft, Chapter I. Background and Scope, with edits/comments by Hollis Stambaugh, 17 August 2007.

Box 7

Folder 1

Chapter II. University Setting and Security, undated.

Box 7

Folder 1

Preliminary Draft, Chapter III. University Setting and Security, 15 July 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, 30 July 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, 30 July 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Jim Kudla, 31 July 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Gordon Davies, 2 August 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Tom Ridge, 3 August 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Amy Sabrin, 8 August 2007 [RESTRICTED].

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Carroll Ann Ellis, 10 August 2007.

Box 7

Folder 1

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Diane Strickland, 10 August 2007.

Box 7

Folder 1

Chapter II. University Setting and Security, 13 August 2007.

Box 7

Folder 1

Chapter II. University Setting and Security, with edits/comments by Gordon Davies, 13 August 2007.

Box 7

Folder 1

Chapter II. University Setting and Security, with edits/comments by Diane Strickland, 13 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security, 17 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security, 17 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security, 17 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security (selected pages), with edits by Skadden, 22 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Jim Kudla, 22 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. University Setting and Security, with edits/comments by Gordon Davies, 23 August 2007.

Box 7

Folder 2

Chapter III. Timeline of Events, with edits/comments by Gordon Davies, undated.

Box 7

Folder 2

Preliminary Draft, Chapter II. Virginia Tech Shooting Timeline, 19 July 2007.

Box 7

Folder 2

Preliminary Draft, Chapter III. Timeline of Events, 6 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter III. Timeline of Events, with edits/comments by Diane Strickland, 6 August 2007.

Box 7

Folder 2

Preliminary Draft, Chapter II. Timeline of Events, with edits/comments by Brad Marcus, 8 August 2007.

Box 7

Folder 3

Chapter III. Timeline of Events, with edits/comments by Diane Strickland, 8 August 2007.

Box 7

Folder 3

Chapter III. Timeline of Events, 9 August 2007.

Box 7

Folder 3

Preliminary Draft, Chapter III. Timeline of Events, with edits/comments by Jim Kudla, 10 August 2007.

Box 7

Folder 3

Preliminary Draft, Chapter III. Timeline of Events, 14 August 2007.

Box 7

Folder 3

Preliminary Draft, Chapter III. Timeline of Events, with edits/comments by Jim Kudla, 22 August 2007.

Box 7

Folder 3

Preliminary Draft, Chapter III. Timeline of Events, with edits/comments by Gordon Davies, 23 August 2007.

Box 7

Folder 3

Interview Notes of Bela Sood (Cho's history), July 2007.

Box 7

Folder 3

Preliminary Draft, Chapter IV. Mental Health History of Seung Hui Cho, 17 August 2007.

Box 7

Folder 3

Information Privacy Law, prepared by Skadden, 2 August 2007 [RESTRICTED].

Box 7

Folder 3

Preliminary Draft, Chapter IV.A. Information Privacy Laws and Confusion Surrounding Them, 9 August 2007.

Box 7

Folder 3

Information Privacy Laws, suggested edits by Michael Tierney, 6 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Information Privacy Laws: Their Misapprehension, with edits/comments by Jim Kudla, 23 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Information Privacy Laws: Their Misapprehension, with edits/comments by Gordon Davies, 23 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Gun Purchase and Campus Gun Policies, with edits/comments by Gordon Davies, Diane Strickland, Gerald Massengill, Tom Ridge, and Marcus Martin, 6 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Gun Purchase and Campus Gun Policies, with edits/comments by Jim Kudla, 6 August 2007.

Box 7

Folder 4

Guns-Law, 7 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Gun Purchase and Campus Gun Policies, 9 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Gun Purchase and Campus Gun Policies, 10 August 2007.

Box 7

Folder 4

Chapter V. Gun Purchase and Campus Policies, with edits/comments by Gordon Davies, 11 August 2007.

Box 7

Folder 4

Chapter V. Gun Purchase and Campus Policies, 11 August 2007.

Box 7

Folder 4

Chapter V. Gun Purchase and Campus Policies, 11 August 2007.

Box 7

Folder 4

Chapter V. Gun Purchase and Campus Policies, with edits/comments by Jim Kudla, 12 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter V. Gun Purchase and Campus Gun Policies, with edits/comments by Diane Strickland, 15 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter VI. Gun Purchase and Campus Gun Policies, 17 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter VI. Gun Purchase and Campus Gun Policies, 17 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter VI. Gun Purchase and Campus Gun Policies, 23 August 2007.

Box 7

Folder 4

Preliminary Draft, Chapter VI. Gun Purchase and Campus Policies, with edits/comments by Jim Kudla, 23 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Double Murder at West Ambler Johnston, with edits/comments by Gordon Davies, undated.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Double Murder at West Ambler-Johnston Dormitory, 27 July 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Double Murder at West Ambler Johnston Hall, 13 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Double Murder at West Ambler Johnston Hall, 13 August 2007.

Box 7

Folder 5

Chapter VII. Double Murder at West Ambler Johnston Hall, with edits/comments by Diane Strickland, 13 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Double Murder at West Ambler Johnston Hall, 17 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Mass Murder at Norris Hall, 30 July 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Mass Murder at Norris Hall, 9 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VIII. Mass Murder at Norris Hall, with edits/comments by Gordon Davies, 9 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Mass Murder at Norris Hall, 9 August 2007.

Box 7

Folder 5

Preliminary Draft, Chapter VII. Mass Murder at Norris Hall, with edits/comments by Jim Kudla, 10 August 2007.

Box 7

Folder 6

Preliminary Draft, Chapter VII. Mass Murder at Norris Hall, with edits/comments by Marcus Martin, 13 August 2007.

Box 7

Folder 6

Chapter IX. Mass Murder at Norris Hall, 14 August 2007.

Box 7

Folder 6

Chapter IX. Mass Murder at Norris Hall, 14 August 2007.

Box 7

Folder 6

Chapter IX. Mass Murder at Norris Hall, 14 August 2007, 5:50 p.m.

Box 7

Folder 6

Preliminary Draft, Chapter VIII. Mass Murder at Norris Hall, 14 August 2007.

Box 7

Folder 6

Preliminary Draft, Chapter VIII. Mass Murder at Norris Hall, 17 August 2007.

Box 7

Folder 6

Preliminary Draft, Chapter VIII. Mass Murder at Norris Hall, 22 August 2007.

Box 7

Folder 6

Preliminary Draft, Chapter VIII. Emergency Medical Services Response, 1 August 2007.

Box 7

Folder 6

Preliminary Draft, Chapter VIII. Emergency Medical Services Response, 2 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter VIII. Emergency Medical Services Response, with edits/comments by Jim Kudla, 5 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter VIII. Emergency Medical Services Response, with edits/comments by Jim Kudla, 10 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter IX. Emergency Medical Services Response, with edits/comments by Gordon Davies, 14 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter IX. Emergency Medical Services Response, with edits/comments by Phil Schaenman, 17 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter VIII. Emergency Medical Services Response, with edits/comments by Jim Kudla, 24 August 2007.

Box 8

Folder 1

Preliminary Draft, Chapter IX. Office of the Chief Medical Examiner, undated.

Box 8

Folder 2

Preliminary Draft, Chapter IX. Office of the Chief Medical Examiner, undated.

Box 8

Folder 2

Preliminary Draft, Chapter X. Office of the Chief Medical Examiner, undated.

Box 8

Folder 2

Preliminary Draft, Chapter VIII. Office of the Chief Medical Examiner, with edits/comments by Phil Schaenman, 1 August 2007.

Box 8

Folder 2

Preliminary Draft, Chapter IX. Office of the Chief Medical Examiner, with edits/comments by Mike Tierney, 9 August 2007.

Box 8

Folder 2

Preliminary Draft, Chapter X. Office of the Chief Medical Examiner, 15 August 2007.

Box 8

Folder 2

Preliminary Draft, Chapter X. Office of the Chief Medical Examiner, with edits/comments by Jim Kudla, 24 August 2007.

Box 8

Folder 2

Preliminary Draft, Appendix B - Interviewees, with edits/comments by Carroll Ann Ellis, 22 August 2009.

