

# A Guide to the Records of the Division of Motion Picture Censorship, 1926-1968

Records of the Division of Motion Picture Censorship, 1926-1968  
1926-1968

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A Collection in the Library of Virginia 26515  
Library of Virginia  
2002

## History

**Processed by:** Joanne Porter, 2001

**Funding:** Web version of the finding aid funded in part by a grant from the National Endowment for the Humanities.

## Title Statement

A Guide to the Records of the Division of Motion Picture Censorship, 1926-1968

**Subtitle:** Motion Picture Censorship, Division of, 1926-1968, A Guide to the Records of the

**Collection:** 26515

**Author:** Joanne Porter

**Sponsor:** Web version of the finding aid funded in part by a grant from the National Endowment for the Humanities.

## Publication Statement

**File size:** 223 KB

**Date:** © 2002 By the Library of Virginia.

**Publisher:** Library of Virginia

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## Profile Description

**Creation:** Machine-readable finding aid derived from paper. Created by Paige Neal 2 February 2002

**Language Usage:** Description is in English

## Revision Description

**Feb 14, 2004** PUBLIC "-//Library of Virginia//TEXT (US::Vi::vi00090::A Guide to the Records of the Division of Motion Picture Censorship, 1926-1968)//EN" "vi00090.xml" converted from EAD 1.0 to 2002 by v1to02.xsl (sy2003-10-15).

**Feb 27, 2004** converted to conform to eadVIVA.dtd by vivastrict.xsl

**2014-01-08** Converted to schema conforming EAD by dtd2schema.vh.xsl.

## Descriptive Summary

**Accession number**

26515

**Language**

English

**Physical Characteristics**

57 cubic feet (62 boxes)

**Physical Location**

State Records Collection, Acc. 26515

**Repository**

Library of Virginia

## Administrative Information

**Access Restrictions**

There are no restrictions.

**Use Restrictions**

There are no restrictions.

**Acquisition Information**

Transferred from the Office of the Attorney General, 29 June 1966.

**Preferred Citation**

Division of Motion Picture Censorship Records, 1926-1968. Accession 26515, State Records Collection, The Library of Virginia, Richmond, Virginia.

## Biographical/Historical Information

The Board of Censors (forerunner to the Division) was established by H.B. 346 Chapter 257 of the Acts of Assembly approved March 15, 1922. The purpose of the act was to regulate motion picture films, provide a system of examination, approval and regulation of banners and posters and advertising material related to films and providing penalties for violation of the act. The law made it in effect illegal to sell or exhibit any commercial film that had not been officially approved and licensed by the Board.

## Biographical Information

The Board had the following requirements; (1) Movies could not be shown without a valid licenses or permit; (2) The Board was composed of three resident citizens of Virginia, appointed by the governor to 4- year terms subject to confirmation by the senate; (3) Criteria used to review films was based on if the film was "obscene, indecent, immoral, inhuman or is of such character that its exhibition would ten to corrupt morals or incite crime. A written explanation was required to explain why a license was not issued and a detailed description of rejected portions of a film; (4) The establishment of a fee structure (in order to receive a license to show movies in the state) of one dollar (1.00) per 1000 feet of film and fifty cents (.50) for each duplicate or copy of the original print; (5) On the 15th day of year an annual detailed report was to be submitted to the governor providing details such as receipts and disbursements and summaries of films examined.

## Biographical Information

On February 25, 1930 Chapter 49 of the Acts of Assembly Section 378A officially abolished the Board of Censors and established within the Department of Law the Division of Motion Picture Censorship. The Divisions' three censors had equal authority and were appointed and served at the pleasure of the Attorney General. The censors had to be "educated and experienced residents of Virginia". The three members of the division had the responsibility of voting a director from among their group. The function of the division was similar to that of the Board of Censors but with changes to accommodate the medium of "talkies" in film. The fee structure was increased at this time.

## Biographical Information

The Division of Motion Picture Censorship carried out its duties effectively until the decade of the 1960's when court decisions raised questions about the necessity of government to censor movies. Coupled with changing mores and liberal first amendment interpretations by the federal courts, the General Assembly passed legislation (HB 176) to repeal and stop funding the Division of Motion Picture Censorship effective June 30, 1966.

## Scope and Content Information

## **Scope and Content Information**

Series I: LICENSE APPLICATIONS, 1926-1965 (14.5 cu. ft.) This series contains the actual applications for licenses to show and distribute films in the state of Virginia. The form includes the following information: date of license, title of movie or serial, names of lead characters, print number, duplicate number, reel footage, name of studio and address, notarized signature of designated representative for the studio and the date and signature of the notary public. The reverse side of the form may contain comments or remarks regarding the elimination of offensive parts of a film or the total rejection of a film due to its immoral content. Arranged alphabetically by film title.

### **Scope and Content**

Series II: LICENSES (REGULAR AND NON-REGULAR), 1954-1965 (10.5 cu. ft.) This series contains two types of certificates, organized as Regular and Non-Regular Licenses. Both Regular and Non-Regular license certificates consist of two types of numbered forms. The license certificate entitled Licenses For Duplicates (Form 4) certifies that a motion picture studio is permitted to exhibit and display a film within the State of Virginia. The form contains the title of the movie, the date the certificate was issued, the amount of fee paid by the studio, serial number, print number and the signature of the Director of the Division of Motion Picture Censorship. The second form is entitled Copy of Application For Substitute Seal Original Received and Returned to Applicant (Form 8). This form gives the studio name, the title of the film, date issued and name of the Director. The form states that the movie studio is applying for a substitute seal to be attached to a print of the film previously censored and approved by the Division. The major difference between Regular and Non-Regular Licenses appears to be the arrangement order and time period. Regular Licenses are arranged by the prefix CS and cover the early 1950's to 1965 while the Non-Regular Licenses are arranged chronologically by serial number and cover the early 1960's. Arranged chronologically by serial number.

### **Scope and Content**

Series III: INDEX TO LICENSES AND APPLICATIONS, 1947-1965 (3.15 cu. ft.) This series contains 4x6 index cards that serve as an index to the non-Regular Licenses and the License Applications. The index includes the motion picture title, date license or application issued, studio releasing film and serial number. The pink index cards provide notations about the status of the film such as, whether a seal has been issued for a film, whether the film was eliminated or "rejected in toto" meaning it could not be shown in the state, and the conditional approval of a film with the seal of Virginia, issued at a later date. The index does not appear to apply to the Regular Licenses. Arranged alphabetically by film title.

### **Scope and Content**

Series IV: ATTENDANCE REPORT FOR EMPLOYEES, 1958-1965 (2.1 cu. ft.) This series contains 4x6 index cards that served as attendance forms for employees of the Division of Motion Picture Censorship. Each card has the name of the employee, day of the week, check mark for when the employee was present, or on sick/vacation leave and the signature of employees. Arranged alphabetically by board member.

### **Scope and Content**

Series V: THEATRE AND INSPECTOR LISTINGS, 1959-1965 (.35 cu. ft.) This series provides 4x6 index cards giving an alphabetical listing of movie theatres and separate listing for the name and address of inspectors along with the theatres they were responsible for monitoring. The movie theatres are organized by location of county, city and town. The index cards have notations for "Negro" inspectors and/or "Negro" owned theatres. The cards are divided into active (white color) and inactive (pink color) cards. There is a separate listing of index cards for inspectors of drive-ins. Arranged alphabetically by location.

### **Scope and Content**

Series VI: LISTING OF FILM TITLES, 1928-1957 (1 cu. ft.) This series offers a typed listing of movie titles, seal numbers, and notations of films eliminated and approved for viewing within the state. Some of the listings give only the date, movie title, serial number and the studio releasing the film. Arranged chronologically.

### **Scope and Content**

Series VII: FINANCIAL RECORDS, 1949-1960 (3.2 cu. ft.) This series consists of five volumes, one tablet, and a

selection of financial reports that are Daily Billings (the form is entitled Film Record), which provide an overview of the financial housekeeping of the agency. There are three volumes entitled Cash Receipts dated 1950-1966 that provides an accounting ledger format with columns for the dates of transaction, studio names and assigned license number, fees for original and duplicate licenses, news reels charges and substitute seal fee along with totals for all columns. There are two volumes entitled Disbursements dated 1949-1950, and are organized in similar format as the Cash Receipts. The columns in these two volumes are identified as follows; Salaries, Wages, Repairs, Maintenance Service Contract, Travel, Transportation, Communications, Printing, Other Expenses, Office Supplies, Photographic, Supplies, Other Supplies, Office Equipment, Fire Insurance, Workmen's Compensation, Surety Insurance, Technical Subscriptions and Capitol Outlay. The one tablet entitled Office Cash Vouchers dated 1962, is an accounting booklet for the office petty cash fund. The columns headings in this tablet are for the Date of Transaction, Nature of Disbursement, Amount Paid, Totals, the Signatures for those authorized to approve payment, certification for the correct reimbursement and the checker of the transaction. The Daily Billings or Film Record dated 1960-1965, offers an insightful account of the amount of fees generated by charges applied to studios for original and duplicate prints and the seal issuance. The form contains the title of the movie, studio releasing film number of reels, total footage amount, print number, original seal number, duplicate seal number, substitute seal number and total amount of fees collected. Some reports have adding machine ticker tabulations attached to them. Arranged chronologically.

