

# A Guide to the Records of the Virginia Office of the Secretary of Education, 1998-2006

Records of the Virginia Office of the Secretary of Education 1998-2006  
1998-2006

---

A Collection in the Library of Virginia 43510  
Library of Virginia  
2008

**Author:** Roger E. Christman

## History

**Processed by:** Roger E. Christman

## Title Statement

A Guide to the Records of the Virginia Office of the Secretary of Education, 1998-2006

**Subtitle:** Virginia, Secretary of Education, Records, 1998-2006

**Collection:** 43510

**Author:** Roger E. Christman

## Publication Statement

**Date:** © 2008 By The Library of Virginia. All Rights Reserved.

**Publisher:** Library of Virginia

[Conditions of Use](#)

## Profile Description

**Creation:** Machine-readable finding aid derived from MS Word, created by Roger E. Christman, 30 December 2008

**Language Usage:** Description is in English

## Revision Description

**2013-12-17** Converted to schema conforming EAD by dtd2schema.vh.xsl.

## Descriptive Summary

**Accession Number**

43510

**Language**

English

**Extent**

52.08 cu. ft.

**Repository**

The Library of Virginia

## Administrative Information

## Access Restrictions

Collection is open to research.

## Use Restrictions

Privacy protected and confidential information is restricted from public access for 75 years per Code of Virginia 42.1-78. If redaction was not an option, the entire document was sealed, but not removed from the collection. Sealed information may include, but is not limited to: attorney-client privileged documents, medical information, social security numbers, and official student records. Attorney-client privileged documents are closed indefinitely.

## Acquisition Information

Office of the Secretary of Education, Patrick Henry Building, 1111 E. Broad Street, Richmond, Virginia, 23219. Accession 4233 transferred 5 December 2005 and accessioned on 6 December 2006; Accession 42399 transferred on 18 January 2006 and accessioned on 19 January 2006; both accessions combined into one body of records under accession 43510 on 2 November 2007.

## Preferred Citation

Records of the Virginia Office of the Secretary of Education, 1998-2006, Accession 43510. State Records Collection, Library of Virginia

# Historical Information

In 1970, the Governor's Management Commission Study recommended the creation of six "Deputy Governors" assist the Chief Executive in his managerial duties, compatible functions of government were grouped under these administrative heads, who would serve as the Governors top management team or "secretariats," as they are called now. The General Assembly in 1972 created six Secretariats positions initially. As government reorganized, that number fluctuated when government agencies expanded or consolidated.

The Secretary of Education assists the Governor in the development and implementation of the state's education policy. The secretary provides guidance to 16 colleges and universities, the Virginia Community College System, five higher education and research centers, the Department of Education, the state-supported museums, and other agencies in the Education Secretariat. All secretaries are appointed by the governor and serve at his will.

During the Administration of Governor Mark R. Warner (2002-2006) the Secretary of Education directed policy for education programs that involve multiple agencies including: Department of Education, Library of Virginia, Frontier Culture Museum of Virginia, Gunston Hall, Jamestown-Yorktown Foundation, Virginia Museum of Fine Arts, Science Museum of Virginia and Virginia Commission for the Arts. While Virginia's Colleges and Universities are semi-autonomous, the Secretary of Education also plays a role in directing state policy for: Virginia Community Colleges, Christopher Newport University, George Mason University, James Madison University, Longwood University, Mary Washington University, Norfolk State University, Old Dominion University, Radford University, Richard Bland College, University of Virginia, Virginia Commonwealth University, Virginia Military Institute, Virginia State University, Virginia Tech, College of William and Mary, Roanoke Higher Education Center, Southwest Virginia Higher Education Center, and State Council of Higher Education.

Some of Governor Warner's education initiatives were: Higher Education restructuring, Education for a Lifetime, and Partnership for Achieving Successful Schools (PASS).

On 17 December 2002, Governor-elect Mark R. Warner named Dr. Belle S. Wheelan as Secretary of Education. Since 1998 Wheelan had served as President of Northern Virginia Community College. Previously, Wheelan served as President of Central Virginia Community College in Lynchburg, Provost of the Portsmouth campus of Tidewater Community College, Dean of Student Services at Thomas Nelson Community College in Hampton, and Director of Developmental Education and Director of Academic Support Services at San Antonio College in Texas. Wheelan served until June 2005 when she became president of the Commission on Colleges of the Southern Association of Colleges and Schools. She was succeeded by her deputy, Peter Blake. Blake served until the end of the Warner administration in January 2006.

# Scope and Content

The Secretary of Education, Records, are housed in one hundred fifty (150 boxes). The collection is arranged into six (6) series. Series have been designated for: I. Cabinet Meeting Records, 2002-2005; II. Correspondence and Supporting Documentation - Assigned State Agencies, 1998-2005; III. Constituent Correspondence, 2002-2005; IV. Office of the Secretary, 2002-2006; V. Planning and Budget Files, 2001-2005; and VI. Special Projects and Governor's Initiatives, 2001-2006. These records include agendas, agreements, articles, briefings, correspondence, e-mails, grants, handouts, legislation, lists, memorandums,

minutes, notes, presentations, press releases, reports, resumes, speeches, studies, surveys and files by subject. These records document the work of the Secretary of Education under Governor Mark R. Warner. The most significant and voluminous material documents the development and implementation of the various educational initiatives of the Warner Administration including: Governor's Advisory Commission on Higher Education Board Appointments, Governor's Higher Education Summit, expanding College and University Research, Higher Education Restructuring, Education for a Lifetime Initiative (Early Childhood Initiative, Path to Industry Certification, Career and Technical Education, and School Efficiency Reviews), Governor's Partnership for Achieving Successful Schools (PASS), Commission to Review, Study, and Reform Educational Leadership, and High School Reform.

## Arrangement

This collection is arranged into the following series:

- **I. Cabinet Meeting Records, 2002-2005**
- **II. Correspondence and Supporting Documentation, Assigned State Agencies, 1998-2005**
  - Subseries A. Board Appointments, 2002-2005
  - Subseries B. Higher Education and State Agencies, 1998-2005
  - Subseries C. Continuity of Operations Planning (COOP), 2003-2005
  - Subseries D. Small, Women-owned and Minority Business (SWAM), 2003-2005
- **III. Constituent Correspondence, 2002-2005**
- **IV. Office of the Secretary, 2001-2006**
  - Subseries A. Correspondence of Secretary Belle Wheelan (2002-2005) and Secretary Peter Blake (2005-2006), 2002-2006
  - Subseries B. Files of Sarah Finley, Deputy Secretary of Education, 2001-2005
- **V. Planning and Budget Files, 2001-2005**
- **VI. Special Projects and Governor's Initiatives, 2001-2006**
  - Subseries A. Higher Education, 2001-2006
  - Subseries B. Education for a Lifetime Initiative, 2002-2005
  - Subseries C. The Governor's Partnership for Achieving Successful Schools (PASS), 2002-2005
  - Subseries D. Commission to Review, Study and Reform Educational Leadership, 2002-2005
  - Subseries E. Teachers, 2002-2005
  - Subseries F. High School Reform, 2004-2005
  - Subseries G. Healthy Virginians, 2003-2005

## Contents List

### I. Cabinet Meeting, 2002-2005.

**Boxes** 1-2 (box)

#### **Extent**

Extent: 0.70 cu. ft.

#### **Scope and Content**

The Cabinet Meeting Records series is housed in 2 boxes and is arranged chronologically. Series contains agenda's, handwritten meeting notes, and materials collected and/or presented at the governor's cabinet meetings by the Secretary of Education (Dr. Belle S. Wheelan, 2002-2005 and Peter Blake, 2005) and any annotations to the material made by the Secretary. There are not extant notes for every cabinet meeting. See Governor Mark R. Warner, Executive Office, Cabinet Meeting Journals for additional cabinet meeting information (accession 42621).

#### **18 January 2002**

**Box** 1

**Folder** 1

#### **28 January 2002**

**Box** 1

**Folder** 1

## **4 February 2002**

**Box 1**

**Folder 1**

## **27 February 2002**

**Box 1**

**Folder 1**

## **4 March 2002**

**Box 1**

**Folder 1**

## **8 March 2002**

**Box 1**

**Folder 1**

## **25 March 2002**

**Box 1**

**Folder 1**

## **1 April 2002**

**Box 1**

**Folder 1**

## **8 April 2002**

**Box 1**

**Folder 2**

## **15 April 2002**

**Box 1**

**Folder 2**

## **22 April 2002**

**Box 1**

**Folder 2**

## **29 April 2002**

**Box 1**

**Folder 2**

## **13 May 2002**

**Box 1**

**Folder 2**

## **20 May 2002**

**Box 1**

**Folder 2**

## **3 June 2002**

**Box 1**

**Folder 2**

## **10 June 2002**

**Box 1**

**Folder 2**

**17 June 2002**

**Box 1**

**Folder 2**

**24 June 2002**

**Box 1**

**Folder 2**

**1 July 2002**

**Box 1**

**Folder 2**

**22 July 2002**

**Box 1**

**Folder 3**

**12 August 2002**

**Box 1**

**Folder 3**

**19 August 2002**

**Box 1**

**Folder 3**

**26 August 2002**

**Box 1**

**Folder 3**

**9 September 2002**

**Box 1**

**Folder 3**

**16 September 2002**

**Box 1**

**Folder 4**

**23 September 2002**

**Box 1**

**Folder 4**

**30 September 2002**

**Box 1**

**Folder 4**

**7 October 2002**

**Box 1**

**Folder 4**

**21 October 2002**

**Box 1**

**Folder 4**

**28 October 2002**

**Box 1**

**Folder 4**

**4 November 2002**

**Box 1**

**Folder 4**

**25 November 2002**

**Box 1**

**Folder 4**

**2 December 2002**

**Box 1**

**Folder 4**

**9 December 2002**

**Box 1**

**Folder 5**

**16 December 2002**

**Box 1**

**Folder 5**

**6 January 2003**

**Box 1**

**Folder 5**

**13 January 2003**

**Box 1**

**Folder 5**

**20 January 2003**

**Box 1**

**Folder 5**

**27 January 2003**

**Box 1**

**Folder 5**

**3 February 2003**

**Box 1**

**Folder 5**

**21 February 2003**

**Box 1**

**Folder 5**

**3 March 2003**

**Box 1**

**Folder 5**

**10 March 2003**

**Box 2**

**Folder 1**

**17 March 2003**

**Box 2**

**Folder 1**

**7 April 2003**

**Box 2**

**Folder 1**

**14 April 2003**

**Box 2**

**Folder 1**

**28 April 2003**

**Box 2**

**Folder 1**

**9 June 2003**

**Box 2**

**Folder 1**

**16 June 2003**

**Box 2**

**Folder 1**

**23 June 2003**

**Box 2**

**Folder 1**

**30 June 2003**

**Box 2**

**Folder 1**

**21 July 2003**

**Box 2**

**Folder 1**

**8 September 2003**

**Box 2**

**Folder 1**

**15 September 2003**

**Box 2**

**Folder 2**

**29 September 2003**

**Box 2**

**Folder 2**

**6 October 2003**

**Box 2**

**Folder 2**

**20 October 2003**

**Box 2**

**Folder 2**

**27 October 2003**

**Box 2**

**Folder 2**

**17 November 2003**

**Box 2**

**Folder 2**

**1 December 2003**

**Box 2**

**Folder 2**

**5 January 2004**

**Box 2**

**Folder 2**

**12 January 2004**

**Box 2**

**Folder 2**

**15 March 2004**

**Box 2**

**Folder 2**

**22 March 2004**

**Box 2**

**Folder 2**

**12 April 2004**

**Box 2**

**Folder 3**

**7 June 2004**

**Box 2**

**Folder 3**

**14 June 2004**

**Box 2**

**Folder 3**

**24 June 2004**

**Box 2**

**Folder 3**

**12 July 2004**

**Box 2**

**Folder 3**

**2 August 2004**

**Box 2**

**Folder 3**

**20 September 2004**

**Box 2**

**Folder 3**

**4 October 2004**

**Box 2**

**Folder 3**

**6 December 2004**

**Box 2**

**Folder 3**

**20 December 2004**

**Box 2**

**Folder 3**

**2 May 2005**

**Box 2**

**Folder 3**

**23 May 2005**

**Box 2**

**Folder 3**

**6 June 2005**

**Box 2**

**Folder 3**

**11 July 2005**

**Box 2**

**Folder 3**

**25 July 2005**

**Box 2**

**Folder 3**

## **II. Correspondence and Supporting Documentation: Assigned State Agencies, 1998-2005.**

**Boxes 3-30 (box)**

**Extent**

Extent: 11.03 cubic feet (32 boxes).

### **Scope and Content**

Series is arranged into four subseries. Subseries have been designated for: A. Board Appointments; B. Community Colleges, Universities and State Agencies; C. Continuity of Operation Planning; and D. SWAM. This series documents the correspondence sent and received by the office to and from state agencies

assigned to the Secretary of Education, including colleges and universities. The series consists of agendas, agreements, correspondence, handouts, memorandum, notes, presentations, reports, and resumes.

## **Subseries II.A. Board Appointments, 2002-2005.**

**Boxes** 3-7 (box)

### **Extent**

Extent: 1.75 cubic feet.

### **Scope and Content**

This subseries is housed in five boxes and is arranged alphabetically by the name of board. Subseries contains correspondence, memorandums, nominations, applications and resume material for, from, and about citizens who were appointed to agency and college and university boards within the Education secretariat by Governor Mark R. Warner. Also included are board profiles, which explain the purpose and goals of the boards, and the number, name, and make-up of board members.

In addition, this series contain records related to the Governor's Advisory Commission on Higher Education Board Appointments. Created by Governor Warner's Executive Order 8 on 7 February 2002, the Governor's Advisory Commission on Higher Education Board Appointments reviewed potential appointees to the governing boards of Virginia's institutions of higher education, the Virginia Community College Board, and the State Council of Higher Education. The review process criteria was based on merit, experience, sound judgment, and proven leadership. The Commission had seven members appointed by the Governor: Marshall Acuff, the chairman of the Board of Directors of the Association of the Governing Boards of Universities and Colleges; Joshua P. Darden, former University of Virginia rector; James B. Murray, Jr., former College of William and Mary rector; Paul Torgersen, former Virginia Tech president; Reginald Brown, former member of the Business Advisory Board of George Mason University; Grace Harris, former Virginia Commonwealth University provost; and Lovey Hammel, chairwoman of the George Mason University Foundation Board. The Secretary of Education (Dr. Belle S. Wheelan) and Secretary of the Commonwealth (Anita Rimler) served non-voting members of the Commission. The Commission records in this series are Dr. Wheelan's. This series provides information about the appointment process, as well as background information on those chosen to serve.