Box 8

Folder 2

Appendix B - Individuals Interviewed by Research Panel, 22 August 2009.

Box 8

Folder 2

Appendix B - Individuals Interviewed by Research Panel, 28 August 2007, 5:30 p.m.

Box 8

Folder 2

Appendices, undated.

Box 8

Folder 3

Mental Health Commitment Process, 18 July 2007; reviewed with Panel on 24 July 2007 [RESTRICTED].

Box 8

Folder 4

Correspondence about Panel activities and update to families, June-August 2007.

Box 8

Folder 5

Series II. Files of TriData, Subseries B. Confidential Seung Hui Cho Documents, 2007 (transmitted).

Extent

Extent: 0.53 cu. ft. (boxes 9-10)

Scope and Content

This subseries contains confidential documents about Seung Hui Cho including his educational records, medical records, 2005 commitment hearing and autopsy report. Cho's family gave written consent to Virginia Tech and the Fairfax County Public Schools for those entities to release education and medical records to the Virginia Tech Review Panel. The disclosures were made to the Panel that the records would not be disclosed to third parties or the public. This subseries includes health records and personal information that is restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, and Virginia Health Records Privacy Act). Medical records will be open 125 years after the date of creation or after date closed, whichever is later. The Health Insurance Portability and Accountability Act (HIPAA) requires that individually identifiable health information of a decedent be protected for 50 years following the date of death of the individual (45 CFR 164.502(f)). Restricted documents have been sealed but have not been removed from the collection.

Medical Records of Seung Hui Cho, Carilion New River Valley Medical Center and Carilion Saint Alban's Behavioral Health, December 2005, transmitted to Hollis Stambaugh (TriData) from Carole M. Agee, Associate General Counsel, Carilion, 6 July 2007.

Box 9

Folder 1

Education Records of Seung Hui Cho, Fairfax County Public Schools, , 2000-2001, transmitted to Hollis Stambaugh (TriData) from Anne McCully Murphy, Division Counsel, 3 July 2007.

Box 9

Folder 2

Education Records of Seung Hui Cho, Fairfax County Public Schools, 1999-2003, transmitted to Hollis Stambaugh (TriData) from Anne McCully Murphy, Division Counsel, 3 July 2007.

Box 9

Folder 3

Education Records of Seung Hui Cho, Fairfax County Public Schools, 2000-2003, transmitted to Hollis Stambaugh (TriData) from Anne McCully Murphy, Division Counsel, 3 July 2007.

Box 9

Folder 4

Medical Records of Seung Hui Cho, Cook Counseling Center, transmitted to Colonel W. Gerald Massengill by Charles W. Steger, President Virginia Tech University, 19 June 2007.

Box 9

Folder 5

Audio cassette recording of Seung Hui Cho's commitment hearing conducted by Special Justice Paul M. Barnett on 14 December 2005 [RESTRICTED].

Box 9

Folder 6

Medical Record of Seung Hui Cho, Virginia Tech's Schiffert Health Center and Cook Counseling Center, 2004-2006, transmitted to Colonel W. Gerald Massengill by Kim O'Rourke, Chief of Staff to Virginia Tech President, 12 June 2007.

Box 9

Folder 7

Medical Records of Seung Hui Cho, Cook Counseling Center, December 2005, copy provided to Diane Strickland, with notes by Hollis Stambaugh, undated.

Box 9

Folder 8

Medical Records of Seung Hui Cho, Dr. Byung-In Lee (Cho's primary care physician), 2003 and transmitted to Hollis Stambaugh, July 2007.

Box 9

Folder 9

Virginia Tech Policy Department report on Cho, 27 November 2005 (faxed copy to Diane Strickland).

Box 9

Folder 10

Autopsy Report of Seung Hui Cho, 19 April 2007.

Box 9

Folder 10

Education Records of Seung Hui Cho, Poem, March 2006; Virginia Tech Transcript, 2007.

Box 10

Folder 1

Education Records of Seung Hui Cho, Poem, March 2006.

Box 10

Folder 2

Education Records of Seung Hui Cho, Emails between Cho and professors/emails concerning Cho; includes several of Cho's writings, 2005-2007.

Box 10

Folder 3

Series II. Files of TriData, Subseries C. Collected Documents Related to the Investigation, 2007.

Extent

Extent: 3.85 cu. ft. (boxes 11-21) and 1766 emails

Scope and Content

This series contains records related to the work of the Virginia Tech Review Panel. Included are correspondence from the general public (mailed and submitted through Panel's web page), newspaper clippings, correspondence from the general public (submitted through the Office of the Governor's web page), email correspondence from Department of Health employees between 16-24 April 2007; reference files; and files of TriData staff members including: Philip Schaenman, President, TriData and Virginia Tech Review Panel staff director, Hollis Stambaugh, Jim Kudla, Maria Argabright, Shania Flagg, and Teresa Copping. Copping's files appear to be copies of records from other parts of the collection. This subseries includes legal advice, health records, and personal information that is restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, Virginia Health Records Privacy Act). Medical records will be open 125 years after the date of creation or after date closed, whichever is later. The Health Insurance Portability and Accountability Act (HIPAA) requires that individually identifiable health information of a decedent be protected for 50 years following the date of death of the individual (45 CFR 164.502(f)). Restricted documents have been sealed but have not been removed from the collection.

Notable paper documents include: Office of the Inspector General for Mental Health, Mental Retardation and Substance Abuse Services, Investigation of April 16, 2007 Critical Incident at Virginia Tech OIG Report 140-07 (Preliminary Report, 2007 (b11, f1); List of suggested questions to ask when interviewing Seung-Hui Cho's family, (b11, f18); After Action Review, Office of the Chief Medical Examiner, Virginia Tech Shootings; Notes from interview with Dr. Marcella Fierro, Chief Medical Examiner, conducted by Carroll Ann Ellis (VTRP) and Darryl Sensenig (TriData) on 25 May 2007 (b12, f9 and b17, f1); copies of emails from employees of the Virginia Department of Health documenting their response to the shooting (b13-b14); and Memorandum to James A. Hyatt, Executive Vice President and Chief Operating Officer, Virginia Tech, dated 4 June 2007, from Larry Hincker, Associate Vice President for University Relations, Communications related to April 16 (b15, f3).

Files from Paul Barnett, Special Justice, 2007 (OIG background notes).

Box 11

Folder 1

Book and DVD Psychiatry: An Industry of Death, mailed to the Panel by Russ Troxel, August 2007.

Box 11
Folder 2

Notes by Cho's roommate and resident assistant, 2007.

Box 11
Folder 3

Virginia Tech Review Panel background, 2007.

Box 11
Folder 4

Contacts with Families of Deceased, 2007.

Box 11
Folder 5

Organizations at Virginia Tech, 2007.

Box 11
Folder 6

EE05-Virginia Tech] EMS issues

Box 11
Folder 7

[EE05-Virginia Tech] Law Enforcement

Box 11
Folder 8

[EE05-Virginia Tech] Press File (news clips)

Box 11
Folder 9

[EE05-Virginia Tech] Psychological Issues/CIS

Box 11
Folder 10

[EE05-Virginia Tech] Timeline

Box 11
Folder 11

Programs Related to Crime Victims

Box 11
Folder 12

Website: Law Enforcement and Tech Response

Box 11
Folder 13

Website: Weird Emails

Box 11
Folder 14

Website: Warning/Notification

Box 11

Folder 15

Mental Health Screening/Monitoring

Box 11

Folder 16

University of Maryland Campus Security (Campus Safety and Security in the Wake of Virginia Tech)

Box 11

Folder 17

Interview of Cho Family (list of suggested questions only)

Box 11

Folder 18

Correspondence to Panel, May 2007.

Box 11

Folder 19

Correspondence to the Office of the Governor, June 2007.

Box 11

Folder 20

Newspaper Clippings

Concerning Guns

Box 11

Folder 21

Other/General

Box 11

Folder 22

Campus Security

Box 11

Folder 23

Regarding Panel

Box 11

Folder 24

Complete Sections on Tech

Box 12

Folder 1

Victims

Box 12

Folder 2

Student/Response

Box 12

Folder 3

Mental Health

Box 12

Folder 4

Seung Hui Cho

Box 12

Folder 5

Virginia Commission on Mental Health Law Reform, 2006.