## **Scope and Content**

Series VIII: OFFICE ADMINISTRATIVE RECORDS, 1924-1966 (1.5 cu. ft) This series contains the office voucher files for the Division of Motion Picture Censorship. The files provide information on financial management as well as procedures included in the operation and administration of the Division. There also are attendance reports for the Censors. Some of the topics include information on the Commonwealth's personnel act, procurement procedures and monthly report of monies collected by the Division. These records include a sampling of blank forms used by the Division during its' operation. Arranged alphabetically by subject.

## **Scope and Content**

Series IX: REPORT OF FILM CLERKS, 1960-1965 (1.2 cu. ft. )This series gives a form entitled Film Clerk's Report. The form consists of multiple pages with the following categories and headings: Title (movie title), Exchange (studio name) Number of Reel, Footage, Print Number, Original Seal Number, Duplicate Print Number, Duplicate Seal Number, and Substitute Seal. Not all categories on the form contain information. Arranged chronologically by date.

## **Scope and Content**

Series X: ANNUAL REPORTS, 1924-1965 (.2 cu. ft.) This series contains the yearly reports for the Censorship Division as submitted to the Governor. The reports provide a detailed narrative and statistical breakdown of the activities for the fiscal year. The first report reflects in detail the standard used in the elimination and /or rejections of certain films. The main purpose for censorship was to prevent the display of "obscene, indecent, immoral or inhuman films of such character that their exhibition would tend to corrupt moral(s) or incite crime". The earlier reports (roughly 1924-1935) offer a descriptive narrative account of the activities of the Board. The reports of the 1920's document the improprieties of certain comic films of the day. One report states that "directors seem willing to violate all the refinements and all conventions in order to get a laugh!" There are descriptions of total scenes cut from films along with examples given of specific movies and the reasons for the "slicing". The report of 1927- 1928 highlights the advent of the new technology in motion pictures, "the talkies". Among the concerns of the Board about the new technology was the cost of purchasing new projectors that would allow viewing and editing of synchronized films. In the Annual Report of 1931, comments are made about the "great onslaught of gang pictures". This "problem" was not seen as vital for Virginia as for the "northern states where the foreign population is greater". None the less the Censors' considered gangster movies fostered a "disagreeable situation" that members of the Censors' hoped producers of this genre of film would "tone down in the future". In the 1941 report, advances in technology are highlighted with the introduction of a new projector known as the "Juke Box" that used (16) sixteen-millimeter film. Once again, the report documents concerns about getting state appropriations for the purchase of new equipment. The reports of 1943-1944 make note of the surprise in the increase in the number of films due to the fact of restrictions placed on raw materials (including film) during World War II. The reports of later years (roughly 1947-1965) are more statistical and less narrative in composition. The statistical tables give a numerical breakdown of films. The headings on the report are Totals for the Years, Elimination, Rejections, Receipts, Disbursements and Revenue Refunds. The financial statements provide the amount of fees collected and turned over to the state treasurer. Often, they will include disbursement of operating expenses and capital outlay. Arranged chronologically.

## Scope and Content

Series XI: ELIMINATION RECORDS, 1945-1965 (.4 cu. ft.) This series gives the form sent to the studios documenting in writing the eliminated scenes or cuts from feature films. The form contains the name and address of the studio, title of movie, a brief and graphic description of the scene cut from the original movie and the signatures of the Director of the Division of Motion Picture Censorship and the authorized agent for the studio. The form usually has triplicate copies and sometimes includes an attachment of correspondence between Censors and studio executives. Arranged chronologically.

## Scope and Content

Series XII: CORRESPONDENCE (OUTGOING AND INCOMING), 1958-1966 (.8 cu. ft.) This series consists of carbon copies of letters mailed from the various Directors' of the Division of Motion Picture Censorship and the other Censors. The letters cover a wide range of topics including the discussion with studio executives regarding censorship decisions made by the Division. The files include information on the daily operations of the division along with the records from two prominent former directors, Mrs. Lollie C. Whitehead and Mrs. Russell F. Wagers. Arranged alphabetically by subject.

## Scope and Content

Series XIII: CORRESPONDENCE (ACTIVE THEATRES/DRIVE-INS), 1957-1965 (2.3 cu. ft.) This series gives copies of outgoing and incoming letters between the Director of the Division and theater and drive-in owners of viable theaters within the state from 1957 to 1965. The correspondence mainly consists of the Director looking for recommendations for the names of individuals to work as inspectors, to view films and verify that the state seal had been appropriately applied to the print. The files are organized by the name of the theater and include the theaters' location. The files have special notations for "Negro"only theaters and inspectors. There are also report forms that list the number of admission card issued to an inspector. Arranged alphabetically by name of theater.

## Scope and Content

Series XIV: CORRESPONDENCE (INACTIVE-CLOSED THEATRES), 1957-1965 (2.3 cu. ft.) This series offers the outgoing and incoming letters between the Director of the Division of Motion Picture Censorship and the owners of theaters and drive-ins that were no longer in existence. The correspondence mainly consists of inquiries by the Director for the name of inspectors for the theaters and notification to the Director that the theater or drive-in is no longer in operation. Some files may contain returned admission cards issued to inspectors for their free admittance into the theaters. These files may include an index card with the name and address of the inspector assigned to a specific theater. Arranged alphabetically by name of theater.

## Scope and Content

Series XV: GENERAL CORRESPONDENCE AND CONTROVERSIAL FILMS, 1922-1966 (2.7 cu. ft.) This series combines general correspondence of the agency director and correspondence regarding films that were eliminated for viewing within the state of Virginia. The correspondences consist of letters mailed to movie distributors, court documents as well as correspondence from the state's Attorney General. The series includes selected promotional movie posters, examples of advertisements in movie industry trade magazines and scripts of some of the movies listed. There are recurring issues that caused grave concern for the Censors. Among those issues of concern are films that depict "miscegenation". It is noted in the records that sexual relations between Black and white people were against the law and transgresses "rules of propriety". In general, films that displayed sexual content were strictly censored or rejected in toto. In one report the suggested that "some of the bedroom scenes are particularly disgusting and are calculated to shock even the most vulgar." Violent films and movies emphasizing racial situations were rejected due to concerns that these movies might incite people to riot. The Censors rejected a 1947 movie entitled "The Burning Cross," (a film portraying the Ku Klux Klan in a negative light) because of the films' tendencies to "excite prejudices and intense emotions thereby reviving controversies and disputes that the Censors' believes presently to be quiet, and not now occupying the public attention". The Censors' insisted that the film be banned despite objections from religious leaders and civil rights organizations such as the N.A.A.C. P., which wanted the film shown to help counter the "more than a score of years of propaganda" in support of the K.K.K. in the movie industry. The civil rights organization was perplexed by the Board's action since they had supposedly allowed the showing of "The Birth of a Nation", a film that portrayed the Klan in a most favorable light. In, 1924 a movie entitled "A Son of Satan" "released by a colored concern" was banned in toto because it portrayed "a mulatto whose villainies were inherited by his white forefathers". Arranged alphabetically.

## Scope and Content

Series VI: CENSORSHIP REPORTS, 1960-1965 (.8 cu. ft.) This series documents the work of censorship boards in other states and Canada. The format of the reports vary however, all the reports provide movie titles, scenes deleted from movies, total number of prints and the studio responsible for producing the film. Arranged chronologically by date of report.

## Contents List

### **Series I: License applications, 1926-1965**

#### **Scope and Content**

This series offers the actual application for license to show and distribute films in the state of Virginia. The form contains the following information: date of license, title of movie or serial, names of lead characters, print number, duplicate number, reel footage, name of studio and address, notarized signature of designated representative for the studio and the date and signature of the notary public. The reverse side of the form may contain comments or remarks regarding the elimination of offensive parts of a film or the total rejection of a film due to its immoral content.

#### **Arrangement**

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## **Series II: Licenses regular and non-regular, 1954-1965**

### **Scope and Content**

This series contains two types of certificates, organized as Regular and Non-Regular Licenses. Both Regular and Non-Regular license certificates consists of two types of numbered forms. The license certificate entitled Licenses For Duplicates (Form 4) certifies that a motion picture studio is permitted to exhibit and display a film within the State of Virginia. The form contains the title of the movie, the date the certificate was issued, the amount of fee paid by the studio, serial number, print number and the signature of the Director of the Division of Motion Picture Censorship. The second form is entitled Copy of Application For Substitute Seal Original Received and Returned to Applicant (Form 8). This form gives the studio name, the title of the film, date issued and name of the Director. The form states that the movie studio is applying for a substitute seal to be attached to a print of the film previously censored and approved by the Division.

The major difference between Regular and Non-Regular Licenses appears to be the arrangement order and time period. Regular Licenses are arranged by the prefix CS and cover the early 1950's to 1965 while the Non-Regular Licenses are arranged chronologically by serial number and cover the early 1960's.