### **A.L. Philpott Manufacturing Extension Partnership**

**Box** 3

**Folder** 1

### **Christopher Newport University**

**Box** 3

**Folder** 2

### **College of William and Mary**

**Box** 3

**Folder** 3

### **Education Commission of the States**

**Box** 3

**Folder** 4

### **George Mason University**

**Box** 3

**Folder** 5

### **James Madison University**

**Box** 3

**Folder** 6

**James Monroe Law Office Museum**

**Box 3**

**Folder 7**

**Jamestown-Yorktown Foundation**

**Box 3**

**Folder 8**

**Library of Virginia**

**Box 3**

**Folder 9**

**Longwood University**

**Box 4**

**Folder 1**

**Mary Washington College**

**Box 4**

**Folder 2**

**Old Dominion University**

**Box 4**

**Folder 3**

**Radford University**

**Box 4**

**Folder 4**

**Roanoke Higher Education Authority**

**Box 4**

**Folder 5**

**Southwest Virginia Higher Education Center**

**Box 4**

**Folder 6**

**State Council of Higher Education for Virginia**

**Box 4**

**Folder 7**

**University of Virginia**

**Box 5**

**Folder 1**

**Virginia Commonwealth University**

**Box 5**

**Folder 2**

**Virginia Community College System**

**Box 5**

**Folder 3**

**Virginia Military Institute**

**Box 5**

**Folder 4**

**Virginia Museum of Fine Arts**

**Box 5**

**Folder 5**

**Virginia Polytechnic Institute and State University**

**Box 6**

**Folder 1**

**Virginia State University**

**Box 6**

**Folder 2**

**Governor's Advisory Commission on Higher Education Appointments, Board Overviews (part one)**

**Box 6**

**Folder 3**

**Governor's Advisory Commission on Higher Education Appointments, Board Overviews (part two)**

**Box 6**

**Folder 4**

**Governor's Advisory Commission on Higher Education Appointments, 12 March 2002 Meeting (part one)**

**Box 6**

**Folder 5**

**Governor's Advisory Commission on Higher Education Appointments, 12 March 2002 Meeting (part two)**

**Box 7**

**Folder 1**

**Governor's Advisory Commission on Higher Education Appointments, 12 March 2002 Meeting (part three)**

**Box 7**

**Folder 2**

**Governor's Advisory Commission on Higher Education Appointments, 7 May 2002 Meeting**

**Box 7**

**Folder 3**

**Governor's Advisory Commission on Higher Education Appointments, 3 June 2002 Meeting**

**Box 7**

**Folder 4**

**Governor's Advisory Commission on Higher Education Appointments, 2004-2005**

**Box 7**

**Folder 5**

## **Subseries II.B. Higher Education and State Agencies, 1998-2005.**

**Boxes** 8-29 (box)

### **Extent**

Extent: 9.10 cubic feet.

### **Scope and Content**

This subseries is housed in 26 boxes and is further subdivided by Higher Education, State Agencies and Other and alphabetical there under. Subseries contains agendas, agreements, correspondence, handouts, memorandums, notes, presentations, and reports.

Notable documents filed under Higher Education include: background information on Higher Education Summit, 7-8 October 2002 including Steering Committee meeting materials, 31 May 2002 (B8, F1-2); documents related to Virginia Tech's 2003 decision to end any preferences in admission or hiring including a 14 March 2003 letter from Dr. Wheelan to Attorney General Jerry Kilgore; a 19 March 2003 e-mail from Peter Blake to Dr. Wheelan analyzing the Attorney General Office's response to Dr. Wheelan's 14 March letter; and talking points for Governor Warner for a 4 June 2003 interview with Virginian Pilot reporter Phil Walzer (B8, F3). The Accord between the Commonwealth of Virginia and the United States Department of Education's Office of Civil Rights to implement certain program and facilities improvements at Norfolk State University is documented (B10, F8 and B11, F1); and State Council of Higher Education for Virginia (SCHEV) agenda books for the 10 May 2005 (B18, F4) and 19 July 2005 (B18, F2) meetings.

Notable documents filed under State Agencies include: Department of Education Briefing Notebooks prepared by Jo Lynne DeMary, Superintendent of Public Instruction for Suzette Denslow and Sarah Finley of Governor Warner's Transition Office, dated 7 December 2001 (B20-B21); 2003 Legislative Proposals for the Department of Education, 6 September 2002 (B23, F1); and materials related to Governor Warner's Education Roundtable, 24 January 2002 (includes agendas, notes, and handouts). (B23, F5)

### **Higher Education**

#### **Higher Education Summit, 7-8 October 2002 (part one)**

**Box** 8

**Folder** 1

#### **Higher Education Summit, 7-8 October 2002 (part two)**

**Box** 8

**Folder** 2

#### **Miscellaneous, 2001-2005**

**Box** 8

**Folder** 3

#### **Christopher Newport University, 2001-2005**

**Box** 8

**Folder** 4

#### **Eastern Virginia Medical School, 2002-2004**

**Box** 8

**Folder** 5

#### **George Mason University, 2002-2005 (part one)**

**Box** 9

**Folder** 1

**George Mason University, 2002-2005 (part two)**

**Box 9**

**Folder 2**

**George Mason University, 2002-2005 (part three)**

**Box 9**

**Folder 3**

**George Mason University, 2002-2005 (part four)**

**Box 9**

**Folder 4**

**George Mason University, 2002-2005 (part five)**

**Box 9**

**Folder 5**

**George Washington University, 2004-2005**

**Box 10**

**Folder 1**

**Hampton University, 2002-2004**

**Box 10**

**Folder 2**

**James Madison University, 2002-2003**

**Box 10**

**Folder 3**

**Longwood University, 2002-2004 (part one)**

**Box 10**

**Folder 4**

**Longwood University, 2002-2004 (part two)**

**Box 10**

**Folder 5**

**Mary Baldwin College, 2003-2005**

**Box 10**

**Folder 6**

**Mary Washington College, 2002-2005**

**Box 10**

**Folder 7**

**Norfolk State University, 2002-2005 (part one)**

**Box 10**

**Folder 8**

**Norfolk State University, 2002-2005 (part two)**

**Box 11**

**Folder 1**

**Old Dominion University, 2002-2005 (part one)**

**Box 11**

**Folder 2**

**Old Dominion University, 2002-2005 (part two)**

**Box 11**

**Folder 3**

**Radford University, 2002-2005**

**Box 11**

**Folder 4**

**Richard Bland College, 2002-2004**

**Box 11**

**Folder 5**

**Strayer University, 2003-2004**

**Box 11**

**Folder 6**

**University of Virginia, 2002-2005 (part one)**

**Box 11**

**Folder 7**

**University of Virginia, 2002-2005 (part two)**

**Box 12**

**Folder 1**

**University of Virginia, 2002-2005 (part three)**

**Box 12**

**Folder 2**

**University of Virginia, 2002-2005 (part four)**

**Box 12**

**Folder 3**

**University of Virginia, 2002-2005 (part five)**

**Box 12**

**Folder 4**

**University of Virginia, 2002-2005 (part six)**

**Box 13**

**Folder 1**

**University of Virginia, 2002-2005 (part seven)**

**Box 13**

**Folder 2**

**University of Virginia Medical Center, 2002-2003 (part one)**

**Box 13**

**Folder 3**

**University of Virginia Medical Center, 2002-2003 (part two)**

**Box 13**

**Folder 4**

**University of Virginia's College at Wise, 2002-2005**

**Box 13**

**Folder 5**

**Virginia Community College System (VCCS), 2002-2005 (part one)**

**Box 14**

**Folder 1**

**Virginia Community College System (VCCS), 2002-2005 (part two)**

**Box 14**

**Folder 2**

**Virginia Community College System (VCCS), 2002-2005 (part three)**

**Box 14**

**Folder 3**

**Virginia Community College System (VCCS), 2002-2005 (part four)**

**Box 14**

**Folder 4**

**Virginia Community College System (VCCS), 2002-2005 (part five)**

**Box 14**

**Folder 5**

**Virginia Commonwealth University (VCU), 2002-2005 (part one)**

**Box 15**

**Folder 1**

**Virginia Commonwealth University (VCU), 2002-2005 (part two)**

**Box 15**

**Folder 2**

**Virginia Military Institute (VMI), 2002-2005 (part one)**

**Box 15**

**Folder 3**

**Virginia Military Institute (VMI), 2002-2005 (part two)**

**Box 15**

**Folder 4**

**Virginia State University (VSU), 2002-2005 (part one)**

**Box 15**

**Folder 5**

**Virginia State University (VSU), 2002-2005 (part two)**

**Box 15**

**Folder 6**

**Virginia State University (VSU), 2002-2005 (part three)**

**Box 16**

**Folder 1**

**Virginia State University (VSU), 2002-2005 (part four)**

**Box 16**

**Folder 2**

**Virginia Tech, 2001-2005 (part one)**

**Box 16**

**Folder 3**

**Virginia Tech, 2001-2005 (part two)**

**Box 16**

**Folder 4**

**College of William and Mary, 2002-2005**

**Box 16**

**Folder 5**

**Blue Ridge Community College, 2004**

**Box 16**

**Folder 6**

**Germanna Community College, 2003**

**Box 16**

**Folder 7**

**J. Sargeant Reynolds Community College, 2002-2003**

**Box 16**

**Folder 8**

**John Tyler Community College, 2002, 2004**

**Box 16**

**Folder 9**

**Northern Virginia Community College, 2003-2004**

**Box 16**

**Folder 10**

**Southside Virginia Community College, 2002-2003**

**Box 16**

**Folder 11**

**Thomas Nelson Community College, 2002**

**Box 16**

**Folder 12**

**Tidewater Community College, 2003-2005**

**Box 16**

**Folder 13**

**Private Colleges, 2002-2005**

**Box 16**

**Folder 14**

**Council of Independent Colleges in Virginia, 2002-2005**

**Box 17**

**Folder 1**

**College Presidents Salaries, 2004**

**Box 17**

**Folder 2**

**Roanoke Higher Education Center, 2002-2005**

**Box 17**

**Folder 3**

**The Southern Virginia Higher Education Center, 2005**

**Box 17**

**Folder 4**

**Southwest Virginia Higher Education Center, 2004**

**Box 17**

**Folder 5**

**Correspondence with Out-of-State Colleges, 2002-2003, 2005**

**Box 17**

**Folder 6**

**Report on College Admission Process, 2002-2004**

**Box 17**

**Folder 7**

**Education Commission of the States, Higher Education Policy Audit, 2003 (part one)**

**Box 17**

**Folder 8**

**Education Commission of the States, Higher Education Policy Audit, 2003 (part two)**

**Box 17**

**Folder 9**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part one)**

**Box 17**

**Folder 10**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part two)**

**Box 18**  
**Folder 1**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part three)**  
**Box 18**  
**Folder 2**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part four)**  
**Box 18**  
**Folder 3**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part five)**  
**Box 18**  
**Folder 4**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part six)**  
**Box 18**  
**Folder 5**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part seven)**  
**Box 18**  
**Folder 6**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part eight)**  
**Box 19**  
**Folder 1**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part nine)**  
**Box 19**  
**Folder 2**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part ten)**  
**Box 19**  
**Folder 3**