Box 12

Folder 6

Active Shooter

Box 12

Folder 7

Review of the Virginia Community Services Board Emergency Services Program

Box 12

Folder 8

After Action Review, Office of the Chief Medical Examiner, Virginia Tech Shootings

Box 12

Folder 9

Fatality Plan for the Office of the Chief Medical Examiner (OCME)

Box 12

Folder 10

Miscellaneous documents related to victim needs in the aftermath of mass fatalities

Box 12

Folder 11

Responding to Disruptive Behavior or Threatening Student Behavior: A Guide for Faculty (Virginia Tech)

Box 12

Folder 12

Presidential Internal Review: Working Group Report on the Interface between Virginia Tech Counseling Services, Academic Affairs, Judicial Affairs and Legal Systems, Presented to President Charles Steger, 17 August 2007 (2 copies).

Box 12

Folder 12

Information and Communications Infrastructure: Confidential Presidential Working Paper, 17 August 2007.

Box 12

Folder 12

Security Infrastructure Working Group Report, Presidential Working Paper, 17 August 2007.

Box 12

Folder 12

[Florida] Gubernatorial Task Force for University Campus Safety: Report on Findings and Recommendations, 24 May 2007.

Box 12

Folder 13

Email sent/received by Robert C. Parker, SW Regional Public Information Officer, Virginia Department of Health, 16-19 April 2007.

Box 13

Folder 1

Email sent/received by Robert B. Stroube, State Health Commissioner, Virginia Department of Health, 16-20 April 2007.

Box 13

Folder 2

Email sent/received by Bob Mauskapf, State Emergency Planning Coordinator, Virginia Department of Health, 16-24 April 2007.

Box 13

Folder 3

Email sent/received by Bob Mauskapf, State Emergency Planning Coordinator, Virginia Department of Health, 16-24 April 2007.

Box 13

Folder 4

Email sent/received by the Virginia Department of Health, 16-19 April 2007 (part one of three).

Box 13

Folder 5

Email sent/received by the Virginia Department of Health, 16-19 April 2007 (part two of three).

Box 13

Folder 6

Email sent/received by the Virginia Department of Health, 16-19 April 2007 (part three of three).

Box 13

Folder 7

Email sent/received by Steve Harrison, Virginia Department of Health, 16-20 April 2007.

Box 13

Folder 8

Email sent/received by Charles Devine, Director, Southside Health District, 16 April 2007.

Box 14

Folder 1

Email sent/received by Jody Hershey, New River Health District, 16-20 April 2007.

Box 14

Folder 1

Email sent/received by Steve Davis, Virginia Department of Health, 16-18 April 2007.

Box 14

Folder 1

Email submitted to the Office of the Governor (pro-gun), April-May 2007.

Box 14

Folder 2

Email submitted to the Office of the Governor (mental health laws), April-May 2007.

Box 14

Folder 2

Email submitted to the Office of the Governor (campus safety), April 2007.

Box 14

Folder 2

Email submitted to the Office of the Governor (suggestions), April-May 2007.

Box 14

Folder 2

Email submitted to the Office of the Governor (general comment), April-May 2007.

Box 14

Folder 3

Email submitted to the Office of the Governor (miscellaneous comments), April-May 2007.

Box 14

Folder 4

Constituent Correspondence submitted to the Office of the Governor, 2007.

Box 14

Folder 5

Constituent Correspondence submitted to the Office of the Governor, 2007.

Box 14

Folder 6

Constituent Correspondence submitted to the Office of the Governor, 2007.

Box 15

Folder 1

Constituent Correspondence submitted to the Office of the Governor, 2007.

Box 15

Folder 2

Memorandum to James A. Hyatt, Executive Vice President and Chief Operating Officer, Virginia Tech, from Larry Hincker, Associate Vice President for University Relations, Communications related to April 16, 4 June 2007.

Box 15

Folder 3

Virginia Tech Emergency Response Plan, May 2005.

Box 15

Folder 4

Virginia Tech Emergency Response Plan, Appendix A-M, May 2005.

Box 15

Folder 5

Virginia Tech Emergency Response Plan, Appendix N-P, May 2005.

Box 16

Folder 1

Reference Material, Mental Health, 2007.

Box 18

Folder 1

Reference Material, Mental Health, 2007.

Box 18

Folder 2

Reference Material, Mental Health, 2007.

Box 18

Folder 3

Newspaper Clippings, 2007.

Box 18

Folder 4

Letters to Deceased Victims' Families, 30 May 2007.

Box 18

Folder 5

Correspondence, Letters Received from VTRP P.O. Box, April-May 2007.

Box 18

Folder 6

Correspondence, Letters Received from VTRP P.O. Box, June 2007.

Box 19

Folder 1

Correspondence, Letters Received from VTRP P.O. Box, July 2007.

Box 19

Folder 2

Correspondence, Letters Received from VTRP P.O. Box, August 2007.

Box 19

Folder 3

Correspondence from VTRP Web Site, 2007.

Box 19

Folder 4

II.C.1. TriData, Files of Phil Schaenman, 2007.

Extent

Extent: 0.70 cu. ft. (boxes 16-17)

Scope and Content

The files of Philip Schaenman, President, TriData and Virginia Tech Review Panel staff director contains panel meeting notes, notes from meetings with officials at Virginia Tech and EMS, reference material, and drafts of the report. Notable records include: Schaeman's handwritten notes from meetings of the Virginia Tech Review Panel (b16, f4); and interview notes from 20 July 2007 with Cho's parents (b17, f8).

Correspondence, April-July 2007.

Box 16

Folder 2

Correspondence, July-August 2007.

Box 16

Folder 3

First Public Meeting of Virginia Tech Incident Review Panel, 10 May 2007.

Box 16

Folder 4

Second Public Meeting of Virginia Tech Incident Review Panel, 21 May 2007.

Box 16

Folder 4

Third Public Meeting of Virginia Tech Incident Review Panel, 11 June 2007.

Box 16

Folder 4

Tri-Data Meeting-Security and Communications, Virginia Tech, 20 June 2007.

Box 16

Folder 4

Fourth Public Meeting of Virginia Tech Incident Review Panel, 18 July 2007.

Box 16

Folder 4

Emergency Management Services (EMS) notes from interviews conducted by Dr. Marcus Martin (Virginia Tech Review Panel) and Dr. Harold Cohen (TriData), April-June 2007.

Box 16

Folder 5

Preliminary drafts, Chapter IX. Office of the Chief Medical Examiner (with reference material), April-August 2007.

Box 17

Folder 1

Reference Material, Miscellaneous, 2007.

Box 17

Folder 2

Reference Material, Guns, 2007.

Box 17

Folder 3

Reference Material, Campus Violence, 2007.

Box 17

Folder 4

Reference Material, Law Enforcement, 2007.

Box 17

Folder 5

Meeting Material, Hearing at Washington and Lee University with Council of Independent Colleges in Virginia, Inc., chaired by Dr. Gordon Davis and Diane Strickland, 15 June 2007.

Box 17

Folder 6

Meeting Material, Virginia Tech Panel Meeting at American Council on Education, chaired by Governor Tom Ridge and Dr. Gordon Davies, 27 June 2007.

Box 17

Folder 6

Reference Material, Campus Security, 2007.

Box 17

Folder 7

Miscellaneous Reports and Interview Notes, 2007.

Box 17

Folder 8

Partial Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, July-August 2007.

Box 17

Folder 9

Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 17

Folder 10

II.C.2. TriData, Files of Hollis Stambaugh, April-September 2007.

Extent

Extent: 664 emails

Scope and Content

The files of Hollis Stambaugh, Virginia Tech Review Panel deputy director, contains 664 emails sent and received between April and September 2007. This content can be accessed online. There are 24 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Stambaugh's unrestricted email is accessible online.](#)

Email subjects include: gathering information about Cho; comments submitted to the Panel via the Virginia Tech Review Panel website; Panel meetings; news articles; and interviews (lists and notes).