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**Licenses (Regular), CS18801-CS19000, 1963**

**Box 18**

**Folder 18**

**Licenses (Regular), CS19001-CS19200, 1963**

**Box 18**

**Folder 19**

**Licenses (Regular), CS19201-CS19400, 1963-1964**

**Box 18**

**Folder 20**

**Licenses (Regular), CS19401-CS19600, 1964**

**Box 19**

**Folder 1**

**Licenses (Regular), CS19601-CS19800, 1964**

**Box 19**

**Folder 2**

**Licenses (Regular), CS19801-CS20000, 1964**

**Box 19**

**Folder 3**

**Licenses (Regular), CS20001-CS20200, 1964**

**Box 19**

**Folder 4**

**Licenses (Regular), CS20201-CS20400, 1964**

**Box 19**

**Folder 5**

**Licenses (Regular), CS20401-CS20600, 1964**

**Box 19**

**Folder 6**

**Licenses (Regular), CS20601-CS20800, 1964**

**Box 19**

**Folder 7**

**Licenses (Regular), CS20801-CS21000, 1964**

**Box 19**

**Folder 8**

**Licenses (Regular), CS21001-CS21200, 1964**

**Box 19**

**Folder 9**

**Licenses (Regular), CS21201-CS21400, 1964**

**Box 19**

**Folder 10**

**Licenses (Regular), CS21401-CS21600, 1964**

**Box 19**

**Folder 11**

**Licenses (Regular), CS21601-CS21676, 1964**

**Box 19**

**Folder 12**

**Licenses (Regular), CS21677-CS21819, 1964**

**Box 19**

**Folder 13**

**Licenses (Regular), CS21820-CS22000, 1964**

**Box 19**

**Folder 14**

**Licenses (Regular), CS22001-CS22200, 1964**

**Box 19**

**Folder 15**

**Licenses (Regular), CS22201-CS22319, 1964**

**Box 19**

**Folder 16**

**Licenses (Regular), CS22320-22400, 1964**

**Box 19**

**Folder 17**

**Licenses (Regular), CS22401-CS22600, 1964**

**Box 19**

**Folder 18**

**Licenses (Regular), CS22601-CS22699, 1964**

**Box 19**

**Folder 19**

**Licenses (Regular), CS22700-CS22800, 1964**

**Box 19**

**Folder 20**

**Licenses (Regular), CS22801-CS23000, 1964**

**Box 19**

**Folder 21**

**Licenses (Regular), CS23001-CS23200, 1964**

**Box 19**

**Folder 22**

**Licenses (Regular), CS23201-CS23400, 1964**

**Box 20**

**Folder 1**

**Licenses (Regular), CS23401-CS23600, 1964**

**Box 20**

**Folder 2**

**Licenses (Regular), CS23601-CS23800, 1964**

**Box 20**

**Folder 3**

**Licenses (Regular), CS23801-CS23899, 1964**

**Box 20**

**Folder 4**

**Licenses (Regular), CS23900-CS24000, 1964**

**Box 20**

**Folder 5**

**Licenses (Regular), CS24001-CS24119, 1964**

**Box 20**

**Folder 6**

**Licenses (Regular), CS24120-CS24200, 1964**

**Box 20**

**Folder 7**

**Licenses (Regular), CS24201-CS24319, 1964**

**Box 20**

**Folder 8**

**Licenses (Regular), CS24320-CS24400, 1964**

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**Folder 9**

**Licenses (Regular), CS24401-CS24600, 1964**

**Box 20**

**Folder 10**

**Licenses (Regular), CS24601-CS24689, 1964**

**Box 20**

**Folder 11**

**Licenses (Regular), CS24690-CS24800, 1964**

**Box 20**

**Folder 12**

**Licenses (Regular), CS24801-CS25000, 1964**

**Box 20**

**Folder 13**

**Licenses (Regular), CS25001-CS25130, 1964-1965**

**Box 20**

**Folder 14**

**Licenses (Regular), CS25131-CS25200, 1965**

**Box 20**

**Folder 15**

**Licenses (Regular), CS25201-CS25299, 1965**

**Box 20**

**Folder 16**

**Licenses (Regular), CS25300-CS25400, 1965**

**Box 20**

**Folder 17**

**Licenses (Regular), CS25401-CS25600, 1965**

**Box 20**

**Folder 18**

**Licenses (Regular), CS25601-CS25719, 1965**

**Box 20**

**Folder 19**

**Licenses (Regular), CS25720-CS25800, 1965**

**Box 20**

**Folder 20**

**Licenses (Regular), CS25801-CS26000, 1965**

**Box 20**

**Folder 21**

**Licenses (Regular), CS26001-CS26099, 1965**

**Box 20**

**Folder 22**

**Licenses (Regular), CS26100-CS26200, 1965**

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**Folder 23**

**Licenses (Regular), CS26201-CS26299, 1965**

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**Folder 24**

**Licenses (Regular), CS26300-CS26400, 1965**

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**Folder 25**

**Licenses (Regular), CS26401-CS26529, 1965**

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**Folder 26**

**Licenses (Regular), CS26530-CS26600, 1965**

**Box 20**

**Folder 27**

**Licenses (Regular), CS26601-CS26800, 1965**

**Box 20**

**Folder 28**

**Licenses (Regular), CS26801-CS26919, 1965**

**Box 20**

**Folder 29**

**Licenses (Regular), CS26920-CS27000, 1965**

**Box 21**

**Folder 1**

**Licenses (Regular), CS27001-CS27200, 1965**

**Box 21**

**Folder 2**

**Licenses (Regular), CS27201-CS27400, 1965**

**Box 21**

**Folder 3**

**Licenses (Regular), CS27401-CS27600, 1965**

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**Folder 4**

**Licenses (Regular), CS27601-CS27800, 1965**

**Box 21**

**Folder 5**

**Licenses (Regular), CS27801-CS28000, 1965**

**Box 21**

**Folder 6**

**Licenses (Regular), CS28001-CS28175, 1965**

**Box 21**

**Folder 7**

**Licenses (Non-Regular), 99434-99600, 1960**

**Box 21**

**Folder 8**

**Licenses (Non-Regular), 99601-99800, 1960**

**Box 21**

**Folder 9**

**Licenses (Non-Regular), 99801-100000, 1960**

**Box 21**

**Folder 10**

**Licenses (Non-Regular), 100001-100200, 1960**

**Box 21**

**Folder 11**

**Licenses (Non-Regular), 100201-100400, 1960**

**Box 21**

**Folder 12**

**Licenses (Non-Regular), 100401-100600, 1960**

**Box 21**

**Folder 13**

**Licenses (Non-Regular), 100601-100800, 1960**

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**Folder 14**

**Licenses (Non-Regular), 100801-101000, 1960**

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**Folder 15**

**Licenses (Non-Regular), 101001-101200, 1960**

**Box 21**

**Folder 16**

**Licenses (Non-Regular), 101201-101400, 1960**

**Box 21**

**Folder 17**

**Licenses (Non-Regular), 101401-101600, 1960**

**Box 21**

**Folder 18**

**Licenses (Non-Regular), 101601-101800, 1960**

**Box 21**

**Folder 19**

**Licenses (Non-Regular), 101801-102000, 1960-1961**

**Box 22**

**Folder 1**

**Licenses (Non-Regular), 102001-102200, 1961**

**Box 22**

**Folder 2**

**Licenses (Non-Regular), 102201-102400, 1961**

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**Folder 3**

**Licenses (Non-Regular), 102401-102600, 1961**

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**Folder 4**

**Licenses (Non-Regular), 102601-102800, 1961**

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**Folder 5**

**Licenses (Non-Regular), 102801-103000, 1961**

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**Folder 6**

**Licenses (Non-Regular), 103001-103200, 1961**

**Box 22**

**Folder 7**

**Licenses (Non-Regular), 103201-103400, 1961**

**Box 22**

**Folder 8**

**Licenses (Non-Regular), 103401-103600, 1961**

**Box 22**

**Folder 9**

**Licenses (Non-Regular), 103601-103800, 1961**

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**Folder 10**