**State Council of Higher Education for Virginia (SCHEV), 2001-2005 (part eleven)**  
**Box 19**  
**Folder 4**

**Council of Presidents, 2003-2005**  
**Box 19**  
**Folder 5**

**Tuition Assistant Grant (TAG), 2002, 2004**  
**Box 19**  
**Folder 6**

## **State Agencies**

**Department of Education, 2002**

**Box 20**

**Folder 1**

**Department of Education, Briefing Book, 2001 (part one)**

**Box 20**

**Folder 2**

**Department of Education, Briefing Book, 2001 (part two)**

**Box 20**

**Folder 3**

**Department of Education, Summit for Education Excellence, 2002**

**Box 20**

**Folder 4**

**Department of Education, Briefing Notebooks, 7 December 2001 (part one)**

**Box 20**

**Folder 5**

**Department of Education, Briefing Notebooks, 7 December 2001 (part two)**

**Box 20**

**Folder 6**

**Department of Education, Briefing Notebooks, 7 December 2001 (part three)**

**Box 21**

**Folder 1**

**Department of Education, Briefing Notebooks, 7 December 2001 (part four)**

**Box 21**

**Folder 2**

**Department of Education, Briefing Notebooks, 7 December 2001 (part five)**

**Box 21**

**Folder 3**

**Department of Education, Briefing Notebooks, 7 December 2001 (part six)**

**Box 21**

**Folder 4**

**Department of Education, Briefing Notebooks, 7 December 2001 (part seven)**

**Box 21**

**Folder 5**

**Department of Education, 2002-2005(part one)**

**Box 22**

**Folder 1**

**Department of Education, 2002-2005 (part two)**

**Box 22**

**Folder 2**

**Department of Education, 2002-2005 (part three)**

**Box 22**

**Folder 3**

**Department of Education, 2002-2005 (part four)**

**Box 22**

**Folder 4**

**Department of Education, 2002-2005 (part five)**

**Box 22**

**Folder 5**

**Department of Education, 2002-2005 (part six)**

**Box 23**

**Folder 1**

**Department of Education, 2002-2005 (part seven)**

**Box 23**

**Folder 2**

**Department of Education, K-12, 2002-2003 (part one)**

**Box 23**

**Folder 3**

**Department of Education, K-12, 2002-2003 (part two)**

**Box 23**

**Folder 4**

**Department of Education, Miscellaneous, 2002**

**Box 23**

**Folder 5**

**Department of Education, Elementary and Secondary Education Act, 2002**

**Box 23**

**Folder 6**

**Frontier Culture Museum of Virginia, 2002-2005**

**Box 23**

**Folder 7**

**Gunston Hall Plantation, 1998-2005 (part one)**

**Box 23**

**Folder 8**

**Gunston Hall Plantation, 1998-2005 (part two)**

**Box 24**

**Folder 1**

**Jamestown-Yorktown Foundation, 2001-2005 (part one)**

**Box 24**

**Folder 2**

**Jamestown-Yorktown Foundation, 2001-2005 (part two)**

**Box 24**

**Folder 3**

**Jamestown-Yorktown Foundation, 2001-2005 (part three)**

**Box 24**

**Folder 4**

**Jamestown-Yorktown Foundation, 2001-2005 (part four)**

**Box 24**

**Folder 5**

**Jamestown-Yorktown Foundation, 2001-2005 (part five)**

**Box 25**

**Folder 1**

**Jamestown-Yorktown Foundation, 2001-2005 (part six)**

**Box 25**

**Folder 2**

**Jamestown-Yorktown Foundation, 2001-2005 (part seven)**

**Box 25**

**Folder 3**

**Jamestown-Yorktown Foundation, 2001-2005 (part eight)**

**Box 25**

**Folder 4**

**Library of Virginia, 2002-2005 (part one)**

**Box 25**

**Folder 5**

**Library of Virginia, 2002-2005 (part two)**

**Box 26**

**Folder 1**

**Library of Virginia, 2002-2005 (part three)**

**Box 26**

**Folder 2**

**Library of Virginia, 2002-2005 (part four)**

**Box 26**

**Folder 3**

**Library of Virginia, 2002-2005 (part five)**

**Box 26**

**Folder 4**

**Science Museum of Virginia, 2002-2005**

**Box 26**  
**Folder 5**

**Belmont Bay Science Center, 2005 (part one)**  
**Box 26**  
**Folder 6**

**Belmont Bay Science Center, 2005 (part two)**  
**Box 27**  
**Folder 1**

**Virginia Commission for the Arts, 2002-2005**  
**Box 27**  
**Folder 2**

**Virginia Museum of Fine Arts, 2002-2005**  
**Box 27**  
**Folder 3**

**Virginia School for the Deaf and the Blind, 2002-2005 (part one)**  
**Box 27**  
**Folder 4**

**Virginia School for the Deaf and the Blind, 2002-2005 (part two)**  
**Box 27**  
**Folder 5**

**Virginia School for the Deaf and the Blind, 2002-2005 (part three)**  
**Box 27**  
**Folder 6**

## **Other**

**Center for Innovative Technology, 2002, 2004-2005 (part one)**  
**Box 28**  
**Folder 1**

**Center for Innovative Technology, 2002, 2004-2005 (part two)**  
**Box 28**  
**Folder 2**

**Miscellaneous Correspondence, 2005**  
**Box 28**  
**Folder 3**

**National Governors Association, 2002-2005 (part one)**  
**Box 28**  
**Folder 4**

**National Governors Association, 2002-2005 (part two)**

**Box 28**

**Folder 5**

**Tredegar National Civil War Center, 2002-2005 (part one)**

**Box 28**

**Folder 6**

**Tredegar National Civil War Center, 2002-2005 (part two)**

**Box 28**

**Folder 7**

**Department of Education PASS Correspondence, 2002-2003**

**Box 28a**

**Folder 1**

**Department of Education PASS Correspondence, 2003**

**Box 28a**

**Folder 2**

**PASS Memorandum of Agreements, 2003**

**Box 28a**

**Folder 3**

**Department of Education PASS Correspondence, 2004**

**Box 28a**

**Folder 4**

**Department of Education PASS Correspondence, 2004**

**Box 28a**

**Folder 5**

**Department of Education PASS Correspondence, 2004**

**Box 28a**

**Folder 6**

**Department of Education PASS Correspondence, 2004**

**Box 28a**

**Folder 7**

**Correspondence with School Systems, Botetourt County - Greensville County**

**Box 28b**

**Folder 1**

**Correspondence with School Systems, Halifax County - New Kent County**

**Box 28b**

**Folder 2**

**Correspondence with School Systems, Newport News - Prince William County**

**Box 28b**

**Folder 3**

**Correspondence with School Systems, Prince William County - Charter Schools**

**Box 28b**

**Folder 4**

**Hurricane Isabel, Actions taken by Education Secretariat Employees, 2003**

**Box 28b**

**Folder 5**

**Frontier Culture Museum, Zirkle Mill, 2004-2005**

**Box 28b**

**Folder 6**

**Virginia Workforce Council, 2002-2005 (part one)**

**Box 28b**

**Folder 7**

**Virginia Workforce Council, 2002-2005 (part two)**

**Box 28c**

**Folder 1**

**Virginia Workforce Council, 2002-2005 (part three)**

**Box 28c**

**Folder 2**

**Virginia Workforce Council, 2002-2005 (part four)**

**Box 28c**

**Folder 3**

**2005 Virginia Congressional Delegation Meeting, 14 March 2005**

**Box 28c**

**Folder 4**

**Higher Education Issues, State Council of Higher Education for Virginia, Briefing for Governor-Elect Mark Warner, 6 December 2001 (part one)**

**Box 28d**

**Folder 1**

**Higher Education Issues, State Council of Higher Education for Virginia, Briefing for Governor-Elect Mark Warner, 6 December 2001 (part two)**

**Box 28d**

**Folder 2**

**Accord Between Virginia and United States Dept. of Education, Office for Civil Rights (Norfolk State University), 2001-2005 (part one)**

**Box 28d**

**Folder 3**

**Accord Between Virginia and United States Dept. of Education, Office for Civil Rights (Norfolk State University), 2001-2005 (part two)**

**Box 28d**

**Folder 4**

**Accord Between Virginia and United States Dept. of Education, Office for Civil Rights**

**Accord Between Virginia and United States Dept. of Education, Office for Civil Rights (Norfolk State University), 2001-2005 (part three)**

**Box 28d**

**Folder 5**

**Accord Between Virginia and United States Dept. of Education, Office for Civil Rights (Norfolk State University), 2001-2005 (part four)**

**Box 28d**

**Folder 6**

**Virginia Business-Education Partnership, 2002-2003 (part one)**

**Box 29**

**Folder 1**

**Virginia Business-Education Partnership, 2002-2003 (part two)**

**Box 29**

**Folder 2**

**Subseries II.C. Continuity of Operations Planning (COOP) , 2003-2005.**

**Boxes 29 (box)**

**Extent**

Extent: 1 folder.

**Scope and Content**

This subseries is housed in 1 folder and is arranged alphabetically by agency. Records primarily contain letters from agency heads certifying that they have a viable COOP. A copy of the Continuity of Operations Plan is not included.

**Continuity of Operations Planning, 2003-2005**

**Box 29**

**Folder 3**

**Subseries II.D. Small, Women-owned and Minority Businesses (SWAM) , 2003-2005.**

**Boxes 29-30 (box)**

**Extent**

Extent: 6 folders.

**Scope and Content**

This subseries is housed in 6 folders and is arranged alphabetically by agency. Records include quarterly SWAM totals for the first quarter of fiscal year 2006 for education agencies. Also included is a copy of each agency's Supplier Diversity Model Program as required by Governor Warner's Executive Order 29, Equal Opportunity in State Procurement, issued on 2 July 2002.

**SWAM Quarterly Totals, 1Q FY 2006 (30 September 2005) (part one)**

**Box 29**

**Folder 4**

**SWAM Quarterly Totals, 1Q FY 2006 (30 September 2005) (part two)**

**Box 29**

**Folder 5**

### **SWAM Quarterly Totals, 1Q FY 2006 (30 September 2005) (part three)**

**Box 29**

**Folder 6**

### **SWAM Quarterly Totals, 1Q FY 2006 (30 September 2005) (part four)**

**Box 29**

**Folder 7**

### **Supplier Diversity Model Program, 2003 (part one)**

**Box 30**

**Folder 1**

### **Supplier Diversity Model Program, 2003 (part two)**

**Box 30**

**Folder 2**

### **SWAM Analysis, 2003-2005**

**Box 30**

**Folder 3**

## **III. Constituent Correspondence, 2002-2005.**

**Boxes 31-64 (box)**

### **Extent**

Extent: 11.90 cubic feet (34 boxes).

### **Scope and Content**

The Constituent Correspondence series is housed in 34 archival boxes and is arranged roughly by chronological order by last action taken. This series documents constituent correspondence received by the Office of the Secretary of Education during Governor Mark Warner's administration. This series contains correspondence from various constituents to Governor Mark W. Warner, along with a copy of Belle Wheelan's (2002-2005) or Peter Blake's (2005-2006) letter in response, and a page from the people summary database which includes the name, address, and phone number of the correspondent. Each letter in this series contains a unique tracking number assigned by the Governor's Office Constituent Services. Records are arranged by outgoing tracking number.

Some of the notable correspondence in this series relates to the following topics: No Child Left Behind, Tuition Assistance Grant (TAG) program, education funding, Standards of Learning (SOL), budget cuts in state aid to public libraries, college tuition increases, teacher salaries, consolidating the Virginia School for the Deaf and Blind, school vouchers, PASS initiative, in-state tuition for illegal immigrants, Virginia Tech admission policies, University of Virginia parking garage, Virginia Tech's admission to the Atlantic Coast Conference (ACC), Mary Washing College name change, and proposal for a new university in the Martinsville-Henry County region.

