

A Guide to the Virginia Commission of Economy and Efficiency, Correspondence and Reports, 1916-1918

Virginia Commission of Economy and Efficiency, Correspondence and Reports, 1916-1918
1916-1918

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History

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Descriptive Summary

Accession number
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English

Physical Characteristics

1.15 cubic feet.

Physical Location

State Records Collection, Virginia Commission on Economy and Efficiency (Record Group 155).

Repository

Library of Virginia

Administrative Information

Access Restrictions

There are no restrictions.

Use Restrictions

There are no restrictions.

Acquisition Information

Transferred from the Office of the Secretary of the Commonwealth, May 18, 1959.

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Biographical/Historical Information

The Commission on Economy and Efficiency was created by an Act of the General Assembly on March 16, 1916 to make a "careful and detailed study of the organization and methods of the State and local governments of the Commonwealth" and report as to the ways "State and local government can be made efficiently and economically organized and administered." The Commission was comprised of five members: P.H. Drewry, George L. Browning, J. Calvin Moss, Richard Evelyn Byrd, and LeRoy Hodges. Due to lack of resources, the Commission limited its study to State government. The Commission prepared two surveys that were completed by state agencies which were assessed and evaluated. The Commission recommended: the establishment of a formalized budget system, including a proposal for a budget law (passed in 1918); increased supervision of accounts by the State Accountant; expenditures by appropriation; a fiscal year from July 1- June 30; and uniform office hours for state agencies. The Commission was dissolved in 1918.

Scope and Content Information

This collection is comprised of the administrative papers of Colonel LeRoy Hodges, Secretary of the Commission on Economy and Efficiency. Of particular interest are the drafts of the budget law that was eventually passed in 1918, and the state agency reports submitted to the Commission. These agency reports contain a history of the agency, the duties of the agency, an organizational chart, an accounting of annual expenditures, and a listing of personnel with salary and other information. Also contained in the collection is correspondence with other members of the Commission as well as with individuals outside the Commonwealth who were asked to give their opinions and suggestions regarding the Commission's work.

Arrangement

Arrangement

Each series is arranged alphabetically.

Organization

Organized into four (4) series: Administrative correspondence, 1916-1918; Correspondence with institutions outside of the Commonwealth of Virginia, 1916-1917; State agency reports, 1916-1917; and Other items, 1917-1919.

Contents List

Series I: Administrative correspondence, 1916-1918

Scope and Content

Contains correspondence among members of the Commission on Economy and Efficiency as well as with other institutions and individuals.

Arrangement

Arranged alphabetically by folder title.

Correspondence of the Commission on Economy and Efficiency, 1916-1918

Box 1

Folder 1

Correspondence, 1916-1917

Box 3

Folder 1

Draft of proposed budget law and essay, n.d. [1918]

Box 3

Folder 2

Payroll data by agency, 1917

Box 3

Folder 3

Preliminary report, n.d. [1918]

Box 3

Folder 4

Series II: Correspondence with agency outside the Commonwealth of Virginia, 1916-1917

Scope and Content

Contains correspondence with institutions outside of the Commonwealth of Virginia. Often the correspondence is soliciting assistance with the work of the Commission.

Arrangement

Arranged alphabetically by folder title.

Census, Bureau of, 1916-1917

Box 1

Folder 2

Commerce, Dept. of, 1917

Box 1

Folder 3

Dayton Bureau of Research, 1916-1917

Box 1

Folder 4

Durand, E. Dana, University of Minnesota, 1916-1917

Box 1

Folder 5

Institute for Government Research, 1916-1917

Box 1
Folder 6

Institute for Public Service, New York, 1916-1917

Box 1
Folder 7

Massachusetts, Commonwealth of, 1916-1917

Box 1
Folder 8

Moley, Raymond, 1917

Box 1
Folder 9

National Municipal League, 1917

Box 1
Folder 10

National Short Ballot Organization, 1916-1917

Box 1
Folder 11

New York Bureau of Municipal Research, 1917

Box 1
Folder 12

Secretary of the Commonwealth, 1916-1917

Box 1
Folder 13

United State Bureau of Efficiency, 1917

Box 1
Folder 14

Wisconsin, University of, 1917

Box 1
Folder 15

Series III: State agency reports, 1916-1917

Scope and Content

Contains reports from state agencies as requested by the Commission. Information in these reports include agency histories, lists of responsibilities, and listins of personnel employed.

Arrangement

Arranged alphabetically by folder title.