**Licenses (Non-Regular), 103801-103999, 1961**

**Box 22**

**Folder 11**

**Licenses (Non-Regular), 104000-104200, 1961**

**Box 22**

**Folder 12**

**Licenses (Non-Regular), 104201-104400, 1961**

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**Folder 13**

**Licenses (Non-Regular), 104401-104600, 1961**

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**Folder 14**

**Licenses (Non-Regular), 104601-104800, 1961**

**Box 22**

**Folder 15**

**Licenses (Non-Regular), 104801-105000, 1961**

**Box 22**

**Folder 16**

**Licenses (Non-Regular), 105001-105200, 1961**

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**Folder 17**

**Licenses (Non-Regular), 105201-105400, 1961**

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**Folder 18**

**Licenses (Non-Regular), 105401-105600, 1961**

**Box 22**

**Folder 19**

**Licenses (Non-Regular), 105601-105800, 1961**

**Box 23**

**Folder 1**

**Licenses (Non-Regular), 105801-106000, 1961-1962**

**Box 23**

**Folder 2**

**Licenses (Non-Regular), 106001-106200, 1962**

**Box 23**

**Folder 3**

**Licenses (Non-Regular), 106201-106400, 1962**

**Box 23**

**Folder 4**

**Licenses (Non-Regular), 106401-106600, 1962**

**Box 23**

**Folder 5**

**Licenses (Non-Regular), 106601-106800, 1962**

**Box 23**

**Folder 6**

**Licenses (Non-Regular), 106801-107000, 1962**

**Box 23**

**Folder 7**

**Licenses (Non-Regular), 107001-107200, 1962**

**Box 23**

**Folder 8**

**Licenses (Non-Regular), 107201-107400, 1962**

**Box 23**

**Folder 9**

**Licenses (Non-Regular), 107401-107600, 1962**

**Box 23**

**Folder 10**

**Licenses (Non-Regular), 107601-107800, 1962**

**Box 23**

**Folder 11**

**Licenses (Non-Regular), 107801-107999, 1962**

**Box 23**

**Folder 12**

**Licenses (Non-Regular), 108000-108200, 1962**

**Box 23**

**Folder 13**

**Licenses (Non-Regular), 108201-108400, 1962**

**Box 23**

**Folder 14**

**Licenses (Non-Regular), 108401-108539, 1962**

**Box 23**

**Folder 15**

**Licenses (Non-Regular), 108540-108600, 1962**

**Box 23**

**Folder 16**

**Licenses (Non-Regular), 108601-108800, 1962**

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**Folder 17**

**Licenses (Non-Regular), 108801-109000, 1962**

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**Folder 18**

**Licenses (Non-Regular), 109001-109129, 1962**

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**Folder 19**

**Licenses (Non-Regular), 109130-109200, 1962**

**Box 23**

**Folder 20**

**Licenses (Non-Regular), 109201-109400, 1962**

**Box 23**

**Folder 21**

**Licenses (Non-Regular), 109401-109600, 1962**

**Box 24**

**Folder 1**

**Licenses (Non-Regular), 109601-109800, 1962-1963**

**Box 24**

**Folder 2**

**Licenses (Non-Regular), 109801-109919, 1963**

**Box 24**

**Folder 3**

**Licenses (Non-Regular), 109920-110000, 1963**

**Box 24**

**Folder 4**

**Licenses (Non-Regular), 110001-110200, 1963**

**Box 24**

**Folder 5**

**Licenses (Non-Regular), 110201-110299, 1963**

**Box 24**

**Folder 6**

**Licenses (Non-Regular), 110300-110400, 1963**

**Box 24**

**Folder 7**

**Licenses (Non-Regular), 110401-110600, 1963**

**Box 24**

**Folder 8**

**Licenses (Non-Regular), 110601-110800, 1963**

**Box 24**

**Folder 9**

**Licenses (Non-Regular), 110801-111000, 1963**

**Box 24**

**Folder 10**

**Licenses (Non-Regular), 111001-111200, 1963**

**Box 24**

**Folder 11**

**Licenses (Non-Regular), 111201-111400, 1963**

**Box 24**

**Folder 12**

**Licenses (Non-Regular), 111401-111600, 1963**

**Box 24**

**Folder 13**

**Licenses (Non-Regular), 111601-111800, 1963**

**Box 24**

**Folder 14**

**Licenses (Non-Regular), 111801-112000, 1963**

**Box 24**

**Folder 15**

**Licenses (Non-Regular), 112001-112200, 1963**

**Box 24**

**Folder 16**

**Licenses (Non-Regular), 112201-112400, 1963**

**Box 24**

**Folder 17**

**Licenses (Non-Regular), 112401-112600, 1963**

**Box 24**

**Folder 18**

**Licenses (Non-Regular), 112601-112800, 1963**

**Box 24**

**Folder 19**

**Licenses (Non-Regular), 112801-113000, 1963**

**Box 24**

**Folder 20**

**Licenses (Non-Regular), 113001-113200, 1963-1964**

**Box 24**

**Folder 21**

**Licenses (Non-Regular), 113201-113400, 1964**

**Box 25**

**Folder 1**

**Licenses (Non-Regular), 113401-113600, 1964**

**Box 25**

**Folder 2**

**Licenses (Non-Regular), 113601-113800, 1964**

**Box 25**

**Folder 3**

**Licenses (Non-Regular), 113801-114000, 1964**

**Box 25**

**Folder 4**

**Licenses (Non-Regular), 114001-114200, 1964**

**Box 25**

**Folder 5**

**Licenses (Non-Regular), 114201-114400, 1964**

**Box 25**

**Folder 6**

**Licenses (Non-Regular), 114401-114600, 1964**

**Box 25**

**Folder 7**

**Licenses (Non-Regular), 114601-114799, 1964**

**Box 25**

**Folder 8**

**Licenses (Non-Regular), 114800-115000, 1964**

**Box 25**

**Folder 9**

**Licenses (Non-Regular), 115001-115200, 1964**

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**Folder 10**

**Licenses (Non-Regular), 115201-115400, 1964**

**Box 25**

**Folder 11**

**Licenses (Non-Regular), 115401-115600, 1964**

**Box 25**

**Folder 12**

**Licenses (Non-Regular), 115601-115800, 1964**

**Box 25**

**Folder 13**

**Licenses (Non-Regular), 115801-116000, 1964****Box** 25**Folder** 14**Licenses (Non-Regular), 116001-116200, 1964****Box** 25**Folder** 15**Licenses (Non-Regular), 116201-116400, 1964-1965****Box** 25**Folder** 16**Licenses (Non-Regular), 116401-116600, 1965****Box** 25**Folder** 17**Licenses (Non-Regular), 116601-116800, 1965****Box** 25**Folder** 18**Licenses (Non-Regular), 116801-117000, 1965****Box** 25**Folder** 19**Licenses (Non-Regular), 117001-117114, 1965****Box** 25**Folder** 20**Series III: Index to licenses and applications, 1947-1965****Scope and Content**

This series contains 4x6 index cards that serve as an index to the non-regular licenses and the license applications. The index provides the motion picture title, date of license or application, studio releasing the film and serial number. The pink index cards provide notations about the status of the film, such as, whether a seal has been issued for a film, whether the film was eliminated or "rejected in toto", meaning it could not be shown in the state, and the conditional approval of a film with the seal of Virginia issued at a later date. The index does not apply to the regular licenses.

**Arrangement**

Arranged alphabetically by film title.

**Index to licenses and applications, A-AM, 1947-1965****Box** 26**Folder** 1**Index to licenses and applications, AN-AR, 1947-1965****Box** 26**Folder** 2**Index to licenses and applications, AS-AW, 1947-1965****Box** 26**Folder** 3**Index to licenses and applications, B-BAY, 1947-1965****Box** 26