Notable email includes: email from Phil Schaenman, dated 25 June 2007, to Hollis Stambaugh forwarding an email from Andrew Goddard about the Colin Goddard and Emily Haas 911 phone call; email from Hollis Stambaugh, dated 13 July 2007, to Roger Depue and Bela Sood, describing her attempt to get Cho's records from the Multicultural Center for Human Services; email from Carroll Ann Ellis, dated 3 August 2007, to Daryl Sensenig, Hollis Stambaugh, and Phil Schaenman, transmitting memo from Dr. Marcella Fierro, Virginia State Medical Examiner; email thread between Hollis Stambaugh and Phil Schaenman, dated 23, 26 July 2007 in which Stambaugh describes a phone call with Virginia Tech Police Chief Wendell Flinchum; email thread between Hollis Stambaugh and Wade Smith, dated 5, 7 August 2007, requesting information about Cho's credit card bill; email from Bela Sood, dated 21 July 2007, to Diane Strickland containing a document with Cho's Facebook messages; email from Diane Strickland, dated 21 July 2007, to Bela Sood and Hollis Stambaugh, transmitting notes of interviews with Niki Giovanni, Professor of English at Virginia Tech (9 July 2007) and Ray Crouse, Independent Examiner (12 July 2007); email from Diane Strickland, dated 10 July 2007, to Bela Sood and Hollis Stambaugh, transmitting note from interview of Carl Bean, Cho's technical writing professor in the spring of 2006 (9 July 2007); email from Diane Strickland, dated 26 July 2007, to Bela Sood and Hollis Stambaugh, transmitting notes from interview with Maggie Bowman a VT student who interacted with Cho (26 July 2007); email from Diane Strickland, dated 23 July 2007, to Bela Sood and Hollis Stambaugh, transmitting notes from interview with Mike Turner, Clinical Support Representative, Carilion St. Albans (23 July 2007); email from Roger Depue, dated 8 July 2007, to Hollis Stambaugh transmitting his suggested interview questions for Cho's family; Email from Hollis Stambaugh, dated 11 June 2007, to Virginia Tech Review Panel, transmitting a letter from John W. Hammaren, father of Caitlin; email from Gordon Davies, dated 11 July 2007, to Diane Strickland, transmitting notes from interview with Melissa Trotman, Cho's Resident Advisor in 2005-06; email from Diane Strickland, dated 7 July 2007, to Gordon Davies, transmitting notes from interviews with Joseph Aust, Cho's roommate in 2006-07, and Austin Morton, Cho's RA in 2006-07; two emails from John Eide, dated 17 July 2007, containing Facebook messages Eide received from Cho in the fall of 2006; and email from Daryl Sensenig, dated 29 May 2007, to Ellis, containing notes from 25 May 2007 interview of Dr. Marcella Fierro, Virginia State Medical Examiner.

Email correspondents include: Gordon Davies, Roger Depue, Carroll Ann Ellis, Jim Kudla, Gerald Massengill, Lenwood McCoy, Amy Sabrin, Phil Schaenman, Bela Sood, Diane Strickland, and Tracy Tisbo.

II.C.3. TriData, Files of Jim Kudla, April-September 2007.

Extent

Extent: 778 emails

Scope and Content

The files of Jim Kudla, System Planning Corporation, Vice President, Communications and Information Solutions, and Virginia Tech Review Panel information officer, contain 778 emails sent and received between April and September 2007. [Kudla's email is accessible online.](#)

Email subjects include: news articles; comments on chapter drafts; media inquiries; Panel meetings; writing of report; Panel access to material Cho mailed to NBC; and press advisories and releases.

Notable email includes: email thread dated 29-30 August 2007 on the leak of the final report to the New York Times and the Governor's Office decision to post it online; email thread between Panel members and Phil Schaenman, dated 7 August 2007 expressing concerns about the editing of the report; and email from Phil Schaenman, dated 29 August 2007, to Jim Kudla, discussing who had access to report prior to leak to New York Times.

Email correspondents include: Teresa Copping, Tim Craig, Gordon Davies, Carroll Ann Ellis, Kevin Hall, Larry Hincker, Ben Huson, Marcus Martin, Gerald Massengill, Bill McKelway, Larry Roberts, Amy Sabrin, Phil Schaenman, Delacey Skinner, Bela Sood, and Hollis Stambaugh.

II.C.4. TriData, Files of Teresa Copping, 2007.

Extent

Extent: 1.05 cu. ft. (boxes 19-21) and 208 emails

Scope and Content

The files of Teresa Copping, executive assistant, TriData, include multiple drafts of chapters and the Virginia Tech Panel's final report to Governor Kaine, and 208 email. The chapter drafts contain notes that may have been written by Phil Schaenman. Copping may have used these notes to update

chapter drafts on behalf of the Panel. Restricted documents have been sealed but have not been removed from the collection.

Copping sent and received 208 emails between May and September 2007 that can be accessed online. There is one confidential email that is restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Copping's unrestricted email is accessible online.](#)

Email subjects include: news articles; panel meetings (agendas and presentations); and lists of interviews conducted by panel.

Notable email includes: email from Copping, dated 1 August 2007, to Phil Schaenman transmitting Bela Sood's notes on Cho's history including interview notes with Cho's parents; email from Copping, dated 1 August 2007, to Phil Schaenman transmitting interview notes with Cook Counseling Center and Care team staff; email from Copping, dated 1 August 2007, transmitting transcript of Bela Sood's presentation to open panel on 18 July 2007; and email from John Hammaren, father of Caitlin Hammaren, dated 11 June 2007, to Teresa Copping transmitting Hammaren's comments to Panel.

Email correspondents include: Carroll Ann Ellis, Jim Kudla, Lenwood McCoy, Phil Schaenman, Bela Sood, and Hollis Stambaugh.

First Public Meeting of Virginia Tech Incident Review Panel, 10 May 2007.

Box 19

Folder 5

Second Public Meeting of Virginia Tech Incident Review Panel, 21 May 2007.

Box 19

Folder 5

Third Public Meeting of Virginia Tech Incident Review Panel, 11 June 2007.

Box 19

Folder 6

Fourth Public Meeting of Virginia Tech Incident Review Panel, 18 July 2007 (and closed meeting 19 July 2007).

Box 20

Folder 1

Virginia Tech Clips after the Presentation of the Report, August-September 2007.

Box 20

Folder 2

News Articles, May-September 2007.

Box 20

Folder 3

Correspondence, April-September 2007.

Box 20

Folder 4

Contacts with Families of the Deceased, 2007.

Box 20

Folder 5

Seung Hui Cho' History, 2007.

Box 20

Folder 5

Road to Hope and Safety From the "First" Juvenile Court, undated.

Box 20

Folder 5

Information and Communications Infrastructure: Appendices, Confidential Presidential Working Paper, 17 August 2007.

Box 20

Folder 6

Draft Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 18 August 2007.

Box 20

Folder 7

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 20

Folder 8

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, July-August 2007.

Box 21

Folder 1

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, July-August 2007.

Box 21

Folder 2

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 21

Folder 3

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 21

Folder 4

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 21

Folder 5

Drafts of Various Chapters of the Report of Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 21

Folder 6

Draft, Chapter III. Timeline of Events, with comments by Skadden, Arps, 8 August 2007 [RESTRICTED].

Box 21

Folder 7

Draft, Chapter VI. Double Murder at West Amber Johnson Hall, 6 December 2007.

Box 21

Folder 8

II.C.5. TriData, Files of Maria Argabright, July-August 2007.

Extent

Extent: 29 emails

Scope and Content

The files of Maria Argabright, executive assistant, TriData, contain 29 emails sent and received between July and August 2007. [Argabright's email is accessible online.](#)

Email subjects include: information compiled for the report (list of interviews, photographs).

Email correspondents include: Phil Schaenman and Hollis Stambaugh.

II.C.6. TriData, Files of Shania Flagg, April-August 2007.

Extent

Extent: 87 emails

Scope and Content

The files of Shania Flagg, TriData, contain 87 emails sent and received between April and August 2007. [Flagg's email is accessible online.](#)

Email subjects include: Panel correspondence and Virginia Tech Panel website.