Adjutant General of Virginia, 1916-1917

Box 1
Folder 16

Agriculture and Immigration, Dept. of - Division of Markets, 1917

Box 1
Folder 17

Agriculture and Immigration, Dept. of - Dairy and Food Division, 1917

Box 1

Folder 18

Attorney General of Virginia, 1916-1917

Box 1

Folder 19

Auditor of Public Accounts, 1917

Box 1

Folder 20

Catawba Sanatorium, 1917

Box 1

Folder 21

Central State Hospital, 1917

Box 1

Folder 22

College of William and Mary, 1917

Box 1

Folder 23

Commission of Game and Inland Fisheries, 1917

Box 3

Folder 5

Commioner of Fisheries of Virginia, 1917

Box 3

Folder 6

Commissioner of Prohibition, 1917

Box 3

Folder 7

Convict Road Force, State, 1917

Box 1

Folder 24

Council of Defense, State, 1917

Box 1

Folder 25

Crop Commission, State, 1917

Box 1

Folder 26

Debt Commission, State, 1917

Box 1

Folder 27

Department of Agriculture and Immigration, 1917

Box 3

Folder 8

Eastern State Hospital, 1917

Box 3

Folder 9

Embalming, State Board of, 1917

Box 1

Folder 28

Forester, State, 1916-1917

Box 1

Folder 29

Geological Survey, Virginia, 1917

Box 1

Folder 30

Governor's Office, 1917

Box 1

Folder 31

Health, State Board of, 1917

Box 1

Folder 32

Highway Commission, State, 1917

Box 1

Folder 33

Home and Industrial School for Girls, 1917

Box 2

Folder 1

Home for Needy Confederate Women - Monthly reports, 1917

Box 3

Folder 10

Hospitals, Commissioner of State, 1917

Box 2

Folder 2

Industrial Home School for Colored Girls, 1917

Box 2

Folder 3

Instruction, Superintendent of, 1917

Box 2

Folder 4

Insurance, Bureau of, 1917

Box 2

Folder 5

Labor and Industrial Statistics, Bureau of, 1916-1917

Box 2

Folder 6

Land Office, Register of the, 1916-1917

Box 2

Folder 7

Laurel Industrial School, 1916-1917

Box 2

Folder 8

Legislative Reference Bureau, 1916-1917

Box 2

Folder 9

Library, Virginia State, 1917

Box 2

Folder 10

Lieutenant Governor, 1917

Box 2

Folder 11

Medical College of Virginia, 1917

Box 3

Folder 11

Military Records, Dept. of Confederate, 1917

Box 2

Folder 12

Normal School Board, Virginia, 1917

Box 2

Folder 13

Normal School for Women, State - East Radford, 1916-1917

Box 2

Folder 14

Normal School for Women, State - Farmville, 1917

Box 2

Folder 15

Normal School for Women, State - Fredericksburg, 1917

Box 2

Folder 16

Normal School for Women, State - Harrisonburg, 1917

Box 2

Folder 17

Normal and Agricultural Institute - Hampton, 1917

Box 2

Folder 18

Optometry, State Board of, 1917

Box 2

Folder 19

Penitentiary, Virginia, 1917

Box 2

Folder 20

Public Printing, Superintendent of, 1917

Box 2

Folder 21

Quarantine Officer for the Elizabeth River District, State, 1917

Box 2

Folder 22

Secretary of the Commonwealth, 1917

Box 3

Folder 12

Southwestern State Hospital, 1917

Box 3

Folder 13

State Agricultural High School, 1917

Box 2

Folder 23

State Corporation Commission, 1917

Box 3

Folder 14

Tax Board, State, 1917

Box 2

Folder 24

Treasurer, State, 1916-1917

Box 2

Folder 25

Uniform State Laws, Board of Commissioners on, 1917

Box 2

Folder 26

University of Virginia, 1917

Box 2

Folder 27

Virginia Agricultural Experiment Station, 1917

Box 2

Folder 28

Virginia Manual Labor School, 1917

Box 3

Folder 15

Virginia Military Institute, 1916-1917

Box 3

Folder 16

Virginia Normal and Industrial Institute, 1917

Box 3

Folder 17

Virginia Polytechnic Institute, 1917

Box 2

Folder 29

Virginia School for the Deaf and Blind, 1917

Box 2

Folder 30

Virginia State Epileptic Colony, 1917

Box 3

Folder 18

Virginia State School for Colored Deaf and Blind Children, 1919

Box 2

Folder 31

Western State Hospital, 1917

Box 3

Folder 19

Series IV: Other items, 1916-1919

Scope and Content

Contains clippings and other materials, as well as correspondence to and from Colonel Hodges related to items other than the Commission.

Arrangement

Arranged alphabetically by folder title.

Correspondence - not related to the Commission of Economy and Efficiency, 1917-1919

Box 2

Folder 32

Miscellaneous, 1917-1919

Box 2

Folder 33

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