**Folder 4**

**Index to licenses and applications, BE, 1947-1965**

**Box 26**

**Folder 5**

**Index to licenses and applications, BI-BLO, 1947-1965**

**Box 26**

**Folder 6**

**Index to licenses and applications, BLU-BOY, 1947-1965**

**Box 26**

**Folder 7**

**Index to licenses and applications, BR-BY, 1947-1965**

**Box 26**

**Folder 8**

**Index to licenses and applications, C-CAV, 1947-1965**

**Box 27**

**Folder 1**

**Index to licenses and applications, CE-COL, 1947-1965**

**Box 27**

**Folder 2**

**Index to licenses and applications, COM-CROS, 1947-1965**

**Box 27**

**Folder 3**

**Index to licenses and applications, CROW-CY, 1947-1965**

**Box 27**

**Folder 4**

**Index to licenses and applications, D-DEM, 1947-1965**

**Box 27**

**Folder 5**

**Index to licenses and applications, DEN-DIC, 1947-1965**

**Box 27**

**Folder 6**

**Index to licenses and applications, DIE-DY, 1947-1965**

**Box 27**

**Folder 7**

**Index to licenses and applications, E, 1947-1965**

**Box 28**

**Folder 1**

**Index to licenses and applications, F-FEU, 1947-1965**

**Box 28**

**Folder 2**

**Index to licenses and applications, FEV-FL, 1947-1965**

**Box 28**

**Folder 3**

**Index to licenses and applications, FOA-FOY, 1947-1965**

**Box 28**

**Folder 4**

**Index to licenses and applications, FRA-FRO, 1947-1965**

**Box 28**

**Folder 5**

**Index to licenses and applications, G-GI, 1947-1965**

**Box 28**

**Folder 6**

**Index to licenses and applications, GL-GO, 1947-1965**

**Box 28**

**Folder 7**

**Index to licenses and applications, GR-GU, 1947-1965**

**Box 28**

**Folder 8**

**Index to licenses and applications, HA, 1947-1965**

**Box 29**

**Folder 1**

**Index to licenses and applications, HE-HM, 1947-1965**

**Box 29**

**Folder 2**

**Index to licenses and applications, HOA-HOUR, 1947-1965**

**Box 29**

**Folder 3**

**Index to licenses and applications, HOUS-HY, 1947-1965**

**Box 29**

**Folder 4**

**Index to licenses and applications, I-IN, 1947-1965**

**Box 29**

**Folder 5**

**Index to licenses and applications, IP-IW, 1947-1965**

**Box 29**

**Folder 6**

**Index to licenses and applications, J, 1947-1965**

**Box 29**

**Folder 7**

**Index to licenses and applications, K, 1947-1965**

**Box 29**

**Folder 8**

**Index to licenses and applications, L-LA, 1947-1965**

**Box 30**

**Folder 1**

**Index to licenses and applications, LE-LI, 1947-1965**

**Box 30**

**Folder 2**

**Index to licenses and applications, LO-LU, 1947-1965**

**Box 30**

**Folder 3**

**Index to licenses and applications, M-MAM, 1947-1965**

**Box 30**

**Folder 4**

**Index to licenses and applications, MAN-MAY, 1947-1965**

**Box 30**

**Folder 5**

**Index to licenses and applications, ME-MI, 1947-1965**

**Box 30**

**Folder 6**

**Index to licenses and applications, MOC-MOZ, 1947-1965**

**Box 30**

**Folder 7**

**Index to licenses and applications, MU-MY, 1947-1965**

**Box 31**

**Folder 1**

**Index to licenses and applications, NA-NIJ, 1947-1965**

**Box 31**

**Folder 2**

**Index to licenses and applications, NIK-NUT, 1947-1965**

**Box 31**

**Folder 3**

**Index to licenses and applications, OA-ONH, 1947-1965**

**Box 31**

**Folder 4**

**Index to licenses and applications, ONI-OZ, 1947-1965**

**Box 31**

**Folder 5**

**Index to licenses and applications, PA-PE, 1947-1965**

**Box 31**

**Folder 6**

**Index to licenses and applications, PH-POP, 1947-1965**

**Box 31**

**Folder 7**

**Index to licenses and applications, POR-PY, 1947-1965**

**Box 31**

**Folder 8**

**Index to licenses and applications, Q, 1947-1965**

**Box 32**

**Folder 1**

**Index to licenses and applications, RA-RES, 1947-1965**

**Box 32**

**Folder 2**

**Index to licenses and applications, RET-RI, 1947-1965**

**Box 32**

**Folder 3**

**Index to licenses and applications, RO-RX, 1947-1965**

**Box 32**

**Folder 4**

**Index to licenses and applications, SA, 1947-1965**

**Box 32**

**Folder 5**

**Index to licenses and applications, SC-SE, 1947-1965**

**Box 32**

**Folder 6**

**Index to licenses and applications, SH-SID, 1947-1965**

**Box 32**

**Folder 7**

**Index to licenses and applications, SIE-SL, 1947-1965**

**Box 32**

**Folder 8**

**Index to licenses and applications, SM-SO, 1947-1965**

**Box 33**

**Folder 1**

**Index to licenses and applications, SP-STOP, 1947-1965**

**Box 33**

**Folder 2**

**Index to licenses and applications, STOR-SUN, 1947-1965**

**Box 33**

**Folder 3**

**Index to licenses and applications, SUR-SYN, 1947-1965**

**Box 33**

**Folder 4**

**Index to licenses and applications, TA-TEL, 1947-1965**

**Box 33**

**Folder 5**

**Index to licenses and applications, TEM-THIR, 1947-1965**

**Box 33**

**Folder 6**

**Index to licenses and applications, THIS-THU, 1947-1965**

**Box 33**

**Folder 7**

**Index to licenses and applications, TIA-TON, 1947-1965**

**Box 33**

**Folder 8**

**Index to licenses and applications, TOO-TRI, 1947-1965**

**Box 33**

**Folder 9**

**Index to licenses and applications, TRO-TWO, 1947-1965**

**Box 34**

**Folder 1**

**Index to licenses and applications, U, 1947-1965**

**Box 34**

**Folder 2**

**Index to licenses and applications, V, 1947-1965**

**Box 34**

**Folder 3**

**Index to licenses and applications, WA, 1947-1965**

**Box 34**

**Folder 4**

**Index to licenses and applications, WE-WIK, 1947-1965**

**Box 34**

**Folder 5**

**Index to licenses and applications, WIL-WIZ, 1947-1965**

**Box 34**

**Folder 6**

## **Index to licenses and applications, WO-WY, 1947-1965**

**Box 34**

**Folder 7**

## **Index to licenses and applications, X-Y-Z, 1947-1965**

**Box 34**

**Folder 8**

## **Series IV: Attendance reports for employees, 1958-1965**

### **Scope and Content**

This series contains 4x6 index cards that served as attendance forms for employees of the Division of Motion Picture Censorship. Each card has the name of the employee, day of the week, check mark for when the employee was present or on sick/vacation leave, and the signature of employees.

### **Arrangement**

Arranged alphabetically by employee.

### **Argabright, Wanda Mae, 1961-1963**

**Box 34**

**Folder 9**

### **Bevan, Thomas, 1958-1960**

**Box 35**

**Folder 1**

### **Bevan, Thomas, 1960-1961**

**Box 35**

**Folder 2**

### **Bevan, Thomas, 1961**

**Box 35**

**Folder 3**

### **Bevan, Thomas, 1962**

**Box 35**

**Folder 4**

### **Bevan, Thomas, 1962-1963**

**Box 35**

**Folder 5**

### **Bevan, Thomas, 1964**

**Box 35**

**Folder 6**

### **Bevan, Thomas, 1964-1965**

**Box 35**

**Folder 7**

### **Hagen, Garlan, 1958-1960**

**Box 35**

**Folder 8**

**Hagen, Garlan, 1960**

Box 35

Folder 1

**Hagen, Garlan, 1961**

Box 36

Folder 1

**Hagen, Garlan, 1962**

Box 36

Folder 2

**Hagen, Garlan, 1963-1964**

Box 36

Folder 3

**Hagen, Garlan, 1964-1965**

Box 36

Folder 4

**Hagen, Garlan, 1965**

Box 36

Folder 5

**Hagen, Garlan 1966**

Box 36

Folder 6

**Jones, Lillian, 1958-1960**

Box 36

Folder 7

**Jones, Lillian, 1960**

Box 36

Folder 8

**Jones, Lillian, 1961**

Box 36

Folder 9

**Jones, Lillian, 1962-1963**

Box 37

Folder 1

**Jones, Lillian, 1963-1964**

Box 37

Folder 2

**Jones, Lillian, 1964-1965**

Box 37

Folder 3

**Jones, Lillian, 1965**

Box 37

Folder 4

**Moore, Peggy, 1958-1960**

Box 37

Folder 5

**Moore, Peggy, 1960**

Box 37

Folder 6

**Moore, Peggy, 1961**

Box 37

Folder 7

**Moss, Peggy Moore, 1962-1963**

Box 37

Folder 8

**Moss, Peggy, 1963-1964**

Box 37

Folder 9

**Moss, Peggy, 1964-1965**

Box 38

Folder 1

**Moss, Peggy, 1965**

Box 38

Folder 2

**Ross, Phyllis M., 1963-1964**

Box 38

Folder 3

**Ross, Phyllis M., 1964-1965**

Box 38

Folder 4

**Ross, Phyllis M., 1965**

Box 38

Folder 5

**Tucker, Leonard, 1958-1959**

Box 38

Folder 6

**Tucker, Leonard, 1959-1960**

Box 38

Folder 7

**Tucker, Leonard, 1961****Box 38****Folder 8****Tucker, Leonard, 1962****Box 38****Folder 9****Tucker, Leonard, 1963-1964****Box 38****Folder 10****Tucker, Leonard, 1964-1965****Box 39****Folder 1****Tucker, Leonard, 1965****Box 39****Folder 2****Series V: Theater and Inspector Listings, 1959-1965****Scope and Content**

This series consists of 4x6 index cards giving an alphabetical listing of movie theaters and a separate listing for the name and address of inspectors along with the names of the theaters they were responsible for monitoring. The movie theaters are organized by location of county, city or town. The index cards have notations for "Negro" inspectors and/or "Negro" owned theaters. The cards are divided into active (white color cards) and inactive (pink color cards) cards. There is a separate listing of index cards for inspectors of drive-in theaters.

**Arrangement**

Arranged alphabetically by location.

**Theater listings, A-E, 1962****Box 39****Folder 3****Theater listings, F-M, 1962****Box 39****Folder 4****Theater listings, N-P, 1962****Box 39****Folder 5****Theater listings, R-T, 1962****Box 39****Folder 6****Theater listings, A-K (Closed), 1964-1965****Box 39****Folder 7****Theater listings, L-Y (Closed), 1964-1965****Box 40**

**Folder 1**

**Inspector listings, B-K (Indoor theaters), 1959-1964**

**Box 40**

**Folder 2**

**Inspector listings, L-W (Indoor theaters), 1959-1964**

**Box 40**

**Folder 3**

**Inspector listings, A-K (Drive-in theaters), 1959-1965**

**Box 40**

**Folder 4**

**Inspector listings, L-W (Drive-in theaters), 1959-1964**

**Box 40**

**Folder 5**

**Series VI:Listing of Film Titles, 1928-1957**

**Scope and Content**

This series provides a typed listing of movie titles, seal numbers, and notations of films eliminated or approved for viewing within the state. Some of the listings supply only the date, movie title, serial number and name of the studio releasing the film.

**Arrangement**

Arranged chronologically.