Email correspondents include: Ben Huson, Gerald Massengill and Hollis Stambaugh.

Series III. Files of Skadden, Arps, Slate, Meagher and Flom LLP, 2007.

Boxes 22-39 (box)

Extent

Extent: 6.83 cubic feet (21 boxes) and 2166 emails.

Scope and Content

The Files of Skadden, Arps, Slate, Meagher and Flom LLP series documents the legal advice provided to the Virginia Tech Review Panel and TriData as well as the firm's comments and edits of the Panel's report to Governor Kaine. Series is arranged into eight subseries. Subseries have been designated for: A. General Files; Subseries B. Files of Bradley Marcus; Subseries C. Files of Ian Erickson; Subseries D. Files of Mike Kelly; Subseries E. Files of Michael Tierney; Subseries F. Files of Amy Sabrin; Subseries G. Files of Rich Brusca; and Subseries H. Files of Anne Kim. This series includes health records, legal advice, and personal information that are restricted for 75 years by the Code of Virginia (Virginia Government Data Collection and Dissemination Practices Act, Virginia Public Records Act, Virginia Health Records Privacy Act). Medical records will be open 125 years after the date of creation or after date closed, whichever is later. The Health Insurance Portability and Accountability Act (HIPAA) requires that individually identifiable health information of a decedent be protected for 50 years following the date of death of the individual (45 CFR 164.502(f)). **The majority of this series is restricted (attorney-client privilege and/or attorney work product).**

On 29 May 2007, The Virginia Tech Review Panel engaged the international law firm of Skadden, Arps, Slate, Meagher and Flom LLP to provide legal advice to the Panel on a pro bono basis. Governor Tim Kaine, in consultation with Attorney General Robert McDonnell, agreed to retain outside counsel for the Panel in order to avoid any potential conflict of interest. Litigation partners Richard Brusca and Amy Sabrin were the two lead attorneys for the Panel with assistance from other partners and lawyers in Skadden's Washington, D.C. office.

Skadden provided legal advice on a variety of subjects: record keeping under the Virginia Public Records Act and Virginia Data Collection and Dissemination Practices Act; Public access to meetings and documents

under the Virginia Freedom of Information Act (FOIA); Clery Act; and information on privacy laws (law enforcement records, court records, medical information and records, and education records).

This is a hybrid series. The paper records are available in the [Library's Archives Research Room during normal business hours](#). [The Virginia Tech Review Panel emails are accessible online via Digitool under State Archives Collections](#). Researchers are strongly encouraged to read the [email Tips Sheets](#) before using the collection.

Series III. Files of Skadden, Subseries A. General Files, April-October 2007. **Extent**

Extent: 1.40 cu. ft. (boxes 22-25)

Scope and Content

This subseries contains correspondence, news articles, and legal documents. This subseries includes legal advice that is restricted for 75 years per Code of Virginia 42.1-78.

III.A.1. Correspondence, May-September 2007

Scope and Content

Arranged chronologically, the correspondence consists of printouts of emails and attachments sent and received by Skadden staff members. Also included are memorandums and legal opinions. These records contain attorney-client communications and attorney work products and are restricted from public access for 75 years per Code of Virginia 42.1-78. **Box 22 is restricted.**

30 May 2007 - 12 June 2007

Box 22

Folder 1

13 June 2007 - 15 June 2007

Box 22

Folder 2

16 June 2007 - 21 June 2007

Box 22

Folder 3

22 June 2007 - 27 June 2007

Box 22

Folder 4

28 June 2007 - 13 July 2007

Box 22

Folder 5

14 July 2007 - 18 September 2007

Box 22

Folder 6

III.A.2. News Articles, April-October 2007

Scope and Content

Records consist of printouts of news articles related to the Virginia Tech shooting and the work of the Panel. Box 23 is unrestricted.

18 April 2007 - 14 June 2007

Box 23

Folder 1

15 June 2007 - 27 June 2007

Box 23

Folder 2

28 June 2007 - 17 July 2007

Box 23

Folder 3

18 July 2007 - 7 August 2007

Box 23

Folder 4

8 August 2007 - 23 August 2007

Box 23

Folder 5

24 August 2007 - 15 October 2007

Box 23

Folder 6

III.A.3. Records, 2007

Scope and Content

The majority of this material contains attorney-client communications and attorney work products and is restricted from public access for 75 years per Code of Virginia 42.1-78. For box 24, restricted documents have been sealed but have not been removed from the collection. **Box 25 is restricted.**

Key Documents, June-July 2007

Box 24

Folder 1

Executive Order creating the Panel, June 2007

Box 24

Folder 2

Fatal School Shootings in the United States, 1996-2007

Box 24

Folder 3

Initial Statutes for Research

Box 24

Folder 4

Panel Meeting Presentations, 11 June 2007

Box 24

Folder 5

Drafts of the Review Panel Report by Chapter (I-V)

Box 24

Folder 6

Drafts of the Review Panel Report by Chapter (VI-XI)

Box 24

Folder 7

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007

Box 24

Folder 8

Case Team Documents from the System under 813000/0189 [RESTRICTED]

Box 25

Folder 1

Case Team Documents from the System under 813000/0189 [RESTRICTED]

Box 25

Folder 2

Case Team Documents from the System under 813000/0189 [RESTRICTED]

Box 25

Folder 3

Case Team Documents from the System (in suspense - 888888/6015 [RESTRICTED])

Box 25

Folder 4

Case Team Documents from the System (in suspense - 888888/6015 [RESTRICTED])

Box 25

Folder 5

Series III. Files of Skadden, Subseries B. Bradley Marcus, 2007.

Extent

Extent: 0.70 cu. ft. (boxes 26-27) and 410 emails

Scope and Content

This subseries documents the work that Skadden attorney Bradley Marcus did for the Panel. Included are working papers, notes, legal advice, and email. This subseries contains attorney-client communications and attorney work product and is **restricted (boxes 26 and 27)** from public access for 75 years per Code of Virginia 42.1-78.

Marcus sent and received 410 emails between May and September 2007. There are 188 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product).

[Marcus's unrestricted email is accessible online.](#)

Email subjects include: news updates and legal research conducted for Panel.

Notable email includes: email thread by Panel members, dated 24-25 June 2007, detailing the need for the Panel to meet privately and exchange information and views.

Email correspondents include: Richard Brusca, Ian Erickson, Anne Kim, Tannia Nazelrod, Lauren Regan, Larry Roberts, Amy Sabrin, Hollis Stambaugh and Michael Tierney.

Bradley Marcus's Working Files and Attorney Notes, 2007.

Box 26
Folder 1

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 2

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 3

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 4

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 5

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 6

Bradley Marcus's Working Files and Attorney Notes, 2007.
Box 26
Folder 7

Preliminary Legal Advice to the Virginia Tech Review Panel, 2007.
Box 27
Folder 1

Preliminary Legal Advice to the Virginia Tech Review Panel, 2007.
Box 27
Folder 2

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.
Box 27
Folder 3

Series III. Files of Skadden, Subseries C. Ian Erickson, 2007.
Extent

Extent: 0.53 cu. ft. (boxes 27-28) and 364 emails

Scope and Content

This subseries documents the work of Skadden attorney Ian Erickson did for the Panel. Included are memorandums, legal advice, and email. This subseries contains attorney-client communications and attorney work product and is **restricted (boxes 27 and 28)** from public access for 75 years per Code of Virginia 42.1-78.

Erickson sent and received 364 emails between May and August 2007. There are 164 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Erickson's unrestricted email is accessible online.](#)

Email subjects include: news updates and legal research conducted for Panel.

Notable email includes: email from Diane Strickland, dated 19 June 2007, to Amy Sabrin documenting

problems getting Cho's records from Cook Counsel Center; email from Amy Sabrin, dated 23 August 2007, to Panel members and staff detailing her comments on the Executive Summary of the Panel report; and email thread by Panel members, dated 24-25 June 2007, detailing the need for the Panel to meet privately and exchange information and views.