## **2002**

### **2000214 - 2000290**

**Box 31**

**Folder 1**

### **2000291 - 2000566**

**Box 31**

**Folder 2**

### **2000633 - 2000698**

**Box 31**

**Folder 3**

**2000699 - 2001868**

**Box 31**

**Folder 4**

**2001879 - 2002414**

**Box 31**

**Folder 5**

**2002415 - 2003017**

**Box 31**

**Folder 6**

**2003038 - 2003228**

**Box 32**

**Folder 1**

**2003233 - 2003528**

**Box 32**

**Folder 2**

**2003530 - 2003723**

**Box 32**

**Folder 3**

**2003749 - 2003976**

**Box 32**

**Folder 4**

**2003980 - 2004651**

**Box 32**

**Folder 5**

**2004655 - 2005134**

**Box 32**

**Folder 6**

**2005184 - 2005220**

**Box 33**

**Folder 1**

**2005333 - 2006900**

**Box 33**

**Folder 2**

**2007298 - 2007931**

**Box 33**

**Folder 3**

**2007988 - 2009946**

**Box 33**

**Folder 4**

-----

**2010468 - 2012300**

**Box 33**

**Folder 5**

**2012301 - 2013964**

**Box 33**

**Folder 6**

**2013989 - 2014725**

**Box 34**

**Folder 1**

**2014778 - 2015966**

**Box 34**

**Folder 2**

**2016109 - 2017408**

**Box 34**

**Folder 3**

**2017608 - 2018786**

**Box 34**

**Folder 4**

**2018788 - 2019218**

**Box 34**

**Folder 5**

**2019220 - 2019976**

**Box 34**

**Folder 6**

**2020025 - 2020253**

**Box 35**

**Folder 1**

**2020269 - 2020966**

**Box 35**

**Folder 2**

**2021011 - 2022542**

**Box 35**

**Folder 3**

**2022543 - 2022636**

**Box 35**

**Folder 4**

**2023295 - 2023799**

**Box 35**

**Folder 5**

-----

**2023800**

**Box 35**

**Folder 6**

**2023801 (part one)**

**Box 36**

**Folder 1**

**2023801 (part two)**

**Box 36**

**Folder 2**

**2023801 (part three)**

**Box 36**

**Folder 3**

**2023815 - 2024651**

**Box 36**

**Folder 4**

**2024692 - 2024765**

**Box 36**

**Folder 5**

**2025025 - 2025108**

**Box 36**

**Folder 6**

**2025109 - 2025947**

**Box 37**

**Folder 1**

**2025948 - 2026608**

**Box 37**

**Folder 2**

**2026670 - 2026989**

**Box 37**

**Folder 3**

**2027011 - 2027688**

**Box 37**

**Folder 4**

**2028173 - 2030070**

**Box 37**

**Folder 5**

**2030071 - 2030679**

**Box 37**

**Folder 6**

-----

**2030703 - 2031332**

**Box 38**

**Folder 1**

**2031398**

**Box 38**

**Folder 2**

**2031399 - 2032201**

**Box 38**

**Folder 3**

**2032226 - 2032852**

**Box 38**

**Folder 4**

**2032856 - 2033533**

**Box 38**

**Folder 5**

**2033570 - 2033975**

**Box 38**

**Folder 6**

**2034052 - 2034943**

**Box 39**

**Folder 1**

**2034966 - 2035491**

**Box 39**

**Folder 2**

**2035547 - 2036014**

**Box 39**

**Folder 3**

**2036021 - 2036897**

**Box 39**

**Folder 4**

**2037286 - 2038508**

**Box 39**

**Folder 5**

**2038537 - 2039329**

**Box 39**

**Folder 6**

**2039337 - 2040305**

**Box 40**

**Folder 1**

-----

**2040306 - 2040979**

**Box 40**

**Folder 2**

**2040981 - 2041277**

**Box 40**

**Folder 3**

**2041301 - 2043217**

**Box 40**

**Folder 4**

**2043374 - 2044610**

**Box 40**

**Folder 5**

**2045037**

**Box 40**

**Folder 6**

**2045133 - 2045806**

**Box 41**

**Folder 1**

**2045807 - 2049979**

**Box 41**

**Folder 2**

**2050199 - 2051998**

**Box 41**

**Folder 3**

**2052280 - 2052940**

**Box 41**

**Folder 4**

**2053036 - 2053882**

**Box 41**

**Folder 5**

**2054013 - 2055182**

**Box 41**

**Folder 6**

**2055212 - 2055643**

**Box 42**

**Folder 1**

**2055675**

**Box 42**

**Folder 2**

-----

**2055676 - 2057288**

**Box 42**

**Folder 3**

**2057874 - 2058374**

**Box 42**

**Folder 4**

**2058378 - 2059937**

**Box 42**

**Folder 5**

**2060066 - 2062920**

**Box 42**

**Folder 6**

**2062974 - 2066083**

**Box 43**

**Folder 1**

**2066125 - 2067842**

**Box 43**

**Folder 2**

**2068157 - 2070802**

**Box 43**

**Folder 3**

**2071086 - 2072587**

**Box 43**

**Folder 4**

**2072588 - 2073870**

**Box 43**

**Folder 5**

**2073971 - 2075355**

**Box 43**

**Folder 6**

**2075428 - 2076771**

**Box 44**

**Folder 1**

**2076818 - 2079794**

**Box 44**

**Folder 2**

**2003**

**2080093 - 2080836**

**Box 44**

**Folder 3**

**2081394 - 2085232**

**Box 44**

**Folder 4**

**2085345 - 2087513**

**Box 44**

**Folder 5**

**2088132 - 2089995**

**Box 44**

**Folder 6**

**2090010 - 2092295**

**Box 45**

**Folder 1**

**2092345 - 2093160**

**Box 45**

**Folder 2**

**2093165 - 2094957**

**Box 45**

**Folder 3**

**2095098 - 2099784**

**Box 45**

**Folder 4**

**2100145 - 2102590**

**Box 45**

**Folder 5**

**2102797 - 2106275**

**Box 45**

**Folder 6**

**2106357 - 2107079**

**Box 46**

**Folder 1**

**2107102 - 2109898**

**Box 46**

**Folder 2**

**2110021 - 2112806**

**Box 46**

**Folder 3**

**2112906 - 2117525**

**Box 46**

**Folder 4**

-----

**2117562 - 2118610**

**Box 46**

**Folder 5**

**2118611 - 2120349**

**Box 46**

**Folder 6**

**2120359 - 2121388**

**Box 47**

**Folder 1**

**2121507 - 2123468**

**Box 47**

**Folder 2**

**2123680 - 2127784**

**Box 47**

**Folder 3**

**2127794 - 2134325**

**Box 47**

**Folder 4**

**2134952 - 2140386**

**Box 47**

**Folder 5**

**2140735 - 2146702**

**Box 47**

**Folder 6**

**2146703 - 2149958**

**Box 48**

**Folder 1**

**2150153 - 2159804**

**Box 48**

**Folder 2**

**2160107 - 2161192**

**Box 48**

**Folder 3**

**2161194 - 2163610**

**Box 48**

**Folder 4**

**2163611 - 2164942**

**Box 48**

**Folder 5**

-----

**2165210 - 2166066**

**Box 48**

**Folder 6**

**2166067 - 2167939**

**Box 49**

**Folder 1**

**2167950 - 2172093**

**Box 49**

**Folder 2**

**2172929 - 2178559**

**Box 49**

**Folder 3**

**2128670 - 2188662**

**Box 49**

**Folder 4**

**2188701 - 2190665**

**Box 49**

**Folder 5**

**2190762 - 2193939**

**Box 49**

**Folder 6**

**2194017 - 2197412**

**Box 50**

**Folder 1**

**2197519 - 2202334**

**Box 50**

**Folder 2**

**2202354 - 2205224**

**Box 50**

**Folder 3**

**2205300 - 2207880**

**Box 50**

**Folder 4**

**2207966 - 2210923**

**Box 50**

**Folder 5**

**2211721 - 2215898**

**Box 50**

**Folder 6**

-----

**2216205 - 2218623**

**Box 51**

**Folder 1**

**2218639 - 2220492**

**Box 51**

**Folder 2**

**2220503 - 2222087**

**Box 51**

**Folder 3**

**2222100 - 2223579**

**Box 51**

**Folder 4**

**2223603 - 2224458**

**Box 51**

**Folder 5**

**2224462 - 2226326**

**Box 51**

**Folder 6**

**2226328 - 2227591**

**Box 52**

**Folder 1**

**2227608 - 2230650**

**Box 52**

**Folder 2**

**2230810 - 2234135**

**Box 52**

**Folder 3**

**2234379 - 2242738**

**Box 52**

**Folder 4**

**2004**

**2242741 - 2247587**

**Box 52**

**Folder 5**

**2247683 - 2253308**

**Box 52**

**Folder 6**

**2253792 - 2255643**

**Box 53**

**Folder 1**

**2255714 - 2259994**

**Box 53**

**Folder 2**

**2260329 - 2261861**

**Box 53**

**Folder 3**

**2261865 - 2266067**

**Box 53**

**Folder 4**

**2266245 - 2269999**

**Box 53**

**Folder 5**

**2270054 - 2279441**

**Box 53**

**Folder 6**

**2280740 - 2284121**

**Box 54**

**Folder 1**

**2284150 - 2289393**

**Box 54**

**Folder 2**

**2289394 - 2297605**

**Box 54**

**Folder 3**

**2297838 - 2308666**

**Box 54**

**Folder 4**

**2308690 - 2311413**

**Box 54**

**Folder 5**

**2311469 - 2319996**

**Box 54**

**Folder 6**

**2320003 - 2327200**

**Box 55**

**Folder 1**

**2327361 - 2336502**

**Box 55**

**Folder 2**

-----

**2336852 - 2339963**

**Box 55**

**Folder 3**

**2340333 - 2344510**

**Box 55**

**Folder 4**

**2345006 - 23247229**

**Box 55**

**Folder 5**

**2347240 - 2352072**

**Box 55**

**Folder 6**

**2352083 - 2355583**

**Box 56**

**Folder 1**

**2355639 - 2358322**

**Box 56**

**Folder 2**

**2358339 - 2359052**

**Box 56**

**Folder 3**

**2359056 - 2360271**

**Box 56**

**Folder 4**

**2360411 - 2361253**

**Box 56**

**Folder 5**

**2361418 - 2362514**

**Box 56**

**Folder 6**

**2362515 - 2363417**

**Box 57**

**Folder 1**

**2363555 - 2365896**

**Box 57**

**Folder 2**

**2365915 - 2367804**

**Box 57**

**Folder 3**

-----

**2367816 - 2369692**

**Box 57**

**Folder 4**

**2370159 - 2372093**

**Box 57**

**Folder 5**

**2372153 - 2374580**

**Box 57**

**Folder 6**

**2374617 - 2376445**

**Box 58**

**Folder 1**

**2376469 - 2378276**

**Box 58**

**Folder 2**

**2378314 - 2382193**

**Box 58**

**Folder 3**

**2382212 - 2384545**

**Box 58**

**Folder 4**

**2384550 - 2385733**

**Box 58**

**Folder 5**

**2385743 - 2391668**

**Box 58**

**Folder 6**

## **2005**

**2391672 - 2395074**

**Box 59**

**Folder 1**

**2395097 - 2401533**

**Box 59**

**Folder 2**

**2401607 - 2406798**

**Box 59**

**Folder 3**

**2406875 - 2415064**

**Box 59**

**Folder 4**

**2415704 - 2422054**

**Box 59**

**Folder 5**

**2422105 - 2424961**

**Box 59**

**Folder 6**

**2424966 - 2426023**

**Box 60**

**Folder 1**

**2426025 - 2428560**

**Box 60**

**Folder 2**

**2428570 - 2431348**

**Box 60**

**Folder 3**

**2431365 - 2439380**

**Box 60**

**Folder 4**

**2440265 - 2446527**

**Box 60**

**Folder 5**

**2446626 - 2456703**

**Box 60**

**Folder 6**

**2457033 - 2464822**

**Box 61**

**Folder 1**

**2465108 - 2473417**

**Box 61**

**Folder 2**

**2473780 - 2481682**

**Box 61**

**Folder 3**

**2481840 - 2491194**

**Box 61**

**Folder 4**

**2491198 - 2495248**

**Box 61**

**Folder 5**

-----

**2495775 - 2502941**

**Box 61**

**Folder 6**

**2502972 - 2504543**

**Box 62**

**Folder 1**

**2504778 - 2509250**

**Box 62**

**Folder 2**

**2509251 - 2513333**

**Box 62**

**Folder 3**

**2503794 - 2557682**

**Box 62**

**Folder 4**

**2557484 - 2560379**

**Box 62**

**Folder 5**

**2560381 - 2564133**

**Box 62**

**Folder 6**

## **Miscellaneous, 2002-2005**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 63**

**Folder 1**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 63**

**Folder 2**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 63**

**Folder 3**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 63**

**Folder 4**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 63**

**Folder 5**

**Copies of miscellaneous correspondence, 2002-2005**

**Box 64**

**Folder 1**

**Copies of miscellaneous correspondence, 2002-2005****Box** 64**Folder** 2**Copies of miscellaneous correspondence, 2002-2005****Box** 64**Folder** 3**Copies of miscellaneous correspondence, 2002-2005****Box** 64**Folder** 4**IV. Office of the Secretary, 2001-2006.****Boxes** 65-804 (box)**Extent**

Extent: 8.40 cubic feet (24 boxes).

**Scope and Content**

The Office of the Secretary series is housed in 24 archival boxes and is arranged into two subseries. Subseries have been designated for: A. Correspondence of Secretary Belle Wheelan (2002-2005) and Secretary Peter Blake (2005-2006), 2002-2006; and B. Files of Sarah Finley, Deputy Secretary of Education. This series documents the Office of the Secretary's response to primarily constituent correspondence. This series contains correspondence from Belle Wheelan's (2002-2005) or Peter Blake's (2005-2006) as well as the files of Deputy Secretary Sarah Finley .

Some of the notable correspondence in this series relates to the following topics: No Child Left Behind, Tuition Assistance Grant (TAG) program, education funding, Standards of Learning (SOL), budget cuts in state aid to public libraries, college tuition increases, teacher salaries, consolidating the Virginia School for the Deaf and Blind, school vouchers, PASS initiative, in-state tuition for illegal immigrants, Virginia Tech admission policies, University of Virginia parking garage, Virginia Tech's admission to the Atlantic Coast Conference (ACC), Mary Washing College name change, and proposal for a new university in the Martinsville-Henry County region.

Also included are Deputy Secretary of Education Sarah Finley's files.

**Subseries IV.A. Correspondence of Secretary Belle Wheelan (2002-2005) and Secretary Peter Blake (2005-2006), 2002-2006.****Boxes** 65-75 (box)**Extent**

Extent: 3.85 cubic feet.

**Scope and Content**

This subseries is housed in 11 boxes and is arranged chronologically. This subseries contains copies of out-going correspondence from the Secretary of Education (Belle Wheelan, 2002-2005 and Peter Blake, 2005-2006). The majority of these records are duplicated in Series III. Constituent Correspondence.

Some of the notable correspondence in this series relates to the following topics: No Child Left Behind, Tuition Assistance Grant (TAG) program, education funding, Standards of Learning (SOL), budget cuts in state aid to public libraries, college tuition increases, teacher salaries, consolidating the Virginia School for the Deaf and Blind, school vouchers, Mary Washing College name change, and proposal for a new university in the Martinsville-Henry County region. Also included are requests for travel and approval for hiring outside consultants made by educational institutions between 2002 and 2004.

**15 January 2002 - 28 February 2002****Box** 65**Folder** 1**28 February 2002 - 5 March 2002**

**Box 65**  
**Folder 2**

**8 March 2002 - 26 March 2002**

**Box 65**  
**Folder 3**

**1 April 2002 - 15 April 2002**

**Box 65**  
**Folder 4**

**16 April 2002 - 13 May 2002**

**Box 65**  
**Folder 5**

**14 May 2002 - 31 May 2002**

**Box 65**  
**Folder 6**

**3 June 2002 - 1 July 2002**

**Box 66**  
**Folder 1**

**1 July 2002 - 8 July 2002**

**Box 66**  
**Folder 2**

**8 July 2002 - 31 July 2002**

**Box 66**  
**Folder 3**

**1 August 2002 - 26 August 2002**

**Box 66**  
**Folder 4**

**26 August 2002 - 18 September 2002**

**Box 66**  
**Folder 5**

**20 September 2002 - 3 October 2002**

**Box 66**  
**Folder 6**

**7 October 2002 - 11 October 2002**

**Box 67**  
**Folder 1**

**14 October 2002 - 23 October 2002**

**Box 67**  
**Folder 2**

---

**25 October 2002 - 25 November 2002**

**Box 67**

**Folder 3**

**25 November 2002 - 19 December 2002**

**Box 67**

**Folder 4**

**19 December 2002 - 13 January 2003**

**Box 67**

**Folder 5**

**14 January 2003 - 27 January 2003**

**Box 67**

**Folder 6**

**28 January 2003 - 5 February 2003**

**Box 68**

**Folder 1**

**6 February 2003 - 20 February 2003**

**Box 68**

**Folder 2**

**21 February 2003 - 5 March 2003**

**Box 68**

**Folder 3**

**6 March 2003 - 24 March 2003**

**Box 68**

**Folder 4**

**25 March 2003 - 3 April 2003**

**Box 68**

**Folder 5**

**4 April 2003 - 24 April 2003**

**Box 68**

**Folder 6**

**30 April 2003 - 23 May 2003**

**Box 69**

**Folder 1**

**27 May 2003 - 5 June 2003**

**Box 69**

**Folder 2**

**9 June 2003 - 24 June 2003**

**Box 69**

**Folder 3**

---

**24 June 2003 - 17 July 2003**

**Box 69**

**Folder 4**

**18 July 2003 - 18 August 2003**

**Box 69**

**Folder 5**

**18 August 2003 - 11 September 2003**

**Box 69**

**Folder 6**

**12 September 2003 - 9 October 2003**

**Box 70**

**Folder 1**

**20 October 2003 - 3 November 2003**

**Box 70**

**Folder 2**

**3 November 2003 - 7 November 2003**

**Box 70**

**Folder 3**

**10 November 2003 - 2 December 2003**

**Box 70**

**Folder 4**

**4 December 2003 - 13 January 2004**

**Box 70**

**Folder 5**

**14 January 2004 - 30 January 2004**

**Box 70**

**Folder 6**

**3 February 2004 - 13 February 2004**

**Box 71**

**Folder 1**

**16 February 2004 - 10 March 2004**

**Box 71**

**Folder 2**

**11 March 2004 - 14 April 2004**

**Box 71**

**Folder 3**

**16 April 2004 - 10 June 2004**

**Box 71**

**Folder 4**

**14 June 2004 - 29 July 2004**

**Box 71**

**Folder 5**

**2 August 2004 - 31 August 2004**

**Box 71**

**Folder 6**

**2 September 2004 - 26 September 2004**

**Box 72**

**Folder 1**

**28 September 2004 - 25 October 2004**

**Box 72**

**Folder 2**

**25 October 2004 - 1 November 2004**

**Box 72**

**Folder 3**

**1 November 2004 - 23 November 2004**

**Box 72**

**Folder 4**

**23 November 2004 - 29 November 2004**

**Box 72**

**Folder 5**

**1 December 2004 - 15 December 2004**

**Box 72**

**Folder 6**

**16 December 2004 - 12 January 2005**

**Box 73**

**Folder 1**

**13 January 2005 - 15 February 2005**

**Box 73**

**Folder 2**

**17 February 2005 - 17 March 2005**

**Box 73**

**Folder 3**

**18 March 2005 - 5 April 2005**

**Box 73**

**Folder 4**

**6 April 2005 - 12 May 2005**

**Box 73**

**Folder 5**

-----

**18 May 2005 - 20 June 2005**

**Box 73**

**Folder 6**

**27 June 2005 - 19 August 2005**

**Box 74**

**Folder 1**

**22 August 2005 - 5 October 2005**

**Box 74**

**Folder 2**

**6 October 2005 - 9 November 2005**

**Box 74**

**Folder 3**

**10 November 2005 - 11 January 2006**

**Box 74**

**Folder 4**

**Miscellaneous Correspondence, 2002-2003**

**Box 74**

**Folder 5**

**Miscellaneous Correspondence, 2003-2005**

**Box 74**

**Folder 6**

**Miscellaneous Correspondence, 2005**

**Box 75**

**Folder 1**

**Miscellaneous Correspondence, 2005**

**Box 75**

**Folder 2**

**Miscellaneous Correspondence, 2005**

**Box 75**

**Folder 3**

**Mass Letters, 2004**

**Box 75**

**Folder 4**

**Miscellaneous Correspondence, 2004**

**Box 137**

**Folder 2**

**Miscellaneous Correspondence, 2003**

**Box 137**

**Folder 3**

## **Miscellaneous Correspondence, 2003**

**Box** 137

**Folder** 4

## **Subseries IV.B. Files of Sarah Finley, Deputy Secretary of Education, 2001-2005.**

**Boxes** 76-80h (box)

**Extent**

Extent: 4.55 cubic feet.

### **Scope and Content**

This subseries is housed in 13 boxes and is arranged roughly alphabetically by subject/event. This subseries contains calendars, correspondence, e-mail, briefings, notes, presentations, and press releases. Notable subjects in this subseries include: Prince Edward County scholarship program (meeting notes, 8 May 2003 - attendees: Governor Warner, Del. Baskerville, Del. Watkins Abbitt, Dr. Vonita Foster, Dr. Ed Peeples, John Stokes, and Ken Woodley); Sarah Finley's Day Calendars, 2002-2005 (lists appointments); consolidating Virginia Schools for the Deaf and Blind; Council on Virginia's Future meeting materials and Cabinet Technology Team for Education and Technology (VITA), 2004-2005 meeting materials.