**A-Z, 1928**

**Box 41**

**Folder 1**

**A-W, 1929-2930**

**Box 41**

**Folder 2**

**A-Y, 1930-1933**

**Box 41**

**Folder 3**

**A-Z, 1932-1938**

**Box 41**

**Folder 4**

**A-Y, 1938-1941**

**Box 41**

**Folder 5**

**A-Y, 1942-1944**

**Box 41**

**Folder 6**

**A-W, 1945-1947**

**Box 42**

**Folder 1**

**A-Y, 1947-1950**

Box 42

Folder 2

**A-Z, 1948-1952**

Box 42

Folder 3

**A-W, 1953-1955 (Bulk 1953-1954)**

Box 42

Folder 4

**A-Z, 1953-1955 (Bulk 1955)**

Box 42

Folder 5

**A-Z, 1956-1957**

Box 42

Folder 6

**A-Z, 1957**

Box 42

Folder 7

**Series VII: Financial records, 1949-1965****Scope and Content**

This series consists of five volumes, one tablet, and a selection of financial reports that are Daily Billings (the form is entitled Film Record), which provide an overview of the financial housekeeping of the agency. There are three volumes entitled Cash Receipts dated 1950-1966 that provide an accounting ledger format with columns for dates of transactions, studio names and assigned license number, fees for original and duplicate licenses, news reels charges and substitute seal fee, along with totals for all columns.

There are two volumes entitled Disbursements dated 1949-1950 that are organized in similar format to the Cash Receipts. The columns in these two volumes are identified follows: salaries, wages, repairs, maintenance service contract, travel, transportation, communications, printing, other expenses, office supplies, photographic, supplies, other supplies, office equipment, fire insurance, workmen's compensation, surety insurance, technical subscriptions, and capital outlay.

The one tablet entitled Office Cash Vouchers is dated 1962 and is an accounting booklet for the office petty cash fund. The column headings in this tablet are for date of transaction, nature of disbursement, amount paid, totals and signatures for those authorized to approve payment, certification for the correct reimbursement and the checker of the transaction.

The Daily Billings or Film Record are dated 1960-1965 and provide an insightful account of the amount of fees generated by charges applied to studios for original and duplicate prints and the seal of issuance. The contains the title of the movie, studio releasing film, number of reels, total footage amount, print number, original seal number, duplicate seal number, substitute seal number and total of fees collected. Some reports have adding machine tabulations attached to them.

**Arrangement**

Arranged chronologically.

**Cash receipts (1 v.), 1950-1955**

Box 43

**Cash receipts (1 v.), 1955-1963**

Box 43

**Cash receipts (1 v.), 1963-1966**

Box 43

**Disbursements (1 v.), 1949-1960**

**Box 43**

**Disbursements (1 v.), 1960-1966**

**Box 43**

**Office Cash Voucher booklet (1 v.), 1962**

**Box 43**

**Daily billing, 1960 July**

**Box 44**

**Folder 1**

**Daily billing, 1960 August**

**Box 44**

**Folder 2**

**Daily billing, 1960 September**

**Box 44**

**Folder 3**

**Daily billing, 1960 October**

**Box 44**

**Folder 4**

**Daily billing, 1960 November**

**Box 44**

**Folder 5**

**Daily billing, 1960 December**

**Box 44**

**Folder 6**

**Daily billing, 1961 January**

**Box 44**

**Folder 7**

**Daily billing, 1961 February**

**Box 44**

**Folder 8**

**Daily billing, 1961 March**

**Box 44**

**Folder 9**

**Daily billing, 1961 April**

**Box 44**

**Folder 10**

**Daily billing, 1961 May**

**Box 44**

**Folder 11**

**Daily billing, 1961 June**

**Box 44**

**Folder 12**

**Daily billing, 1961 July**

**Box 44**

**Folder 13**

**Daily billing, 1961 August**

**Box 44**

**Folder 14**

**Daily billing, 1961 September**

**Box 44**

**Folder 15**

**Daily billing, 1961 October**

**Box 44**

**Folder 16**

**Daily billing, 1961 November**

**Box 44**

**Folder 17**

**Daily billing, 1961 December**

**Box 44**

**Folder 18**

**Daily billing, 1962 January**

**Box 44**

**Folder 19**

**Daily billing, 1962 February**

**Box 44**

**Folder 20**

**Daily billing, 1962 March**

**Box 44**

**Folder 21**

**Daily billing, 1962 April**

**Box 44**

**Folder 22**

**Daily billing, 1962 May**

**Box 44**

**Folder 23**

**Daily billing, 1962 June**

**Box 44**

**Folder 24**

**Daily billing, 1962 July**

Box 44

Folder 25

**Daily billing, 1962 August**

Box 44

Folder 26

**Daily billing, 1962 September**

Box 44

Folder 27

**Daily billing, 1962 October**

Box 44

Folder 28

**Daily billing, 1962 November**

Box 44

Folder 29

**Daily billing, 1962 December**

Box 44

Folder 30

**Daily billing, 1963 January**

Box 44

Folder 31

**Daily billing, 1963 February**

Box 44

Folder 32

**Daily billing, 1963 March**

Box 44

Folder 33

**Daily billing, 1963 April**

Box 44

Folder 34

**Daily billing, 1963 May**

Box 44

Folder 35

**Daily billing, 1963 June**

Box 44

Folder 36

**Daily billing, 1963 July**

Box 44

Folder 37

## **Daily billing, 1963 August**

**Box** 44

**Folder** 38

## **Daily billing, 1963 September**

**Box** 44

**Folder** 39

## **Daily billing, 1963 October**

**Box** 45

**Folder** 1

## **Daily billing, 1963 November**

**Box** 45

**Folder** 2

## **Daily billing, 1963 December**

**Box** 45

**Folder** 3

## **Daily billing, 1964 January**

**Box** 45

**Folder** 4

## **Daily billing, 1964 February**

**Box** 45

**Folder** 5

## **Daily billing, 1964 March**

**Box** 45

**Folder** 6

## **Daily billing, 1964 April**

**Box** 45

**Folder** 7

## **Daily billing, 1964 May**

**Box** 45

**Folder** 8

## **Daily billing, 1964 June**

**Box** 45

**Folder** 9

## **Daily billing, 1964 July**

**Box** 45

**Folder** 10

## **Daily billing, 1964 August**

**Box** 45

**Folder** 11

### **Daily billing, 1964 September**

**Box** 45

**Folder** 12

### **Daily billing, 1964 October**

**Box** 45

**Folder** 13

### **Daily billing, 1964 November**

**Box** 45

**Folder** 14

### **Daily billing, 1964 December**

**Box** 45

**Folder** 15

### **Daily billing, 1965 January**

**Box** 45

**Folder** 16

### **Daily billing, 1965 February**

**Box** 45

**Folder** 17

### **Daily billing, 1965 March**

**Box** 45

**Folder** 18

### **Daily billing, 1965 April**

**Box** 45

**Folder** 19

### **Daily billing, 1965 May**

**Box** 45

**Folder** 20

### **Daily billing, 1965 June-July**

**Box** 45

**Folder** 21

## **Series VIII:Office Administrative Records, 1924-1966**

### **Scope and Content**

This series contains the office voucher files for the Division of Motion Picture Censorship. The files provide information on financial management as well as procedures for the operation and administration of the Division. There are also annual reports and attendance reports for the censors. Some topical files include information on the Commonwealth's personnel act, procurement procedures and monthly reports of monies collected by the Division. These records include a sampling of blank forms used by the Division during it's operation.

### **Arrangement**

Arranged alphabetically by subject.

### **Additional funds, 1953**

**Box** 45

**Folder** 22

## **Annual reports, 1924-1965**

**Box** 45

**Folder** 23

## **Appropriations and classification codes, 1960**

**Box** 45

**Folder** 24

## **Allotments and quarterly estimates, 1963-1965**

**Box** 45

**Folder** 25

## **Attendance reports, 1948-1949**

**Box** 45

**Folder** 26

## **Attendance reports, 1960-1965**

**Box** 45

**Folder** 27

## **Audits, 1961-1965**

**Box** 45

**Folder** 28

## **Authorized signatures, 1954-1958**

**Box** 45

**Folder** 29

## **Budget, 1961-1964**

**Box** 45

**Folder** 30

## **Budget, 1964-1966**

**Box** 45

**Folder** 31

## **Budget, 1965-1966**

**Box** 45

**Folder** 32

## **Disbursements, 1960-1966**

**Box** 46

**Folder** 1

## **Employment reports, 1962-1966**

**Box** 46

**Folder** 2

## **Expenditure statements, 1961-1966**

**Box** 46

**Folder** 3

## **Financial statement, 1966**

**Box 46**

**Folder 4**

## **Insurance, 1959-1966**

**Box 46**

**Folder 5**

## **Invoice statements, 1961-1966**

**Box 46**

**Folder 6**

## **Monthly reports of money collected, 1962-1966**

**Box 46**

**Folder 7**

## **Monthly statements of revenue, 1961-1966**

**Box 46**

**Folder 8**

## **Personnel Act (Virginia), 1942-1962**

**Box 46**

**Folder 9**

## **Personnel Handbooks, 1958-1965**

**Box 46**

**Folder 10**

## **Procurement guidelines, 1963-1966**

**Box 46**

**Folder 11**

## **Purchase order statements, 1965-1966**

**Box 46**

**Folder 12**

## **Receipts, 1961-1962**

**Box 46**

**Folder 13**

## **Retirement manual, 1960-1964**

**Box 46**

**Folder 14**

## **Salary Scale and Classifications, 1947-1966**

**Box 46**

**Folder 15**

## **Sample forms, n.d.**

**Box 46**

**Folder 16**

## **Series IX: Reports of film clerks, 1960-1965**

**Scope and Content**

This series consists of forms entitled Film Clerk's Report. This form consists of multiple pages with the following categories and headings: Title (movie title), Exchange (studio name), Number of Reel, Footage, Print Number, Original Seal Number, Duplicate Print Number, Duplicate Seal Number, and Substitute Seal. Not all categories on the form contain information.