Email correspondents include: Richard Brusca, Jim Kudla, Bradley Marcus, Larry Roberts, Amy Sabrin, Phil Schaenman, Hollis Stambaugh and Michael Tierney.

Laws and Regulations

Box 27

Folder 4

Laws and Regulations

Box 27

Folder 5

Cases

Box 27

Folder 6

Memos

Box 28

Folder 1

Memos

Box 28

Folder 2

Memos

Box 28

Folder 3

Virginia Tech Facts

Box 28

Folder 4

Series III. Files of Skadden, Subseries D. Mike Kelly, 2007.

Extent

Extent: 0.35 cu. ft. (box 29)

Scope and Content

This subseries documents the work of Skadden attorney Mike Kelly did for the Panel. Included are correspondence, newspaper articles and legal advice. This subseries contains attorney-client communications and attorney work product and is **restricted (box 29)** from public access for 75 years per Code of Virginia 42.1-78.

Correspondence/Emails, June 2007.

Box 29

Folder 1

Panel Contact List, May 2007.

Box 29

Folder 2

2006 Executive Orders

Box 29
Folder 3

Newspaper Articles, April 2007.

Box 29
Folder 4

Correspondence, June 2007.

Box 29
Folder 5

Research

Box 29
Folder 6

Series III. Files of Skadden, Subseries E. Michael Tierney, 2007.

Extent

Extent: 0.53 cu. ft. (boxes 29-30) and 485 emails

Scope and Content

This subseries documents the work of Skadden attorney Michael Tierney did for the Panel. Included are handwritten meeting and telephone call notes, memorandums, and email. This subseries contains attorney-client communications and attorney work product and is **restricted (boxes 29-30)** from public access for 75 years per Code of Virginia 42.1-78.

Tierney sent and received 485 emails between May and September 2007. There are 67 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Tierney's unrestricted email is available online.](#)

Email subjects include: news updates; legal research conducted for panel; comments on chapter drafts; and collection of Panel records.

Notable email includes: email thread by Panel members and staff, dated 17 August 2007, discussing the status of report and the need for more time; email from Amy Sabrin, dated 14 August 2007, to Skadden attorneys forwarding email from Wendell Flinchum addressing the Virginia Tech police department's authority to disseminate warnings.

Email correspondents include: Richard Brusca, Gordon Davies, Anne Kim, Jim Kudla, Marcus Martin, Gerald Massengill, Lauren Regan, Amy Sabrin, Phil Schaeleman, Bela Sood, Hollis Stambaugh and Diane Strickland.

Attorney Notes, 2007.

Box 29
Folder 7

Attorney Notes, 2007.

Box 29
Folder 8

Preliminary Legal Advice to Virginia Tech Review Panel, presented by Skadden, Arps, Slate, Meagher and Flom LLP, 2007.

Box 29
Folder 9

Privacy Presentation/Report Section, 2007.

Box 29
Folder 10

Commitment Hearing Project, June 2007.

Box 30
Folder 1

FOIA Cases and Advisory Opinions, 2007.

Box 30
Folder 2

Government Data Collection and Dissemination Practices, 2007.

Box 30
Folder 3

FOIA, 2007.

Box 30
Folder 4

Initial Media Coverage, 2007.

Box 30
Folder 5

Deliberative Process, 2007.

Box 30
Folder 6

Virginia Tech Review Panel, Closed Meeting Agenda, 19 July 2007.

Box 30
Folder 7

Draft of Mass Shootings at Virginia Tech, April 16, 2007: Preliminary Report of the Virginia Tech Review Panel presented to Governor Kaine, 15 August 2007 (Tierney copy).

Box 30
Folder 8

Series III. Files of Skadden, Subseries F. Amy Sabrin, 2007.

Extent

Extent: 0.70 cu. ft. (boxes 31-32) and 798 emails

Scope and Content

This subseries documents the work of Skadden attorney Amy Sabrin did for the Panel. Included are correspondence, memorandums, chapter drafts of Panel report, and email. This subseries contains attorney-client communications and attorney work product and is **restricted (boxes 31-32)** from public access for 75 years per Code of Virginia 42.1-78.

Sabrin sent and received 798 emails between July and October 2007. There are 122 confidential emails that are restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Sabrin's unrestricted email is accessible online.](#)

Subjects include: contacting Cho's family; engagement of Skadden as counsel for the Panel; news articles; legal research conducted for Panel; comments on chapter drafts; collection of Panel records; writing of report; and Panel meetings.

Notable email includes: email thread dated 29-30 August 2007 on the leak of the final report to the New York Times and the Governor's Office decision to post it online; email thread between Roger Depue and Bela Sood, dated 22-23 August 2007, detailing their differences of opinion about Cho's mental health; email from Bela Sood, dated 10 August 2007, to Panel expressing her concerns about the final review draft of the report and requesting a delay in release of report to 30 August; email from Michael Tierney, dated 29 June 2007, to Richard Brusca and Amy Sabrin, containing notes of telephone conversation with Roanoke Firearms related to Cho's purchase of 9mm Glock 19; email from Diane Strickland, dated 19

June 2007, to Amy Sabrin documenting problems getting Cho's records from Cook Counsel Center; email from Amy Sabrin, dated 23 August 2007, to Panel members and staff detailing her comments on the Executive Summary of the Panel report; email thread between Panel members, dated 15 August 2007, on gun control; and email thread between Panel members, staff, and attorneys, dated 27 June 2007, on the need to meet to discuss various issues.

Correspondents include: Richard Brusca, Gordon Davies, Roger Depue, Carroll Ann Ellis, Ian Erickson, Anne Kim, Jim Kudla, Bradley Marcus, Marcus Martin, Gerald Massengill, Lauren Regan, Larry Roberts, Phil Schaeffer, Wade Smith, Bela Sood, Hollis Stambaugh, Diane Strickland and Michael Tierney.

Clery Act, 2007.

Box 31

Folder 1

Clery Act, 2007.

Box 31

Folder 2

Correspondence, June-August 2007.

Box 31

Folder 3

Draft Report Sections, Chapter II. University Setting and Security, 7 August 2007.

Box 31

Folder 4

Draft Report Sections, Chapter III. Timeline of Events, 8 August 2007.

Box 31

Folder 4

Guns, June 2007.

Box 31

Folder 5

Fatal School Shootings in the United States, 1966-2007.

Box 31

Folder 6

Panel Member Liability, 2007.

Box 31

Folder 7

Panel Member Liability, 2007.

Box 31

Folder 8

Panel Member Liability, 2007.

Box 32

Folder 1

Memoranda, June-July 2007.

Box 32

Folder 2

Preliminary Legal Advice to Virginia Tech Review Panel, presented by Skadden, Arps, Slate, Meagher and Flom LLP, 2007.

Box 32

Folder 3

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007 (Final Report).

Box 32

Folder 4

Statutes, 2007.

Box 32

Folder 5

Series III. Files of Skadden, Subseries G. Rich Brusca, 2007.

Extent

Extent: 3.33 cu. ft. (boxes 33-39)

Scope and Content

This subseries documents the work of Skadden attorney Rich Brusca did for the Panel. Included are correspondence, legal advice, memorandums, meeting materials, news articles, chapter drafts of Panel report, and email (printed). **The majority of this series is restricted (attorney-client privilege and/or attorney work product). Boxes, 36, 36A, 38 and 39 are restricted.** Boxes 34 and 37 are unrestricted. Boxes 33, 35, 35A, 35B are open; restricted documents have been sealed but have not been removed from the box.

Notable documents include: Virginia Tech Review Panel Report, Tentative Outline, indicating proposed authors for each section of report, 25 June 2007 (b33, f8); printed email between Panel members, TriData, Skadden, and the governor's office, 25 May to 11 September 2007 (b35, f2 to b35A). Email includes discussions about draft chapters of report and release of report.

Review Panel Contact List

Box 33

Folder 1

New Memorandum Information/Blackbook Entries

Box 33

Folder 2

Virginia Tech Review Panel letterhead

Box 33

Folder 3

Interview Table

Box 33

Folder 4

Skadden Invoices

Box 33

Folder 5

Fatal School Shootings in US (1996-2007)

Box 33

Folder 6

Summary of Information Privacy Law Prepared for the Virginia Tech Panel

Box 33
Folder 7

Virginia Tech Review Panel Report - Tentative Outline

Box 33
Folder 8

FOIA Requirements for Closed Meeting 25 June 2007 .