## **Achievable Dream, 2003**

**Box** 76

**Folder** 1

## **AEL (Appalachian Education Laboratory), 2002**

**Box** 76

**Folder** 2

## **Alleghany County/Composite Index, 2003**

**Box** 76

**Folder** 3

## **ATE-VA/VACTE Schools of Education, 2002**

**Box** 76

**Folder** 4

## **AVID (Advancement Via Individual Determination Program), 2002**

**Box** 76

**Folder** 5

## **Banks Associates - School Improvement, 2002**

**Box** 76

**Folder** 6

## **Phyllis Bradley - Edutech, Inc., 2002**

**Box** 76

**Folder** 6

## **Center in the Square, 2002**

**Box** 76

**Folder** 6

**Christopher Newport University, Masters in Teaching, 2003**

**Box 76**

**Folder 7**

**Coalition for Good Schools/Fairfax, 2002**

**Box 76**

**Folder 7**

**Coalition for Virginia's Future, 2001**

**Box 76**

**Folder 7**

**Constituent Contacts - Special Education, 2002**

**Box 76**

**Folder 7**

**Constituent Correspondence - Miscellaneous, 2002-2005**

**Box 76**

**Folder 8**

**DOE/CTE, 2004**

**Box 76**

**Folder 9**

**James A. Doherty - AP Courses, 2003-2004**

**Box 76**

**Folder 9**

**Mr. and Mrs. Derrick Douglas, 2003-2004**

**Box 76**

**Folder 9**

**Beverly Dunn - Personal Mastery Program, 2002**

**Box 76**

**Folder 9**

**ETS - Chauncey Group, 2002**

**Box 76**

**Folder 10**

**ExploreNet - Quality Teaching and Learning, 2003**

**Box 76**

**Folder 10**

**Governor's Schools, 2001-2002**

**Box 76**

**Folder 10**

**Harcourt Educational Measurement, 2002**

**Box 76**

**Folder 10**

**Highland County Public Schools, 2002**

**Box 76**

**Folder 10**

**Glen Hoptman, 2002**

**Box 77**

**Folder 1**

**Hunt Institute, 2003**

**Box 77**

**Folder 1**

**Individual Teacher Licensure Matters, 2002**

**Box 77**

**Folder 1**

**Jewish Women International's Prejudice Awareness Summit, 2002**

**Box 77**

**Folder 1**

**Lexington Institute, 2002**

**Box 77**

**Folder 1**

**Literacy Partnership for Reading, 2002**

**Box 77**

**Folder 1**

**Making a Difference Foundation, 2002**

**Box 77**

**Folder 1**

**The McKenzie Group, 2004**

**Box 77**

**Folder 1**

**Miller School of Albemarle, 2004**

**Box 77**

**Folder 2**

**Reverend Tyler C. Millner, 2004**

**Box 77**

**Folder 2**

**Miscellaneous, 2002**

**Box 77**

**Folder 2**

**Tim Moore, 2005**

**Box 77**

**Folder 2**

**NAACP Call for Action, 2002**

**Box 77**

**Folder 2**

**National High School Principal of the Year, 2002**

**Box 77**

**Folder 3**

**Olmstead Decision, 2002**

**Box 77**

**Folder 3**

**One Number - Symbiont, 2002**

**Box 77**

**Folder 3**

**Joan D. Perry, Petersburg Schools, 2002**

**Box 77**

**Folder 4**

**Prejudice Awareness, Jewish Women, 2002**

**Box 77**

**Folder 4**

**Prince Edward/Brown, 2003**

**Box 77**

**Folder 4**

**Project Discovery, 2003**

**Box 77**

**Folder 4**

**Public Broadcasting Board, 2002**

**Box 77**

**Folder 4**

**Reading and Literacy Partnership, 2002**

**Box 77**

**Folder 4**

**Richmond Symphony, 2003**

**Box 77**

**Folder 4**

**Roanoke's Master Plan, 2001**

**Box 77**

**Folder 5**

**School Evaluation and Management Services (SEMS), 2004**

**Box 77**

**Folder 5**

**Southern Regional Educational Board (SREB), 2001-2002**

**Box 77**

**Folder 5**

**Strategic Education Research Partnership (SERP), no date**

**Box 77**

**Folder 5**

**Time Travelers - Museums, 2002**

**Box 77**

**Folder 5**

**Tredegar National Civil War Center, 2002**

**Box 77**

**Folder 5**

**Virginia Association of School Superintendents (VASS), 2002**

**Box 77**

**Folder 5**

**Virginia Association of Career and Technical Education, 2002**

**Box 77**

**Folder 5**

**Virginia Council on Economic Education, 2003**

**Box 77**

**Folder 5**

**Virginia Education Coalition, 2003**

**Box 77**

**Folder 5**

**Virginia Foundation for the Humanities, 2003**

**Box 78**

**Folder 1**

**Virginia Math and Science Coalition, 2002**

**Box 78**

**Folder 1**

**Virginia Opera, 2002**

**Box 78**

**Folder 1**

**Virginia School Boards Association, Governor's Conference on Education, 23 July 2002**

**Box 78**

**Folder 2**

**Virginia School Boards Association - Newsletters, 2002**

**Box 78**

**Folder 3**

**Virginia School Food Service Association, 2002**

**Box 78**

**Folder 3**

**Virginia Tech Mobile Chemistry Lab, no date**

**Box 78**

**Folder 3**

**Virginians at War, 2003**

**Box 78**

**Folder 3**

**Virginians for the Arts, 2003**

**Box 78**

**Folder 4**

**Vistronix, Inc., 2002**

**Box 78**

**Folder 4**

**Walk Smart, 2004**

**Box 78**

**Folder 4**

**Youth Matters, 2002**

**Box 78**

**Folder 4**

**Youth Risk Behavioral Survey, 2002**

**Box 78**

**Folder 4**

**Sarah Finley's Day Calendars, 2002-2005**

**Box 78**

**Folder 5**

**Governor's Briefing, No Child Left Behind Cost Study, 9 September 2005**

**Box 78**

**Folder 6**

**The Governor's High School Leadership Summit, Richmond, Virginia, 8 March 2004**

**Box 78**

**Folder 7**

**The Governor's High School Leadership Summit, Richmond, Virginia, 16 March 2005**

**Box 79**

**Folder 1**

**The Governor's Innovative Technology in Education Awards, 2002, 2004-2005**

**Box 79**

**Folder 2**

**Council on Virginia's Future, 2003-2005 (part one)**

**Box 79**

**Folder 3**

**Council on Virginia's Future, 2003-2005 (part two)**

**Box 79**

**Folder 4**

**Council on Virginia's Future, 2003-2005 (part three)**

**Box 79**

**Folder 5**

**Council on Virginia's Future, 2003-2005 (part four)**

**Box 79**

**Folder 6**

**Virginia Holocaust Museum, 2005**

**Box 80**

**Folder 1**

**Achievement Builders Corp (ABC) (Reggie Jones), 2005**

**Box 80**

**Folder 1**

**ConnectGov, Inc., Cyber-Quest Learning System, 2005**

**Box 80**

**Folder 1**

**Princeton Review, College for All, 2005**

**Box 80**

**Folder 1**

**Venture Philanthropy Partners, 2005**

**Box 80**

**Folder 2**

**Robert Glenn/Franklin County, 2005**

**Box 80**

**Folder 3**

**Virginia Literacy Foundation, 2005**

**Box 80**

**Folder 3**

**Status of Path to Industry Certification, 12 April 2005**

**Box 80**

**Folder 3**

**Capital One, Financial Literacy, 2005**

**Box 80**

**Folder 3**

**Internet Keep Safe Coalition State Kickoff, no date**

**Box 80**

**Folder 4**

**CTE Salary Schedules of DOE, 2003**

**Box 80**

**Folder 4**

**After School Grant, Mott Foundation, 2003**

**Box 80**

**Folder 4**

**Dept. of Education Management Review, 2002**

**Box 80**

**Folder 4**

**Virginia Health Care Foundation, FAMIS, 2002**

**Box 80**

**Folder 4**

**Cabinet Technology Team for Education and Technology (VITA), 2004-2005**

**Box 80**

**Folder 5**

**Virginia School for the Deaf and Blind, Staunton/Hampton, 2002-2003 (part one)**

**Box 80a**

**Folder 1**

**Virginia School for the Deaf and Blind, Staunton/Hampton, 2005 (part two)**

**Box 80a**

**Folder 2**

**Virginia School for the Deaf and Blind, Staunton/Hampton, 2005 (part three)**

**Box 80a**

**Folder 3**

**Jamestown 2007, 2003-2005**

**Box 80a**

**Folder 4**

**Virginians for the Arts/Commission for the Arts, 2002-2005**

**Box 80a**

**Folder 5**

**Frontier Culture Museum, Zirkle Mill, 2004-2005 (part one)**

**Box 80a**

**Folder 6**

**Frontier Culture Museum, Zirkle Mill, 2004-2005 (part two)**

**Box 80a**

**Folder 7**

**Frontier Culture Museum, 2004-2005**

**Box 80b**

**Folder 1**

**Gunston Hall, 2005**

**Box 80b**

**Folder 2**

**Virginia Museum of Fine Arts, 2002-2005 (part one)**

**Box 80b**

**Folder 3**

**Virginia Museum of Fine Arts, 2002-2005 (part two)**

**Box 80b**

**Folder 4**

**Science Museum of Virginia, 2002-2005 (part one)**

**Box 80b**

**Folder 5**

**Science Museum of Virginia, 2002-2005 (part two)**

**Box 80b**

**Folder 6**

**Science Museum of Virginia, 2002-2005 (part three)**

**Box 80c**

**Folder 1**

**Science Museum of Virginia, 2002-2005 (part four)**

**Box 80c**

**Folder 2**

**Science Museum of Virginia, 2002-2005 (part five)**

**Box 80c**

**Folder 3**

**Science Museum of Virginia, 2002-2005 (part six)**

**Box 80c**

**Folder 4**

**PTC Pro/DESKTOP, 2002**

**Box 80d**

**Folder 1**

**Regulations: Proprietary Schools, DOE/SCHEV, 2003**

**Box 80d**

**Folder 2**

**Regulations: GED Certificates, 2004**

**Box 80d**

**Folder 2**

**Regulations: Adult High School Diplomas, 2004**

**Box 80d**

**Folder 3**

**Regulations: Board of Education, Critical Shortage, 9 VAC 20-650-10, 2002**

**Box 80d**

**Folder 3**

**Regulations: Awarding of Verified Credits for Transition Students, 2002**

**Box 80d**

**Folder 3**

**Study of Federal Funding for Reading, 2002**

**Box 80d**

**Folder 4**

**Meetings/Events: Summer Reading Program, 2003**

**Box 80d**

**Folder 5**

**Meetings/Events: Governor's Science Event, 2002**

**Box 80d**

**Folder 5**

**Meetings/Events: Education Commission of the States (ECS), 4-6 April 2003, Atlanta**

**Box 80d**

**Folder 5**

**Meetings/Events: Meeting of Virginia Congressional Delegation, 31 March 2003**

**Box 80d**

**Folder 5**

**Meetings/Events: Inside Business - Career Magazine, 2003**

**Box 80d**

**Folder 6**

**Meetings/Events: ECS/Southeast Teacher Quality Forum, 12-13 May 2003, Atlanta**

**Box 80d**

**Folder 6**

**Meetings/Events: Recognition of Outstanding Educators, Governor's Luncheon, 11 December 2002**

**Box 80d**

**Folder 6**

**Meetings/Events: Governor's Awards for Outstanding Improvement on SOL Tests, 2000-01, May 2002**

**Box 80d**

**Folder 6**

**Meetings/Events: Governor's Speech to the Virginia Board of Education, 23 May 2002**

**Box 80d**

**Folder 7**

**Meetings/Events: Congressional Meeting on Education Issues, 18 March 2002**

**Box 80d**

**Folder 7**

**Digital Opportunity Investment Trust Act/Digital Promise, 2004-2005**

**Box 80e**

**Folder 1**

**Donors Choose, 2004**

**Box 80e**

**Folder 2**

**Governor's Summit on Extra Learning Opportunities, 20 April 2004**

**Box 80e**

**Folder 3**

**Learning Point Associates/NCREL, 2005 (part one)**

**Box 80e**

**Folder 4**

**Learning Point Associates/NCREL, 2005 (part two)**

**Box 80e**

**Folder 5**

**Virginia Tobacco Indemnification Commission, 2004**

**Box 80f**

**Folder 1**

**College Board, 2004**

**Box 80f**

**Folder 1**

**College Board, 2004**

**Box 80f**

**Folder 2**

**Globalization Conference, GWU, 2004**

**Box 80f**

**Folder 2**

**Jobs EQ, 2004**

**Box 80f**

**Folder 2**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part one)**

**Box 80f**

**Folder 3**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part two)**

**Box 80f**

**Folder 4**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part three)**

**Box 80f**

**Folder 5**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part four)**

**Box 80g**

**Folder 1**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part five)**

**Box 80g**

**Folder 2**

**Virginia Schools for the Deaf and Blind - Feasibility Reports to Governor and General Assembly, 2004-2005 (part six)**

**Box 80g**

**Folder 3**

**Charter Schools, 2004**

**Box 80g**

**Folder 4**

**Charter Schools, 2003**

**Box 80g**

**Folder 5**

**Charter Schools, 2003**

**Box 80g**

**Folder 6**

**Charter Schools, 2002**

**Box 80h**

**Folder 1**

**Qualified Zone Academy Bonds (QZAB) Program, 2002-2005 (part one)**

**Box 80h**

**Folder 2**

**Qualified Zone Academy Bonds (QZAB) Program, 2002-2005 (part two)**

**Box 80h**

**Folder 3**

**Qualified Zone Academy Bonds (QZAB) Program, 2002-2005 (part three)**

**Box 80h**

**Folder 4**

## **V. Planning and Budget Files, 2001-2005.**

**Boxes** 81-88 (box)

### **Extent**

Extent: 2.90 cubic feet (8 boxes).

### **Scope and Content**

The Planning and Budget Files series is housed in 8 archival boxes and is subdivided by: 2003 General Assembly Session (2002-2004 Budget); 2004 General Assembly Session (2004-2005 Budget); 2006-08 Budget Development (Fall 2005; and Miscellaneous, 2001-2005. This series contains documents related to the development of the 2002-2004, 2004-2006 and 2006-2008 state budgets for state education agencies as well as related legislation. This subseries contains correspondence, e-mail, briefings, legislation, notes, presentations, press releases and reports.

Notable documents include Agency Contingency Budget Reduction Plans (7, 11, 15%) for Secretary of Education agencies, October 2002 (Box 81, Folder 1). The FY 2004-2006 Budget Binder, 2003-2004, includes Sample Speech for Cabinet Members and Other Administration Officials re: The Governor's Tax Fairness Plan; and Message Point for Governor Mark Warner, 16 December 2003 re: The Governor's 2004-2005 Budget (B87, F3).