**Arrangement**

Arranged chronologically.

**Reports, 1960 July-August**

**Box** 46

**Folder** 17

**Reports, 1960 September-October**

**Box** 46

**Folder** 18

**Reports, 1960 November-December**

**Box** 46

**Folder** 19

**Reports, 1961 January-March**

**Box** 46

**Folder** 20

**Reports, 1961 April-May**

**Box** 46

**Folder** 21

**Reports, 1961 June-July**

**Box** 46

**Folder** 22

**Reports, 1961 August-September**

**Box** 46

**Folder** 23

**Reports, 1961 October**

**Box** 46

**Folder** 24

**Reports, 1961 November-December**

**Box** 46

**Folder** 25

**Reports, 1962 January-February**

**Box** 46

**Folder** 26

**Reports, 1962 March-April**

**Box** 46

**Folder** 27

**Reports, 1962 May-June**

**Box** 46

**Folder** 28

**Reports, 1962 July-August**

Box 47

Folder 1

**Reports, 1962 September-October**

Box 47

Folder 2

**Reports, 1962 November-December**

Box 47

Folder 3

**Reports, 1963 January-February**

Box 47

Folder 4

**Reports, 1963 March-April**

Box 47

Folder 5

**Reports, 1963 May-June**

Box 47

Folder 6

**Reports, 1963 July-August**

Box 47

Folder 7

**Reports, 1963 September-October**

Box 47

Folder 8

**Reports, 1963 November-December**

Box 47

Folder 9

**Reports, 1964 January-February**

Box 47

Folder 10

**Reports, 1964 March-April**

Box 47

Folder 11

**Reports, 1964 May-June**

Box 47

Folder 12

**Reports, 1964 July-August**

Box 47

Folder 13

## **Reports, 1964 September-October**

**Box 47**

**Folder 14**

## **Reports, 1964 November-December**

**Box 47**

**Folder 15**

## **Reports, 1965 January-February**

**Box 48**

**Folder 1**

## **Reports, 1965 March**

**Box 48**

**Folder 2**

## **Series X:Annual reports, 1924-1965**

### **Scope and Content**

This series contains the yearly reports for the Censorship Division as submitted to the Governor. The reports provide a detailed narrative and statistical breakdown of the activities for the fiscal year. The first report reflects in detail the standard used in the elimination and/or rejection of certain films. The main purpose for censorship was to prevent the display of "obscene, indecent, immoral or inhuman films of such character that their exhibition would tend to corrupt morals or incite crime."

The earlier reports (roughly 1924-1935) offer a descriptive narrative account of the activities of the Board. The reports of the 1920's document the improprieties of certain comic films of the day. One report states that "directors seem willing to violate all the refinements and all conventions in order to get a laugh." There are descriptions of total scenes cut from films along with examples given of specific movies and the reasons for the "slicing". The report for 1927-1928 highlights the advent of the new technology in motion pictures, "the talkies". Among the concerns of the Board about the new technology was the cost of purchasing new projectors that would allow viewing and editing of synchronized films. In the annual report of 1931 comments are made about the "great onslaught of gang pictures". This "problem" was not seen as vital for Virginia as for the "northern states where foreign population is greater". Nonetheless, the censors considered gangster movies fostered a "disagreeable situation" that members of the Division hoped producers of this genre of film would "tone down in the future".

In the 1941 report advances in technology are highlighted with the introduction of a new projector known as the "Juke Box" that used sixteen millimeter film. Once again, the report documents concerns about getting state appropriations for the purchase of new equipment. The reports for 1943-1944 make note of the surprise in the increase in the number of films due to the fact of restrictions placed on raw materials (including film) during World War II.

The reports for later years (roughly 1947-1965) are more statistical and less narrative in composition. The statistical tables give a numerical breakdown of films. The headings in the report include Totals for the Years, Elimination, Rejections, Receipts, Disbursements, and Revenue Refunds. The financial statements provide the amount of fees collected and turned over to the state treasurer. Often the statements will include disbursements of operating expenses and capital outlays.

### **Arrangement**

Arranged chronologically.

## **Annual reports - bound and printed, 1924-1965**

**Box 48**

**Folder 3**

## **Annual reports - original (typewritten), 1924-1965**

**Box 48**

**Folder 4**

## **Series XI:Elimination records, 1945-1965**

### **Scope and Content**

This series consists of forms sent to the studios documenting in writing the eliminated scenes or cuts from feature films. The form contains the name and address of the studio, title of the movie, a brief and graphic description of the scene cut from the original movie, and the signatures of the Director of the Division of Motion Picture Censorship and the authorized agent for the studio. The form usually has triplicate copies and sometimes includes an attachment of correspondence between censors and studio executives.

### **Arrangement**

Arranged chronologically.

#### **Elimination records, 1945 October-1948 February**

**Box** 48

**Folder** 5

#### **Elimination records, 1949 October-1950 August**

**Box** 48

**Folder** 6

#### **Elimination records, 1951 June-1954 November**

**Box** 48

**Folder** 7

#### **Elimination records, 1955 January-1958 August**

**Box** 48

**Folder** 8

#### **Elimination records, 1958 June-1960 July**

**Box** 48

**Folder** 9

#### **Elimination records, 1961 July-1964 April**

**Box** 48

**Folder** 10

#### **Elimination records, 1964 April-1965 July**

**Box** 48

**Folder** 11

## **Series XII:Correspondence (Outgoing and Incoming), 1958-1966**

### **Scope and Content**

This series consists of carbon copies of letters mailed from the various director's of the Division of Motion Picture Censorship and the other censors. The letters cover a wide range of topics including the discussion with studio executives regarding censorship decisions made by the division. The files include information on the daily operations of the division along with the records from two prominent former directors, Mrs. Lollie C. Whitehead and Mrs. russell F. Wagers.

### **Arrangement**

Arranged alphabetically by subject.

#### **Correspondence - A, 1961-1964**

**Box** 48

**Folder** 12

#### **Correspondence - Annual reports (mailings), 1964-1965**

**Box** 48

**Folder** 13

**Correspondence - Attorney General, 1964-1966**

**Box 48**

**Folder 14**

**Correspondence - B, 1962-1964**

**Box 48**

**Folder 15**

**Correspondence - C, 1962-1965**

**Box 48**

**Folder 16**

**Correspondence - Criticisms and comments, 1965-1966**

**Box 48**

**Folder 17**

**Correspondence - D, 1963-1965**

**Box 48**

**Folder 18**

**Correspondence - E, 1963-1964**

**Box 48**

**Folder 19**

**Correspondence - F, 1962-1964**

**Box 48**

**Folder 20**

**Correspondence - Film daily year book, 1964-1966**

**Box 48**

**Folder 21**

**Correspondence - G, 1962-1963**

**Box 48**

**Folder 22**

**Correspondence - Governor's file, 1965**

**Box 48**

**Folder 23**

**Correspondence - H, 1962-1965**

**Box 48**

**Folder 24**

**Correspondence - Heads of state agencies, 1965-1966**

**Box 48**

**Folder 25**

**Correspondence - I, 1962-1964**

**Box 48**

**Folder 26**

**Correspondence - J, 1961-1964**

**Box 48**

**Folder 27**

**Correspondence - K, 1960-1961**

**Box 48**

**Folder 28**

**Correspondence - L, 1963-1964**

**Box 48**

**Folder 29**

**Correspondence - Levine Enterprise, 1964-1965**

**Box 48**

**Folder 30**

**Correspondence - M, 1962-1964**

**Box 48**

**Folder 31**

**Correspondence - Maryland, 1963-1964**

**Box 48**

**Folder 32**

**Correspondence - N, 1961-1964**

**Box 48**

**Folder 33**

**Correspondence - Neighborhood Theaters, 1962-1964**

**Box 48**

**Folder 34**

**Correspondence - O, 1963**

**Box 48**

**Folder 35**

**Correspondence - Ontario, Toronto Canadian Film Censors, 1962-1963**

**Box 48**

**Folder 36**

**Correspondence - P, 1962-1965**

**Box 48**

**Folder 37**

**Correspondence - R, 1962-1963**

**Box 48**

**Folder 38**

**Correspondence - Requests for information on censorship, 1965-1966**

**Box 48**

**Folder 39**

## **Correspondence - S, 1962-1965**

**Box** 48

**Folder** 40

## **Correspondence - Safety (Governor's Highway), 1962-1963**

**Box** 48

**Folder** 41

## **Correspondence - T, 1962-1965**

**Box** 48

**Folder** 42

## **Correspondence - Telephone system, 1962-1965**

**Box** 48

**Folder** 43

## **Correspondence - U, 1962-1963**

**Box** 48

**Folder** 44

## **Correspondence - United Givers Fund, 1963-1965**

**Box** 48

**Folder** 45

## **Correspondence - V, 1962-1963**

**Box** 48

**Folder** 46

## **Correspondence - Virginia Supplemental Retirement, 1962-1965**

**Box** 48

**Folder** 47

## **Correspondence - W, 1963-1965**

**Box** 48

**Folder** 48

## **Correspondence - Wagers, Russell F., Mrs., 1958-1966**

**Box** 48

**Folder** 49

## **Correspondence - Whitehead, Lollie C., Mrs., 1960-1965**

**Box** 48

**Folder** 50

## **Correspondence - Y, 1964**

**Box** 48

**Folder** 51

## **Series XIII:Correspondence (Active Theaters and Drive-ins), 1957-1965**

### **Scope and Content**

This series consists of copies of outgoing and incoming letters between the Director of the Division of Motion Picture Censorship and theater and drive-in owners of viable theater within the state. The correspondence mainly consists of letters from the director seeking recommendations for the names of

individuals to work as inspectors, to view films, and verify that the state seal had been appropriately applied to the print. The files are organized by the name of the theater and include the theater location. The files have special notations for "Negro" only theaters and inspectors. There are also report forms that list the number of admission cards issued to an inspector.

