

# A Guide to the Women's Club of Falls Church, Inc., 1947-2011

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A Collection in Mary Riley Styles Public Library Record Group 4-9  
Mary Riley Styles Public Library  
2023

## History

**Processed by:** Catherine Wilson, Mary Riley Styles Public Library

## Title Statement

A Guide to the Women's Club of Falls Church, Inc., 1947-2011

**Subtitle:** Women's Club of Falls Church, Inc.

**Collection:** Record Group 4-9

## Publication Statement

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[Conditions of Use](#)

## Profile Description

**Creation:** This finding aid was produced using a form and manually entry 2023-05-26

**Language Usage:** Description is in English

## Descriptive Summary

### Collection Number

Record Group 4-9

### Language

Materials in this collection are in English.

### Physical Characteristics

2 boxes

### Repository

Falls Church History Room, Mary Riley Styles Public Library

## Administrative Information

### Conditions Governing Access

The collection is open for research use.

### Conditions Governing Use

There are no restrictions on the records.

### Immediate Source of Acquisition

The processing, arrangement, and description was completed in July 2022.

# Biographical/Historical Note

The Woman's Club of Falls Church was organized on October 6, 1947 and federated in 1948. A certificate of incorporation was issued in 1956, the purpose being "to influence the betterment of the Community of Falls Church." It was also a member of the General Federation of Women's Clubs (GFWC) Virginia as well as the national GFWC. After many years of service to the Falls Church community the club disbanded in May 2011.

The Woman's Club bought the property at 222 North Washington Street, the "Washington House," in 1961 to use as a clubhouse. It was built in 1879 as the First Congregational Church of Falls Church. The building then served as the town's first library, a public school, a recreation center, the police department and town hall. After the new municipal building was completed, it was auctioned off in 1961, and the Woman's Club was the winning bidder.

## Scope and Content

While there are some membership directories from 1951, the bulk of the records span 1976-2007. These are the meeting records and the monthly newsletter.

## Arrangement

The arrangement of the records was retained, as was the heading on the file folders. The records were organized by the archivist into the various series. Series 1 is the bylaws and state reporting forms. Series 2 has membership directories but it is not a complete set. The earlier membership directories also include the bylaws. Series 3 and 4 are Board Meeting Minutes and Club Meeting Minutes, respectively, from 1976-2006. Some financial records comprise Series 5. Series 6 contains some correspondence, and Series 7 is the monthly newsletter, *On Record*.

Also of interest are the Woman's Club scrapbooks of the Club for the years 1947-2010. These are housed separately in the Falls Church History Room.

## Contents List

\*Includes blueprints

### Series 1: Organization (Box 1)

#### **Bylaws, Bylaws, 1992**

**File 1** (folder)

#### **Certificate of Incorporation, 1958**

**File 2** (folder)

#### **Virginia Federation of Women's Clubs Report Forms, 1987-1997**

**File 3** (folder)

### Series 2: Membership (Box 1)

#### **Membership, 1951-1954 (incomplete)**

**File 1** (folder)

#### **Membership, 1992-1996**

**File 2** (folder)

#### **Membership, 1999-2011**

**File 3** (folder)

### Series 3: Board Meetings (Box 1)

## **Board Meeting Minutes, 1976-1981**

**File 1** (folder)

## **Board Meeting Minutes, 1982-1985**

**File 2** (folder)

## **Board Meeting Minutes, 1986-1989**

**File 3** (folder)

## **Board Meeting Minutes, 1990-1993**

**File 4** (folder)

## **Board Meeting Minutes, 1994-1996**

**File 5** (folder)

## **Board Meeting Minutes, 2006**

**File 6** (folder)

## **Series 4: Club Meetings (Box 1)**

### **Club Meetings, 1976-1980**

**File 1** (folder)

### **Club Meetings, 1982-1985**

**File 2** (folder)

### **Club Meetings, 1986-1990**

**File 3** (folder)

### **Club Meetings, 1991-1996**

**File 4** (folder)

### **Club Meetings, 2005-2006**

**File 5** (folder)

## **Series 5: Finance (Box 1)**

### **Building-Restoration\* (includes deeds of sale), 1958-1962, 1983-1997**

**File 1** (folder)

### **Custodial Contracts, 1992-1996**

**File 2** (folder)

### **Financial Reports, 1990-1996, 2006**

**File 3** (folder)

### **Rentals, 1992-1993**

**File 4** (folder)

### **Tax-exempt Status**

**File 5** (folder)

### **Tax Returns, 1985, 1995, 1996**

**File 6** (folder)

## **Series 6: Correspondence (Box 2)**

### **Correspondence, 1979, 1990-1995**

**File 1** (folder)

## **Series 7: Publications (Box 2)**

### **On Record, 1976-1978**

**File 1** (folder)

### **On Record, 1981-1985**

**File 2** (folder)

### **On Record, 1986-1989**

**File 3** (folder)

### **On Record, 1990-1993**

**File 4** (folder)

### **On Record, 1994-1997**

**File 5** (folder)

### **On Record, 2005-2006, 2011**

**File 6** (folder)

## **Series 8: Subject Files (Box 2)**

### **50th Anniversary Celebration, 1995**

**File 1** (folder)

### **60th Anniversary Celebration, 2005**

**File 2** (folder)

### **Antiques Show, 1990-1992, 1997**

**File 3** (folder)

### **Awards, 1986-1997**

**File 4** (folder)

### **City of Falls Church Ordinance Recommendations**

**File 5** (folder)

### **GFWC Handbook (General Federation of Women's Clubs)**

**File 6** (folder)

## **Series 9: Epherema and Photographs (Box 2)**

### **Stationery**

**File 1** (folder)

### **Photographs and negatives (unidentified)**

**File 2** (folder)

### **Official Seal**