### **2003 General Assembly Session (2002-2004 Budget)**

#### **Agency Contingency Budget Reduction Plans, October 2002**

**Box** 81

**Folder** 1

#### **General Assembly, 2003 (part one)**

**Box** 81

**Folder** 2

#### **General Assembly, 2003 (part two)**

**Box** 81

**Folder** 3

### **2004 General Assembly Session (2004-2006 Budget)**

#### **The Budget Bill, House Document No. 1, submitted 17 December 2003**

**Box** 81

#### **Presidents' Budget Framework, 2004-2006, 21 October 2003**

**Box** 81

**Folder** 4

#### **Proposed Higher Education Funding, January 2004**

**Box** 81

**Folder** 5

#### **General Assembly, 2004 (part one)**

**Box** 81

**Folder** 6

#### **General Assembly, 2004 (part two)**

**Box** 82

**Folder** 1

**General Assembly, 2004 (part three)**

**Box 82**

**Folder 2**

**General Assembly, 2003-2004 (part four)**

**Box 82**

**Folder 3**

**General Assembly, 2003 (part five)**

**Box 82**

**Folder 4**

**General Assembly, 2003 (part six)**

**Box 82**

**Folder 5**

**General Assembly, 2003 (part seven)**

**Box 83**

**Folder 1**

**General Assembly, 2003 (part eight)**

**Box 83**

**Folder 2**

**2005 General Assembly Session (2004-2006 Budget)**

**General Assembly, 2005 (part one)**

**Box 83**

**Folder 3**

**General Assembly, 2005 (part two)**

**Box 83**

**Folder 4**

**Budget (2005-2006), 2004-2005**

**Box 83**

**Folder 5**

**Governor's Budget Reports/Speech, 2004**

**Box 83**

**Folder 6**

**NSBA/VSBA Pass Initiative, 2004**

**Box 83**

**Folder 7**

**2005 Budget Requests, 2004 (part one)**

**Box 83**

**Folder 8**

**2005 Budget Requests, 2004 (part two)**

**Box 84**

**Folder 1**

**Budget, 2002-2005**

**Box 84**

**Folder 2**

**Project Discovery, 2004**

**Box 84**

**Folder 3**

**School Board of the City of Newport News, 2005**

**Box 84**

**Folder 4**

**HJR 105, School Construction, 2004**

**Box 84**

**Folder 5**

**Senate Finance Committee, Education Subcommittee meeting, 16 September 2004**

**Box 84**

**Folder 6**

**SB 1006, Protection for Children in Foster Care, 2005**

**Box 84**

**Folder 7**

**2006-08 Budget Development (Fall 2005)**

**Budget Requests, 2005 (part one)**

**Box 84**

**Folder 8**

**Budget Requests, 2005 (part two)**

**Box 84**

**Folder 9**

**Library of Virginia, 2005**

**Box 85**

**Folder 1**

**Higher Education, 4 Year, 2005**

**Box 85**

**Folder 2**

**SCHEV, 2005**

**Box 85**

**Folder 3**

**Health Care/Nursing Education, 2005**

**Box 85**

**Folder 4**

**K-12, 2005**

**Box 85**

**Folder 5**

**Governor's Briefing, No Child Left Behind Cost Study, 9 September 2005**

**Box 85**

**Folder 6**

**Secretary of Education, Budget Issues, 2003-2005**

**Box 85**

**Folder 7**

**Council of Independent Colleges in Virginia, 2005**

**Box 85**

**Folder 8**

**Commonwealth of Virginia Modeling and Simulation Initiative (VIMSIM), FY 2007 and 2008 Biennial Budget Request, 2005**

**Box 85**

**Folder 9**

**Miscellaneous, 2001-2005**

**Dept. of Planning and Budget, 2001-2003**

**Box 85**

**Folder 10**

**Joint Legislative Audit and Review Commission (JLARC), 2002-2004**

**Box 85**

**Folder 11**

**Senate Finance Committee, 2002-2005**

**Box 86**

**Folder 1**

**Secretary of Technology, 2003-2004**

**Box 86**

**Folder 2**

**General Assembly, 2002**

**Box 86**

**Folder 3**

**Legislative Agenda, 2001-2003**

**Box 86**

**Folder 4**

**Executive Agreements/Performance Measures, 2002-2003**

**Box 86**

**Folder 5**

**Education, 2004**

**Box 86**

**Folder 6**

**Governor's Budget, Review of Public Education, Dept. of Planning and Budget,  
2002 (2002-2004 Budget)**

**Box 87**

**Folder 1**

**FY 2004-2006 Budget Binder, 2003-2004 (part one)**

**Box 87**

**Folder 2**

**FY 2004-2006 Budget Binder, 2003-2004 (part two)**

**Box 87**

**Folder 3**

**FY 2004-2006 Budget Binder, 2003-2004 (part three)**

**Box 87**

**Folder 4**

**2005 Agency Budget Request Brief Summary Binder, 2004 (part one)**

**Box 87**

**Folder 5**

**2005 Agency Budget Request Brief Summary Binder, 2004 (part two)**

**Box 87**

**Folder 6**

**FY 2004-2006 Budget, Miscellaneous Amendments, 2004**

**Box 88**

**Folder 1**

**FY 2004-2006 Budget, Miscellaneous Amendments, 2004-2005 (part one)**

**Box 88**

**Folder 2**

**FY 2004-2006 Budget, Miscellaneous Amendments, 2004-2005 (part two)**

**Box 88**

**Folder 3**

**Higher Education Enrollment Projections, 2005 (part one)**

**Box 88**

**Folder 4**

**Higher Education Enrollment Projections, 2005 (part two)**

**Box 88**

**Folder 5**

**Higher Education Capital Outlays, 2005**

**Box 88**

**Folder 6**

## VI. Special Projects and Governor's Initiatives, 2001-2006.

**Boxes** 89-136 (box)

### Extent

Extent: 17.20 cubic feet (49 boxes).

### Scope and Content

Series is arranged into six subseries and is housed in 49 archival boxes. Subseries have been designated for: A. Higher Education; B. Education for a Lifetime; C. Partnership for Achieving Successful Schools (PASS); D. Commission to Review, Study and Reform Educational Leadership; E. Teachers; F. High School Reform; and G. Healthy Virginians. This series documents the Warner Administration's extensive educational initiatives. The series consists of agendas, agreements, articles, background materials, briefing books, correspondence, e-mail, grants, handouts, legislation, lists, memorandum, notes, presentations, reports, resumes, studies, and surveys.

### Subseries II.A. Higher Education, 2001-2006.

**Boxes** 89-104 (box)

### Extent

Extent: 5.60 cubic feet.

### Scope and Content

This subseries is housed in 15 boxes and is arranged by project or event. Subdivisions are: General Obligation Bonds (GOB) for Higher Education, 2002; Governor's Higher Education Summit, 2002-2003; College and University Research, 2002-2006; Higher Education Restructuring, 2002-2005; New College Institute, 2004-2005; and Undocumented Aliens and In-State Tuition, 2002-2003. Subseries contains agendas, correspondence, memorandums, legislation, presentations, notes, handouts, talking points, press releases, briefing books, resumes, e-mail, reports, and articles.

In 2002 the Virginia General Assembly approved and Governor Mark R. Warner signed into law a \$900.5 million general bond package for educational facility capital improvements. On 5 November 2002 Virginia voters approved the bond package by a 73%-27% margin. Notable documents filed under **General Obligation Bonds (GOB) for Higher Education** include: administration talking points for the referendum.

Governor Warner announced in his first State of the Commonwealth Address in January 2002 the creation of a Higher Education Summit to find ways to support colleges and universities and make them more entrepreneurial. He established a steering committee composed of administrative and legislative leaders, college and university presidents, and business leaders. The steering committee met 30-31 May 2002 and the committee divided into workgroups devoted to the four study areas outlined by Governor Warner: Administration, Management, and Governance; Planning and Capacity; Workforce Development; and Research Capabilities and Centers of Excellence. The Governor's Higher Education Research Summit was held on 1 May 2003 in Newport News. Notable documents filed under **Governor's Higher Education Summit** include: memorandums for planning/logistics of summit, meeting notes, briefing books, and planning session materials for meetings.

One of the products of the Governor's Higher Education Summit was the creation of Governor's Research Panel to increase funding for research and development at Virginia's Colleges and Universities. Notable documents filed under **College and University Research** included: meeting materials for the Governor's Higher Education Summit held on 1 May 2003 in Newport News (memorandums for planning/logistics of summit, meeting notes, handouts, briefing books, planning session materials, prepared remarks for Governor); creation of a panel for a Blue Ribbon Review of Virginia Research Universities (resumes); and nomination packages from Virginia's major universities submitted to the Governor's Research Panel for review.

The 2005 Restructured Higher Education Financial and Administrative Operations Act (Restructuring Act) granted Virginia's colleges and universities more operational autonomy in return for meeting state higher education goals and performance measures. The law began as a charter university proposal from the University of Virginia, College of William and Mary and Virginia Tech in 2004 - the schools offered to accept less state financial aid in return for more freedom to set tuition rates. The Restructuring Act required the State Council of Higher Education for Virginia (SCHEV) to develop performance indicators to measure whether the institutions are meeting the state's goals; SCHEV approved the Institutional Performance Standards developed by the colleges and universities. The Standards were submitted to the Governor, who made some changes, for approval. The Restructuring Act also required the governing boards of each public institution of higher education to develop and adopt biennially a six-year plan and

submit it to SCHEV, Governor and the General Assembly money committees. Notable documents filed under the **Higher Education Restructuring** include: background materials on the charter university proposal, review of legislation, legislation, meeting notes, reports, presentation, correspondence, e-mail, and materials related to the development of performance measures and six-year plans as required under the Restructuring Act.

In 2004 a bipartisan coalition of state and local officials attempt to create a college in southern Virginia. The Harvest Foundation of the Piedmont pledged \$50 million towards the establishment of a state-supported 4 year college in the Martinsville-Henry County region. In 2005 state and local officials propose creation of New College Institute, a publicly-funded institution of higher education located in Martinsville-Henry County. The New College Institute was established and funded in 2006. Arranged roughly in reverse chronological order; notable documents filed under **New College Institute** include: talking points, legislation (drafts of NCI bill), correspondence, e-mail, studies, presentations, reports, articles, notes, memorandums, studies for the new college.

Governor Warner vetoed legislation in April 2003 (HB2239) that claimed to prohibit undocumented students from receiving in-state tuition at Virginia's colleges and universities. Notable documents filed under **Undocumented Aliens and In-State Tuition** include: correspondence, legislation, talking points, meeting notes, articles, e-mail, reports, memorandums, and studies on this issue. Records are arranged in roughly reverse chronological order.