Box 33
Folder 9

Records Request to Virginia Tech from the Virginia Tech Review Panel, 21 June 2007.

Box 33
Folder 10

Filing - Order: Release of Audio Recording of Commitment Hearing of Seung-Hui Cho, 18 June 2007.

Box 33
Folder 11

Filing - Motion for Appropriate Relief, 18 June 2007.

Box 33
Folder 12

Background Information on Executive Orders in VA, 30 May 2007.

Box 33
Folder 13

Cho Temporary Detention Order, 13 December 2005.

Box 33
Folder 14

August 20 Meeting Materials - Summary of Talking Points for Announcing a Closed Session, 20 August 2007.

Box 33
Folder 15

July 19 Panel Meeting Materials

Box 33
Folder 16

July 18 Panel Meeting Materials

Box 33
Folder 17

Virginia Tech Panel Meeting Materials (May 21/June 6)

Box 33
Folder 18

Governor Meeting Materials (May 21, 2007)

Box 33
Folder 19

General Correspondence (Generated Outside of Skadden Offices)

Box 33

Folder 20

Notes: Mass Fatalities - Homicides at Virginia Tech

Box 33

Folder 21

Signed Authorizations from Cho Family, 27 June 2007.

Box 33

Folder 22

Letter to Cho Family Asking for Authorization to View Confidential Records, 21 June 2007.

Box 33

Folder 23

Executive Order 53 (2007) Virginia Tech Review Panel

Box 33

Folder 24

Skadden Engagement Letter, 1 June 2007.

Box 33

Folder 25

Letter to Ms. Melanie Baise re: FERPA and State Laws re: Mandatory Reporting Requirements

Box 33

Folder 26

Newspaper Articles, 14 September 2007 - 31 August 2007.

Box 34

Folder 1

Newspaper Articles, 30 August 2007 - 29 August 2007.

Box 34

Folder 2

Newspaper Articles, 28 August 2007 - 10 August 2007.

Box 34

Folder 3

Newspaper Articles, 10 August 2007 - 3 July 2007.

Box 34

Folder 4

Newspaper Articles, 2 July 2007 - 22 June 2007.

Box 34

Folder 5

Newspaper Articles, 21 June 2007 - 5 June 2007.

Box 35

Folder 1

Emails, 30 August 2007 - 11 September 2007.

Box 35

Folder 2

Emails, 24 August 2007 - 29 August 2007.

Box 35

Folder 3

Emails, 23 August 2007 - 16 August 2007.

Box 35

Folder 4

Emails, 15 August 2007 - 10 August 2007.

Box 35

Folder 5

Emails, 9 August 2007 - 1 August 2007.

Box 35A

Folder 1

Emails, 31 July 2007 - 22 July 2007.

Box 35A

Folder 2

Emails, 20 July 2007 - 28 June 2007.

Box 35A

Folder 3

Emails, 27 June 2007 - 20 June 2007.

Box 35A

Folder 4

Emails, 19 June 2007 - 7 June 2007.

Box 35B

Folder 1

Emails, 6 June 2007 - 25 May 2007.

Box 35B

Folder 2

Emails, 12 September 2007 - 8 October 2007.

Box 36

Folder 1

Crisis of Leadership: A Response to the Virginia Tech Panel Report by Vincent Bove, October 2007.

Box 36

Folder 2

FOIA Research (part one)

Box 36

Folder 3

FOIA Research (part two)

Box 36

Folder 4

Summary of the HIPAA Privacy Rule

Box 36

Folder 5

Legal Advice to Virginia Tech Panel by Skadden

Box 36

Folder 6

A Guide for High School Students: Transition of Students with Disabilities to Postsecondary Education, March 2007.

Box 36

Folder 7

Virginia Crime Commission Report (HJR Final Report: Study on Campus Safety, HD 36, 2006) (part one)

Box 36

Folder 8

Virginia Crime Commission Report (HJR Final Report: Study on Campus Safety, HD 36, 2006) (part two)

Box 36

Folder 9

Preliminary Legal Advice to Virginia Tech Panel by Skadden (copy 1)

Box 36A

Folder 1

Preliminary Legal Advice to Virginia Tech Panel by Skadden (copy 2)

Box 36A

Folder 2

Preliminary Legal Advice to Virginia Tech Panel by Skadden (copy 3)

Box 36A

Folder 3

Preliminary Legal Advice to Virginia Tech Panel by Skadden (copy 4)

Box 36A

Folder 4

Miscellaneous Documents [records from other parts of the collection filed with Brusca's material]

Box 36A

Folder 5

The Handbook for Campus Crime Reporting (2005)

Box 37

Folder 1

Virginia Public Records Management Manual

Box 37

Folder 2

Materials from the National Center for Victims of Crime with video tapes (part one)

Box 37

Folder 3

Materials from the National Center for Victims of Crime with video tapes (part two)

Box 37

Folder 4

Final Report of the Virginia Tech Review Panel Given to the Governor (August 2007) (File 1) (part one)

Box 37

Folder 5

Final Report of the Virginia Tech Review Panel Given to the Governor (August 2007) (File 1) (part two)

Box 38

Folder 1

Final Report of the Virginia Tech Review Panel Given to the Governor (August 2007) (File 2)

Box 38

Folder 2

Final Report of the Virginia Tech Review Panel Given to the Governor (August 2007) (File 3)

Box 38

Folder 3

Draft Chapters of Report (August 2007) (File 1)

Box 38

Folder 4

Draft Chapters of Report (August 2007) (File 2) (part one)

Box 38

Folder 5

Draft Chapters of Report (August 2007) (File 2) (part two)

Box 38

Folder 6

Draft Chapters of Report (August 2007) (File 3) (part one)

Box 39

Folder 1

Draft Chapters of Report (August 2007) (File 3) (part two)

Box 39

Folder 2

Draft Chapters of Report (August 2007) (File 3) (part three)

Box 39

Folder 3

Draft Chapters of Report (August 2007) (File 4) (part one)

Box 39

Folder 4

Draft Chapters of Report (August 2007) (File 4) (part two)

Box 39

Folder 5

Series III. Files of Skadden, Subseries H. Anne Kim, July-October 2007.

Extent

Extent: 109 emails

Scope and Content

The files of Anne Kim, Skadden, contain 109 emails sent and received between July and October 2007. There is one confidential email that is restricted from public access for 75 years per Code of Virginia 42.1-78. Restricted material includes privileged records (attorney-client communications and attorney work product). [Kim's unrestricted email is accessible online.](#)

Email subjects include: news articles and comments on chapter drafts.

Email correspondents include: Richard Brusca, Neil Canfield, Amy Sabrin and Michael Tierney.

Series IV. Files of the Office of the Governor, 2007-2009.

Boxes 54-57 (box)

Extent

Extent: 1.40 cubic feet (4 boxes).

Scope and Content

The Files of the Office of the Governor series primarily document the implementation of the settlement agreements between the Commonwealth and the families and the revision of the Panel report by TriData in 2009. The majority of these records appear to be from Marc Follmer. Follmer was Deputy Director, Department of General Services (January 2006-2007), Deputy Assistant to the Governor, Office of Commonwealth Preparedness (2007-2009) and Senior Advisor to the Governor (2009-January 2010). He also was a member of the Virginia Tech Working Group, a group of Kaine administration officials tasked to address all issues related to the aftermath of the shooting and assisted in implementing the settlement agreements. Additional records related to the Virginia Tech Working Group, the settlement agreements, and the revision of the Panel report can be found in the Kaine administration email collection.