### **Arrangement**

Arranged alphabetically by name of theater.

#### **Abingdon - Wicomico, Va., 1961-1965**

**Box** 48

**Folder** 52

#### **Afton - Cradock, Va., 1960-1965**

**Box** 48

**Folder** 53

#### **Airport - Galax and Sandston, Va., 1960-1965**

**Box** 48

**Folder** 54

#### **American - Roanoke, Va., 1960-1965**

**Box** 48

**Folder** 55

#### **Amherst - Madison Heights, Va., 1960-1965**

**Box** 48

**Folder** 56

#### **Anchor - Newport News, Va., 1960-1965**

**Box** 48

**Folder** 57

#### **Arlington - Arlington, Va., 1960-1965**

**Box** 49

**Folder** 1

#### **Ashland - Ashland, Va., 1960-1965**

**Box** 49

**Folder** 2

#### **AutoDrone, Radford, Va. 1961-1965**

**Box** 49

**Folder** 3

#### **Autoport - Portsmouth, Va., 1962-1965**

**Box** 49

**Folder** 4

#### **Barracks Road - Charlottesville, Va., 1964-1965**

**Box** 49

**Folder** 5

#### **Bayne - Virginia Beach, Va., 1960-1965**

**Box** 49

**Folder** 6

**B and L - Williamsburg, Va., 1964-1965**

Box 49

Folder 7

**Beach Theater - Virginia Beach, Va., 1960-1965**

Box 49

Folder 8

**Beacon - Hopewell, Va., 1960-1965**

Box 49

Folder 9

**Bedford - Bedford, Va., 1960-1965**

Box 49

Folder 10

**Bellwood - Richmond, Va., 1961-1965**

Box 49

Folder 11

**Bluebird - Petersburg, Va., 1958-1965**

Box 49

Folder 12

**Bluegrass - Castlewood, Va., 1960-1964**

Box 49

Folder 13

**Blue Star - Petersburg, Va., 1959-1964**

Box 49

Folder 14

**Boulevard - Norfolk, Va., 1960-1965**

Box 49

Folder 15

**Bradlick - Annandale, Va., 1964-1965**

Box 49

Folder 16

**Broadway - Richmond, Va., 1961-1965**

Box 49

Folder 17

**Buchanan - Buchanan, Va., 1960-1965**

Box 49

Folder 18

**Buckingham - Arlington, Va., 1960-1965**

Box 49

Folder 19

**Buena Vista - Buena Vista, Va., 1960-1965**

**Box 49**

**Folder 20**

**Byrd - Arlington, Va., 1961-1965**

**Box 49**

**Folder 21**

**Byrd - Norfolk, Va., 1960-1965**

**Box 49**

**Folder 22**

**Cameo - Bristol, Va., 1960-1965**

**Box 49**

**Folder 23**

**Capitol - Danville, Va., 1960-1965**

**Box 49**

**Folder 24**

**Capitol - Portsmouth, Va., 1960-1965**

**Box 49**

**Folder 25**

**Caroline - Bowling Green, Va., 1960-1965**

**Box 49**

**Folder 26**

**Carrsville - Carrsville, Va., 1960-1964**

**Box 49**

**Folder 27**

**Carver - Norfolk, Va., 1960-1965**

**Box 49**

**Folder 28**

**Castle - Martinsville, Va., 1960-1963**

**Box 49**

**Folder 29**

**Cavalier - Waynesboro, Va., 1960-1965**

**Box 49**

**Folder 30**

**Cavalier - Elkton, Va., 1961-1964**

**Box 49**

**Folder 31**

**Cavalier - Lebanon, Va., 1960-1964**

**Box 49**

**Folder 32**

**Central - Blackwood, Va., 1960-1965**

Box 49

Folder 33

**Centre - Alexandria, Va., 1960-1965**

Box 49

Folder 34

**Century - Petersburg, Va., 1960-1965**

Box 49

Folder 35

**Chatham - Chatham, Va., 1960-1965**

Box 49

Folder 36

**Circle - Richmond, Va., 1960-1964**

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Folder 37

**Clinch - Tazewell, Va., 1960-1965**

Box 49

Folder 38

**Coeburn - Coeburn, Va., 1961-1965**

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Folder 39

**Colley - Norfolk, Va., 1960-1965**

Box 49

Folder 40

**Colonial - Fredericksburg, Va., 1960-1965**

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Folder 41

**Colonial - Norfolk, Va., 1960-1965**

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Folder 42

**Colonial - South Hill, Va., 1960-1965**

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Folder 43

**Colony - Portsmouth, Va., 1960-1965**

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Folder 44

**Commodore - Portsmouth, Va., 1960-1965**

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Folder 45

**Community - Woodstock, Va., 1960-1965**

**Box 49**

**Folder 46**

**Coswell - Appomattox, Va., 1961-1965**

**Box 49**

**Folder 47**

**Covington - Covington, Va., 1960-1965**

**Box 49**

**Folder 48**

**Craig - Craigsville, Va., 1960-1965**

**Box 49**

**Folder 49**

**Crescent - Danville, Va., 1960-1965**

**Box 49**

**Folder 50**

**Dante - Dante, Va., 1960-1964**

**Box 49**

**Folder 51**

**Dalton - Pulaski, Va., 1962-1964**

**Box 49**

**Folder 52**

**Daw - Tappahannock, Va., 1960-1965**

**Box 49**

**Folder 53**

**Dick's - Cumberland, Va., 1960-1965**

**Box 49**

**Folder 54**

**Dick's - Louisa, Va., 1960-1965**

**Box 49**

**Folder 55**

**Dixie - Newport News, Va., 1960-1965**

**Box 49**

**Folder 56**

**Dixie - Staunton, Va., 1960-1965**

**Box 49**

**Folder 57**

**Dixie - Vinton, Va., 1960-1965**

**Box 49**

**Folder 58**

**Donk's - Hudgins, Va., 1960-1965**

**Box 49**

**Folder 59**

**Dunbar - Norfolk, Va., 1960-1965**

**Box 49**

**Folder 60**

**Elkton - Elkton, Va., 1960-1964**

**Box 49**

**Folder 61**

**Emporia - Emporia, Va., 1960-1965**

**Box 49**

**Folder 62**

**Ewing - Ewing, Va., 1960-1965**

**Box 49**

**Folder 63**

**Fairfax - Fairfax, Va., 1960-1965**

**Box 49**

**Folder 64**

**Fairfax - Kilmarnock, Va., 1960-1965**

**Box 49**

**Folder 65**

**Fairfield - Richmond, Va., 1961-1965**

**Box 49**

**Folder 66**

**Family - Martinsville, Va., 1960-1964**

**Box 49**

**Folder 67**

**Family - Stephens City, Va., 1960-1965**

**Box 49**

**Folder 68**

**Farmville - Farmville, Va., 1960-1965**

**Box 49**

**Folder 69**

**Fauquier - Warrenton, Va., 1960-1965**

**Box 49**

**Folder 70**

**501 Drive-In - South Boston, Va., 1960-1965**

**Box 49**

**Folder 71**

**Flanary - Richlands, Va., 1960-1964**

**Box 49**

**Folder 72**

**Fork Union - Fork Union, Va., 1960-1965**

**Box 49**

**Folder 73**

**Fox Drive - Onley, Va., 1960-1965**

**Box 49**

**Folder 74**

**Free State - Kenbridge, Va., 1961-1965**

**Box 49**

**Folder 75**

**Gem Theater - Petersburg, Va., 1960-1965**

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This series combines general correspondence of the agency director and correspondence regarding films that were eliminated for viewing within the state of Virginia. The correspondence consists of letters mailed to movie distributors and court documents, as well as correspondence from the state's Attorney General. The series also includes selected promotional movie posters, examples of advertisements in movie industry trade magazines, and scripts of some of the movies listed.

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This series documents the work of censorship boards in other states and Canada. The format of the reports vary, however all reports provide movie titles, scenes deleted from movies, total number of prints, and the studio responsible for producing the film.

**Arrangement**

Arranged chronologically by date of report.

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**Censorship Report (New York), 1965**

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**Censorship Report (Toronto, Ontario), 1960-1962**

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**Censorship Report (Toronto, Ontario), 1963-1965**

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**Series XV:Correspondence and Controversial Films -  
Transcripts, 1922-1966**

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**Transcript - Room at the Top, 1958**

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**Transcript - Street of Shame, 1957**

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**Transcript - The Story of Bob and Sally, 1957**

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**Folder 11**