## **General Obligation Bonds (GOB) for Higher Education, 2001-2002**

### **Virginia Business Higher Education Council, 2001**

**Box** 89

**Folder** 1

### **Building Virginia's Future, A Capital Improvement Plan, 7 January 2002**

**Box** 89

**Folder** 2

### **SCHEV, 2002 GOB Referendum Pre-Planning Meeting, 17 April 2002**

**Box** 89

**Folder** 3

### **General Obligation Bonds, Records, 2002**

**Box** 89

**Folder** 4

### **Building a Better Future, General Obligation Bond Referendum, 2002**

**Box** 89

**Folder** 5

## **Governor's Higher Education Summit, 2002-2003**

### **February 2002 - May 2002**

**Box** 89

**Folder** 6

### **Governor's Higher Education summit, Steering Committee Meeting, 30-31 May 2002**

**Box** 90

**Volume** Volume

### **May 2002 - February 2003**

**Box** 90

**Folder** 1

**Planning Session for the Governor's Retreat with College and University Presidents, 22 March 2003**

**Box 90**

**Folder 2**

**Meeting with Council of Presidents, 15 April 2003**

**Box 90**

**Folder 3**

**Higher Education Research Summit, 1 May 2003 (part one)**

**Box 90**

**Folder 4**

**Higher Education Research Summit, 1 May 2003 (part two)**

**Box 90**

**Folder 5**

**College and University Research, 2002-2006**

**Correspondence, 2002**

**Box 91**

**Folder 1**

**Correspondence, 2002-2003**

**Box 91**

**Folder 2**

**Governor Mark R. Warner's Higher Education Research Summit, 1 May 2003**

**Box 91**

**Folder 3**

**Governor Mark R. Warner's Higher Education Research Summit, 1 May 2003 (part one)**

**Box 91**

**Folder 4**

**Governor Mark R. Warner's Higher Education Research Summit, 1 May 2003 (part two)**

**Box 91**

**Folder 5**

**Governor Mark R. Warner's Higher Education Research Summit, 1 May 2003 (part one)**

**Box 91**

**Folder 6**

**Governor Mark R. Warner's Higher Education Research Summit, 1 May 2003 (part two)**

**Box 92**

**Folder 1**

**Correspondence, 2003**

**Box 92**

**Folder 2**

**Governor's Research Panel, Assessment of Virginia's College and University Research Programs, 5-7 October 2003**

**Box 92**

**Folder 3**

**Governor's Research Panel, Program Assessments and Institutional Responses, 14 November 2003**

**Box 92**

**Folder 4**

**Governor's Research Panel, Program Assessments and Institutional Responses, 14 November 2003**

**Box 92**

**Folder 5**

**Correspondence, 2003-2005**

**Box 92**

**Folder 6**

**Correspondence, 2005**

**Box 93**

**Folder 1**

**Correspondence, 2005-2006**

**Box 93**

**Folder 2**

**Curriculum Vitas for Governor's Research Panel, ca. 2003**

**Box 93**

**Folder 3**

**University Profiles, 2003**

**Box 93**

**Folder 4**

**Institutional Presentations, Engineering and Materials I, 5-7 October 2003 (part one)**

**Box 93**

**Folder 5**

**Institutional Presentations, Engineering and Materials I, 5-7 October 2003 (part two)**

**Box 93**

**Folder 6**

**Institutional Presentations, Engineering and Materials I, 5-7 October 2003 (part three)**

**Box 93**

**Folder 7**

**Institutional Presentations, Engineering and Materials II, 5-7 October 2003 (part one)**

**Box 94**

**Folder 1**

**Institutional Presentations, Engineering and Materials II, 5-7 October 2003 (part two)**

**Box 94**

**Folder 2**

**Institutional Presentations, Engineering and Materials II, 5-7 October 2003 (part three)**

**Box 94**

**Folder 3**

**Institutional Presentations, Life and Medical Sciences, 5-7 October 2003 (part one)**

**Box 94**

**Folder 4**

**Institutional Presentations, Life and Medical Sciences, 5-7 October 2003 (part two)**

**Box 94**

**Folder 5**

**Institutional Presentations, Earth and Environmental Science, 5-7 October 2003 (part one)**

**Box 95**

**Folder 1**

**Institutional Presentations, Earth and Environmental Science, 5-7 October 2003 (part two)**

**Box 95**

**Folder 2**

**Institutional Presentations, Earth and Environmental Science, 5-7 October 2003 (part three)**

**Box 95**

**Folder 3**

## **Higher Education Restructuring, 2002-2005**

**Higher Education Decentralization Initiative, 2001-2003, nd**

**Box 95**

**Folder 4**

**Higher Education Regional Meetings, 2003-2005**

**Box 95**

**Folder 5**

**Governor's Higher Education Summit (Peter Blake), 2002**

**Box 96**

**Folder 1**

**National Collaborative for Postsecondary Education Policy (ECS), 2003**

**Box 96**

**Folder 2**

**Charter University Proposal/Higher Education Reform Act of 2005, 2004-2005 (part one)**

**Box 96**

**Folder 3**

**Charter University Proposal/Higher Education Reform Act of 2005, 2004-2005 (part two)**  
**Box 96**  
**Folder 4**

**Charter University Proposal, Legislative Package, 2003-2004 (part one)**  
**Box 96**  
**Folder 5**

**Charter University Proposal, Legislative Package, 2003-2004 (part two)**  
**Box 97**  
**Folder 1**

**Charter University Proposal, Legislative Package, 2003-2004 (part three)**  
**Box 97**  
**Folder 2**

**Charter University Initiative, 2004 (part one)**  
**Box 97**  
**Folder 3**

**Charter University Initiative, 2004 (part two)**  
**Box 97**  
**Folder 4**

**Charter University Initiative, 2004 (part three)**  
**Box 97**  
**Folder 5**

**Charter University Initiative, Background Material, nd**  
**Box 97**  
**Folder 6**

**Charter University Initiative, Background Material, 2005 (part one)**  
**Box 98**  
**Folder 1**

**Charter University Initiative, Background Material, 2005 (part two)**  
**Box 98**  
**Folder 2**

**Charter University Initiative, Correspondence, 2003-2005**  
**Box 98**  
**Folder 3**

**Restructuring and Performance Measures, 2005 (part one)**  
**Box 98**  
**Folder 4**

**Restructuring and Performance Measures, 2005 (part two)**

**Box 98**  
**Folder 5**

**Restructuring and Performance Measures, 2005 (part three)**  
**Box 98**  
**Folder 6**

**Restructuring and Performance Measures, 2005 (part four)**  
**Box 99**  
**Folder 1**

**Restructuring and Performance Measures, 2005 (part five)**  
**Box 99**  
**Folder 2**

**Restructuring and Performance Measures, 2005 (part six)**  
**Box 99**  
**Folder 3**

**Restructuring and Performance Measures, 2005 (part seven)**  
**Box 99**  
**Folder 4**

**Restructuring and Performance Measures, 2005 (part eight)**  
**Box 99**  
**Folder 5**

**Restructuring and Performance Measures, 2005 (part nine)**  
**Box 100**  
**Folder 1**

**Restructuring and Performance Measures, 2005 (part ten)**  
**Box 100**  
**Folder 2**

**Restructuring and Performance Measures, 2005 (part eleven)**  
**Box 100**  
**Folder 3**

**Restructuring and Performance Measures, 2005 (part twelve)**  
**Box 100**  
**Folder 4**

**Restructuring and Performance Measures, 2005 (part thirteen)**  
**Box 100**  
**Folder 5**

**Restructuring and Performance Measures, 2005 (part fourteen)**  
**Box 101**  
**Folder 1**

**Restructuring and Performance Measures, 2005 (part fifteen)**

**Box 101**

**Folder 2**

**Restructuring and Performance Measures, 2005 (part sixteen)**

**Box 101**

**Folder 3**

**Miscellaneous, 2005**

**Box 101**

**Folder 4**

**New College Institute, 2004-2005**

**Records, 2005 (part one)**

**Box 101**

**Folder 5**

**Records, 2005 (part two)**

**Box 101**

**Folder 6**

**Records, 2005 (part three)**

**Box 102**

**Folder 1**

**Records, 2005 (part four)**

**Box 102**

**Folder 2**

**Records, 2005 (part five)**

**Box 102**

**Folder 3**

**Records, 2005 (part six)**

**Box 102**

**Folder 4**

**Records, 2005 (part seven)**

**Box 102**

**Folder 5**

**Records, 2005 (part eight)**

**Box 102**

**Folder 6**

**Records, 2004-2005 (part nine)**

**Box 103**

**Folder 1**

**Records, 2004-2005 (part ten)**

**Box 103**  
**Folder 2**

**Records, 2004-2005 (part eleven)**  
**Box 103**  
**Folder 3**

**New College of Virginia, Briefing Book, 2004-2005 (part one)**  
**Box 103**  
**Folder 4**

**New College of Virginia, Briefing Book, 2004-2005 (part two)**  
**Box 103**  
**Folder 5**

**Oversize Records, 2005**  
**Box 103a**

### **Undocumented Aliens and In-State Tuition, 2002-2003**

**Records, 2003 (part one)**  
**Box 104**  
**Folder 1**

**Records, 2003 (part two)**  
**Box 104**  
**Folder 2**

**Records, 2003 (part three)**  
**Box 104**  
**Folder 3**

**Records, 2002 (part four)**  
**Box 104**  
**Folder 4**

**Records, 2002 (part five)**  
**Box 104**  
**Folder 5**

### **Subseries II.B. Education for a Lifetime Initiative, 2002-2005.**

**Boxes 104-125 (box)**

#### **Extent**

Extent: 7.35 cubic feet.

#### **Scope and Content**

This subseries is housed in 21 boxes and is arranged by various aspects of the Education for a Lifetime Initiative. Governor Mark R. Warner's Education for a Lifetime initiative was a series of targeted reforms to improve a number of elements within the broad spectrum of "public education" including: Pre-Kindergarten (School Readiness Indicators), Accountability and Efficiency Reviews, Senior Year Plus (Path to Industry Certification), Teacher Support and Retention (Effective Mentoring and Turnaround Specialists), Preserving and Strengthening Higher Education, and Workforce Development (Race to GED

and Career Readiness Certificates). The Education for a Lifetime Initiative was developed in 2002 and early 2003 and announced in September and October 2003. This subseries documents the development and implementation of various aspects of this wide ranging program. Most of the materials in this subseries are the records of Sarah Hopkins Finley, Deputy Secretary of Education. Subseries contains articles, agendas, correspondence, e-mail, meeting notes, executive issue briefs, recommendations, reports, surveys, memorandums, lists, presentations, budget documents, summaries, talking points, and legislation.

The Warner Administration developed three **Working Groups** (Accountability, Needs, and Financing) consisting of various education experts and stakeholders whose purpose was the development of valuable information for the formulation of an action and legislative agenda for public education in Virginia (accountability, unmet education needs and funding as they related to K-12 system). The Accountability Work Group examined what Virginia was doing to help low performing schools, noting what worked and what more need to be done to ensure their success. The Needs Work Group helped identify the most pressing educational needs that affect the achievement levels for students. The Finance Work Group looked at how Virginia could pay for the things needed. Records include membership lists, meeting notes, correspondence, surveys, reports, e-mail for the Accountability and Needs Working Groups.

The **Education for a Lifetime, K-12 Plan** was announced in September 2003. Notable records include: Education for a Lifetime Talking Points, September 2003 rollout (Pre-K, Project Graduation (SOL Remediation), Efficiency Reviews, Senior Year, Teacher Retention, and Higher Education (Box 108, Folder 5); Notes of K-20 Plan Development (Box 109, Folder 1); Governor's Meeting with Virginia Association of School Superintendents, 12 May 2003 (Box 109, Folder 2); Governor's Meeting with University Presidents, 15 April 2003 (Box 109, Folder 2); and Virginia Education Coalition Meeting with Governor, 5 May 2003 (Box 109, Folder 2).

Other significant materials about the initiative may be found in the following areas: **Early Childhood Initiatives, Path to Industry Certification, Career and Technical Education, School Efficiency Reviews** and **Work Plans and Status Reports**. The Work Plans and Status Reports are the records of Secretary of Education Belle Wheelan. The Higher Education, 2003 and Education Plan, K-12, 2003, materials provide an excellent, detailed, overview of the creation and implementation of the entire Education for a Lifetime Initiative (B123-B124).