In April 2008, the Commonwealth reached an \$11 million financial settlement with 24 families of students and faculty who were killed or injured during the Virginia Tech shooting. The Commonwealth agreed to provide monetary pay outs, medical care and information on the shooting in exchange for the families to waive their rights to sue. Funds created by the settlement include: Direct Payments to Claimants, Special Damages Fund-Medical Reimbursements, Special Damages Fund-Health Insurance Fund, Public Purpose Funds-Charitable Purposes Fund, and Public Purpose Funds-Hardship Fund. Two families who filed claims against the state did not accept the settlement and filed a civil suit in 2009. The discovery of Cho's Cook Counseling Center records in July 2009 and other concerns by family members about the Panel's timeline for 16 April 2007, lead to calls for the Panel to reconvene. Kaine did not reconvene the Panel but agreed to have the report revised to reflect the new details that surfaced since 2007. Governor Kaine asked the victims' families and Virginia Tech to submit any corrections or additions they thought important by the end of August 2009. The time was extended into September after the discovery of Cho's missing Cook Counseling Center records. The first addendum was completed by TriData in November 2009. Additional corrections to the addendum were made in December 2009.

Notable documents include: background and credentials of TriData including a copy of their 2003 assessment of Virginia's response to Hurricane Isabel (b54, f1); memorandum from Larry Roberts, Counselor to the Governor, to Governor Kaine and Chief of Staff Bill Leighty, dated 19 April 2007, providing his thoughts on how to structure the independent commission to review the shootings at Virginia Tech (b54, f2); 26 April 2007 letter retaining TriData, division of System Planning Corporation to assist the

Virginia Tech Review Panel (b54, f2); copy of letter, dated 1 June 2007, appointing Skadden Arps Slate Meagher and Flom LLP as special counsel to the Virginia Tech Review Panel (b54, f2); letter from Mark Rubin, Counselor to the Governor, to Philip Schaanman, President of TriData, dated 17 August 2009, retaining the firm to revise and make corrections to the 2007 Virginia Tech Review Panel report (b54, f2); copy of settlement agreement, June 2008 (b54, f4); charts describing the name, purpose, and amounts of funds authorized under the Virginia Tech Settlement Agreement (b54, f9); Drafts of Memorandum (with supporting documentation) to Governor Kaine from Marc Follmer on Virginia Tech Outstanding Issues, March-May 2009 (b55, f4); Meeting with Governor Kaine and Virginia Tech Families, 26 September 2009 (b55, f11-12); Proposed Corrections to the Virginia Tech Panel Report, 2009 (b56, f9); Marc Follmer's notes from conference and telephone calls with Virginia Tech Review Panel members, staff from TriData and family members, September-November 2009 (b56, f10); Family Supplement to Addendum -"Forever in Our Hearts: Mass Shooting at Virginia Tech - Supplement to the Report of the Review Panel," December 2009 (b57, f3); and Virginia Tech Police Chief Wendell Flinchum's presentation to the Virginia Tech Families (b57, f5).

TriData, 2003, 2007, and 2009.

Box 54

Folder 1

Virginia Tech Review Panel, 2007 and 2009.

Box 54

Folder 2

Comments and Presentations, Second Public Meeting of the Virginia Tech Review Panel, Virginia Tech, Blacksburg, 21 May 2007.

Box 54

Folder 3

Settlement Agreement-Funds

Settlement Agreement, 2008.

Box 54

Folder 4

Governor Authorization of Accounts and Payments per settlement, 2008-2009.

Box 54

Folder 5

Local Government Investment Pool (LGIP), 2008.

Box 54

Folder 6

Funding Mechanism, 2009.

Box 54

Folder 7

Department of Treasury, Authorized Signature Forms, Virginia Tech Settlement Agreements, 2008.

Box 54

Folder 8

Monetary Commitment Charts, 2008-2009.

Box 54

Folder 9

Special Damages-Medical Reimbursement

List of claimants and family members eligible for reimbursement for mental health/medical expenses, 2008.

Box 54

Folder 10

Virginia Criminal Injuries Compensation Fund (CICF), 2008.

Box 54

Folder 10

Virginia Department of Criminal Justice Services (DCJS) Process-Reimbursement of Medical Care and/or Mental Health Treatment Expenses, 2008.

Box 54

Folder 10

Release form for CICF claim file - draft language, undated.

Box 54

Folder 10

Special Damages Fund -Health Insurance, 2008.

Box 54

Folder 11

Charitable Purposes Fund (Virginia Tech Victims Family Outreach Foundation, Inc.), 2009.

Box 54

Folder 12

Hardship Fund, undated.

Box 54

Folder 13

Settlement Agreement - Miscellaneous

The McGammon Group Invoice, 2008.

Box 55

Folder 1

Meeting with Virginia Tech Families, Background Memorandum to Governor Kaine from Larry Roberts, 21 November 2008.

Box 55

Folder 2

Decision Brief - Transfer of funds to pay claims from the Virginia Tech Settlement, 26 February 2009.

Box 55

Folder 3

Drafts of Memorandum (with supporting documentation) to Governor Kaine from Marc Follmer on Virginia Tech Outstanding Issues, March-May 2009.

Box 55

Folder 4

Notes of Marc Follmer, 2008-2009 and undated.

Box 55

Folder 5

Litigation (Peterson and Pryde Claims), 2009.

Box 55

Folder 6

Kevin Sterne, 2008-2009.

Box 55

Folder 7

Larry Roberts Engagement Letter, 6 May 2009.

Box 55

Folder 8

Virginia Tech Board of Visitors Letter to Families (draft), June 2009.

Box 55

Folder 9

James W. Morris, Disputed Settlement Fee, 2008-2009.

Box 55

Folder 10

Meeting with Governor Kaine and Virginia Tech Families, 26 September 2009 (Mark Rubin?).

Box 55

Folder 11

Meeting with Governor Kaine and Virginia Tech Families, 6 September 2009 (includes follow up items) (Marc Follmer?).

Box 55

Folder 12

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 55

Folder 13

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 55

Folder 14

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 55

Folder 15

Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 56

Folder 1

Marc Follmer's undated notes on the Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, August 2007.

Box 56

Folder 2

Virginia Tech Review Panel Internal Working Group, 2007.

Box 56

Folder 3

Virginia University and College's response to the recommendations in the Virginia Tech Report, 2007.

Box 56

Folder 4

Miscellaneous Documents related to the recommendations in the Virginia Tech Report, 2007 and undated.

Box 56

Folder 5

Addendum to Mass Shootings at Virginia Tech, April 16, 2007: Report of the Virginia Tech Review Panel presented to Governor Kaine, 2009

Amendment to Panel Report - Marc Follmer's notes from telephone calls with Tri-Data/Skadden, May 2009.

Box 56

Folder 6

Discovery of Seung Hui Cho's Cook Counseling Center case file, July-August 2009.

Box 56

Folder 7

TriData Contract, August 2009.

Box 56

Folder 8

Proposed Corrections to the Virginia Tech Panel Report, 2009.

Box 56

Folder 9

Marc Follmer's notes from conference and telephone calls with Virginia Tech Review Panel members, staff from TriData and family members, September-November 2009.

Box 56

Folder 10

Drafts of additions and corrections to Virginia Tech Panel Report, September, November 2009 and undated.

Box 56

Folder 11

Office of the Inspector General for Mental Health, Mental Retardation and Substance Abuse Services, Investigation of April 16, 2007 (OIG Report 140-07 and OIG Report 179-09), 2007 and 2009.

Box 57

Folder 1

Addendum to Timeline, December 2009.

Box 57

Folder 2

Family Supplement to Addendum - "Forever in Our Hearts: Mass Shooting at Virginia Tech - Supplement to the Report of the Review Panel," December 2009.

Box 57

Folder 3

Miscellaneous

Meeting Notes from Governor Tim Kaine's meeting with Virginia Tech Families, 23 June 2007.

Box 57

Folder 4

Open Issues, 2009.

Box 57

Folder 5

Miscellaneous Documents, 2007 and 2009.

Box 57

Folder 6

Series V. Freedom of Information Act Request, 2007.

Boxes 40-53 (box)

Extent

Extent: 4.73 cubic feet (14 boxes).

Scope and Content

This series contains records copied in response to a Freedom of Information Act Request for Panel records in August 2007 (probably by the Washington Post). TriData and/or Skadden reviewed the 17 oversized boxes of Panel records in order to comply with the FOIA request. The order of these records roughly corresponds to Series I-III.