## **K-12 Accountability Workgroup, 2002**

### **Records, 2002 (part one)**

**Box 104**

**Folder 6**

### **Records, 2002 (part two)**

**Box 105**

**Folder 1**

### **Records, 2002 (part three)**

**Box 105**

**Folder 2**

## **K-12 Needs Workgroup, 2002-2003**

### **Records, 2002-2003 (part one)**

**Box 105**

**Folder 3**

### **Records, 2002 (part two)**

**Box 105**

**Folder 4**

**Records, 2002 (part three)**

**Box 105**

**Folder 5**

**Records, 2002 (part four)**

**Box 105**

**Folder 6**

**Records, 2002 (part five)**

**Box 106**

**Folder 1**

**Records, 2002 (part six)**

**Box 106**

**Folder 2**

**K-12 Working Groups, 2002**

**Records, 2002 (part one)**

**Box 106**

**Folder 3**

**Records, 2002 (part two)**

**Box 106**

**Folder 4**

**K-12 Needs Workgroup, 2002**

**Fairfax Meeting, 19 November 2002 (part one)**

**Box 106**

**Folder 5**

**Fairfax Meeting, 19 November 2002 (part two)**

**Box 106**

**Folder 6**

**K-12 Needs Workgroup - School Construction, 2002**

**Records, 2002 (part one)**

**Box 107**

**Folder 1**

**Records, 2002 (part two)**

**Box 107**

**Folder 2**

**Records, 2002 (part three)**

**Box 107**

**Folder 3**

**Records, 2002 (part four)**

**Box 107**  
**Folder 4**

**Records, 2002 (part five)**  
**Box 107**  
**Folder 5**

**Records, 2002 (part six)**  
**Box 107**  
**Folder 6**

**Records, 2002 (part seven)**  
**Box 107**  
**Folder 7**

### **K-12 Accountability Workgroup, 2002**

**Rewards, Sanctions and Assistance Modes, Selected States, 2002, AEL (part one)**  
**Box 108**  
**Folder 1**

**Rewards, Sanctions and Assistance Modes, Selected States, 2002, AEL (part two)**  
**Box 108**  
**Folder 2**

**Records, 2002 (part one)**  
**Box 108**  
**Folder 3**

**Records, 2002 (part two)**  
**Box 108**  
**Folder 4**

### **Education for a Lifetime, K-12 Plan, 2003**

**Records, 2003 (part one)**  
**Box 108**  
**Folder 5**

**Records, 2003 (part two)**  
**Box 109**  
**Folder 1**

**Records, 2003 (part three)**  
**Box 109**  
**Folder 2**

**Records, 2003 (part four)**  
**Box 109**  
**Folder 3**

**Records, 2003 (part five)**

**Box 109**

**Folder 4**

## **Joint Study - Use of Independent Education Performance Assessment, 2002-2003**

**Records, 2002-2003**

**Box 109**

**Folder 5**

## **Standard and Poors - Just for Kids, 2003**

**Records, 2003**

**Box 110**

**Folder 1**

## **Governor's Senior Year Proposal, 2003**

**Records, 2003 (part one)**

**Box 110**

**Folder 2**

**Records, 2003 (part two)**

**Box 110**

**Folder 3**

**Records, 2003 (part three)**

**Box 110**

**Folder 4**

**Records, 2003 (part four)**

**Box 110**

**Folder 5**

## **Work Plans, 2003-2004**

**Records, 2003-2004 (part one)**

**Box 110**

**Folder 6**

**Records, 2003-2004 (part two)**

**Box 111**

**Folder 1**

## **Race to GED**

**Records, 2004**

**Box 111**

**Folder 2**

## **Teacher Incentive Pilot - Development, 2004**

**Records, 2004**  
**Box 111**  
**Folder 3**

### **Turnaround Specialist, 2004**

**Records, 2004**  
**Box 111**  
**Folder 4**

### **Effective Mentoring - Development, 2003-2004**

**Records, 2003-2004 (part one)**  
**Box 111**  
**Folder 5**

**Records, 2003-2004 (part two)**  
**Box 111**  
**Folder 6**

### **Great Virginia Teach-In: A Call to Teach, 2003-2004**

**Records, 2003-2004**  
**Box 111**  
**Folder 7**

### **Electronic Job Bank, 2003-2004**

**Records, 2003-2004**  
**Box 112**  
**Folder 1**

### **Project Graduation, 2003-2004**

**Records, 2003-2004**  
**Box 112**  
**Folder 2**

### **Teacher Retention Initiative, 2003**

**Records, 2003 (part one)**  
**Box 112**  
**Folder 3**

**Records, 2003 (part two)**  
**Box 112**  
**Folder 4**

**Records, 2003 (part three)**  
**Box 112**  
**Folder 5**

**Records, 2003 (part four)**

**Box 112**

**Folder 6**

**Records, 2003 (part five)**

**Box 112**

**Folder 7**

## **Teacher Mentoring, 2003-2005**

**Virginia Mentor Teacher Institute, 17-18 June 2003**

**Box 113**

**Folder 1**

**Virginia Mentor Teacher Institute, 12-13 August 2004**

**Box 113**

**Folder 2**

**Virginia Mentor Teacher Institute, 24 June 2005**

**Box 113**

**Folder 3**

**Evaluation of Teacher Mentoring Programs, 2005**

**Box 113**

**Folder 4**

## **[Pre-Kindergarten] School Readiness Indicators, 2002-2004**

**Records, 2004 (part one)**

**Box 113**

**Folder 5**

**Records, 2003-2004 (part two)**

**Box 113**

**Folder 6**

**Records, 2003 (part three)**

**Box 113**

**Folder 7**

**Records, 2003 (part four)**

**Box 114**

**Folder 1**

**Records, 2002-2003 (part five)**

**Box 114**

**Folder 2**

**Records, 2002 (part six)**

**Box 114**

**Folder 3**

**Records, 2002-2003 (part seven)**

**Box 114**

**Folder 4**

**Early Childhood Initiative, 2003-2005**

**Records, 2003**

**Box 114**

**Folder 5**

**Head Start, 2003**

**Box 114**

**Folder 6**

**Head Start, 2004**

**Box 114**

**Folder 7**

**Virginia's Early Learning Council, 2005 (part one)**

**Box 115**

**Folder 1**

**Virginia's Early Learning Council, 2005 (part two)**

**Box 115**

**Folder 2**

**Governor's Early Childhood Initiatives, 2005**

**Box 115**

**Folder 3**

**Governor's Early Childhood Initiatives and Healthy Virginias, 2005**

**Box 115**

**Folder 4**

**Virginia Early Childhood Comprehensive Systems (VECCS), 2004-2005 (part one)**

**Box 115**

**Folder 5**

**Virginia Early Childhood Comprehensive Systems (VECCS), 2004-2005 (part two)**

**Box 115**

**Folder 6**

**Path to Industry Certification, 2002-2005**

**Virginia Council for Career and Technical Education, 2002-2003 (part one)**

**Box 116**

**Folder 1**

**Virginia Council for Career and Technical Education, 2002-2003 (part two)**

**Box 116**

**Folder 2**

**Virginia Council for Career and Technical Education, 2002-2003 (part three)**

**Box 116**

**Folder 3**

**CTE - Safety (Dept. of Education and Dept. of Labor), 2004-2005**

**Box 116**

**Folder 4**

**CTE - Path to Industry Certification, 2005 (part one)**

**Box 116**

**Folder 5**

**CTE - Path to Industry Certification, 2005 (part two)**

**Box 116**

**Folder 6**

**CTE - Path to Industry Certification, 2005 (part three)**

**Box 117**

**Folder 1**

**Records, 2005**

**Box 117**

**Folder 2**

**Construction Trades Task Force, Heavy Equipment, 2004-2005**

**Box 117**

**Folder 3**

**Governor's Construction Task Force, 2004-2005 (part one)**

**Box 117**

**Folder 4**

**Governor's Construction Task Force, 2004-2005 (part two)**

**Box 117**

**Folder 5**

**Governor's Construction Task Force, 2004-2005 (part three)**

**Box 117**

**Folder 6**

**Governor's Construction Task Force, 2004-2005 (part four)**

**Box 118**

**Folder 1**

**Governor's Construction Task Force, 2004-2005 (part five)**

**Box 118**

**Folder 2**

**Career and Technical Education, 2002-2005**

**HJR 713 - Workforce Development, VDOE Adult Education, 2005**

**Box 118**  
**Folder 3**

**General Notes/Studies, 2003 (part one)**  
**Box 118**  
**Folder 4**

**General Notes/Studies, 2003 (part two)**  
**Box 118**  
**Folder 5**

**General Notes/Studies, 2003 (part three)**  
**Box 118**  
**Folder 6**

**Adult Education, 2002-2003**  
**Box 119**  
**Folder 1**

**Board of Education Advisory Committee for Career and Technical Education, 2003-2004**  
**Box 119**  
**Folder 2**

**Legislative Advisory Council on Career and Technical Education, 2002-2003 (part one)**  
**Box 119**  
**Folder 3**

**Legislative Advisory Council on Career and Technical Education, 2002-2003 (part two)**  
**Box 119**  
**Folder 4**

**Workforce Development, 2002-2003 (part one)**  
**Box 119**  
**Folder 5**

**Workforce Development, 2002-2003 (part two)**  
**Box 119**  
**Folder 6**

**Career and Technical Programs, 2002-2003**  
**Box 120**  
**Folder 1**

**Career and Technical Records, 2003 (part one)**  
**Box 120**  
**Folder 2**

**Career and Technical Records, 2002-2003 (part two)**  
**Box 120**  
**Folder 3**

**Career and Technical Records, 2002-2003 (part three)**

**Box 120**

**Folder 4**

**Career and Technical Records, 2002-2003 (part four)**

**Box 120**

**Folder 5**

**Career and Technical Records, 2002-2003 (part five)**

**Box 120**

**Folder 6**

**Career and Technical Records, 2002-2004 (part six)**

**Box 121**

**Folder 1**

**Career and Technical Records, 2002-2004 (part seven)**

**Box 121**

**Folder 2**

**Career and Technical Records, 2002-2004 (part eight)**

**Box 121**

**Folder 3**

**School Efficiency Reviews, 2002-2005**

**School Efficiency Reviews, 2004-2005 (part one)**

**Box 121**

**Folder 4**

**School Efficiency Reviews, 2004-2005 (part two)**

**Box 121**

**Folder 5**

**School Efficiency Reviews, 2004-2005 (part three)**

**Box 121**

**Folder 6**

**School Efficiency Reviews, 2004-2005 (part four)**

**Box 122**

**Folder 1**

**School Efficiency Reviews, 2004-2005 (part five)**

**Box 122**

**Folder 2**

**School Efficiency Reviews for Virginia Education (SERVE), 2002-2003 (part one)**

**Box 122**

**Folder 3**

**School Efficiency Reviews for Virginia Education (SERVE), 2002-2003 (part two)**

**Box 122**

**Folder 4**

**School Efficiency Reviews for Virginia Education (SERVE), 2002-2003 (part three)**

**Box 122**

**Folder 5**

**School Efficiency Reviews for Virginia Education (SERVE), 2002-2003 (part four)**

**Box 122**

**Folder 6**

**School Efficiency Reviews, 2003**

**Box 123**

**Folder 1**

## **Work Plans and Reports, 2003-2005**

**Education for a Lifetime, Work Plans, 6 November 2003**

**Box 123**

**Folder 2**

**Education for a Lifetime, Work Plans and Status Reports, 2003-2004 (part one)**

**Box 123**

**Folder 3**

**Education for a Lifetime, Work Plans and Status Reports, 2003-2004 (part two)**

**Box 123**

**Folder 4**

**Education for a Lifetime, Work Plans and Status Reports, 2003-2004 (part three)**

**Box 123**

**Folder 5**

**Education for a Lifetime, Higher Education Plan, 2003**

**Box 123**

**Folder 6**

**Education for a Lifetime, Higher Education Plan, 2003-2004**

**Box 137**

**Folder 1**

**Education for a Lifetime, Education Plan K-12, 2003 (part one)**

**Box 124**

**Folder 1**

**Education for a Lifetime, Education Plan K-12, 2003 (part two)**

**Box 124**

**Folder 2**

**Education for a Lifetime, Education Plan K-12, 2003 (part three)**

**Box 124**

**Folder 3**

**Education for a Lifetime, Records, 2005**

**Box 124**

**Folder 4**

**Education for a Lifetime, Records, 2005**

**Box 124**

**Folder 5**

**Education for a Lifetime, Budget Material, 2005 (part one)**

**Box 125**

**Folder 1**

**Education for a Lifetime, Budget Material, 2005 (part two)**

**Box 125**

**Folder 2**

**Education for a Lifetime, Miscellaneous, 2003-2005**

**Box 125**

**Folder 3**

**Subseries II.C. The Governor's Partnership for Achieving Successful Schools (PASS), 2002-2005.**

**Boxes 125-128 (box)**

**Extent**

Extent: 1.05 cubic feet.

**Scope and Content**

This subseries is housed in four boxes and is arranged by topic. The Governor's **Partnership for Achieving Successful Schools** (PASS) initiative, started by Governor Mark R. Warner in July 2002, was a statewide partnership with business and community leaders, state educators, and local school and government officials to boost student achievement in Virginia's lowest academically performing schools on Virginia's Standards of Learning (SOL). The majority of this material belonged to Deputy Secretary of Education Sarah Finley. Subseries contains articles, agendas, correspondence, e-mail, meeting notes, reports, memorandums, presentations, and press releases.

Noteable records include: notes from meetings with the Governor, 2002; development of PASS initiative (Box 126, Folder 5) and PASS Reports, 2003-2005 (Box 127-128).

**SOLAR/PASSMARK, 2002-2003**

**Records, 2002-2003**

**Box 125**

**Folder 4**

**Mentoring/Tutoring, 2002-2003**

**Records, 2002-2003 (part one)**

**Box 125**

**Folder 5**

**Records, 2002-2003 (part two)**

**Box 126**

**Folder 1**

**Records, 2002-2003 (part three)**

**Box 126**

**Folder 2**

**PASS, 2002-2003**

**Records, 2002-2003 (part one)**

**Box 126**

**Folder 3**

**Records, 2002-2003 (part two)**

**Box 126**

**Folder 4**

**Records, 2002-2003 (part three)**

**Box 126**

**Folder 5**

**PASS videotape, n.d.**

**Box 126**

**Folder 6**

**Records, 2002-2003 (part four)**

**Box 127**

**Folder 1**

**Records, 2003 (part five)**

**Box 127**

**Folder 2**

**PASS Reports, 2003-2005**

**Records, 2004**

**Box 127**

**Folder 3**

**PASS Initiative Compliance Report, City of Richmond, 7 March 2003**

**Box 127**

**Folder 4**

**PASS Summary Report, Academic Intervention, Year One, August 2003**

**Box 127**

**Folder 5**

**PASS Summary Report, Expanded Narrative, Year One, September 2003**

**Box 127**

**Folder 5**

**PASS First Quarter Report, Year Two 2003-04, January 2004**

**Box 127**

**Folder 6**

**PASS Second Quarter Report, Year Two 2003-04, March 2004**

**Box 127**

**Folder 6**

**PASS Third Quarter Report, Year Two, 2003-04, May 2004**

**Box 127**

**Folder 7**

**PASS Year-End Report, Year Two; First Quarter Report, Year Three, January 2005 (2 copies)**

**Box 128**

**Folder 1**

**PASS Second Quarter Report, Year Three, 2004-05, March 2005 (2 copies)**

**Box 128**

**Folder 2**

**PASS Third Quarter Report, Year Three, 2004-05, May 2005 (2 copies)**

**Box 128**

**Folder 3**

**Report on Student Achievement in PASS and Turnaround Specialist Schools, Prepared for Governor Mark R. Warner, 28 September 2005 (2 copies)**

**Box 128**

**Folder 4**

**Subseries II.D. Commission to Review, Study and Reform Educational Leadership, 2002-2005.**

**Boxes 128-131 (box)**

**Extent**

Extent: 1.05 cubic feet.

**Scope and Content**

This subseries is housed in four boxes and is divided by topic. The original order has been maintained. The 2002 Session of the General Assembly established the **Commission to Review, Study and Reform Education Leadership** (HJR 20/SJR 58), a two-year, 21-member commission to "review, study and reform educational leadership." The 2004 Session of the General Assembly adopted HJR 124 to continue the Commission's work. The Secretary of Education was a member of the Commission. This series includes the records of Deputy Secretary of Education Sarah Finley and includes materials on turnaround specialists, principals, school leadership, Educational Leadership Commission and **State Action for Educational Leadership Project (SAELP II)** grants from the Wallace-Reader's Digest Funds. Subseries contains agendas, correspondence, memorandums, presentations, notes, handouts, press releases, e-mail, reports, grants, reference materials and articles.

**Educational Leadership Commission**

**Correspondence, 2003**

**Box 128**

**Folder 5**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 3 June 2003 Meeting**

**Box 128**

**Folder 6**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 15 November 2002 Meeting**

**Box 128**

**Folder 7**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 18 October 2002 Meeting**

**Box 128**

**Folder 8**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 15 July 2002 Meeting**

**Box 129**

**Folder 1**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 27 June 2002 Meeting**

**Box 129**

**Folder 2**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 17 November 2003 Meeting (part one)**

**Box 129**

**Folder 3**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 17 November 2003 Meeting (part two)**

**Box 129**

**Folder 4**

**Commission to Review, Study and Reform Educational Leadership, HJR 20/SJR 58 (2002), 16 September 2003 Meeting**

**Box 129**

**Folder 5**

## **Principals**

**Records, 2003-2004 (part one)**

**Box 129**

**Folder 6**

**Records, 2003-2004 (part two)**

**Box 130**

**Folder 1**

**Records, 2003-2004 (part three)**

**Box 130**

**Folder 2**

## **Education Roundtable**

**Records, 2003**

**Box 130**

**Folder 3**

## **Leaders Count in Virginia Schools Conference, 9-10 October 2003**

**Records, 2003**

**Box 130**

**Folder 4**

## **State Action for Leadership Project (SALEP) II and HJR 124, 2003-2005**

**Records, 2004 (part one)**

**Box 130**

**Folder 5**

**Records, 2004 (part two)**

**Box 130**

**Folder 6**

**Records, 2004 (part three)**

**Box 131**

**Folder 1**

**Records, 2004 (part four)**

**Box 131**

**Folder 2**

**Records, 2004 (part five)**

**Box 131**

**Folder 3**

**Commission to Review, Study and Reform Educational Leadership, HJR 124 (2004), 29 November 2004**

**Box 131**

**Folder 4**

**New Leaders for New Schools, 2004**

**Box 131**

**Folder 5**

**Made for the Middle, 2004**

**Box 131**

**Folder 5**

**Virginia Association of Secondary School Principals (VASSP) Meeting with Governor, 2 February 2005**

**Box 131**

**Folder 5**

## **Subseries II.E. Teachers, 2002-2005.**

**Boxes** 132-134 (box)

### **Extent**

Extent: 1.05 cubic feet.

### **Scope and Content**

In May 2000 the Virginia State Board of Education and the State Council of Higher Education (SCHEV) for Virginia created the Joint Task Force on the K-12 Teaching Profession to develop a series of recommendations on issues facing the teaching profession in Virginia. The Joint Task Force presented its recommendations to the Board of Education and SCHEV in June 2001 and they recommended that a committee be established to continue the work of the task force. The Committee to Enhance the K-12 Teaching Profession in Virginia was established in February 2002 by the Virginia Board of Education and SCHEV to design a comprehensive blueprint for advancing the teaching profession in Virginia. The committee's work was complemented by Virginia's inclusion in the National Governors Association (NGA) Center for Best Practices State Policy Institute on Recruiting and Retaining High Quality Teachers for the Nation's Classrooms project and a three-year Teacher Quality Enhancement Grant from the United States Department of Education. Records in this series document the work of the Committee to Enhance the K-12 Teaching Profession in Virginia, the NGA project and the Teacher Quality Enhancement Grant.

### **Committee to Enhance the K-12 Teaching Profession in Virginia, 2002**

#### **Records, 2002 (part one)**

**Box** 132

**Folder** 1

#### **Records, 2002 (part two)**

**Box** 132

**Folder** 2

#### **Records, 2002 (part three)**

**Box** 132

**Folder** 3

#### **Records, 2002 (part four)**

**Box** 132

**Folder** 4

#### **Records, 2002 (part five)**

**Box** 132

**Folder** 5

### **Education Retreat, 2002**

#### **Education Retreat, 8-10 September 2002**

**Box** 133

**Folder** 1

### **Board of Education, No Child Left Behind Reading Study, 2002**

#### **Board of Education, No Child Left Behind Committee Meeting, 6 November 2002**

**Box** 133

**Folder** 2

**Board of Education, No Child Left Behind, Reading Meeting, 4 October 2002**

**Box 133**

**Folder 2**

**Board of Education, No Child Left Behind, Reading Meeting, 4 September 2002**

**Box 133**

**Folder 2**

**NGA Teacher Quality Conference, Charlotte, North Carolina, 21-22 November 2002**

**Records, 2002 (part one)**

**Box 133**

**Folder 3**

**Records, 2002 (part two)**

**Box 133**

**Folder 4**

**Teacher Quality Enhancement Grant, 2002-2005**

**Grant Application, 2002 (part one)**

**Box 133**

**Folder 5**

**Grant Application, 2002 (part two)**

**Box 133**

**Folder 6**

**Grant Application, 2002 (part three)**

**Box 133**

**Folder 7**

**Advisory Council on Teacher Quality, 31 March 2003 Meeting**

**Box 134**

**Folder 1**

**Teacher Preparation Task Force, 22 May 2003 Meeting**

**Box 134**

**Folder 1**

**Advisory Council on Teacher Quality, 26 June 2003 Meeting**

**Box 134**

**Folder 1**

**Advisory Council on Teacher Quality, 11 December 2003 Meeting**

**Box 134**

**Folder 2**

**Advisory Council on Teacher Quality, 22 June 2004 Meeting**

**Box 134**

**Folder 2**

**Teacher Quality Enhancement Grant Advisory Council, 7 December 2005 Meeting**

**Box 134**

**Folder 2**

**George Banks - Lead Teacher Model, Lancaster County, 2002**

**Box 134**

**Folder 3**

**Merit Pay/Standards Based Compensation, 2002**

**Box 134**

**Folder 3**

**State Council of Higher Education for Virginia (SCHEV), 2004-05 No Child Left Behind Grant Opportunities, December 2003**

**Box 134**

**Folder 4**

**Recruitment, VA REAP, no date**

**Box 134**

**Folder 4**

**National Commission on Teaching and America's Future Conference, July 2004**

**Box 134**

**Folder 4**

**National Board for Professional Teaching Standards, 2003-2004**

**Box 134**

**Folder 5**

**Virginia Teachers for Tomorrow, 2003**

**Box 134**

**Folder 5**

**The Next Generation of Teachers: The Role of State Policymakers and Higher Education in Ensuring Quality, Conference, 3-4 February 2005**

**Box 134**

**Folder 6**

**Subseries II.E. High School Reform, 2004-2005.**

**Boxes 135 (box)**

**Extent**

Extent: 0.35 cubic feet.

**Scope and Content**

This subseries is housed in one box and is arranged roughly chronologically. In July 2005, the National Governors Association selected Virginia to receive an Honor States Program Grant as part of its **Redesigning the American High School Initiative**. The NGA program, initiated by NGA Chairman and Virginia Governor Mark Warner, provides grants to implement redesign initiatives in high schools, specifically targeting high school graduation rates and increase college readiness. The records in this

series document the Warner Administration's work on improving Virginia's high schools in 2004 and its efforts to secure the grant from the NGA in 2005. Notable documents include "Virginia's Proposal to the National Governors Association to Redesign the American High School", dated 1 June 2005 (Box 135, Folder 5).

**The Governor's High School Leadership Summit, 8 March 2004**

**Box 135**

**Folder 1**

**Southern Governors' Association, "New Traditions: Options for Rural High School Excellence", 23 July 2004 (part one)**

**Box 135**

**Folder 2**

**Southern Governors' Association, "New Traditions: Options for Rural High School Excellence", 23 July 2004 (part two)**

**Box 135**

**Folder 3**

**High School Reform Efforts, 2004-2005**

**Box 135**

**Folder 4**

**Redesigning the American High School Grant, 2005**

**Box 135**

**Folder 5**

**Subseries II.G. Healthy Virginians, 2003-2005.**

**Boxes 136 (box)**

**Extent**

Extent: 0.35 cubic feet.

**Scope and Content**

This subseries is housed in one box and is arranged roughly chronologically. In November 2004, Governor Warner launched the **Healthy Virginians** initiative, an effort to promote health and wellness and reduce health care costs by combating obesity, hypertension, and other preventable diseases among state employees, public school students, Medicaid recipients, and the public. The records in this subseries document the programs efforts at combating obesity in public schools.

**School Health, 2003**

**Box 136**

**Folder 1**

**School Obesity - Food Research and Action Center (FRAC), 2004**

**Box 136**

**Folder 2**

**Healthy Virginians, 2005**

**Box 136**

**Folder 3**